

City of Florence

and

Florence Urban Renewal Agency



ADOPTED BUDGET

**FISCAL YEAR
2013 – 2014**



Budget Introductory Section

Fiscal Year 2013 – 2014

CITY COUNCIL MEMBERS

Mayor Nola Xavier
Council President Suzanne Roberts
Council Vice-President Brian Jagoe
Councilor Joshua Greene
Councilor Joe Henry

CITIZEN BUDGET COMMITTEE MEMBERS

Chair Pat Zeh
Vice-Chair Robert Forsythe
Hugh Guinn
Sally Wantz
Deb Lamb

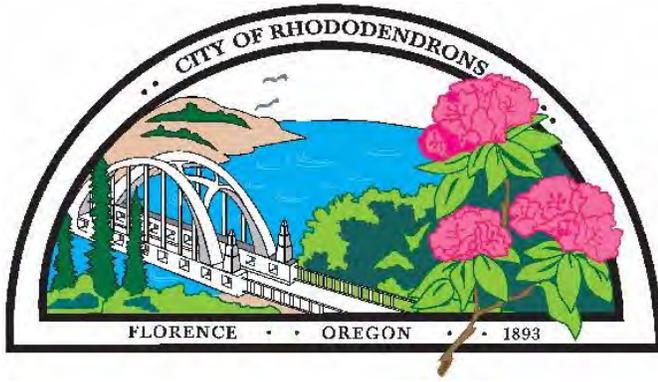
CITY STAFF

Jacque Betz, City Manager
Erin Reynolds, Finance Director/Budget Officer
Mike Miller, Public Works Director
Kelli Weese, City Recorder/Interim Planning Director
Kevin Rhodes, Events Center Director
Ray Gutierrez, Police Chief

**CITY OF FLORENCE AND FLORENCE URBAN RENEWAL AGENCY (FURA)
ADOPTED BUDGET DOCUMENT
FOR THE FISCAL YEAR 2013-2014**

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City of Florence

City Manager's Office

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FLORENCE, OR 97439

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Fiscal Year 2013 – 2014 Budget Message City of Florence, Oregon April 29, 2013

To the Honorable Mayor
Members of the Florence City Council
Citizen members of the Budget Committee
Citizens of the City of Florence

“Twenty years from now you will be more disappointed by the things that you didn't do than by the ones you did do. So throw off the bowlines. Sail away from the safe harbor. Catch the trade winds in your sails. Explore. Dream. Discover.”

- Mark Twain

It is my pleasure to present for your consideration, a balanced budget for fiscal year 2013-14. City Management prepared the proposed 2013-14 Budget Document under the guidance of our Finance Director with the collaborative effort of the City's other supervisory staff that includes the Public Works Director, Interim Planning Director/City Recorder, the Police Chief and the Florence Events Center Manager. We have spent many hours in preparing this document and have utilized the best information available to predict revenues and expenditures for the upcoming year. As required by law, the proposed budget in the amount of \$22,238,339 is balanced and provides for the basic needs of the City.

This budget message highlights key issues and directs you to further discussions contained throughout the budget document pertaining to each specific fund, program or department. For the second year the City's budget document was prepared by following the long-range financial plan that was originally adopted by City Council in 2011 and updated in December of 2012. Constrained resources continue to affect the way in which the long-range financial plan and the budget document are prepared. While following the financial framework provided by the long-range financial plan, City Management identified available resources and then refined operating budgets within that constraint. All of the Department Directors and their staff understand our budget constraints and are always looking to identify cost saving ideas or grant funding opportunities. In light of this, City Management has proposed the 2013-14 budget that is designed to fund priority activities and programs with current revenues while at the same time looking to the future to ensure that we end the year in a manner that is sustainable for maintaining levels of service in future years.

The annual budget is the single most important financial document of the City. It sets standards and establishes an action, operational and financial plan for the delivery of City services. The budget document is organized into 11 funds and accounts for 19 programs. Each fund is a self-balancing set of accounts. The budget has been prepared in accordance with Local Budget Law and Government Accounting Standards. It is important for us to continuously remind our citizens that our revenue sources are tied to specific expenditures and can only be used for their prescribed purpose. Each fund is designed to separate transactions in compliance with a specific program and to aid in the management of public dollars received. Dollars cannot be moved between funds without the proper budgetary appropriations.

Some major issues were identified in the long-range planning process that will require the budget committee to take action and make decisions based on our proposed solutions. Anything that deviates from what is in our long-range financial plan is reflected in this proposed budget and is justified. The major issues identified include:

- City Council 2013 Goal #1 addresses the need to identify sustainable funding to maintain operation of the Florence Event Center (FEC). In April 2013 the City Council authorized City Staff to create an advisory committee to research potential funding sources for the Florence Events Center. While the newly created committee explores options the Events Center staff has prepared the 2013-14 budget very conservatively. Operating expenses for the FY14 budget have been reduced by 13% over the previous year. With that the FEC will operate this next fiscal year in a “hold-the-line” approach until further direction is given.
- As you are aware, the City receives its final FEC debt service monies under the Lane County IGA in the 2013-14 budget year; not in 2016 as the City had previously presumed. Further details of this issue are discussed in the FEC Operating Fund and FEC Debt Service Fund specific narratives.
- Although the City’s permanent property tax rate is \$2.86 per each \$1,000 of assessed value the City has for the previous two years only levied \$2.471/\$1,000 in response to the City annexing into the Siuslaw Valley Fire & Rescue’s service district in 2011. Because of the FEC challenges mentioned and now that the Fire District will be seeking to increase their tax rate, this budget proposes to resume assessing the full permanent rate levy which would in turn generate an estimated additional \$280,000 in property tax revenue. The General Fund Proposed Budget has a new line item “Reserved Unappropriated Ending Fund Balance (UEFB)” to account for this additional property tax revenue until further decisions are made regarding the FEC. Information regarding the calculation of the property tax revenues is included in the Property Tax Section of the budget document.

The total proposed budget for all funds for 2013-14 is \$22.2 million. This is a 15% or \$4 million decrease from the prior fiscal year budget. The primary reason for this decrease is the reduction in the capital projects budget which has been drastically scaled back (\$5.1 million) in FY14 compared to FY13. Capital projects as well as grants proposed in this budget are aligned with the current adopted City Council goals. Further discussion and analysis of our Capital Projects and their funding sources is included in the Introductory Section of the budget document.

The General Fund is the City's only unrestricted fund. The General Fund budget has been prepared reflecting the continued reduction in costs that were set in motion in the FY12 budget process. Personnel services expenditures comprise 61% (\$3.2 million) of the General Fund and include payroll and related benefits. The FY14 General Fund Budget is \$5,232,765 remaining steady with the FY13 budget.

Most importantly, this year's contingency for the General Fund is \$450,000, as well as an unappropriated ending fund balance (before reserves) of \$1.5 million. The City strives to maintain a healthy General Fund ending fund balance of \$1.2 million at a minimum, in order to be financially stable through December for the following fiscal year before property tax revenues are received. I encourage you to review the fund balance analysis and fund balance targets contained in the Introductory Section to familiarize yourself with the City's fund balance targets for all funds. We are constantly monitoring the fiscal health of the City by watching the progress we make year over year in attaining and maintaining the various fund balance targets.

Our employees are our most valuable asset and investment. City-Wide personnel costs are 27% (4.9 million) of total appropriations. Personnel cost increases that were assumed in the FY14 budget consisted of an estimate 1-3% for merit, 3.28% for PERS, and 7% for Medical Insurance. The City was able to absorb the personnel cost increases by forgoing cost-of-living adjustments (COLA) for the eighth year in a row, by reallocating resources to preserve priority levels of service and by reducing staffing levels in light of a continued uncertain growth environment. Furthermore, uncertainty surrounds the negotiations with the Florence Police Association, whose contract expires June 30, 2013. The Police Department budget that is a part of the General Fund has been prepared based on the terms contained in the existing contract.

The FY14 budget has been prepared reflecting several substantial changes in the City's organization that have been implemented in the 2012 and 2013 calendar years since I have been City Manager. The changes made were responsive to the stagnant economic conditions that the City of Florence is still experiencing since the financial collapse that began in 2008. Essentially these changes reflect a reallocation of the City's resources to reflect the changing needs and methods of providing services.

In conclusion, the fiscal policies that have been adopted up to this point in time have allowed the City to weather the current economic storm better than most local governments in Oregon. It is anticipated that the changes made in the previous year will improve efficiency and coordination of services and has reduced operating costs. We are blessed by an abundance of volunteers and partnerships that allow the City to provide excellent programs at significantly reduced costs. In looking to the future City Staff intends to continue to be prudent with City resources by reviewing financing options to provide for important future infrastructure projects. The recommended budget as presented represents an effective use of the City's resources, maintains financial stability and provides for a foundation to build a bright future for the City of Florence.

On behalf of the entire management, thank you for your thoughtful consideration of this proposed budget and for your volunteer service to the community.

Respectfully submitted,


Jacquie M. Betz
City Manager



Budget Overview Section

Fiscal Year 2013-2014

Brief Description:

The Introductory Section contains various reports that summarize the adopted budget for the fiscal year ending June 30, 2014. We commonly refer to this as the FY14 or the 2013-14 Budget. The Introductory Section is organized as follows:

Budget Overview Summary:

The final result of the budgetary process is for the Budget Committee to review and approve a budget that is then taken to City Council for adoption. On June 17, 2013 the City Council formally adopted Resolution No. 10, Series 2013 adopting the 2013-14 budget which has been provided on the following page. The detail section supports the summarized approved appropriations. The approved budget of \$22.2 million with a total appropriations of \$18.0 million, proposes to impose a tax of \$2.861 per \$1,000 of assessed value and assess \$340 thousand for debt service on general obligation bonds as well as categorize the tax for both our permanent tax rate and General Obligation Bond Debt Service.

The page following the Resolution is a Fund Summary report separated into revenues and expenditures. In this report the beginning fund balance/carryover is included as a resource. Likewise, contingency and unappropriated ending fund balance (**UEFB**) is considered a part of each fund's requirements.

RESOLUTION No. 10, SERIES 2013

**A RESOLUTION ADOPTING 2013-2014 BUDGET, MAKING APPROPRIATIONS,
IMPOSING AND CATEGORIZING AD VALOREM TAXES**

BE IT RESOLVED that the City Council of the City of Florence hereby adopts the budget for fiscal year 2013-2014 in the total amount of \$22,238,339.* This budget is now on file at the City of Florence City Hall in Florence, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2013, for the following purposes:

General Fund		Public Works Enterprise Fund	
Community Development Program	552,840	Water Program	2,601,898
Municipal Court Program	303,600	Wastewater Program	3,534,157
Police Program	2,492,274	Stormwater Program	769,012
Administrative Program	1,186,680	Public Works Admin Program	544,024
Parks Program	143,009	Total Public Works Ent. Fund	\$ 7,449,091
Non-Departmental Program	104,962		
Contingency	450,000	Airport Enterprise Fund	
Total General Fund	\$ 5,233,365	Airport Program	147,737
		Total Airport Ent. Fund	\$ 147,737
911 Emergency Fund		General Obligation (G.O.) Bond Fund	
Capital Outlay	266,000	Debt Service	305,975
Transfers	241,950	Total G.O. Bond Fund	\$ 305,975
Total 911 Emergency Fund	\$ 507,950		
Room Tax Fund		General Debt Service Fund	
Materials & Services	50,000	Debt Service	1,238,461
Transfers	200,000	Total General Debt Service Fund	\$ 1,238,461
Total Room Tax Fund	\$ 250,000		
Florence Events Center Fund		Senior Center Trust & Agency Fund	
Events Center Program	675,300	Materials & Services	1,020
Total Florence Events Center Fund	\$ 675,300	Total Senior Center T&A Fund	\$ 1,020
Street Fund		Events Center Endowment Trust & Agency Fund	
Street Program	2,223,515	Materials & Services	1,200
Total Streets Fund	\$ 2,223,515	Transfers	4,000
		Total Events Center T&A Fund	\$ 5,200
		Total APPROPRIATIONS, All Funds	18,037,614
		Total Unappropriated (UEFB) and Reserve Amounts, All Funds	4,200,725
		TOTAL ADOPTED BUDGET	\$ 22,238,339 *

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2013 - 2014:

- (1) In the amount of \$ 2.861 per \$1000 of assessed value for permanent rate tax; (estimated to be \$2,050,000)
- (2) N/A In the amount of \$ _____ Or at the rate of \$ _____ per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$340,000 for debt service on general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation	Excluded from Limitation
Permanent Rate Tax.....\$ 2.861 /\$1000	
Local Option Tax.....\$ N/A /\$1000	
General Obligation Bond Debt Service.....	\$ 340,000

PASSED BY THE FLORENCE CITY COUNCIL, APPROVED BY THE MAYOR AND DECLARED ADOPTED THIS 17TH DAY OF JUNE, 2013.

