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**City of Florence
City Council Meeting
250 Hwy 101, Florence, Oregon
Final Action Minutes
November 7, 2016**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Joe Henry, Councilors Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: Councilor Joshua Greene

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Interim Finance Director Andy Parks and Florence Events Center Director Kevin Rhodes.

PRESENTATION

- Siuslaw Youth Soccer Association

Start Time: 6:00 p.m.

Action: Representatives from the Siuslaw Youth Soccer Association thanked the City of Florence for their support and offered a gift to the City.

PROCLAMATIONS

- Military Family Appreciation Month
- National Rural Health Day

Start Time: 6:07 p.m.

Action: Mayor Henry read the proclamations.

PRESENTATIONS

- Florence Police Fleet Addition
- Siuslaw Region 2025 Vision

Start Time: 6:10 p.m.

Action: The Council heard a presentation from Chief Turner and the representatives of the Siuslaw Region Vision effort including Siuslaw Public Library Director Meg Spencer, Lane Community College Director Russ Pierson, and local business owner Jo Beaudreau.

1. APPROVAL OF AGENDA

Start Time: 6:20 p.m.

Action: Approve agenda as presented.

Vote: Unanimous

2. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 6:42 p.m.

Commenter 1: Nancy Rickard – 3105 Munsel Lake Road

- Safety concerns about the stop sign and slope issues along Munsel Lake Road

Response: PWD Miller, Councilor Preisler, CM Reynolds

CONSENT AGENDA

3. APPROVAL OF MINUTES

Consider approval of the Council regular session meeting minutes of October 3, 2016, Council work session meeting minutes of October 5, 2016, and Council regular session meeting minutes of October 17, 2016.

Start Time: 6:49 p.m.

Action: Approve consent agenda items as shown in the meeting materials.

Motion: Councilor Lacer

Second: Councilor Lyddon

Vote: Unanimous – Councilor Greene was absent

ACTION ITEMS

The Mayor will provide opportunity for the public to offer comments on action items after staff has given their report and if there is an applicant, after they have had an opportunity to speak.

4. LONG TERM DEBT FINANCING

Consider approval of **Resolution No. 24, Series 2016**, a resolution authorizing the execution of a financing agreement for the purpose of financing and refinancing in the amount of \$9.8 million in order to finance Florence Urban renewal Agency and City of Florence projects.

Start Time: 6:49 p.m.

Discussion: None

Action: Approve Resolution No. 24, Series 2016

Motion: Councilor Preisler

Second: Councilor Lacer

Vote: Unanimous – Councilor Greene was absent

5. PORTLAND STATE UNIVERSITY PUBLIC SERVICE PROGRAM

Consider authorizing the City Manager to enter into an intergovernmental agreement with the Portland State University Public Service Fellows Program for participation in the Mark O. Hatfield School of Government fellowship program.

Start Time: 6:54 p.m.

Discussion: The City Council discussed...

- Employer for the intern and how salary would be handled

Comments: Councilor Lacer

Action: Authorize the City Manager to enter into the intergovernmental agreement.

Motion: Councilor Lyddon

Second: Councilor Lacer

Vote: Unanimous – Councilor Greene was absent

REPORT ITEMS

6. SCHOOL RESOURCE OFFICER GRANT

Report on the next steps regarding the U.S. Department of Justice Office of Community Oriented Policing Services (COPS) School Resource Officer grant including grant overview and completion timeline.

Start Time: 7:01 p.m.

Discussion: The City Council discussed...

- Chain of command for officer
- Summer activities for officer

Comments: Councilor Preisler and Lacer

7. CITY SERVICES BILLING

Report on the update to the City's billing procedures.

Start Time: 7:01 p.m.

Discussion: The City Council discussed...

- Positive fiscal direction
- Potential for implementation in the spring

Comments: Councilor Lacer and Preisler

8. WASTEWATER INDUSTRIAL USERS SURVEY

Report on the purpose, process and preliminary results of survey.

Start Time: 7:17 p.m.

Discussion: The City Council discussed...

- Target Response Rate
- Target date for submittal of final report

Comments: Councilor Lacer

9. PUBLIC WORKS FACILITY

Report on the progress toward the new public works facility.

Start Time: 7:27 p.m.

Discussion: The City Council discussed...

- Length of Construction

Comments: Councilor Lacer

10. CITY MANAGER REPORT

Start Time: 8:37 p.m.

Discussion: The City Council discussed...

- Rhody Drive Improvements
- 1st Street improvements

- Cancellation of 11.9.16 Council work session
- December 1, 2016 Florence Urban Renewal Agency Meeting
- December 14, 2016 City Council Retreat

13. CITY COUNCIL REPORTS

Start Time: 7:41 p.m.

Discussion: The City Council discussed...

- City Councilor Activities
- Siuslaw Vision project upriver open house
- Rural Housing Rehab Program meeting
- Airport Advisory Committee hangar leases and move to quarterly meetings
- Florence Holiday Festival work and updates
- Florence Events Center Activities
- Election process

Comments: All Councilors present

Commenter 1: Meg Spencer – Siuslaw Public Library Executive Director

- Appreciation for City’s assistance with the library

Meeting adjourned at 7:44 p.m.

ATTEST:

Joe Henry, Mayor

Kelli Weese, City Recorder