

CITY OF FLORENCE PLANNING COMMISSION
February 9, 2016 ** MEETING MINUTES **

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chairperson Curt Muilenburg called the meeting to order at 7:00 p.m. Roll call: Vice Chair John Murphey, Chairperson Curt Muilenburg Commissioner Robert Bare, Commissioner Ron Miller and Commissioner Michael Titmus were present. Commissioner Clarence Lysdale and Commissioner Chic Hammon were absent and excused. Also present: Planning Director Wendy FarleyCampbell, Admin Assistant Vevie McPherrren and City Recorder Kelli Weese.

APPROVAL OF AGENDA

Commissioner Bare motioned to approve the Agenda. Vice Chair Murphey seconded. By voice, all ayes. The motion passed.

APPROVAL OF MINUTES

Commissioner Bare motioned to approve the Minutes of January 26, 2016. Commissioner Miller seconded. By voice, all ayes. The motion passed.

PUBLIC COMMENTS

*This is an opportunity for members of the audience to bring to the Planning Commission's attention any items **NOT** otherwise listed on the agenda. Comments will be limited to **3 minutes per person**, with a maximum time of 15 minutes for all items.*

There were no public comments.

PLANNING COMMISSIONER TRAINING

City Recorder Kelli Weese first made the welcome of incoming Commissioner Michael Titmus and he gave a brief introduction of himself, his background, interests and involvements. Weese proceeded with the training that included:

- Purpose of Planning Commission, Duties, Responsibilities
- Public Meetings Law
- Ethics, Rules and Procedures

See attachment.

ELECTION OF CHAIR & VICE CHAIR

Commissioner Miller motioned to elect Chairperson Muilenburg to continue as Chairperson. Commissioner Bare seconded the motion. By roll call vote: Vice Chair Murphey "yes"; Chairperson Muilenburg "yes"; Commissioner Bare "yes"; Commissioner Miller "yes"; Commissioner Titmus "yes". Commissioner Lysdale and Commissioner Hammon were absent and excused.

Commissioner Bare motioned to elect Vice Chair Murphey to continue as Vice Chair. Commissioner Miller seconded the motion. By roll call vote: Vice Chair Murphey "yes"; Chairperson Muilenburg "yes"; Commissioner Bare "yes"; Commissioner Miller "yes"; Commissioner Titmus "yes". Commissioner Lysdale and Commissioner Hammon were absent and excused.

DIRECTOR'S REPORT

PD FarleyCampbell stated that on February 23, 2016 the Florence Urban Renewal Committee would be having an open house and presenting the consultant's recommendations regarding two of the commissioned projects that include the opportunity to work along with ODOT for street-scape and improvements in designated downtown locations. She continued with updates on Eastbank construction and easement reduction and the 1287 Bay Street project to expand the existing restaurant.

PLANNING COMMISSION DISCUSSION ITEMS

There were no discussion items.

CALENDAR

PD FarleyCampbell stated there would be a meeting on February 23, 2016 where the Commissioners would be looking at the first iteration for the Ministerial / Chapter One rewrite for Over-The-Counter procedure, a meeting on March 8, 2016 with an application for a partition on Munsel Lake Road and a meeting on March 22, 2016 tentatively to include an application for a tri-plex on 17th Street. She added that one of the March meetings would also include the second work session with streamlining of the actual development code in order to implement procedures.

Chairperson Muilenburg adjourned the meeting at 8:20 p.m.

Chairperson, Curt Muilenburg
Florence Planning Commission

Date