

CITY OF FLORENCE PLANNING COMMISSION
October 9, 2012 ** DRAFT MEETING MINUTES **

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

Chairperson Nieberlein opened the meeting at 7:00 p.m. Roll call: Chairperson Nieberlein; Commissioners: Peters, Bare, Muilenburg, and Hoile. Also present: Interim Planning Director Kelli Weese, Associate Planner Michelle Pezley, and City Manager Jacque Betz.

EMPLOYEE INTRODUCTION

Kelli Weese, Interim Planning Director / City Recorder

IPD Weese introduced herself and provided her contact information to the Commission.

1. APPROVAL OF AGENDA

Commissioner Bare moved to approve the agenda as presented; second by Commissioner Hoyle; by voice all ayes, motion carried unanimously.

2. APPROVAL OF MINUTES

*** Meeting of August 14, 2012**

Commissioner Muilenburg moved to approve the minutes of August 14, 2012 as presented, second by Commissioner Peters, by voice all ayes, motion carried unanimously.

3. PUBLIC COMMENTS

*This is an opportunity for members of the audience to bring to the Planning Commission's attention any items **NOT** otherwise listed on the agenda. Comments will be limited to **3 minutes per person**, with a maximum time of 15 minutes for all items.*

There were no public comments.

4. ELECTION OF VICE-CHAIRPERSON

Commissioner Peters moved to appoint Commissioner Muilenburg to the office of vice-chairperson, second by Commissioner Bare, by voice all ayes, motion carried unanimously.

Commissioner Hoile moved to close the nominations for vice-chairperson, second by Commissioner Bare, by voice all ayes, motion carried unanimously.

5. PLANNING COMMISSION DISCUSSION ITEMS

Chairperson Nieberlein gave a report on the City Council meeting of October 8th concerning the amendments to Title 2, Chapter 3 – Planning Commission. She said the Council decided to reduce the Planning Commission membership to five, and to remove the proposed provision that the Planning Commission Chairperson reside within the Florence City Limits.

Commissioner Peters agreed with Chairperson Nieberlein's synopsis. He said he was concerned that the Council considered changes to the Planning Commission to be so necessary that they would implement them as the third Ordinance of the year. He said he felt the Council did not adequately describe why they felt the reduction was necessary. Commissioner Peters said he tried to convey his concerns at the Council meeting and the Council reacted negatively stating that they did not feel there should be any bad feelings among the Planning Commission, yet Commissioner Peters still felt that the Council must be dissatisfied with the Commission in order to make the changes.

Commissioner Peters said the Planning Commission had a huge task and in order to perform it they must be free from pressure from the City Administration, which he did not believe was always the case. He said when the Planning Commission asked the Mayor and City Manager to discuss the prior Commissioner resignations they were told that there was nothing to discuss.

Commissioner Bare asked if the changes would result in a change in tenure rotation. Chairperson Nieberlein said they would not.

Chairperson Nieberlein said she was concerned that the poor record keeping on membership would continue. She felt the minutes were imperative and she did not want to see them discontinued.

6. DIRECTOR'S REPORT

IPD Weese referenced the monthly reports for the Planning, Building, and Public Works Departments; Asked the Planning Commission to send any recommendations for small Land Use Code amendments to herself for inclusion in upcoming code amendment processes; and invited the Planning Commission to attend the Heceta Head Coastal Conference.

7. CALENDAR

IPD Weese recommended the Commission cancel their upcoming October 23rd meeting due to the lack of land use applications to review. The Planning Commission agreed.

With no further business to come before the Florence Planning Commission, Chairperson Nieberlein adjourned the meeting at 7:15 p.m.

APPROVED BY THE FLORENCE PLANNING COMMISSION ON THE _____ DAY OF _____ 2012.

JAN NIEBERLEIN, CHAIRPERSON
FLORENCE PLANNING COMMISSION