

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: October 17, 2016
Department: All

ITEM TITLE: Board and Committee Report – September 2016

DISCUSSION/ISSUE:

Airport Advisory Committee	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Advisory Committee met on September 21 st . The committee spent time reviewing and discussing the new model ground lease for the airport hangers. The next Airport Advisory Committee meeting is scheduled for October 19, 2016.	
Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Volunteer Group (AVG) provided 240 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	
Ad-Hoc Finance Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
Committee did not meet.	
Audit Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
Committee did not meet.	
Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
Committee did not meet.	
Economic Development Committee (EDC)	
<u>Department:</u> Administrative	<u>Staff:</u> Erin Reynolds – City Manager
The EDC met on September 20 th to discuss the updates to the committee membership, Lane Small business development center programs in Florence, the Economic Development website, personnel recruitment, housing market review and preparation for the Economic Development Committee presentation to the City Council for the October 3, 2016 City Council meeting.	

Environmental Management Advisory Committee (EMAC)

Department: Planning

Staff: Wendy FarleyCampbell –
Planning Director

EMAC met on September 15th to discuss the Household Hazardous Waste Round-up, review the Bottle Take Back Stations letter prepared by staff, debrief the Black and White event, and discuss the County’s solid waste master planning process. EMAC volunteers (McDuffee and Lloyd,) staffed a total of 5 hours in support of the Household Hazardous Waste Event held September 23rd and 24th. EMAC’s next scheduled meeting is October 20th at 2pm.

Florence Events Center ‘Dancing with Sea Lions’ Committee

Department: Florence Events Center

Staff: Jennifer Conner – FEC Marketing

The Friends of the Florence Events Center successfully completed the second phase of their Dancing with Sea Lions public art project with an auction and celebration on October 8th. All the sea lions were sold to businesses, community entities and a few private owners. Sea lions will continue to be part of the landscape of Florence, with at least 15 of the sea lions making a trail from Waldport & Yachats to Reedsport. Locations that will still display sea lions in town are the Florence Events Center, Sea Lion Caves, Three Rivers Casino, Florence Chamber of Commerce, Peace Health, Siuslaw Public Library, Old Town Florence, Banner Bank, and Oregon Pacific Bank.

The Friends are still tallying the final numbers of the pre sales and auction income, but we are confident in stating the project reached and surpassed their fundraising goals for the Florence Event Center technical improvements.

Florence Events Center Volunteers / Friends of the FEC

Department: Florence Events Center

Staff: Kevin Rhodes – FEC Director

Dance Floor - The Friends of the FEC purchased a new 21' x 30' "Snap Lock" dance floor. The cost was \$5,048. The old dance floor was used when it was donated to the FEC prior to opening in 1996. The new dance floor is half the weight and was utilized at the recent Coast Guard Banquet and Dancing with the Sea lions events.

Compressor Replacement - The Friends of the FEC paid for the replacement of a new compressor for the FEC's outside walk-in cooler. The new compressor is more efficient using R404A refrigerant, making it more environmentally friendly by meeting current EPA standards. The replacement cost was \$4,700.

Upcoming Events

Chad & Jeremy Concert – As part of the FEC's 20th Year Anniversary, the Friends of the FEC are presenting Chad & Jeremy in Concert on Saturday, October 29th at 7pm. Tickets are \$25. As part of the British rock invasion, Chad & Jeremy had hits in the late 60's such as "Yesterday's Gone" and "Summer Song". Chad & Jeremy performed at the Florence Events Center as the headliners for the 2011. Winter Folk Festival.

Pink Martini Concert – The Friends of the FEC have partnered with Seacoast Entertainment to present Pink Martini in Concert on November 18th and 19th. Friday night's performance is part of the Seacoast 2016-17 concert series and Saturday night is a co-promotion between Seacoast Entertainment and the Friends of the FEC. Both nights are sold out!

Winter Music Festival – The WMF committee is meeting monthly in preparation for the 2017 festival scheduled for January 14-15, 2017 and the well-attended Kid's Concerts are scheduled for the Thursday prior to the event on January 12th. The entertainment line-up has been set pending signed contractual agreements. The WMF website will have a fresh look as it's currently being redesigned by AHA Consulting. The Artisan Fair will now be under the direction of the Florence Regional Art Alliance (FRAA).

Florence Urban Renewal Agency

Department: Administrative

Staff: Megan Messmer –
Assistant to the City Manager

The September meeting was canceled due to scheduling but the FURA Board will meet again in October.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Shoreline Christian School performed 4 ½ hours volunteer labor picking up litter and trash at Singing Pines Park during September.

