

City of Florence Street/Lane Closure Procedures

STREET CLOSURES

- All Street/Lane Closures are to be processed through Public Works.
- Street Closure requests should be in writing and provided by the contractor at least Ten (10) working days before requested date. It is understood that special circumstances may arise and will be considered on a case by case basis.
- Lane Closure requests or any traffic pattern changes should be submitted 72 hours in advance in order to satisfy all departments.

REQUEST FOR STREET/LANE CLOSURE

- Public Works will send a request for comments regarding the Street/Lane Closure to all Departments/Divisions involved.
- When all comments are returned and approval has been given, an approval notification will be e-mailed to all Departments.
- Contractor will be notified of closure requirements and approval by a Public Works Department Representative.

The following information is necessary to process the closure request.

Contractor's name: _____

Street/Lane to be closed: _____

Date(s) of Closure: _____

Times of Closure: _____

Purpose of Closure: _____

Traffic Control Plan: _____

ANNOUNCEMENTS: Contractors are responsible for all Public Service Announcements (PSA's).

City of Florence Public Works
 989 Spruce St. (541) 997-4106
 Contact E-mail: mike.miller@ci.florence.or.us
 and august.murphy@ci.florence.or.us

KCST Radio
 4480 Hwy 101 (541) 997-9136
 Contact E-mail: news@kcst.com
 and bsneddon@kcst.com

Siuslaw School District
 2420 Kingwood St. (541) 997-3816
 Contact E-mail: barcher@siuslaw.k12.or.us

Western Lane Ambulance District
 410 9th St. (541) 997-9614
 Contact E-mail: hhanf@wlamulance.com
 and lbrush@wlamulance.com

Siuslaw News
 148 Maple St. (541) 997-3441
 Contact E-mail: editor@thesiuslawnews.com
 The newspaper is bi-weekly and PSA's will need to run two (2) consecutive times prior to project start date. (Deadline is Monday noon and Thursday noon)

City of Florence Police Department
 900 Greenwood St. (541) 997-3515
 Contact E-mail: susan.barba@ci.florence.or.us

Siuslaw Valley Fire and Rescue
 2625 Hwy 101 (541) 997-3212
 Contact E-mail: sean@svfr.org

River Cities Taxi
 Dispatch (541) 902-7606
 Contact E-mail: rct_dispatch@yahoo.com

Request must be submitted to Public Works Department
Fax: (541) 902-1333, Phone: (541) 997-4106