Attest:

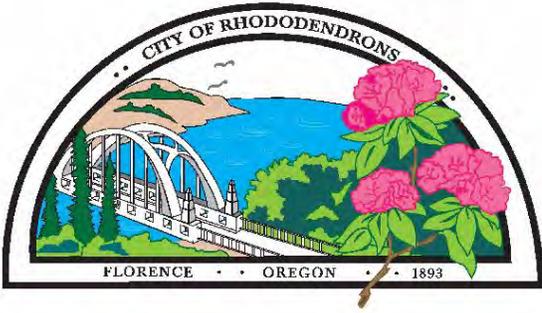

Kelli Weese, City Recorder

Signed:


Nola Xavier, Mayor

CITY OF FLORENCE
 FUND SUMMARY
 BUDGET FOR THE FISCAL YEAR 2013-2014

	10-11 BUDGET	11-12 BUDGET	12-13 BUDGET	13-14 BUDGET
<u>REVENUE</u>				
1 GENERAL FUND	5,520,203	6,699,088	6,460,935	6,588,704
2 STREET FUND	2,913,106	1,772,556	3,515,992	1,962,000
8 911 EMERGENCY FUND	197,093	216,550	471,500	512,950
15 ROOM TAX FUND	215,966	533,063	250,000	250,000
16 EVENTS CENTER FUND	556,390	1,052,407	798,405	811,400
18 EVENTS CENTER DEBT SERVICE FND	155,941	150,948	182,171	263,474
100 WATER FUND	1,820,568	4,348,651	4,301,340	2,780,300
101 WASTEWATER FUND	15,685,556	7,198,829	5,264,954	3,833,000
102 STORMWATER FUND	844,151	787,052	802,000	912,000
103 PUBLIC WORKS ADMINISTRATION		553,527	526,990	544,024
110 WASTEWATER SYSTEM DEVEL FUND	658,125	282,884	315,430	361,100
111 STREET SYSTEM DEVEL FUND	584,010	462,912	582,972	715,096
112 WATER SYSTEM DEVEL FUND	410,529	111,509	268,595	344,500
113 STORMWATER SDC FUND	546,188	198,716	99,475	82,500
130 AIRPORT OPERATIONS FUND	206,011	199,284	164,188	165,000
131 AIRPORT - CAPITAL PROJECT FUND	600,498	1,366,769		
145 GENERAL OBLIGATION BOND FUND	605,222	732,534	715,623	727,410
151 SPRUCE ST LID BOND FUND	1,986,892	503,503	424,283	301,000
152 FFC 2010B BOND FUND	9,637,700	1,213,375	911,392	907,751
153 DEBT SERVICE FUND		1,340,774	91,757	91,310
160 BANCROFT BOND FUND	707,346	542,298		
170 SENIOR CENTER TRUST & AGENCY	14,000	14,000	8,550	1,020
180 EVENTS CENTER ENDOWMENT T&A		83,947	84,500	83,800
TOTAL REVENUE	43,865,495	30,365,176	26,241,052	22,238,339
<u>EXPENDITURES</u>				
1 GENERAL FUND	5,520,203	6,699,088	6,460,935	6,588,704
2 STREET FUND	2,913,106	1,772,556	3,515,992	1,962,000
8 911 EMERGENCY FUND	197,093	216,550	471,500	512,950
15 ROOM TAX FUND	215,966	533,063	250,000	250,000
16 EVENTS CENTER FUND	556,390	1,052,407	798,405	811,400
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100 WATER FUND	1,820,568	4,348,651	4,301,340	2,780,300
101 WASTEWATER FUND	15,685,556	7,198,829	5,264,954	3,833,000
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153 DEBT SERVICE FUND		1,340,774	91,757	91,310
160 BANCROFT BOND FUND	707,346	542,298		
170 SENIOR CENTER TRUST & AGENCY	14,000	14,000	8,550	1,020
180 EVENTS CENTER ENDOWMENT T&A		83,947	84,500	83,800
TOTAL EXPENDITURES	43,865,495	30,365,176	26,241,052	22,238,339
NET REVENUE OVER EXPENDITURES		7		



Property Tax Revenue Section

Fiscal Year 2013 – 2014

The City of Florence has a permanent property tax rate and a general obligation property tax rate. The following reports demonstrate how the City derived the adopted budgeted amount of property tax revenue for each tax levied. The City has estimated that there would be no growth (0%) in the assessed value and the Budget Committee has approved the return to levying the full permanent levy rate of \$2.861 per \$1,000 of assessed value in FY14, which was subsequently adopted by the City Council.

For the FY12 and FY13 fiscal years the City levied a reduced rate of \$2.47 per \$1,000 of assessed value. The reasoning behind levying a reduced rate was in response to the City no longer providing fire protection services when the City was annexed into the Siuslaw Valley Fire & Rescue District on July 1, 2011. The intent behind reducing the City's levied rate was to limit the impact on City property owners by the amount that the City had previously paid for fire protection services.

City Staff proposed, the Budget Committee Approved, and the City Council adopted a budget that included the return to levying the City's full permanent rate as a result of the continued decline in other City revenue streams and the ever increasing cost of providing services. This structural dilemma is most evident in the top priority City Council Goal for 2013 to provide sustainable funding for the Florence Events Center (FEC). The Budget Committee approved the action to hold in reserve that the additional \$280,000 in property tax revenue derived from levying the full rate of \$2.861 vs. \$2.471/\$1,000 of assessed value. By holding the excess in reserve the City positions itself to react to the decisions made regarding the FEC as well as for when the City encounters future budget constraints.

In addition the Budget Committee approved and the City Council adopted a budget that included the action to impose a tax of \$340,000 to support debt service for the voter approved general obligation (G.O.) bond for the Justice Center Building.

**CITY OF FLORENCE
PROPERTY TAX WORKSHEET
FOR BUDGET YEAR 2013 - 2014**

1. Proposed Tax Rate		<u>\$2.8610</u> / \$1000	
*Permanent rate is \$2.86/\$1,000 (Option A)			
2. Est. Assessed Value (Same as 12-13, excludes FURA)		795,927,742	
3. Tax rate (per dollar) (converts rate to a decimal)	X	0.0028610	
4. Amount the Rate would raise To be entered on LB-1 & LB-3 line 15		2,277,149	
5. Estimate Measure 5 loss (compression) Assessor sends report in Oct each year - shows current year information referred to as the Table 4a - Summary of Assessment & Levies (SAL) - This information is entered on LB-1 & 3 form, line 14a	-	-	
6. Tax to be billed		=	2,277,149
7. Average Collection Factor See your forms & instructions booklet - Page 17 for a 5 year report - by county	X	0.90	
8. Taxes Estimated to be Received Gets entered on LB- 1 & 3 form, line 11		=	2,049,434
9. Loss due to discount & uncollectables (line 6 minus line 8) To be entered on LB- 1 & 3 form, line 14b	=	227,715	
Additional Prop Tax Rev. IF City levies full rate			279,371



CITY OF FLORENCE
G.O. BOND PROPERTY TAX WORKSHEET
FOR BUDGET YEAR 2013 - 2014

JUSTICE CENTER BUILDING Gen. Oblig. **Bond Levy**

1. Taxes necessary to be received Amount needed to make principal & interest payments for fiscal year.		\$306,000		
2. Estimate Measure 5 loss (compression) General Obligation Bonds are <u>not</u> subject to Measure 5 compression = \$0.00		-		-
3. Amount to be raised (received - LB-1 & 3, line 11)		=		306,000
4. Add Back Average Collection Factor See your forms & instructions booklet - Page 17 for a 5 year report - by county		÷		0.90
5. Taxes to be Billed To be entered on LB- 1 & 3 form, line 15		=		340,000
6. Increase due to discount & uncollectables (line 6 minus line 8) To be entered on LB- 1 & 3 form, line 14b		=		34,000

City of Florence Property Tax Values

Lane County

Data obtained from Lane County's website. The reports are titled XXXX-XX Value Comparison
<http://www.lanecounty.org/Departments/AssessmentandTaxation/Pages/TaxReportsA.aspx>

VALUE COMPARISON	Percent is increase or decrease over previous year.					
	2012 - 2013	2011-2012	2010-2011	2009-2010	2008-2009	2007-2008
Real Market	1,186,510,821	1,267,111,148	1,316,896,507	1,506,864,026	1,578,906,242	1,523,235,216
	-6.36%	-3.78%	-12.61%	-4.56%	3.65%	
Assessed Taxable value	817,723,813	820,313,411	807,533,480	782,402,136	734,370,387	683,239,311
Assessed Taxable value after FURA	795,927,742	795,060,537	783,690,973	759,979,676	718,622,584	682,468,838
	0.11%	1.45%	3.12%	5.76%	5.30%	

PROPERTY TAX REVENUE COLLECTED	Report as of 5/31/13					
	2012 - 2013	FY12 Final	2010-2011	2009-2010	2008-2009	2007-2008
General Fund	\$ 1,826,036	1,876,289	2,110,626	2,052,056	1,949,236	1,837,840
G.O. Debt Service Fund	\$ 313,299	322,578	340,281	342,833	335,651	316,692
Total Property Tax Collected	2,139,335	2,198,867	2,450,907	2,394,889	2,284,887	2,154,532
Actual current year property tax revenues collected vs. budget amount	97%	100%	92%	92%	94%	94%

BUDGETED PROPERTY TAXES

	ADOPTED - FY2014	FY2013	FY2012
Perm levy	2.8610	2.8610	2.8610
reduction for fire district	-	(0.3900)	(0.3900)
Adjusted Perm Levy Rate	2.8610	2.4710	2.4710
Perm levy BUDGET amount	\$ 2,095,000	\$ 1,890,638	\$ 1,888,473
Bond levy BUDGET amount	311,000	308,363	314,452
Total property tax amount BUDGET	\$ 2,406,000	\$ 2,199,001	\$ 2,202,925



Fund Balance Section

Fiscal Year 2013 – 2014

TABLE 1 - As mentioned in the Budget Message, the City Council adopted a long-range financial plan in the Fall 2011 and subsequently updated the plan for the years ending 2013 – 2017 in December of 2012. Management prepared the proposed budget within the parameters set within the long-range plan (LRP). This report offers a comparison by fund of the proposed budget to the forecasted ending fund balances contained in the LRP. With careful planning and conservative spending, each fund/program projected June 30, 2014 ending fund balance is right in line with what was planned for.

TABLE 2 - During the long-range financial plan process the Council followed the recommended targets for ending fund balance for unexpected situations and to manage cash flow needs. This report compares the ending fund balance at June 30, 2014 as budgeted to the following fund balance targets that the Long-Range Plan (LRP) attains. It is encouraging to see progress being made on each of our Fund Balance Targets.

It is important to note the LRP document spans five years and in most cases, it takes five years to attain the target. This report provides a context with which one can evaluate the City's most vital financial health indicators – a fund's ending balance.

FUND BALANCE TABLE 1

**CITY OF FLORENCE
CHANGE IN FUND BALANCE AND COMPARISON TO LONG-RANGE FINANCIAL PLAN
FOR THE FISCAL YEAR 2013-14**

FUND BALANCE/ CARRYOVER	2013-14 BUDGET CARRYOVER	Net Change Increase (Decrease) in Fund Balance	6/30/14 BUDGET ENDING	LONG-RANGE PLAN FORECAST ENDING 6/30/14	VARIANCE POSITIVE(NEGATIVE) FY14 BUDGET TO LRP
GENERAL FUND	\$ 1,980,000	\$ (454,661)	\$ 1,525,339 *	1,746,116	(220,777)
911 EMERGENCY FUND	14,000	(9,000)	5,000	5,000	-
ROOM TAX FUND	-	-	-	-	-
EVENTS CENTER FUND	260,000	(35,900)	224,100	61,939	162,161
STREET FUND	300,000	(51,515)	248,485	357,845	(109,360)
STREET SDC FUND	600,000	(284,904)	315,096	298,068	17,028
WATER FUND	600,000	(211,098)	388,902	497,717	(108,815)
WATER SDC FUND	275,000	69,000	344,000	342,200	1,800
WASTEWATER FUND	640,000	9,843	649,843	358,680	291,163
WASTEWATER SDC FUND	340,000	20,100	360,100	357,730	2,370
STORMWATER FUND	400,000	(112,512)	287,488	269,515	17,973
STORMWATER SDC FUND	60,000	(32,000)	28,000	11,269	16,731
PUBLIC WORKS ADMIN FUND	-	-	-	-	-
AIRPORT OPERATIONS FUND	30,000	(12,737)	17,263	9,583	7,680
GENERAL OBLIGATION (G.O.) BOND FUND	415,000	6,435	421,435	413,896	7,539
FLORENCE DEBT SERVICE FUND	<u>306,500</u>	<u>18,574</u>	<u>325,074</u>	<u>316,999</u>	<u>8,075</u>
TOTALS	\$ 6,220,500	\$ (1,080,375)	\$ 5,140,125	\$ 5,046,557	\$ 93,568

*NOTE: GENERAL FUND ENDING BALANCE EXCLUDES RESERVED UEFB OF \$280,000

FUND BALANCE TABLE 2

CITY OF FLORENCE
 FUND BALANCE SUMMARY COMPARED TO TARGET
 FOR THE FISCAL YEAR 2013-14

<u>Fund / Program</u>	<u>June 30, 2014 Projected Ending</u>	<u>June 30, 2017 Long-Range Plan TARGET</u>	<u>VARIANCE Projected to Plan TARGET</u>
GENERAL FUND	\$ 1,525,339 *	\$ 1,500,000	\$ 25,339
EVENTS CENTER FUND	224,100	200,000	24,100
STREET OPERATIONS	248,485	250,000	(1,515)
PUBLIC WORKS ENTERPRISE FUND			
WATER OPERATIONS	388,902	1,000,000	(611,098)
WASTEWATER OPERATIONS	649,843	1,000,000	(350,157)
STORMWATER OPERATIONS	<u>287,488</u>	<u>250,000</u>	<u>37,488</u>
TOTAL PUBLIC WORKS ENTERPRISE FUND	<u>1,326,233</u>	<u>2,250,000</u>	<u>(923,767)</u>

*NOTE: GENERAL FUND ENDING BALANCE EXCLUDES RESERVED UEFB OF \$280,000



Capital Outlay Section

Fiscal Year 2013-2014

The Capital Outlay Section begins with a schedule of budgeted Capital Projects and how each project will be funded. Following that report is a schedule of the capital outlay expenditures by line item that have been incorporated into the approved budget document. Total capital outlay expenditures for the FY14 budget year is only \$3.1 million compared to the previous FY13 budget of \$8.2 million. Detail of each department's capital outlay projects are further described in the section narratives.

The \$5.1 million reduction in capital projects in comparison to the previous year is due to the completion of several multi-year large scale projects including, but not limited to the following: the Urban Renewal Agency Infrastructure project, the Siuslaw Bridge Interpretive Wayside project, the North HWY 101 Trunk Sewer Line project, City-Wide information technology (I.T.) projects, and the Water and Wastewater SCADA equipment upgrades.

The FY14 capital projects budget can be characterized as a year where City Staff proposes to focus on completing several carry-forward projects while planning for future projects that will continue to preserve and enhance the assets of the City. It is management's intention to only budget for capital projects that our existing City Staff have the capacity to feasibly complete in a 12 month period of time, historically that number has been between four and six million dollars.

