



*City of Florence*

# Master Vendor Application

*(Required in Addition to Business License Application)*

City Hall ~ 250 Hwy 101, Florence, OR 97439  
 (541) 997-3437 – www.ci.florence.or.us

## Property Owner Information

Name:			
Mailing Address:		City, State, Zip:	
Phone:		Email:	

## Please answer the following questions

Please describe the date(s) and hour(s) of operation: (i.e. Fri-Sun from June to August, etc.):	
<b><i>A master vendor license may not be used for more than 7 consecutive calendar days, nor more than 90 individual days in a calendar year.</i></b>	
Please describe water utilities that will be used: (i.e. water, restroom facilities, electricity, etc.)	
Please describe the manner and method of waste and/or trash disposal:	

## Additional Information Required

Below is a check list of the required information for the City of Florence to complete the review of your application:	
<input type="checkbox"/> Site Plan or other drawing indicating: <ul style="list-style-type: none"> <li>• Exact location for business including spaces and dimensions for individual vendors</li> <li>• Number of parking spaces allotted for business activity</li> <li>• Vehicular and Pedestrian Traffic Flow</li> </ul>	<input type="checkbox"/> Written permission from property owner if different than applicant.

- I certify that the above information is correct.
- I certify that I will contact the City of Florence should any of the information listed above change.
- I acknowledge that Florence City Code allows master vendors on a temporary limited basis.
- I acknowledge that I will personally submit a fully completed vendor application for each and all participating vendors at least two weeks before they conduct business under the master license.
- I acknowledge that I will be the primary contact person for the business activity and will assume responsibility for all activities of the vendors housed under this master vendor license.

Name of Applicant:		Applicant Signature:		Date:	
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**\*\* ALL FEES ARE NON-REFUNDABLE\*\***