Siuslaw Chapter of American Rhododendron Society performed 4 hours of volunteer labor at Gallagher's Park pruning rhododendrons during September.

Volunteers for Old Town Park completed 8 ½ hours of volunteer labor cleaning the flower beds, pruning and weeding at the park during September.

A volunteer provided 16 ¼ hours removing scotch broom within the right-of-ways of Rhododendron Drive between Lighthouse Way and 35th Street; and along 35th Street from Kingwood Street to Rhododendron Drive

Planning Commission

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

The Planning Commission meeting of September 13th was cancelled. The Planning Commission met September 27th and held two public hearings on annexation and zone assignment of properties mostly south of Highway 126. Their recommendation will be heard by City Council on October 17th.

Police Auxiliary

Department: Police

Staff: Gary Stine – Auxiliary Coordinator

During the month of September 2016 the Police Auxiliary provided almost 300 hours of service to the Police Department. The Auxiliary participated in the Senior Tsunami - Aging in Place Expo at the Event Center. We also interacted and provided answers to the resident's questions and by giving directions and answering questions to visitors. Longtime member Bob Timmons resigned from Auxiliary as he and his wife are moving out of the area to be closer to family.

Like we do every month the Police Auxiliary delivered daily Mail and intra-department mail between the Police Dept, Municipal Court and City Hall, patrolled and did afternoon traffic control at Siuslaw Elementary School during school days, patrolled city neighborhoods and gated communities, visited and checked requested homes for people on vacation, checked for violations in Disabled parking spaces, attended staff training, picked up and reported found property, responded to citizens concerned about dogs left inside unattended vehicles, responded to dogs running at large and transported some to the Humane Society, assisted in doing hourly safety jail checks and feeding jail meals to help keep the regular Officers in the field and help the Corrections Officer while she is in Court or transporting inmates to Eugene. We also purchased needed food and medical supplies for the jail, provide public and court fingerprinting, registered sex offenders, filing of tickets and incidents reports, shedding of confidential information, and were available for Home Security Inspections for homeowners and the Business and Neighborhood Watch programs.

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
September 2016 Florence Police Reserve Department Activity Summary:	
Level 3 Solo Sworn Reserves (1 Officer):	
0 hours attending monthly Reserve meeting and other required training.	
28 hours in service as both cover and solo patrol officer. Responding to calls for service, writing reports on calls for service, traffic enforcement, educating the public, assisting full time officers as needed and performing various jail duties. Inmate transports to LCAC. Performing regular duties as Asst. Reserve Coordinator. Performing duties as FTO for the Reserve Dept.	
Level 2 Sworn Reserves (5 Officers):	
6.5 hours attending monthly Reserve meeting and other required training.	
92.5 hours in service as cover patrol officers and assisting full time officers as needed. Performing various jail duties including inmate transports to LCAC.	
Individual Reserve Officer Hours for the month:	
922- Rick Alexander: Training: 0 Jail: 1 Patrol: 27 Total: 28	
924- Cameron Thrall: Training: 0 Jail: 5 Patrol: 23 Total: 28	
923- Isaac Hutchison: Training: 0 Jail: 5 Patrol: 57 Total: 62	
921- Ray Lynch: Training: 0 Jail: 0 Patrol: 2.5 Total: 2.5	
932- Jeff Perkins: Training: 6.5 Jail: 0 Patrol: 0 Total: 6.5	
928- Douglas Lafotanoa: Training: 0 Jail: 0 Patrol: 0 Total: 0	
Total Reserve Hours for the month of September 2016: 127 hours	

Public Art Committee	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Economic Development Coordinator
PAC met on September 12 th and 26 th . The committee continued working on the various logistics for the groups first projects including the beautification of municipal objects / street furniture, Hwy 101 & 126 mural, Siuslaw Bridge Steps, and the Gallery in Old Town. In particular, the committee discussed the potential donation of three art pieces and their possible locations.	

Senior Center Volunteers	
<u>Department:</u> Administrative	<u>Staff:</u> Megan Messmer – Assistant to the City Manager
No report for September.	

Transit Advisory Committee (TAC)	
<u>Department:</u> Planning	<u>Staff:</u> Glen Southerland – Assistant Planner
<p>TAC met on September 14th to discuss ridership levels, updates on bench placement and staffing of the Rhody Express booths at the Senior Tsunami Aging in Place Forum and Senior Expo. TAC also discussed updates and new developments to the planned Florence to Yachats bus which will connect with the Rhody Express service. TAC scheduled their next meeting for October 19th.</p>	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City’s Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER’S RECOMMENDATION: Approve Disapprove Other
 Comments:

ITEM’S ATTACHED: None