**CITY OF FLORENCE
CAPITAL PROJECTS BY FUNDING SOURCE
FOR THE FISCAL YEAR 2013-14**

PROJECT DESCRIPTION	2012-13 BUDGET	2013-14 BUDGET	FY14 BUDGET - BY FUNDING SOURCE				
			Carryover Rolled FY13	Fund Balance	Grants	Debt	SDC
CAPITAL: MILLER ROOF	20,000	-					
CAPITAL: POCKET PARK 18TH ST	8,000	-					
CAPITAL: TENNIS COURT	15,000	15,000	15,000				
CAPITAL: DOG PARK	10,000	-					
CAPITAL: POLICE VEHICLES	90,000	55,000		55,000			
TECHNOLOGY - CONTINUOUS IMPROV	44,000	36,000		36,000			
ACCOUNTING SYSTEM & SERVER	89,000	41,000	41,000				
CAPITAL: CITY HALL FACILITY IMPROV	90,000	90,000	90,000				
CAPITAL BLDG IMPROVE - JUSTICE	80,000	-	-	-	-	-	-
General Fund	446,000	237,000	146,000	91,000	-	-	-
CRACK/HOT OIL CHIP SEAL	-	50,000		50,000			
SIDEWALKS	-	50,000		50,000			
BIKE LANES/SHARROWS	-	25,000		25,000			
CAPITAL: SCENIC BYWAYS GRANT	600,000	-					
CAPITAL: RHODY MULTIUSE PATH PHASE 1	1,000,000	260,000		25,000	235,000		
CAPITAL: FURA PAVE 2ND HARBOR	190,400	-					
CAPITAL: NEW STREET DEVELOPMENT	400,000	400,000					400,000
CAPITAL: PRESERVATION & IMPROV	500,000	250,000	-	-	-	250,000	-
Street Fund	2,690,400	1,035,000	-	150,000	235,000	250,000	400,000
CAPITAL: TWO DISPATCH CONSOLES	250,000	266,000	-	-	166,000	100,000	-
9-1-1 Emergency Fund	250,000	266,000	-	-	166,000	100,000	-
CAPITAL: CHAIR REPLACEMENT	50,000	-					
CAPITAL: EQUIPMENT REPLACEMENT	25,000	-					
CAPITAL: HVAC	-	25,000	-	25,000	-	-	-
Events Center Fund	75,000	25,000	-	25,000	-	-	-
FURA CAPITAL: BAY STREET LOOP	1,000,000	-					
FURA CAPITAL: OLD TOWN TO KING	435,000	-					
WATER PROJECT WELL #13	87,000	87,000	87,000				
EQUIPMENT: SCADA	60,000	-					
WELL REHAB	95,000	55,000		55,000			
CAPITAL: E RESERVOIR ROOF	250,000	250,000	250,000				
CAPITAL: EMERGENCY GENERATOR	120,000	-					
CAPITAL: E RESERV PUMP STATION	155,000	155,000	155,000				
CAPITAL: FACILITY & EQUIPMENT	-	50,000				50,000	
CAPITAL: WATERLINE REPLACEMENT	50,000	100,000	-	-	-	100,000	-
Water Operations Fund	2,252,000	697,000	492,000	55,000	-	150,000	-
FURA CAPITAL: MIDDLE SCHOOL	250,000	-					
CAPITAL BIOSOLID CRBSIDE YRD D	100,000	-					
CAPITAL: OLD SEWER LINE REPLACEMENT	-	200,000				200,000	
EQUIPMENT: FRONT LOADER	-	40,000		40,000			
EQUIPMENT - UV LAMPS WWTR TRMT PLANT	-	70,000				70,000	
EQUIPMENT: CENTRIFUGE UPGRADE	-	55,000				55,000	
CAPITAL: PUMP STATIONS	20,000	25,000		25,000			
CAPITAL: FACILITY & EQUIPMENT	30,000	50,000		50,000			
HWY 101 CAPACITY IMPROVEMENTS	1,237,000	-					
CAPITAL: SCADA PROJECT - 2010B	450,000	-					
CAPITAL: MASTER PLAN	75,000	-	-	-	-	-	-
WasteWater Operations Fund	2,162,000	440,000	-	115,000	-	325,000	-
CAPITAL: FACILITY & EQUIPMENT	20,000	20,000		20,000			
STORMWATER PROJECT	50,000	-					
SIANO LOOP STRMWTR PROJECT	-	350,000		350,000			
CAPITAL: COAST VILLAGE PROJECT	92,000	-	-	-	-	-	-
StormWater Operations Fund	167,000	370,000	-	370,000	-	-	-
CAPITAL: RADIO EQUIPMENT	15,000	-	-	-	-	-	-
CAPITAL: VEHICLE	-	15,000	-	15,000	-	-	-
CAPITAL: FACILITY UPGRADE	50,000	20,000	-	20,000	-	-	-
PW Admin Fund	65,000	35,000	-	35,000	-	-	-
WATER PROJECTS: NEW PROJECT	75,000	-	-	-	-	-	-
Water SDC Fund	75,000	-	-	-	-	-	-
Totals	8,182,400	3,105,000	638,000	841,000	401,000	825,000	400,000

FUNDING SOURCE	2012-13 BUDGET	2013-14 BUDGET
CARRYOVER	1,615,000	638,000
Fund Balance	410,000	841,000
Grants	3,650,400	401,000
SDC	475,000	400,000
Debt	2,032,000	825,000
Totals	8,182,400	3,105,000

Report Criteria:

Account.Acct No = All

Budget Amounts

Account No	Title	Debit	Credit
<u>GENERAL FUND</u>			
001-010-300108	CAPITAL: TENNIS COURT	15,000.00	
001-021-320506	CAPITAL: VEHICLES	55,000.00	
001-028-300505	TECHNOLOGY CONTINUOUS IMPROV	36,000.00	
001-028-300506	ACCOUNTING SYSTEM & SERVER	41,000.00	
001-029-320654	CAPITAL: FACILITY IMPROVEMENTS	90,000.00	
	GENERAL FUND Sub-Totals:	237,000.00	.00
	Net Loss:	237,000.00	
<u>STREET FUND</u>			
002-431-300210	CRACK/HOT OIL CHIP SEAL	50,000.00	
002-431-300224	BIKE LANES/SHARROWS	25,000.00	
002-431-300225	SIDEWALKS & ADA RAMPS	50,000.00	
002-431-380490	CAPITAL: RHODY MULTIUSE PATH	260,000.00	
002-431-380510	CAPITAL: NEW DEVELOPMENT	400,000.00	
002-431-380520	CAPITAL: PRESERVATION & IMPROV	250,000.00	
	STREET FUND Sub-Totals:	1,035,000.00	.00
	Net Loss:	1,035,000.00	
<u>911 EMERGENCY FUND</u>			
008-445-320300	CAPITAL: DISPATCH CONSOLES	266,000.00	
	911 EMERGENCY FUND Sub-Totals:	266,000.00	.00
	Net Loss:	266,000.00	
<u>EVENTS CENTER FUND</u>			
016-016-320501	CAPITAL: EQUIP/FACILITY IMPROV	25,000.00	
	EVENTS CENTER FUND Sub-Totals:	25,000.00	.00
	Net Loss:	25,000.00	

Account No	Title	Debit	Credit
<u>WATER FUND</u>			
100-461-300601	WATER PROJECT WELL #13	87,000.00	
100-461-320645	WELL REHAB	55,000.00	
100-461-320649	CAPITAL: RESERVOIR	250,000.00	
100-461-320653	CAPITAL: E RESERV PUMP STATION	155,000.00	
100-461-320654	CAPITAL: FACILITY & EQUIPMENT	50,000.00	
100-461-320655	CAPITAL: WATERLINE REPLACEMENT	100,000.00	
	WATER FUND Sub-Totals:	697,000.00	.00
	Net Loss:	697,000.00	
<u>WASTEWATER FUND</u>			
<u>GENERAL FUND</u>			
101-432-320500	EQUIPMENT	165,000.00	
101-432-320630	PUMP STATION REHAB & UPGRADE	25,000.00	
101-432-320654	CAPITAL: FACILITY & EQUIPMENT	50,000.00	
101-432-330100	OLD LINE REPLACEMENT PROGRAM	200,000.00	
	WASTEWATER FUND GENERAL FUND Sub-Totals:	440,000.00	.00
	Net Loss:	440,000.00	
<u>STORMWATER FUND</u>			
102-102-320500	SIANO LP STRM DRAIN PROJECT	350,000.00	
102-102-320654	CAPITAL: FACILITY & EQUIPMENT	20,000.00	
	STORMWATER FUND Sub-Totals:	370,000.00	.00
	Net Loss:	370,000.00	
<u>PUBLIC WORKS ADMINISTRATION</u>			
103-103-320654	CAPITAL: EQUIPMENT	15,000.00	
103-103-320655	CAPITAL: FACILITY UPGRADE	20,000.00	
	PUBLIC WORKS ADMINISTRATION Sub-Totals:	35,000.00	.00
	Net Loss:	35,000.00	
	Grand Totals:	3,105,000.00	.00
	Net Loss:	3,105,000.00	



Debt Service Section

Fiscal Year 2013 – 2014

The Debt Service Section begins with a summary of debt service requirements (principal, interest and fees) for the FY14 budget organized by issuance.

Following that report is a schedule of the debt service expenditures that have been incorporated into the FY14 budget document. Total debt service requirement for the FY14 budget year is \$2.6 million.

The FY14 budget proposes to finance approximately \$825 thousand in capital items with debt financing. The estimated debt service expenditures related to the new debt financing have been included in the FY14 budget document.

Report Criteria:

Account.Acct No = All

Budget Amounts

Account No	Title	Debit	Credit
GENERAL FUND			
001-021-800513	SIUSLAW BANK PRINCIPAL PYMNT	17,040.00	
001-021-800514	SIUSLAW BANK INTEREST PYMNT	2,748.00	
001-021-800518	NEW DEBT ESTIMATED PYMTS	16,000.00	
001-028-800001	DEBT SERVICE:PRINCIPAL PAYMENT	14,131.00	
001-028-800002	DEBT SERVICE: INTEREST PYMT	1,250.00	
	GENERAL FUND Sub-Totals:	51,169.00	.00
	Net Loss:	51,169.00	
STREET FUND			
002-431-800001	DEBT SERVICE PRIN 10/11 LOAN	59,414.00	
002-431-800002	DEBT SERVICE INT. 10/11 LOAN	4,326.00	
002-431-800513	SIUSLAW BANK PRINCIPAL PYMNT	47,331.00	
002-431-800514	SIUSLAW BANK INTEREST PYMNT	7,633.00	
002-431-800518	NEW DEBT ESTIMATED PYMTS	34,000.00	
	STREET FUND Sub-Totals:	152,704.00	.00
	Net Loss:	152,704.00	
EVENTS CENTER DEBT SERVICE FND			
018-018-800515	DEBT PRINCIPAL PAYMENT	135,000.00	
018-018-800516	DEBT INTEREST PAYMENT	14,900.00	
018-018-800517	DEBT SERVICE FEES	655.00	
	EVENTS CENTER DEBT SERVICE FND Sub-Totals:	150,555.00	.00
	Net Loss:	150,555.00	
WATER FUND			
100-461-800500	DEBT SERVICE - P&I - OPB LOAN	21,778.00	
100-461-800501	SPECIAL PUB.WKS.FD. PRINCIPAL	97,054.00	
100-461-800502	SPECIAL PUB.WKS.FD. INTEREST	11,624.00	
100-461-800513	SIUSLAW BANK PRINCIPAL PYMNT	38,815.00	
100-461-800514	SIUSLAW BANK INTEREST PYMNT	6,260.00	
100-461-800515	2003 WTR IMPV BOND PRINCIPAL	162,222.00	
100-461-800516	2003 WTR IMPV BOND INTEREST	35,941.00	
100-461-800518	NEW DEBT ESTIMATED PYMTS	20,000.00	

Account No	Title	Debit	Credit
WATER FUND Sub-Totals:		393,694.00	.00
Net Loss:		393,694.00	
WASTEWATER FUND			
GENERAL FUND			
101-432-800001	OPB ST LOAN PRINCIPAL PAYMENT	8,754.00	
101-432-800002	OPB ST LOAN INTEREST PAYMENT	774.00	
101-432-800340	SPW #R33422 DEBT PRINCIPAL	246,165.00	
101-432-800341	SPW #R33422 DEBT FEE	24,000.00	
101-432-800513	SIUSLAW BANK PRINCIPAL PYMNT	9,466.00	
101-432-800514	SIUSLAW BANK INTEREST PYMNT	1,527.00	
101-432-800515	OBDD SPW BOND PRINCIPAL PYMNT	18,458.00	
101-432-800516	OBDD SPW BOND INTEREST PYMNT	21,551.00	
101-432-800518	NEW DEBT ESTIMATED PYMTS	45,000.00	
WASTEWATER FUND GENERAL FUND Sub-Totals:		375,695.00	.00
Net Loss:		375,695.00	
STORMWATER FUND			
102-102-800001	SWEEPER LEASE PRINCIPAL PYMNT	21,642.00	
102-102-800002	SWEEPER LEASE INTEREST PYMNT	1,980.00	
STORMWATER FUND Sub-Totals:		23,622.00	.00
Net Loss:		23,622.00	
AIRPORT OPERATIONS FUND			
130-451-810003	PRINCIPAL- KINGWOOD	42,215.00	
130-451-850003	INTEREST - KINGWOOD	9,972.00	
AIRPORT OPERATIONS FUND Sub-Totals:		52,187.00	.00
Net Loss:		52,187.00	
GENERAL OBLIGATION BOND FUND			
145-450-810002	PRIN POLICE GO BOND REFI 2008	290,000.00	
145-450-850002	INT POLICE GO BOND REFI 2008	15,575.00	
145-450-850003	DEBT SERV FEES-POLICE GO BOND	400.00	

Account No	Title	Debit	Credit
GENERAL OBLIGATION BOND FUND Sub-Totals:		305,975.00	.00
Net Loss:		305,975.00	
SPRUCE ST LID BOND FUND			
<u>SPRUCE STREET DEBT SERVICE</u>			
151-050-801050	SPRUCE ST LID - PRINCIPAL PYMT	40,000.00	
151-050-801055	SPRUCE ST LID - INTEREST PYMT	48,445.00	
151-050-850000	DEBT SERVICE FEES	400.00	
SPRUCE ST LID BOND FUND SPRUCE STREET DEBT SERVICE Sub-Totals:		88,845.00	.00
Net Loss:		88,845.00	
<u>FFC 2010B BOND FUND</u>			
152-050-801050	FFC 2010B - PRINCIPAL PYMT	710,000.00	
152-050-801055	FFC 2010B - INTEREST PYMT	197,751.00	
FFC 2010B BOND FUND Sub-Totals:		907,751.00	.00
Net Loss:		907,751.00	
<u>DEBT SERVICE FUND</u>			
153-153-801050	LOCAP 2011C - PRINCIPAL PYMT	45,000.00	
153-153-801055	LOCAP 2011C - INTEREST PYMT	45,860.00	
153-153-850000	DEBT SERVICE FEES	450.00	
DEBT SERVICE FUND Sub-Totals:		91,310.00	.00
Net Loss:		91,310.00	
Grand Totals:		2,593,507.00	.00
Net Loss:		2,593,507.00	

Report Criteria:

Account.Acct No = All

Budget Amounts



Transfers & Interfund Loans Section

Fiscal Year 2013-2014

The City uses transfers for various reasons.

Table 1 - provides a summary of all transfers as budgeted in the FY14 Budget Document.

Table 2 - is an interfund Loan schedule summarizing the repayment of various outstanding interfund loans as included in the FY14 Budget Document. The City does not intend have any new interfund loans.

Table 3 - provides a closer look at the City's two significant expense allocations for the Administrative Function and the Public Works Administrative Function allocations.

