

City of Florence
Environmental Management Advisory Committee
March 21, 2013 ~ Regular Session 2:00 pm

The proceedings of the City of Florence Environmental Management Advisory Committee were recorded on tape and on file at Florence City Hall.

1. Call to Order and Approval of the Agenda

Chairperson (CP) Bob Forsythe called the meeting of the Environmental Management Advisory Committee (EMAC) to order at 2:00 pm. Others present included: Vice Chairperson (VP) Sharon McLeod, Committee Members (CM) Robin Sullivan, Bonnie MacDuffee, Sandra Davidson, County Transfer Recycling (CTR) Dan Webb, Katya Reyna (RARE Participant)

VP McLeod moved to approve the agenda as; second by CM Davidson, by voice all ayes, motion carried unanimously.

2. Approval of Minutes –

- February: VP McLeod moves to approve, CM Sullivan seconds, by voice all ayes, motion carried unanimously.

3. Greener Florence Award

- Applications are due 4/5
- Reyna says so far only 2 applications have been submitted- we need to encourage more to apply
- Reyna says we need to have recommendations to council by April 15th, which is why next meeting will be on April 11th
- We are going to give out “certificates of participation” as well as “winner” certificate.
- VP McLeod and CM Davidson recommended we put recycling image for certificate backgrounds- Reyna will work on that
- Plaque engraving is \$14- Will city council pay for that?
- There has been confusion amongst business owners with the Chamber of Commerce’s “greener florence award”- CP Forsythe will meet with Cal and clarify.
- We believe it is a conflict of interest for the chamber to be giving out the award.
- We only need one award. Winner gets certificate and plaque engraving, all who apply get certificates of participation.
- Chamber’s award should be a “beautification” award maybe
- Should specify on next year’s flyer that all who apply get a certificate of participation to encourage more to apply
- May 6th- Presentation of certificates, have plaque engraved by then.

4. Green Fair- April 27th 10AM-4PM

- Public Works has sponsored our booth
- We have the “got bag?” stickers- but could not find educational materials, teacher’s guides
- VP McLeod, CM Davidson, MacDuffee said they would come in on Monday at 1:00 PM at City Hall and help Reyna go through Wendy and Sandra’s office things to find last year’s materials.
- Reyna plans on attending the whole day, MacDuffee and Forsythe said they would be there a good portion of the day as well.
- CP Forsythe looking into shredding, and see if it’s being recycled
- Reyna made biosolids brochure- Shawn Penrod from Public Works said they will

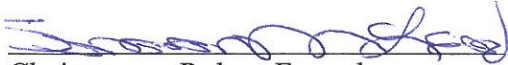
- print them
- We think we should print 600-700 to have enough for green fair as well as distributing at the city and public works. Reyna will tell Penrod.
- 5. EMAC Goals/Objectives/Budget Approved (see attached)**
 - CM Bonnie moves to approve, VP McLeod seconds
- 6. “Field Trip” to Glenwood Facility in Springfield**
 - Lieu of May’s meeting (May 16th)
 - Reyna will schedule and insure date works for all
- 7. EMAC Anticipated Expenses**
 - VP McLeod recommends we do not ask for a “budget,” but rather present our “anticipated expenditures”
 - We need to make sure to iterate that the money we need is to fund events that the city has to put on anyway. EMAC serves to assist, especially with advertising.
 - VP McLeod said we need to show where the money is going, and how much has been funded in the past
 - Reyna believes we can get money, it just may have to come from Public Works rather than Planning
 - Reyna thinks CP Forsythe should meet with Public Works Director, Mike Miller to explain what we need and why.
 - VP McLeod: We don’t want to argue, we just want to present how much it will cost.
 - CP Forsythe: These events EMAC facilitates are required of the City by the State
 - VP McLeod: We need to figure out all the money we are getting for events before we go to Mike Miller.
- 8. Calendar (tentative)**
 - April 11th- Greener Florence Award recommendations
 - May 16th- Glenwood Facility Field Trip
 - June 20th- Invite Sarah Grimm to discuss Black and White Event and Discuss changes we want on the website
 - July 25th- Invite Shawn Penrod to help improve website (will also be Reyna’s last meeting)
 - All meetings at 2 PM unless otherwise noted
- 9. Recycling Promotions**
 - Siuslaw News needs our \$300 for recycling insert- Reyna will see if Planning or Public Works will pay (Will be printed April 22nd)
 - Master Recyclers will make sure it’s up to date
- 10. Household Hazardous Waste**
 - We are inserting flyers in the utility bills
 - Master Recyclers are taking care of advertising and printing
- 11. CP Forsythe: Port discovered old cedar during construction and they are looking to recycle them and make a bench and other beautification projects in the area.**

Next Meeting: Thursday, April 11th at 2pm

Adjourn

VP McLeod moved to adjourn the meeting at 3:00; second by CM Davidson, by voice all ayes, motion carried unanimously.

APPROVED BY THE EMAC ON THE 11th DAY OF APRIL, 2013.



Chairperson, Robert Forsythe
Vice Chair, Sharon McLeod

6-20-13
4-11-13

Date

ATTEST:



City Recorder, Kelli Weese

6-20-13
Date

