



City of Florence
A City in Motion

City of Florence Council Regular Session

Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

March 21, 2022

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor
Woody Woodbury, Council President Sally Wantz, Council Vice-President
Bill Meyer, Councilor Rob Ward, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

The Florence City Council meeting will be held virtually via GoToWebinar.

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:
<https://attendee.gotowebinar.com/register/995600504116038158>.
Meetings are also shown live on Cable Channel 191 and online at
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at
www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

1. OATH OF OFFICE

- Councilor Rob Ward

Lindsey White
City Recorder

2. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING & ACTION ITEMS

Please see the end of this agenda for methods to provide comments on hearing items.

3. TRANSIENT ROOM TAX (TRT) COLLECTION

A. PUBLIC HEARING

Hear and consider written or oral testimony on the proposed amendment to Florence City Code (FCC) Title 3, Chapter 7 Regarding the City's Transient Room Tax

B. TRANSIENT ROOM TAX (TRT) COLLECTION

Consider approval of **Ordinance 6, Series 2022**, amending the Florence City Code (FCC) Title 3, Chapter 7 regarding the City's Transient Room Tax and Directing the City Manager to Enter into an IGA With the State of Oregon to Collect the City's Lodging Tax on Behalf of the City.

Anne Baker
Admin. Services
Director

4. SYSTEM DEVELOPMENT CHARGES (SDC) EXEMPT DISCOUNT

Consider approval of **Ordinance No. 5, Series 2022**, an Ordinance amending City of Florence City Code Title 9, Chapter 1 related to System Development Charges to continue to make available a process for waiving and deferring the collection of certain system development charges to encourage development of affordable housing.

Mike Miller
Public Works
Director

5. XYLO STREET ROAD IMPROVEMENTS

Award bid for Road improvements on Xylo Street near the intersection of the undeveloped 12th Street Right-of-Way from Ray Wells Inc. in the amount of \$49,990.

Mike Miller
Public Works
Director

6. PUBLIC MEETING RULES OF PROCEDURE

Consider approval of **Resolution No. 11, Series 2022**, a resolution amending the Council Rules of Procedure.

Lindsey White
City Recorder

CONSENT AGENDA

7. WELL REHAB

Consider approval of **Resolution No. 10, Series 2022**, a resolution authorizing the City of Florence, Oregon to Enter into a Single Source Purchase Agreement in the Amount of \$41,075 with Schneider Water Services to Rehabilitate Wells 1 and 13.

Mike Miller
Public Works
Director

8. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the January 24, 2022 Work Session and February 7, 2022 Work Session.

Erin Reynolds
City Manager

REPORT & DISCUSSION ITEMS

9. GENERAL REPORTS– Council Question & Answer Only – No Presentations

- February Committee, Commission & Volunteer Reports

10. DEPARTMENT DIRECTOR UPDATES

Management
Team

11. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

12. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR		
All meetings are held virtually via GoToWebinar unless otherwise indicated		
Date	Time	Description
April 4, 2022* *In-Person at FEC	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
April 18, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
May 2, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (March 21, 2022 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (March 21, 2022 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.