TABLE 1 - TRANSFERS DETAIL

City of Florence

Trial Balance - Transfers

GL Period: 00/13

Report Criteria:

Account.Acct No = All

Budget Amounts

Account No	Title	Debit	Credit
<u>GENERAL FUND</u>			
001-000-490002	TRANS FROM 9-1-1		241,950.00 -
001-000-490017	IN LIEU OF FRANCHISE - WATER		96,070.00 -
001-000-490019	IN LIEU OF FRAN - WASTEWATER		143,260.00 -
001-000-490049	TRANSFER IN: ADMIN SERVICES		544,824.00 -
001-010-500156	TRANSFER TO 2011 DEBT SERVICE	3,709.00	
001-028-500156	TRANSFER TO 2011 LOCAP DEBT	15,284.00	
001-030-500055	TRANSFER TO AIRPORT FUND	30,000.00	
001-030-500155	TRANSFER TO 2010B BOND FUND	29,362.00	
	GENERAL FUND Sub-Totals:	78,355.00	1,026,104.00 -
	Net Income:		947,749.00 -
<u>STREET FUND</u>			
002-000-490507	TRANSFER IN - FROM STREET SDC		400,000.00 -
002-431-500099	TRANS OUT: PW ADMIN	53,902.00	
002-431-500100	TRANS OUT: ADMIN SERVICES	46,368.00	
002-431-500101	INTERFUND REPAY ST SDC 111	80,000.00	
002-431-500102	INTERFUND REPAY WTR SDC 112	24,000.00	
002-431-500156	TRANSFER TO 2011 BOND FUND	22,251.00	
	STREET FUND Sub-Totals:	226,521.00	400,000.00 -
	Net Income:		173,479.00 -
<u>911 EMERGENCY FUND</u>			
008-445-500050	TO GENERAL FUND	241,950.00	
	911 EMERGENCY FUND Sub-Totals:	241,950.00	.00
	Net Loss:	241,950.00	
<u>ROOM TAX FUND</u>			
015-015-500054	TRANSFER TO: EVENTS CENTER	200,000.00	
	ROOM TAX FUND Sub-Totals:	200,000.00	.00
	Net Loss:	200,000.00	

TABLE 1 - TRANSFERS DETAIL

City of Florence

Trial Balance - Transfers

GL Period: 00/13

Account No	Title	Debit	Credit
<u>EVENTS CENTER FUND</u>			
016-000-444410	TRANSFER FROM ROOM TAX FUND		200,000.00 -
016-000-490513	TRANSFER IN - WLCF ENDOW. FUND		4,000.00 -
016-016-500100	TRANSFER OUT: ADMIN SERVICES	57,960.00	
	EVENTS CENTER FUND Sub-Totals:	57,960.00	204,000.00 -
	Net Income:		146,040.00 -
 <u>WATER FUND</u>			
100-461-500050	IN LIEU OF FRANCHISE FEES	96,070.00	
100-461-500099	TRANSFER OUT: PW ADMIN	183,268.00	
100-461-500100	TRANSFER OUT: ADMIN SERVICES	185,472.00	
100-461-500156	TRANSFER OUT TO 2011 BOND FUND	45,244.00	
	WATER FUND Sub-Totals:	510,054.00	.00
	Net Loss:	510,054.00	
 <u>WASTEWATER FUND</u>			
<u>GENERAL FUND</u>			
101-432-500050	IN LIEU OF FRANCHISE FEES	143,260.00	
101-432-500099	TRANSFER OUT: PW ADMIN	264,122.00	
101-432-500100	TRANSFER OUT: ADMIN SERVICES	208,656.00	
101-432-500156	TRANSFER OUT - TO 2011 BOND FU	4,822.00	
101-432-500501	TRANSFER OUT - 2010B BOND FUND	861,262.00	
	WASTEWATER FUND GENERAL FUND Sub-Totals:	1,482,122.00	.00
	Net Loss:	1,482,122.00	
 <u>STORMWATER FUND</u>			
102-102-500099	TRANSFER OUT: PW ADMIN	37,732.00	
102-102-500100	TRANSFER OUT: ADMIN SERVICES	46,368.00	
102-102-500501	TRANSFER OUT - 2010B BOND FUND	17,127.00	
	STORMWATER FUND Sub-Totals:	101,227.00	.00
	Net Loss:	101,227.00	

TABLE 1 - TRANSFERS DETAIL

City of Florence

Trial Balance - Transfers

GL Period: 00/13

Account No	Title	Debit	Credit
<u>PUBLIC WORKS ADMINISTRATION</u>			
103-000-490049	TRANSFER IN: PW ADMIN REIMB.		539,024.00 -
	PUBLIC WORKS ADMINISTRATION Sub-Totals:	.00	539,024.00 -
	Net Income:		539,024.00 -
<u>STREET SYSTEM DEVEL FUND</u>			
111-000-490101	INTERFUND - RPYMNT STRMSDC 113		20,000.00 -
111-000-490102	INTERFUND - RPYMNT STREET 002		80,000.00 -
111-111-500352	TRANSFER TO STREET FUND	400,000.00	
	STREET SYSTEM DEVEL FUND Sub-Totals:	400,000.00	100,000.00 -
	Net Loss:	300,000.00	
<u>WATER SYSTEM DEVEL FUND</u>			
112-000-490101	INTERFUND RPYMT STREET 002		24,000.00 -
112-000-490102	INTERFUND RPYMT STRM SDC 113		34,000.00 -
	WATER SYSTEM DEVEL FUND Sub-Totals:	.00	58,000.00 -
	Net Income:		58,000.00 -
<u>STORMWATER SDC FUND</u>			
113-113-500101	INTERFUND TO REPAY ST SDC 111	20,000.00	
113-113-500102	INTERFUND TO REPAY WTR SDC 112	34,000.00	
	STORMWATER SDC FUND Sub-Totals:	54,000.00	.00
	Net Loss:	54,000.00	
<u>AIRPORT OPERATIONS FUND</u>			
130-000-490501	TRANSFER IN - FROM GEN. FUND		30,000.00 -
	AIRPORT OPERATIONS FUND Sub-Totals:	.00	30,000.00 -
	Net Income:		30,000.00 -

TABLE 1 - TRANSFERS DETAIL

City of Florence

Trial Balance - Transfers
GL Period: 00/13

Account No	Title	Debit	Credit
<u>FFC 2010B BOND FUND</u>			
152-000-490501	TRANSFER IN		907,751.00 -
	FFC 2010B BOND FUND Sub-Totals:	.00	907,751.00 -
	Net Income:		907,751.00 -
<u>DEBT SERVICE FUND</u>			
153-000-490501	TRANSFER IN		91,310.00 -
	DEBT SERVICE FUND Sub-Totals:	.00	91,310.00 -
	Net Income:		91,310.00 -
<u>EVENTS CENTER ENDOWMENT T&A</u>			
180-080-500501	TRANSFER OUT TO FEC FUND	4,000.00	
	EVENTS CENTER ENDOWMENT T&A Sub-Totals:	4,000.00	.00
	Net Loss:	4,000.00	
	Grand Totals:	3,356,189.00	3,356,189.00 -
	Net Income:		.00

Report Criteria:
Account.Acct No = All
Budget Amounts

TABLE 2 - INTERFUND LOANS

**CITY OF FLORENCE
INTERFUND LOANS SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

Interfund Loans	FY08	FY09	FY10	FY11	FY12	June 30, 13	FY14	June 30, 14	June 30, 15	June 30, 16
						Balance		Balance	Balance	Balance
Loan #1 - Wastewater Fund loaned Water Fund \$198,000 in FY08.										
Wastewater	(198,000)				99,000	-		-	-	-
Water	198,000				(99,000)	-		-	-	-
NOTE: Loan #1 will be repaid in full at 6/30/2013.										
Loan #2 - Stormwater SDC Fund borrowed \$270,000 from Street SDC and Water SDC Funds in FY10.										
Street SDC			(100,000)	20,000	20,000	(40,000)	20,000	(20,000)	-	-
Water SDC			(170,000)	34,000	34,000	(68,000)	34,000	(34,000)	-	-
Stormwater SDC			270,000	(54,000)	(54,000)	108,000	(54,000)	54,000	-	-
NOTE: Loan #2 will be repaid in full at 6/30/2015.										
Loan #3 - Street Fund borrowed \$520,000 from Street SDC and Water SDC funds in FY11.										
Street SDC				(400,000)	80,000	(240,000)	80,000	(160,000)	(80,000)	-
Water SDC				(120,000)	24,000	(72,000)	24,000	(48,000)	(24,000)	-
Street Fund				520,000	(104,000)	312,000	(104,000)	208,000	104,000	-
NOTE: Loan #3 will be repaid in full at 6/30/2016.										

TABLE 3 - INTERNAL SERVICE TRANSFERS

CITY OF FLORENCE
 ADMINISTRATION AND PUBLIC WORKS ADMINISTRATION
 INTERNAL SERVICE TRANSFERS
 FOR THE FISCAL YEAR ENDING 2013-14

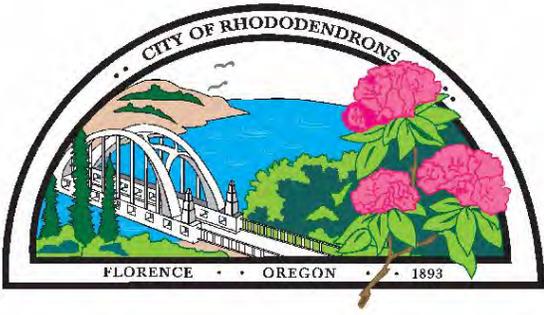
ADMINISTRATIVE INTERNAL SERVICES			% SHARE	2013-14 BUDGET
Transfers Out: Street Admin Services	002-431-500100		4%	46,368
Transfers Out: FEC Admin Services	016-016-500100		5%	57,960
Transfers Out: Water Admin Services	100-461-500100		16%	185,472
Transfers Out: Wastewater Admin Services	101-432-500100		18%	208,656
Transfers Out: Stormwater Admin Services	102-102-500100		4%	46,368
TRANSFER IN: Admin Service Gen Fund	001-000-490049		47%	544,824
<i>ALL Other General Fund/Airport Not Allocated Admin Services</i>			53%	614,376
			<u>100%</u>	<u>1,159,200</u>
TRANSFER IN: Admin Service Gen Fund	001-000-490049			(544,824)

	<u>Expenditures</u>	<u>Revenues</u>	<u>Net Decrease</u>	<u>Total</u>
Total Admin Dept Exp FYXX	1,096,000	(3,500)	1,092,500	1,092,500
001-005 Planning Department 25% subsidized	346,000	(79,200)	266,800	66,700
Administrative Services to be Allocated				<u>1,159,200</u>

PW ADMIN INTERNAL SERVICES			% SHARE	2013-14 BUDGET
TRANSFER IN: PW ADMIN REIMB	103-000-490049			(539,024)
Street PW Admin Shared	002-431-500099		10%	53,902
Water PW Admin Shared	100-461-500099		34%	183,268
Wastewater PW Admin Shared	101-432-500099		49%	264,122
Stormwater PW Admin Shared	102-102-500099		7%	37,732
TRANSFER IN: PW ADMIN REIMB	103-000-490049		100%	<u>539,024</u>

	<u>Expenditures</u>	<u>Revenues</u>	<u>Net Decrease</u>
PW Admin 103-103	544,024	(5,000)	<u>539,024</u>

Programs paying for internal administrative services	Expenditures	Exp. % SHARE	#FTE	FTE % SHARE	FTE/Exp Avg %
Transfers Out: Street Admin Services	\$ 761,444	7%	1.0	2%	4%
Transfers Out: FEC Admin Services	529,340	5%	3.0	5%	5%
Transfers Out: Water Admin Services	2,211,856	19%	7.0	12%	16%
Transfers Out: Wastewater Admin Services	2,829,241	24%	7.0	12%	18%
Transfers Out: Stormwater Admin Services	578,144	5%	2.0	3%	4%
Sub-total of programs paying for internal services	6,910,025	59%	20	35%	47%
Programs/Departments not paying for internal administrative services					
Police Department	2,492,774	21%	23.0	40%	31%
Airport	147,737	1%	-	0%	1%
Planning	346,070	3%	2.5	4%	4%
Building	206,770	2%	1.0	2%	2%
Court	303,600	3%	2.5	4%	3%
Parks	143,000	1%	1.0	2%	1%
Admin (Finance CMO Council)	1,003,850	9%	6.5	11%	10%
City Hall	92,830	1%	1.0	2%	1%
Sub-total of programs NOT paying for internal services	4,736,631	41%	37.5	65%	53%
Total Expenditures/FTE	\$ 11,646,656	100%	57.5	100%	100%



Notices and Publications Section

Fiscal Year 2013-2014

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Florence, Lane County, State of Oregon, on the budget for the fiscal year July 1, 2013 to June 30, 2014, will be held at the City of Florence City Hall, 250 Highway 101, Florence, Oregon 97439. The meeting will take place on **April 29, 2013 at 6:00 pm.** The purpose of the meeting is to receive the budget message. This is a public meeting where deliberation of the Budget Committee will take place.

An additional, separate meeting of the Budget Committee will be held to take public comment. Any person may appear at the meeting to discuss the proposed programs with the Budget Committee. The meeting for public comment will be on May 13, 2013 at 6:00 pm held at the City of Florence City Hall, 250 Highway 101, Florence, Oregon 97439.

A copy of the budget document may be inspected or obtained on or after Thursday April 25, 2013 at the City of Florence City Hall, 250 Highway 101, Florence, Oregon 97439, between the hours of 8:00 am through 12:00 pm, and 1:00 pm through 5:00 pm. The proposed budget document will also be posted to the City's website.

A copy of this notice will also be published on the City of Florence website at <http://www.ci.florence.or.us/boardsandcommissions/budget-committee-meeting-3>

The meeting location is wheelchair accessible. Anyone requiring special accommodations please call (541) 997-3437 at least 48 hours prior to the hearing.

To be published April 20th

Affidavit of Publication

STATE OF OREGON }
COUNTY OF LANE, } ss.

I, **THERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the Siuslaw News, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state: that I know from my personal knowledge that the

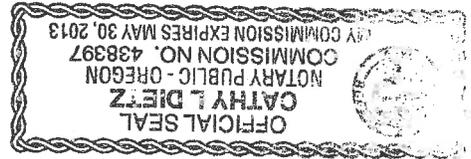
NOTICE, NOTICE OF BUDGET COMMITTEE MEETING OF THE CITY OF FLORENCE.

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for **(1) ONE** times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): **APRIL 20, 2013**

Theresa Baer
.....

Subscribed and sworn to before me this **25th** day
of **APRIL** **2013**

Cathy L Dietz
.....
Notary Public of Oregon
(My commission expires 5-30-2013)



NOTICE OF BUDGET COMMITTEE MEETING

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The meeting location is wheelchair accessible. Anyone requiring special accommodations please call (541) 997-3437 at least 48 hours prior to the hearing.

Publication Date: April 20, 2013

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the City of Florence City Council will be held on June 17th, 2013 at 7:00 pm at City Hall, 250 HWY 101, Florence, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the City of Florence Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 250 HWY 101, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Mayor Nola Xavier

Telephone: 541-997-3437

Email: Nola.Xavier@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2011-12	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
Beginning Fund Balance/Net Working Capital	5,451,331	5,787,524	6,301,300
Fees, Licenses, Permits, Fines, Assessments & Other	7,061,644	7,555,141	7,531,296
Federal, State and All Other Grants, Gifts, Allocations and Revenue from Bonds and Other Debt	1,880,747	3,721,275	509,800
Interfund Transfers / Internal Service Reimbursements	3,127,520	2,062,000	825,000
All Other Resources Except Property Taxes	5,349,170	3,719,736	3,356,189
Property Taxes Estimated to be Received	1,225,931	1,177,441	1,306,154
Total Resources	26,296,550	26,241,052	22,238,339

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,601,714	4,673,842	4,798,614
Materials and Services	2,588,946	2,808,496	2,886,304
Capital Outlay	5,235,217	8,182,400	3,105,000
Debt Service	2,123,393	2,355,807	2,593,507
Interfund Transfers	5,349,170	3,738,670	3,356,189
Contingencies	0	1,125,000	1,298,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Exp	0	3,356,837	4,200,725
Total Requirements	19,898,440	26,241,052	22,238,339

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
Community Development Program	610,067	575,092	552,840
FTE	5	4	3.5
Municipal Court Program	246,482	257,201	303,600
FTE	2	2	2.5
Police Program	2,216,327	2,373,394	2,492,274
FTE	22.5	22.5	23.0
Administrative Program	1,141,785	1,210,512	1,186,680
FTE	8	7.5	7.5
Parks Program	178,689	166,214	143,009
FTE	1	1	1
Florence Events Center Program	593,178	798,405	811,400
FTE	3	3	3
Street Program	961,027	4,098,964	2,677,096
FTE	1	1	1
Water Program	2,528,950	4,569,935	3,124,800
FTE	5	5	5
Wastewater Program	4,265,549	5,580,384	4,194,100
FTE	5	5	5
Stormwater Program	561,867	901,475	994,500
FTE	1	1	1
Public Works Admin Program	557,632	526,990	544,024
FTE	5	4	5
Airport Program	1,117,689	164,188	165,000
FTE	0	0	0
Non-Departmental / Non-Program	4,919,198	5,018,298	5,049,016
FTE	0	0	0
Total Requirements	19,898,440	26,241,052	22,238,339
Total FTE	58.5	56.0	57.5

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

The City remains committed to providing the essential public services to the residents of Florence. There have been no changes in the services provided which include, but are not limited to, Police, Water, Wastewater, and Stormwater Utility Services, Streets and Transportation, Parks, Land use planning, Building, Community Development, Court, Events Center, and Airport. The Budget Committee approved the return to the full property tax rate of \$2.861/\$1,000 of assessed value as the City plans for the future funding needs of the Events Center. The City has the authority to tax at its full capacity without needing additional voter permission. The City has levied \$0.39/\$1,000 less for the previous two fiscal years in response to being annexed into the Fire District. In addition, the 2013-14 Approved Budget increases water and wastewater rates 3% to keep up with the increase in the cost of providing services and to provide adequate revenue streams to support existing debt service expenses. Total capital outlay of \$3.1 million for the upcoming year include capital projects for Street Preservation & Improvements in Old Town, the initial phase of the Rhody Drive Multiuse Path, improvements to the East Water Reservoir, replacement of old sewer lines, and the Siano Loop Stormwater Project.

PROPERTY TAX LEVIES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (rate limit \$2.86 per \$1,000)	2.471	2.471	2.861
Local Option Levy	n/a	n/a	n/a
Levy For General Obligation Bonds	314,452	325,479	340,000

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$2,050,000	\$0
Other Bonds	14,358,006	0
Other Borrowings	271,488	0
Total	\$16,679,494	\$0

To be published June 8, 2013

Add affidavit of pub for council meeting

NOTICE OF BUDGET HEARING

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Contact: Mayor Nola Xavier
541-997-3437
Email: Nola.Xavier@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES

	Actual		Approved	
	Amount	Budget	Amount	Budget
	Last Year	This Year	Last Year	Next Year
	2011/2012	2012/2013	2012/2013	2013/2014
TOTAL OF ALL FUNDS				
Beg. Fund Balance/Net Working Capital	5,451,331	5,787,524	6,301,300	
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	7,151,644	7,555,141	7,531,296	
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All Other Resources Except Property Taxes	1,223,931	1,177,441	1,306,154	
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Total Resources	26,296,559	26,241,052	22,238,339	
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Interfund Transfers	5,349,170	3,738,670	3,356,189	
Contingencies	0	1,125,000	1,298,000	
Unappropriated Ending Balance & Reserved for Future Expenditure	0	3,356,837	4,200,725	
Total Requirements	19,698,440	26,241,052	22,238,339	

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM

Name of Organizational Unit or Program	FTE for that unit or program	Estimated Debt Authorized, But Not Incurred on July 1	Estimated Debt Authorized, But Not Incurred on July 1
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FTE	5	4	3.5
Municipal Court Program	246,482	257,201	303,600
FTE	2	2	2.5
Police Program	2,216,327	2,373,394	2,492,274
FTE	22.5	22.5	22.5

Long term Debt

	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	2,050,000	0
Other Bonds	14,358,006	0
Other Borrowings	271,488	0
Total	16,679,494	0

Publication Date: June 8, 2013

Affidavit of Publication

STATE OF OREGON
COUNTY OF LANE, } ss.

I, **THERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the Siuslaw News, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state: that I know from my personal knowledge that the

NOTICE, NOTICE OF BUDGET HEARING OF THE CITY OF FLORENCE CITY COUNCIL.

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for **(1) ONE** times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): JUNE 8, 2013

Theresa Baer

Subscribed and sworn to before me this **JUNE** 13th day **2013** of

Cathy R. Dietz
Notary Public of Oregon
(My commission expires 5-30-2013)



Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50 2013-2014

To assessor of Lane County

Check here if this is
an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Florence has the responsibility and authority to place the following property tax, fee, charge or assessment
District Name
on the tax roll of Lane County. The property tax, fee, charge or assessment is categorized as stated by this form.
County Name

<u>250 HWY 101</u> <small>Mailing Address of District</small>	<u>Florence</u> <small>City</small>	<u>OR</u> <small>State</small>	<u>97439</u> <small>ZIP code</small>	<u>July 1, 2013</u> <small>Date</small>
<u>Erin Reynolds</u> <small>Contact Person</small>	<u>Finance Director</u> <small>Title</small>	<u>541-997-3435</u> <small>Daytime Telephone</small>	<u>erin.reynolds@ci.florence.or</u> <small>Contact Person E-Mail</small>	

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TOTAL PROPERTY TAX LEVY

		<u>Subject to</u> <u>General Government Limits</u> Rate -or- Dollar Amount	
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	2.861	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
2. Local option operating tax	2	0	
3. Local option capital project tax	3	0	
4. Levy for pension and disability obligations	4	0	
5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.	340,000	
5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.	0	
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	340,000	

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	2.8610	
7. Election date when your new district received voter approval for your permanent rate limit	7	0	
8. Estimated permanent rate limit for newly merged/consolidated district	8	0.0000	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
N/A				
N/A				

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1 N/A		
2 N/A		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS **(Must be completed if you have an entry in Part IV)**

150-504-073-7 (Rev. 1-13)

(see the back for worksheet for lines 5a, 5b, and 5c)

File with your assessor no later than JULY 15, unless granted an extension in writing.

City of Florence Budget Calendar FY2014

4/8/13 **Orientation Meeting** (Monday 6pm) – Foundation of the Budget & Budget Process

4/29/13 **First Budget Committee Meeting** (Monday @ 6pm)

- ◆ Budget Message presented
- ◆ Present the Proposed Balanced Budget
 - Overview of Budget document
 - Summary of 2013 - 2014 Budget Issues and Options
 - Capital Projects with Funding Source Review
 - Debt Service Requirements
 - Personnel Services and FTE information
- ◆ DEPARTMENT PRESENTATIONS
 - Public Works
 - Water Program
 - Waste Water Program
 - Storm Water Program
 - Airport Program
 - Streets Program
 - Room Tax Fund
 - Events Center
 - Debt Service Funds

******Important! Florence Urban Renewal (FURA) meeting begins 5/13/13 at 5:00 pm**

5/13/13 **Second Budget Committee Meeting** (Monday @ 6pm)

*Provide members of the public with an opportunity to ask questions about and comment on the budget document.

- ◆ Public Hearing on State Revenue Sharing
- ◆ DEPARTMENT PRESENTATIONS
 - General Fund
 - Justice Program
 - Administrative Services
 - Municipal Court
 - Parks
 - Community Development
 - 9-1-1 Emergency Dispatch
- ◆ Final Budget Committee Deliberations
- ◆ Budget Committee Vote to approve the Proposed Budget
- ◆ Approve the tax rate and amount of property taxes

5/14 – 5/31/13 Finance to prepare Approved Budget document for Council Adoption

6/3/13 **Third Budget Committee Meeting** (Monday @ 6pm)

PLACEHOLDER ONLY!

– Note: Monday (6/3) City Council Meeting is cancelled.

6/17/13 **City Council Meeting – Public Hearing** (Monday @ 7pm)

- ◆ Adopt the 2013 - 2014 Budget as approved by budget committee
- ◆ Appropriations made and Property Tax Levy declared by resolution
- ◆ Approve State Revenue Sharing by resolution

City of Florence Budget Calendar FY2014

Florence FY14 Budget Committee Calendar

March 2013

M	Tu	W	Th	F	Sa/Su
				1	2 & 3
4 - City Coun. Mtg	5	6	7	8	9 & 10
11	12	13	14	15	16 & 17
18 - City Coun. Mtg	19	20	21	22	23 & 24
25	26	27	28	29	30 & 31

April 2013

M	Tu	W	Th	F	Sa/Su
1 - City Coun. Mtg	2	3	4	5	6 & 7
8 6PM Budget Orient. Mtg.	9	10	11	12	13 & 14
15 - City Coun. Mtg	16	17	18	19	20 & 21
22	23	24	25	26	27 & 28
29 #1 6PM Budget Mtg.	30				

May 2013

M	Tu	W	Th	F	Sa/Su
		1	2	3	4 & 5
6 - City Coun. Mtg	7	8	9	10	11 & 12
13 FURA 5PM* #2 6PM Budget Mtg.	14	15	16	17	18 & 19
20 - City Coun. Mtg	21	22	23	24	25 & 26
27 HOLIDAY Memorial Day	28	29	30	31	

June 2013

M	Tu	W	Th	F	Sa/Su
					1 & 2
3 #3 6PM Budget Mtg. PLACEHOLDER	4	5	6	7	8 & 9
10	11	12	13	14	15 & 16
17 - City Coun. Mtg 7PM Budget Hearing to Adopt Budget	18	19	20	21	22 & 23
24	25	26	27	28	29 & 30

***FURA FURA Budget Committee will meet at 5:00 PM on 5/13/13 - after FURA adjourns, City Budget Committee Mtg. will begin.



City Budget Detail Section

Fiscal Year 2013-2014

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2013-14
CITY WIDE - SUMMARY REPORT**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 4,459,088	\$ 5,451,331	\$ 5,787,524	\$ 6,301,300	\$ 6,301,300	\$ 6,301,300
REVENUES						
PROPERTY TAXES	\$ 2,454,771	\$ 2,200,207	\$ 2,217,935	\$ 2,408,600	\$ 2,408,600	\$ 2,408,600
CHARGES FOR SERVICES	4,542,139	5,008,089	5,590,958	5,647,300	5,647,300	5,647,300
ROOM TAX	243,665	248,911	250,000	250,000	250,000	250,000
LICENSES & FEES	87,905	94,452	89,760	86,200	86,200	86,200
FINES & FORFEITURES	214,581	233,981	234,600	260,000	260,000	260,000
STATE SHARED REV & TAXES	730,928	715,305	685,496	759,000	759,000	759,000
ASSESSMENTS	55,493	43,646	104,955	31,900	31,900	31,900
FRANCHISE FEES	497,604	498,963	512,448	500,700	500,700	500,700
POLICE & 911 EMERGENCY CONTRACT FEES	271,595	286,190	287,700	320,900	320,900	320,900
PLANNING DEPT FEES	18,195	28,241	18,000	12,000	12,000	12,000
BUILDING DEPT FEES	117,880	172,046	139,079	141,300	141,300	141,300
AIRPORT FEES	75,560	111,004	94,586	103,000	103,000	103,000
SYSTEM DEVELOPMENT CHARGES FEES	162,381	148,252	70,400	63,096	63,096	63,096
FEC FEES	323,144	419,805	394,805	271,900	271,900	271,900
PROCEEDS FROM DEBT	13,537,915	3,127,520	2,062,000	825,000	825,000	825,000
GRANT REVENUE	1,226,009	1,880,747	3,721,275	584,800	584,800	584,800
RENTAL	16,584	16,975	17,850	18,000	18,000	18,000
INTEREST	48,388	51,801	28,358	42,180	42,180	42,180
FURA REIMB. FOR CITY STAFF TIME	25,088	9,468	20,400	5,000	5,000	5,000
LANE COUNTY IGA FOR FEC	155,124	150,530	182,171	236,974	236,974	236,974
OTHER	11,714	49,916	11,016	13,000	13,000	13,000
TRANSFERS IN	13,002,327	5,349,170	3,719,736	3,356,189	3,356,189	3,356,189
TOTAL REVENUES	37,818,990	20,845,219	20,453,528	15,937,039	15,937,039	15,937,039
Total Resources	<u>42,278,078</u>	<u>26,296,550</u>	<u>26,241,052</u>	<u>22,238,339</u>	<u>22,238,339</u>	<u>22,238,339</u>
REQUIREMENTS						
PERSONNEL SERVICES						
COMMUNITY DEVELOPMENT	384,340	422,403	357,042	288,190	288,190	288,190
MUNICIPAL COURT	128,014	133,027	140,553	167,950	167,950	167,950
POLICE	1,903,906	1,896,202	1,985,034	2,067,990	2,067,990	2,067,990
ADMINISTRATIVE PROGRAM	561,021	591,248	602,661	613,215	613,215	613,215
PARKS	99,226	61,663	65,869	68,700	68,700	68,700
FEC	220,633	231,460	246,415	235,140	235,140	235,140
STREETS	77,922	49,645	61,259	60,190	60,190	60,190
GRANTS	15,272	-	-	-	-	-
AIRPORT	7,467	-	-	-	-	-
PW'S ENTERPRISE FUND	1,199,593	1,216,066	1,215,009	1,297,239	1,297,239	1,297,239
TOTAL PERSONNEL SERVICES	4,597,394	4,601,714	4,673,842	4,798,614	4,798,614	4,798,614
MATERIALS & SERVICES						
COMMUNITY DEVELOPMENT	68,016	149,816	218,050	264,650	264,650	264,650
MUNICIPAL COURT	99,886	113,455	116,648	135,650	135,650	135,650
POLICE	321,982	313,325	298,360	333,496	333,496	333,496
FIRE (discontinued FY12)	249,313	-	-	-	-	-
ADMINISTRATIVE PROGRAM	442,421	328,523	354,490	375,800	375,800	375,800
PARKS	88,184	75,399	43,600	55,600	55,600	55,600
NON-DEPARTMENTAL	42,592	100,522	95,000	45,000	45,600	45,600
ROOM TAX	49,800	-	-	50,000	50,000	50,000
FEC	310,591	274,129	286,660	269,200	269,200	269,200
STREETS	280,329	238,158	246,400	239,100	239,100	239,100
PW'S ENTERPRISE FUND	1,663,227	873,062	1,046,308	1,019,438	1,019,438	1,019,438
GRANTS	400,552	-	-	-	-	-
AIRPORT	132,866	117,056	93,230	95,550	95,550	95,550
T&A FUNDS	-	5,501	9,750	2,220	2,220	2,220
TOTAL MATERIALS & SERVICES	4,149,759	2,588,946	2,808,496	2,885,704	2,886,304	2,886,304

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2013-14
CITY WIDE - SUMMARY REPORT**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
CAPITAL OUTLAY						
MUNICIPAL COURT	\$ 1,469	\$ -	\$ -	\$ -	\$ -	-
POLICE	2,515	6,800	90,000	55,000	55,000	55,000
ADMINISTRATIVE PROGRAM	4,720	200,918	223,000	167,000	167,000	167,000
PARKS	21,940	38,276	53,000	15,000	15,000	15,000
NON-DEPARTMENTAL	68,970	539,036	80,000	-	-	-
9-1-1 EMERGENCY FUND	-	-	250,000	266,000	266,000	266,000
FEC	11,249	30,038	75,000	25,000	25,000	25,000
STREETS	245,013	383,955	2,690,400	1,035,000	1,035,000	1,035,000
GRANTS	428,015	-	-	-	-	-
AIRPORT	113,840	950,146	-	-	-	-
PW'S ENTERPRISE FUND	<u>2,537,781</u>	<u>3,086,048</u>	<u>4,721,000</u>	<u>1,542,000</u>	<u>1,542,000</u>	<u>1,542,000</u>
TOTAL CAPITAL OUTLAY	<u>3,435,512</u>	<u>5,235,217</u>	<u>8,182,400</u>	<u>3,105,000</u>	<u>3,105,000</u>	<u>3,105,000</u>
DEBT SERVICE						
ADMINISTRATIVE PROGRAM	-	7,690	15,380	51,169	51,169	51,169
STREETS	2,032,437	43,811	63,632	152,704	152,704	152,704
PW'S ENTERPRISE FUND	8,991,495	387,995	673,825	793,011	793,011	793,011
AIRPORT	52,107	50,487	48,837	52,187	52,187	52,187
DEBT SERVICE	<u>1,462,068</u>	<u>1,633,410</u>	<u>1,554,133</u>	<u>1,544,436</u>	<u>1,544,436</u>	<u>1,544,436</u>
TOTAL DEBT SERVICE	<u>12,538,107</u>	<u>2,123,393</u>	<u>2,355,807</u>	<u>2,593,507</u>	<u>2,593,507</u>	<u>2,593,507</u>
TRANSFERS OUT						
COMMUNITY DEVELOPMENT	-	37,848	-	-	-	-
ADMINISTRATIVE PROGRAM	-	13,406	14,981	15,284	15,284	15,284
PARKS	-	3,351	3,745	3,709	3,709	3,709
NON-DEPARTMENTAL	57,095	129,510	57,400	59,362	59,362	59,362
9-1-1 EMERGENCY FUND	196,000	228,192	216,500	241,950	241,950	241,950
ROOM TAX FUND	150,000	315,000	250,000	200,000	200,000	200,000
FEC	-	57,551	65,297	57,960	57,960	57,960
STREETS	400,000	245,457	656,106	626,521	626,521	626,521
PW'S ENTERPRISE FUND	943,254	2,350,826	2,471,141	2,147,403	2,147,403	2,147,403
TO CLOSE GRANTS/BDLG/FECRESERVE/R	72,500	321,519	-	-	-	-
DEBT SERVICE FUND	10,366,867	1,643,200	-	-	-	-
T&A FUNDS	-	3,310	3,500	4,000	4,000	4,000
TOTAL TRANSFERS OUT	<u>12,185,716</u>	<u>5,349,170</u>	<u>3,738,670</u>	<u>3,356,189</u>	<u>3,356,189</u>	<u>3,356,189</u>
REQUIREMENTS BEFORE CONTINGENCY	<u>36,906,488</u>	<u>19,898,440</u>	<u>21,759,215</u>	<u>16,739,014</u>	<u>16,739,614</u>	<u>16,739,614</u>
NET CHANGE IN GEN FUND BAL BEFORE CONTINGENCY/UEFB	<u>912,502</u>	<u>946,779</u>	<u>(1,305,687)</u>	<u>(801,975)</u>	<u>(2,771,389)</u>	<u>\$ (2,771,389)</u>
CONTINGENCY	-	-	1,125,000	1,298,000	1,298,000	1,298,000
REQUIREMENTS BEFORE UEFB	<u>36,906,488</u>	<u>19,898,440</u>	<u>22,884,215</u>	<u>18,037,014</u>	<u>18,037,614</u>	<u>18,037,614</u>
UNAPPROPRIATED END FUND BAL (UEFB)	-	-	3,356,837	4,201,325	4,200,725	\$ 4,200,725
TOTAL REQUIREMENTS	<u>36,906,488</u>	<u>19,898,440</u>	<u>26,241,052</u>	<u>22,238,339</u>	<u>22,238,339</u>	<u>22,238,339</u>
TOTAL NET CHANGE IN CITY WIDE FUND BAL	<u>912,502</u>	<u>946,779</u>	<u>(5,787,524)</u>	<u>(6,301,300)</u>	<u>(6,301,300)</u>	<u>\$ (6,301,300)</u>
ENDING FUND BALANCE	<u>\$ 5,371,590</u>	<u>\$ 6,398,110</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND - SUMMARY REPORT

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 958,052	\$ 1,762,826	\$ 1,650,000	\$ 1,980,000	\$ 1,980,000	\$ 1,980,000
RESOURCES						
PROPERTY TAXES	\$ 2,113,626	\$ 1,877,531	\$ 1,909,572	\$ 2,097,600	\$ 2,097,600	\$ 2,097,600
LICENSES & FEES	87,905	94,452	89,760	86,200	86,200	86,200
FINES & FORFEITURES	214,581	233,981	234,600	260,000	260,000	260,000
STATE SHARED REVENUE TAXES	198,048	191,917	211,300	212,000	212,000	212,000
FRANCHISE FEES	497,604	498,963	512,448	500,700	500,700	500,700
POLICE CONTRACT FEES	138,040	140,698	142,700	145,000	145,000	145,000
PLANNING DEPT FEES	18,195	28,241	18,000	12,000	12,000	12,000
BUILDING DEPT FEES	-	172,046	139,079	141,300	141,300	141,300
PROCEEDS FROM DEBT	-	56,500	120,000	-	-	-
GRANT REVENUE	7,528	149,626	65,875	78,800	78,800	78,800
RENTAL	16,584	16,975	17,850	18,000	18,000	18,000
INTEREST	15,391	16,705	14,433	18,000	18,000	18,000
FURA REIMB. FOR CITY STAFF TIME	25,088	9,468	20,400	5,000	5,000	5,000
OTHER	11,714	34,185	11,016	8,000	8,000	8,000
TRANSFERS IN	1,810,597	1,615,868	1,303,902	1,026,104	1,026,104	1,026,104
TOTAL RESOURCES	<u>5,154,901</u>	<u>5,137,156</u>	<u>4,810,935</u>	<u>4,608,704</u>	<u>4,608,704</u>	<u>4,608,704</u>
REQUIREMENTS						
PERSONNEL SERVICES						
COMMUNITY DEVELOPMENT	217,031	422,403	357,042	288,190	288,190	288,190
MUNICIPAL COURT	128,014	133,027	140,553	167,950	167,950	167,950
POLICE	1,903,906	1,896,202	1,985,034	2,067,990	2,067,990	2,067,990
ADMINISTRATIVE PROGRAM	561,021	591,248	602,661	613,215	613,215	613,215
PARKS	99,226	61,663	65,869	68,700	68,700	68,700
TOTAL PERSONNEL SERVICES	<u>2,909,198</u>	<u>3,104,543</u>	<u>3,151,159</u>	<u>3,206,045</u>	<u>3,206,045</u>	<u>3,206,045</u>
MATERIALS & SERVICES						
COMMUNITY DEVELOPMENT	39,842	149,816	218,050	264,650	264,650	264,650
MUNICIPAL COURT	99,886	113,455	116,648	135,650	135,650	135,650
POLICE	321,982	313,325	298,360	333,496	333,496	333,496
FIRE (discontinued FY12)	249,313	-	-	-	-	-
ADMINISTRATIVE PROGRAM	442,421	328,523	354,490	375,800	375,800	375,800
PARKS	88,184	75,399	43,600	55,600	55,600	55,600
NON-DEPARTMENTAL	42,592	100,522	95,000	45,000	45,600	45,600
TOTAL MATERIALS & SERVICES	<u>1,284,220</u>	<u>1,081,040</u>	<u>1,126,148</u>	<u>1,210,196</u>	<u>1,210,796</u>	<u>1,210,796</u>
CAPITAL OUTLAY						
MUNICIPAL COURT	1,469	-	-	-	-	-
POLICE	2,515	6,800	90,000	55,000	55,000	55,000
ADMINISTRATIVE PROGRAM	4,720	200,918	223,000	167,000	167,000	167,000
PARKS	21,940	38,276	53,000	15,000	15,000	15,000
NON-DEPARTMENTAL	68,970	539,036	80,000	-	-	-
TOTAL CAPITAL OUTLAY	<u>99,614</u>	<u>785,030</u>	<u>446,000</u>	<u>237,000</u>	<u>237,000</u>	<u>237,000</u>
DEBT SERVICE						
ADMINISTRATIVE PROGRAM	-	7,690	15,380	15,381	15,381	15,381
POLICE	-	-	-	35,788	35,788	35,788
TOTAL DEBT SERVICE	<u>-</u>	<u>7,690</u>	<u>15,380</u>	<u>51,169</u>	<u>51,169</u>	<u>51,169</u>
TRANSFERS OUT						
COMMUNITY DEVELOPMENT	-	37,848	-	-	-	-
ADMINISTRATIVE PROGRAM	-	13,406	14,981	15,284	15,284	15,284
PARKS	-	3,351	3,745	3,709	3,709	3,709
NON-DEPARTMENTAL	57,095	129,510	57,400	59,362	59,362	59,362
TOTAL TRANSFERS OUT	<u>57,095</u>	<u>184,115</u>	<u>76,126</u>	<u>78,355</u>	<u>78,355</u>	<u>78,355</u>
REQUIREMENTS BEFORE CONTINGENCY	<u>4,350,127</u>	<u>5,162,418</u>	<u>4,814,813</u>	<u>4,782,765</u>	<u>4,783,365</u>	<u>4,783,365</u>
NET CHANGE IN GEN FUND BAL BEFORE CONTINGENCY/UEFB	<u>\$ 804,774</u>	<u>\$ (25,262)</u>	<u>\$ (3,878)</u>	<u>\$ (174,061)</u>	<u>\$ (174,661)</u>	<u>\$ (174,661)</u>
CONTINGENCY	-	-	450,000	450,000	450,000	450,000
REQUIREMENTS BEFORE UEFB	<u>4,350,127</u>	<u>5,162,418</u>	<u>5,264,813</u>	<u>5,232,765</u>	<u>5,233,365</u>	<u>5,233,365</u>
RESERVED UEFB	-	-	-	280,000	280,000	280,000
UNAPPROPRIATED END FUND BAL (UEFB)	-	-	1,196,122	1,075,939	1,075,339	1,075,339
TOTAL REQUIREMENTS	<u>4,350,127</u>	<u>5,162,418</u>	<u>6,460,935</u>	<u>6,588,704</u>	<u>6,588,704</u>	<u>6,588,704</u>
TOTAL NET CHANGE IN GEN FUND BAL	<u>\$ 804,774</u>	<u>\$ (25,262)</u>	<u>\$ (1,650,000)</u>	<u>\$ (1,980,000)</u>	<u>\$ (1,980,000)</u>	<u>\$ (1,980,000)</u>
ENDING FUND BALANCE	<u>\$ 1,762,826</u>	<u>\$ 1,737,564</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
958,052	1,762,826	1,650,000	001-000-401000	CARRYOVER	1,980,000	1,980,000	1,980,000
50,804	19,066	44,666	001-000-402000	PRIOR YEAR TAXES	45,000	45,000	45,000
15,391	16,705	14,433	001-000-403000	INTEREST INCOME	18,000	18,000	18,000
197	239	0	001-000-403005	NSF CHECK/ACH FEES	0	0	0
87,905	90,206	89,760	001-000-404000	LICENSES & FEES	82,000	82,000	82,000
43	137	0	001-000-404005	PUBLIC RECORDS REQUI	0	0	0
214,581	233,981	234,600	001-000-405000	FINES & FORFEITURES	260,000	260,000	260,000
16,584	16,975	17,850	001-000-406000	MISC RENTALS	18,000	18,000	18,000
110,030	108,115	148,510	001-000-407000	OLCC LIQUOR TAX	120,000	120,000	120,000
13,786	12,385	12,240	001-000-408000	STATE CIGARETTE TAX	12,000	12,000	12,000
387,975	390,031	392,700	001-000-410000	FRANCHISE FEES - ELEC	390,000	390,000	390,000
53,858	51,033	61,200	001-000-411000	FRANCHISE FEES - TELEF	48,000	48,000	48,000
52,840	54,097	56,100	001-000-412000	FRANCHISE FEES - CLBL	57,000	57,000	57,000
1,761	1,856	1,224	001-000-413000	FRANCHISE FEES - COMF	3,000	3,000	3,000
1,170	1,946	1,224	001-000-414000	FRANCHISE FEES - WATE	2,700	2,700	2,700
2,616	1,052	2,550	001-000-431000	IN LIEU OF TAXES	2,600	2,600	2,600
129,479	132,069	134,640	001-000-431060	CONTRACT POLICE SERV	136,700	136,700	136,700
0	0	0	001-000-431062	COPS GRANT	0	0	0
300	750	0	001-000-431090	ALARM REINSTATEMENT	0	0	0
20	250	0	001-000-431095	STREET CLOSURE PERMI	0	0	0
2,297	2,100	2,040	001-000-431105	REPORTS,FINGERPRINTS	2,100	2,100	2,100
4,190	4,508	5,000	001-000-431110	IMPOUND FEES/MENTAL I	5,100	5,100	5,100
18,195	28,241	18,000	001-000-431117	PLANNING/ZONING FEES	12,000	12,000	12,000
0	172,025	0	001-000-431200	BUILDING DEPARTMENT I	0	0	0
0	0	61,200	001-000-431210	BUILDING PERMIT FEES	62,000	62,000	62,000
0	0	2,040	001-000-431215	MOBILE HOME PERMIT FE	2,000	2,000	2,000
0	0	26,520	001-000-431220	ELECTRICAL PERMIT FEE	27,000	27,000	27,000
0	0	5,304	001-000-431225	COMMERCIAL PLUMBING	5,400	5,400	5,400
0	0	5,000	001-000-431226	RESIDENTIAL PLUMBING	5,100	5,100	5,100
0	21	255	001-000-431229	CONST. EXCISE TAX ADM	300	300	300
0	0	30,600	001-000-431230	BDLG PLAN REVIEW FEE	31,200	31,200	31,200
0	0	8,160	001-000-431235	BDLG DEPT - OTHER FEE	8,300	8,300	8,300
0	0	90,000	001-000-432015	LOAN PROCEEDS	0	0	0
0	56,500	30,000	001-000-432022	LOAN PROCEEDS - ST LO	0	0	0
1,774	1,021	1,020	001-000-438500	WEAPON REIMBURSEMEI	1,100	1,100	1,100
0	0	0	001-000-438607	K-9 CONTRIBUTIONS	0	0	0
71,616	71,417	48,000	001-000-438609	OREGON REVENUE SHAF	80,000	80,000	80,000
8,714	32,574	8,160	001-000-439000	OTHER	8,000	8,000	8,000
2,740	3,870	2,856	001-000-439500	LIEN SEARCH FEES	4,200	4,200	4,200
0	1,614	0	001-000-440001	MISCELLANEOUS REVENI	0	0	0
816,611	0	0	001-000-450000	ADMINISTRATIVE SERVIC	0	0	0
0	20,458	0	001-000-460010	DONATION RESTRCTD 18	0	0	0
0	0	0	001-000-460102	GRANT CITY HALL ENERC	0	0	0
7,528	17,676	6,000	001-000-460104	GRANTS: POLICE DEPAR	6,100	6,100	6,100
0	6,860	4,000	001-000-460304	FEDERAL GRANT: OACP I	4,000	4,000	4,000
0	780	1,500	001-000-460305	FEDERAL GRANT: SAFET	1,500	1,500	1,500
0	8,000	8,000	001-000-460307	FEDERAL GRANT: CZM DI	7,200	7,200	7,200
0	85,069	46,375	001-000-460321	FEDERAL GRANT - EPA	60,000	60,000	60,000
0	10,783	0	001-000-460330	FEDERAL GRANT - TRANS	0	0	0
0	0	0	001-000-470301	CIS WORKSITE WELLNES	0	0	0
196,000	228,192	216,500	001-000-490002	TRANS FROM 9-1-1	241,950	241,950	241,950
75,444	92,042	95,000	001-000-490017	IN LIEU OF FRANCHISE - \	96,070	96,070	96,070
122,542	123,904	141,500	001-000-490019	IN LIEU OF FRAN - WASTE	143,260	143,260	143,260
0	690,611	819,836	001-000-490049	TRANSFER IN: ADMIN SEF	544,824	544,824	544,824
0	65,000	50,000	001-000-490050	TRANSFER FROM TRT FU	0	0	0
0	50,000	0	001-000-490052	TRANSFER IN - TO PARK	0	0	0
0	200,000	0	001-000-490053	TRANSFER IN - LOCAP PF	0	0	0

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
0	37,848	0	001-000-490054	TRANSFER FROM BUILDII	0	0	0
0	68,286	0	001-000-490055	TRANSFER FROM GRANT	0	0	0
0	13,030	0	001-000-490056	TRANSFER IN - LOAN REP	0	0	0
0	8,955	0	001-000-490057	TRANSFER IN - BUILDING	0	0	0
600,000	0	0	001-000-490501	TRANSFER IN	0	0	0
0	38,000	0	001-000-490502	TRANSFER IN - BANCROF	0	0	0
2,062,822	1,857,413	1,845,972	001-000-499997	CURRENT YEAR PROPER	2,050,000	2,050,000	2,050,000
25,088	9,468	20,400	001-000-499999	FURA REIMB FOR CITY ST	5,000	5,000	5,000
6,112,953	6,899,982	6,460,935		TOTAL REVENUES	6,588,704	6,588,704	6,588,704

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

COMMUNITY DEVELOPMENT PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
PLANNING						
RESOURCES						
REVENUES	\$ 18,195	\$ 132,093	\$ 72,375	\$ 79,200	\$ 79,200	\$ 79,200
TRANSFERS IN	-	37,848	-	-	-	-
TOTAL RESOURCES	<u>18,195</u>	<u>169,941</u>	<u>72,375</u>	<u>79,200</u>	<u>79,200</u>	<u>79,200</u>
REQUIREMENTS						
PERSONNEL SERVICES	217,031	336,479	225,572	204,420	204,420	204,420
MATERIALS & SERVICES	39,842	138,716	170,300	141,650	141,650	141,650
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>256,873</u>	<u>475,195</u>	<u>395,872</u>	<u>346,070</u>	<u>346,070</u>	<u>346,070</u>
PLANNING DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (238,678)</u>	<u>\$ (305,254)</u>	<u>\$ (323,497)</u>	<u>\$ (266,870)</u>	<u>\$ (266,870)</u>	<u>\$ (266,870)</u>
	<u>2010-2011</u>	<u>* 2011-2012</u>	<u>2012-2013</u>	<u>2013-14 PROPOSED</u>	<u>2013-14 APPROVED</u>	<u>2013-14 ADOPTED</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
BUILDING						
RESOURCES						
REVENUES	\$ 117,880	\$ 172,046	\$ 139,079	\$ 141,300	\$ 141,300	\$ 141,300
TRANSFERS IN	-	8,955	-	-	-	-
TOTAL RESOURCES	<u>117,880</u>	<u>181,001</u>	<u>139,079</u>	<u>141,300</u>	<u>141,300</u>	<u>141,300</u>
REQUIREMENTS						
PERSONNEL SERVICES	167,309	85,924	131,470	83,770	83,770	83,770
MATERIALS & SERVICES	28,174	11,100	47,750	123,000	123,000	123,000
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	37,848	-	-	-	-
TOTAL REQUIREMENTS	<u>195,483</u>	<u>134,872</u>	<u>179,220</u>	<u>206,770</u>	<u>206,770</u>	<u>206,770</u>
BUILDING DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (77,603)</u>	<u>\$ 46,129</u>	<u>\$ (40,141)</u>	<u>\$ (65,470)</u>	<u>\$ (65,470)</u>	<u>\$ (65,470)</u>
COMMUNITY DEVELOPMENT NET TOTALS	<u>\$ (316,281)</u>	<u>\$ (259,125)</u>	<u>\$ (363,638)</u>	<u>\$ (332,340)</u>	<u>\$ (332,340)</u>	<u>\$ (332,340)</u>
TOTAL COMMUNITY DEVELOPMENT PROGRAM REQUIREMENTS	<u>\$ 452,356</u>	<u>\$ 610,067</u>	<u>\$ 575,092</u>	<u>\$ 552,840</u>	<u>\$ 552,840</u>	<u>\$ 552,840</u>

* For comparison purposes, the Building Program Fund 007 has been pulled into this column for historical trending analysis only. Previously the Building Program was reported in a separate fund, beginning in FY12 it was folded into the Community Development Program.

**BUDGET NARRATIVE
FISCAL YEAR 2013-2014**

FY12 FY13 FY14

DEPARTMENT: PLANNING

STAFF LEVEL FTE: 4.0 2.5 2.5

PROGRAM: COMMUNITY DEVELOPMENT

FUND: GENERAL FUND

Department Description

The Planning Department is responsible for administering all planning and land-use related functions of the City. This department provides customer service to answer citizen questions concerning land development and zoning codes. The department processes all land use applications at the staff, Planning Commission, and City Council level, and ensures compliance with state land use and waste disposal laws. Planning is responsible for the staff support of the Planning Commission, Environmental Management Advisory Committee, Transit Advisory Committee, and Parks and Recreation Committee.

Budget Comments

Revenues to support the department services come from Planning/Zoning fees and some grant funds. We are projecting a similar level of revenue from application fees for the next year. We anticipate receiving the Federal Grant for Coastal Zone Management (CZM) administered by the Department of Land Conservation and Development (DLCD). Over the last two years the grant amount has decreased from \$8,000 to \$7,200, but we have received assurances that the rate will not decrease again for the FY 14 fiscal year.

The Environmental Protection Agency (EPA) grant for work on the Siuslaw Estuary Partnership will be in its final stages for the 2014 fiscal year and is included in the budget as both revenue and expenses. Also included in the budget are allotments for funds based on estimates needed to cover the Lane County co-adoption of the City's comprehensive plan for comprehensive plan amendments over the last four years. These items are included under contractual services and application fees.

Significant Changes

The Planning Department has seen many significant staffing changes over the course of the 2013 fiscal year in an effort to restructure the department in response to the recession. This fiscal year both the Community Development Director and Associate Planner positions were eliminated. Job duties for the Director were taken over by the City Recorder in the interim until permanent restructuring could take place with the return of the Senior Planner. The department is still in this transition state with the FY14 budget assumes continued overhaul of the department staff such that the department contains a Planning Director, Senior Planner (½ time/salary), and Planning Technician positions. For the 2013 fiscal year, the Planning Technician position was funded at ½ salary with the Building Technician position split between the Planning and Building departments. With the elimination of the Building Official position, the Building Technician position will be entirely funded by the Building Department in FY14. Thus, a new position has been proposed in the FY14 budget to add a Planning Technician/Planning Administrative Assistant to support reception, land use noticing requirements, and records for the Planning Department, as well as take on some of the economic development work.

There have also been significant changes in the materials and services line items for the department in order to help streamline purchases, thus the supplies line item has increased to help cover the removal of some line items and increases in supply costs. The department also includes an increase in the travel and training budget due to the need to train a new Planning Commission and staff. The Contractual Services line item has been significantly decreased for the FY 14 year due to the return of the Senior Planner. The line item currently holds an estimate of the cost for contractual assistance to process Lane County Co-adoption of the Comprehensive Plan. There has also been the addition of an application fees line item to cover the cost of Lane County's fee for co-adoption.

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
PLANNING & DEVELOPMENT							
PERSONNEL SERVICES:							
33,692	99,799	99,022	001-005-100059	PLANNING DIRECTOR	70,000	70,000	70,000
31,953	50,225	25,237	001-005-100061	PLANNING TECHNICIAN	32,100	32,100	32,100
30,467	0	0	001-005-100062	ASSOCIATE PLANNER	0	0	0
37,688	44,244	44,069	001-005-100063	ASSISTANT PLANNER	0	0	0
49,226	57,792	0	001-005-100067	SENIOR PLANNER	31,900	31,900	31,900
660	535	1,000	001-005-100111	OVERTIME	500	500	500
184	256	168	001-005-104600	UNEMPLOYMENT INSURANCE	1,340	1,340	1,340
14,008	19,423	11,669	001-005-104700	SOCIAL SECURITY	9,000	9,000	9,000
26,499	38,397	22,893	001-005-104800	MEDICAL INSURANCE	40,240	40,240	40,240
2,523	3,721	2,160	001-005-104801	DENTAL INSURANCE	0	0	0
654	1,014	644	001-005-104802	LIFE AND DISABILITY INSURANCE	750	750	750
1,301	2,110	2,100	001-005-104900	WORKER'S COMPENSATION	2,150	2,150	2,150
11,968	24,795	15,793	001-005-105002	RETIREMENT PLAN	15,940	15,940	15,940
28	2,105	816	001-005-105003	ALLOWANCES	500	500	500
(21,764)	0	0	001-005-106010	GRANT REIMB - PERSONNEL	0	0	0
(2,057)	(7,938)	0	001-005-199999	ACCRUED PAYROLL EXPENSE	0	0	0
217,031	336,479	225,572		TOTAL PERSONNEL SERVICES	204,420	204,420	204,420
MATERIALS AND SERVICES:							
0	1,764	4,000	001-005-200049	CONTRACT LABOR	0	0	0
3,564	3,109	5,400	001-005-200100	SUPPLIES	10,500	10,500	10,500
2,311	2,483	1,800	001-005-200200	TRAVEL AND TRAINING	8,000	8,000	8,000
103	450	400	001-005-200300	MEMBERSHIP AND DUES	800	800	800
0	1,886	0	001-005-200330	TGM GRANT EXPENSE	0	0	0
2,962	3,194	4,000	001-005-200400	TELEPHONE/INTERNET	2,350	2,350	2,350
128	18	300	001-005-201500	VEHICLE OPERATION & MAINTENANCE	0	0	0
1,287	0	0	001-005-201550	COMPUTER OPERAT. & MAINTENANCE	0	0	0
223	0	250	001-005-202000	PUBLICATIONS & SUBSCRIPTIONS	0	0	0
1,099	910	2,200	001-005-202100	POSTAGE	2,500	2,500	2,500
0	78,404	36,500	001-005-202202	EPA GRANT EXPENSE	60,000	60,000	60,000
7,658	5,358	3,780	001-005-202300	MAINTENANCE AGREEMENTS	4,800	4,800	4,800
0	0	0	001-005-202401	APPLICATION FEES	20,000	20,000	20,000
10,090	18,013	94,400	001-005-203000	CONTRACTUAL SERVICES	20,000	20,000	20,000
865	794	2,520	001-005-203250	INSURANCE	2,700	2,700	2,700
2,143	1,378	2,200	001-005-203600	LEGAL NOTICES	2,800	2,800	2,800
6,620	6,525	7,100	001-005-280000	VIDEO TAPE MEETINGS	7,200	7,200	7,200
0	13,030	0	001-005-280100	HABITAT REHAB LOAN	0	0	0
1,090	1,210	5,300	001-005-290000	OTHER	0	0	0
129	191	150	001-005-290050	BANK CHARGES	0	0	0
(431)	0	0	001-005-290200	GRANT REIMB - SUPPLIES	0	0	0
39,842	138,716	170,300		TOTAL MATERIALS AND SERVICES	141,650	141,650	141,650
256,873	475,195	395,872		TOTAL PLANNING & DEVELOPMENT	346,070	346,070	346,070

**BUDGET NARRATIVE
FISCAL YEAR 2013-2014**

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
DEPARTMENT: BUILDING	STAFF LEVEL FTE: 1.0	1.5	1.0
PROGRAM: COMMUNITY DEVELOPMENT	FUND: GENERAL FUND		

Department Description

The Building Department is responsible for administering all functions related to execution of State Building Code regulations. Personnel assist the public in determining when permits are required, the type of permits necessary, fees, scheduling inspections and issuance of licenses. In addition the staff issues sign permits and assigns addresses.

Budget Comments

The current economic downturn continues to affect the department resulting in stagnant revenue from construction permits. Projections for revenue for the next fiscal year are predictions based on the prior year's activity, but are a general forecast only.

Significant Changes

The Building Department has seen quite a few changes over the course of FY13 resulting from the continuation of a slow building market. In FY 13 the Building Official position was eliminated and the City has been contracting these services with a company called "The Building Department LLC" to perform the plan review and inspections necessary to ensure building safety and to comply with state law.

For the 2013 fiscal year, the Building Technician position salary was split between the Planning and Building departments. With the loss of the Building Official position, the Building Technician position will again be entirely funded by the Building Department to help cover the additional coordination involved in working with an outside agency for inspection services.

Working with an outside agency will also significantly change the building inspection services costs. The City pays "The Building Department LLC" 75% of building permit fees to perform their services, representing a substantial increase in this line item for 2014 from \$32,100 to \$110,000. In previous years, the revenues and costs for "The Building Department LLC" have been handled as a pass-through and were not reflected in the budget numbers, but starting FY 13 these revenues and expenditures were specifically listed in the budget.

However, with one less staff person in the office, some line items have been reduced including travel and training, and vehicle operation and maintenance.

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
BUILDING DEPARTMENT PERSONNEL SERVICES:							
0	0	25,237	001-006-100058	BUILDING TECHNICIAN	53,000	53,000	53,000
0	61,850	61,037	001-006-100064	BUILDING OFFICIAL	0	0	0
0	0	1,300	001-006-100111	OVERTIME	500	500	500
0	64	86	001-006-104600	UNEMPLOYMENT INSURA	550	550	550
0	4,875	6,093	001-006-104700	SOCIAL SECURITY	3,500	3,500	3,500
0	14,505	26,043	001-006-104800	MEDICAL INSURANCE	18,400	18,400	18,400
0	1,656	2,772	001-006-104801	DENTAL INSURANCE	0	0	0
0	256	407	001-006-104802	LIFE/DISABILITY INSURAN	270	270	270
0	856	6,630	001-006-104900	WORKER'S COMPENSATI	180	180	180
0	4,245	1,253	001-006-105002	RETIREMENT PLAN	7,370	7,370	7,370
0	369	612	001-006-105003	ALLOWANCES	0	0	0
0	(2,751)	0	001-006-199999	ACCRUED PAYROLL EXP	0	0	0
0	85,924	131,470		TOTAL PERSONNEL SER	83,770	83,770	83,770
MATERIALS AND SERVICE							
0	0	32,100	001-006-200050	BDLG LLC INSPECTION SI	110,000	110,000	110,000
0	967	1,400	001-006-200101	SUPPLIES	2,000	2,000	2,000
0	1,751	2,200	001-006-200200	TRAVEL AND TRAINING	1,500	1,500	1,500
0	175	300	001-006-200300	MEMBERSHIP AND DUES	300	300	300
0	1,945	2,100	001-006-200400	TELEPHONE/INTERNET	800	800	800
0	629	600	001-006-201500	VEHICLE OPERATION & M	0	0	0
0	88	200	001-006-202000	PUBLICATIONS & SUBSCF	200	200	200
0	2,565	2,330	001-006-202300	MAINTENANCE AGREEME	2,500	2,500	2,500
0	1,344	2,520	001-006-203250	INSURANCE	2,700	2,700	2,700
0	8	2,000	001-006-290000	OTHER	0	0	0
0	1,627	2,000	001-006-290050	BANK CHARGES	3,000	3,000	3,000
0	11,100	47,750		TOTAL MATERIALS AND S	123,000	123,000	123,000
TRANSFERS:							
0	37,848	0	001-006-500501	TRANSFER TO PLNNING I	0	0	0
0	37,848	0		TOTAL TRANSFERS	0	0	0
0	134,873	179,220		TOTAL BUILDING DEPAR	206,770	206,770	206,770

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

			<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
PROGRAM:	MUNICIPAL COURT	STAFF LEVEL FTE:	2.0	2.0	2.5
FUND:	GENERAL FUND				

Program Description

It is through the Municipal Courts that most citizens in the City come into contact with the judicial system, either as a defendant, a victim, or a witness. With that in mind the Municipal Court staff provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to an increasingly diverse society.

Budget Comments

The municipal court staff are a go-between for judges, attorneys, and clients, running the daily court business. They schedule trial dates, handling all official correspondence, and oversee a wide-variety of criminal cases and violations. Materials and services expenditures provide for contract services for our Judge, Public Defender and Prosecutor.

Significant Changes

Operational costs have increased by approximately \$46,000 in the FY14 proposed budget due to two significant changes being requested in the FY14 Municipal Court. However, due to the increase in caseloads and collections, these expenditures are offset by a projected increase in revenues of about \$28,000.

The first and most significant change comes as a consequence of Lane County's under-funded justice system. The Florence Municipal Court has experienced an increase in filing statistics over the past three years. In 2012 there were 2,281 charges filed in the Florence Municipal Court in comparison to in 2010 there were 1,568 charges filed making for 45% increase in charges filed over a three year period of time! In response to this the Court has asked that the City add two additional court days per month to the Court Calendar. The Court Judge is appointed and evaluated by the City Council. At the time this budget was prepared the negotiations had not been completed for the FY14 contract. The budget has been prepared allowing room should the Council approve the increase in Court days and the proportionate increase in contract for services and a cost-of-living increase.

The second change has been to increase the contract prosecutor's services contract to be comparable with the current market rate for a prosecutor's services. The City has not increased the hourly rate of pay that is paid to the Court Prosecutor for more than a decade.

Lastly, Court management has requested to reclassify the part-time contract employee to a City part-time employee position. The position has been filled by a temporary Cardinal employee for over three fiscal years. For the last two years it has been staffed by the same employee. This change is recognized the contribution of time and dedication to the Court that this employee has demonstrated. There is not a material monetary impact by changing the classification from contract labor to a part-time .5 FTE City employee.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

MUNICIPAL COURT PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 214,581	\$ 233,981	\$ 234,600	\$ 260,000	\$ 260,000	\$ 260,000
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>214,581</u>	<u>233,981</u>	<u>234,600</u>	<u>260,000</u>	<u>260,000</u>	<u>260,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	128,014	133,027	140,553	167,950	167,950	167,950
MATERIALS & SERVICES	99,886	113,455	116,648	135,650	135,650	135,650
CAPITAL OUTLAY	1,469	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>229,369</u>	<u>246,482</u>	<u>257,201</u>	<u>303,600</u>	<u>303,600</u>	<u>303,600</u>
MUNICIPAL COURT PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (14,788)</u>	<u>\$ (12,501)</u>	<u>\$ (22,601)</u>	<u>\$ (43,600)</u>	<u>\$ (43,600)</u>	<u>\$ (43,600)</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
MUNICIPAL COURT EXPENSES							
PERSONNEL SERVICES:							
51,255	55,222	54,974	001-007-100061	SENIOR COURT CLERK	56,600	56,600	56,600
36,488	38,899	38,499	001-007-100062	COURT CLERK	43,100	43,100	43,100
0	0	0	001-007-100063	PART-TIME COURT CLERK	12,000	12,000	12,000
512	0	612	001-007-100111	OVERTIME	500	500	500
89	94	93	001-007-104600	UNEMPLOYMENT INSURANCE	1,120	1,120	1,120
6,585	6,976	6,408	001-007-104700	SOCIAL SECURITY	7,530	7,530	7,530
23,611	23,236	27,441	001-007-104800	MEDICAL INSURANCE	32,560	32,560	32,560
1,902	1,914	2,135	001-007-104801	DENTAL INSURANCE	0	0	0
426	432	429	001-007-104802	LIFE AND DISABILITY INSURANCE	540	540	540
188	189	259	001-007-104900	WORKER'S COMPENSATION	780	780	780
6,469	9,770	9,702	001-007-105002	RETIREMENT PLAN	13,220	13,220	13,220
490	(3,705)	0	001-007-199999	ACCRUED PAYROLL EXPENSE	0	0	0
128,014	133,027	140,553	TOTAL PERSONNEL SERVICES		167,950	167,950	167,950
MATERIALS AND SERVICES:							
44,424	45,728	45,900	001-007-200010	MUNICIPAL JUDGE CONTRACT	65,000	65,000	65,000
6,035	9,145	11,220	001-007-200030	CONTRACT PUBLIC DEFENSE	11,500	11,500	11,500
22,042	25,343	24,480	001-007-200040	CONTRACT PROSECUTOR	34,000	34,000	34,000
11,376	12,842	14,280	001-007-200049	CONTRACT LABOR	0	0	0
3,301	3,370	5,100	001-007-200101	SUPPLIES	7,000	7,000	7,000
2,428	1,607	2,550	001-007-200200	TRAVEL AND TRAINING	5,000	5,000	5,000
185	325	306	001-007-200300	MEMBERSHIP AND DUES	600	600	600
2,519	3,273	2,550	001-007-200400	TELEPHONE/INTERNET	2,350	2,350	2,350
0	554	306	001-007-201912	BUILDING MAINTENANCE	0	0	0
317	785	1,020	001-007-202000	PUBLICATIONS & SUBSCRIPTIONS	500	500	500
1,188	1,274	1,530	001-007-202100	POSTAGE	1,600	1,600	1,600
1,552	1,092	2,625	001-007-202300	MAINTENANCE AGREEMENTS	3,000	3,000	3,000
66	202	250	001-007-230000	JUROR'S FEES AND MEALS	900	900	900
270	418	400	001-007-230050	WITNESS FEES / MILEAGE	700	700	700
1,611	4,561	1,530	001-007-235501	COURT COMPUTER SERVICES	0	0	0
96	35	255	001-007-290000	OTHER	0	0	0
2,477	2,901	2,346	001-007-290050	BANK CHARGES	3,500	3,500	3,500
99,886	113,455	116,648	TOTAL MATERIALS AND SERVICES		135,650	135,650	135,650
CAPITAL OUTLAY:							
1,469	0	0	001-007-320500	EQUIPMENT	0	0	0
1,469	0	0	TOTAL CAPITAL OUTLAY		0	0	0
229,369	246,482	257,201	TOTAL MUNICIPAL COURT EXPENSES		303,600	303,600	303,600

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

FY12 FY13 FY14

PROGRAM: POLICE

STAFF LEVEL FTE: 22.5 22.5 23.0

FUND: GENERAL FUND

Department Description

The Police program's mission is to efficiently provide quality law enforcement services to our community by promoting a safe environment through a police-citizen partnership with an emphasis on mutual trust, integrity, fairness and professionalism. This program is comprised of public safety, administrative, communications and code enforcement operations.

Budget Comments

Revenues to support the department's services come from charges for services derived from intergovernmental and other agency agreements, various ongoing operational grants, transfers in from the 911 Emergency Fund and from the City's General Fund unrestricted sources (property taxes).

This budget includes a fully staffed police force of 14 officers, seven dispatchers, one administrative assistant and one part-time code enforcement officer. The Police operations deliver direct law enforcement and investigative services to the community. Police officers handle over 16,500 calls for law enforcement services each year. Nearly 8,000 of those calls for service require investigation, documentation, written reports, and follow-up each year. In addition to their patrol and investigation activities, officers serve as active members on two interagency teams.

The program's Emergency Communications (9-1-1) Center receive, dispatch and/or route all incoming calls for medical, fire, and police service in the Florence, Western-Lane County and Central Coast area. Annually they process more than 3,600 calls for emergency services.

In an effort to enhance the quality of life in our community, to protect citizens and their property, the part-time Code Enforcement Officer provides education and enforcement of our City ordinances to businesses, property owners regarding various topics such as, but not limited to, waste disposal, abandoned vehicles, noxious vegetation and parking.

Significant Changes

The most significant item to note in the Police Department's budget is that at the time the 2013-14 budget document was prepared the City of Florence is in negotiations with the Police Association. Negotiations are not expected to be completed within an adequate amount of time to include the new terms of the contract that will be effective July 1, 2013. In light of this timeline, City Management has prepared the Police Department budget based on the current terms of the existing contract, which is the best estimate available at the time of budget preparation. In addition, one of the 2013 City Council Goal is "Assess the amount of police officer's time spent in the jail, on transports, court days, and arraignment for justification of an additional officer." Therefore the Police Department's personnel expenditure budget has been increased by .5 FTE in order to allow room in the budget should the City Council find it beneficial to add another police officer to the force during the 2013-14 budget year.

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

PROGRAM: POLICE, CONTINUED

FUND:GENERAL FUND

As the numbers show, this budget was prepared with little to no change from prior years. The Police Department strives to maintain adequate staffing levels to provide core public safety services to our citizens. Administrative costs are kept at minimum due to a strong Police Auxiliary group that provides support services to the police operations by fingerprinting, registering sex offenders, filing, run errands, visible presence at the schools, some jail duties and assist in retrieving records when dispatchers are working solo.

The FY14 Police Capital Budget includes the purchase of one squad car. Debt service includes payments for an existing loan with Siuslaw Bank for the two Ford squad cars purchased in FY13, as well as the estimated debt service for the purchase of the 9-1-1 Dispatch Consoles.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

POLICE PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 145,588	\$ 166,014	\$ 244,200	\$ 156,600	\$ 156,600	\$ 156,600
TRANSFERS IN	<u>196,000</u>	<u>228,192</u>	<u>216,500</u>	<u>241,950</u>	<u>241,950</u>	<u>241,950</u>
TOTAL RESOURCES	<u>341,588</u>	<u>394,206</u>	<u>460,700</u>	<u>398,550</u>	<u>398,550</u>	<u>398,550</u>
REQUIREMENTS						
PERSONNEL SERVICES	1,903,906	1,896,202	1,985,034	2,067,990	2,067,990	2,067,990
MATERIALS & SERVICES	321,982	313,325	298,360	333,496	333,496	333,496
CAPITAL OUTLAY	2,515	6,800	90,000	55,000	55,000	55,000
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,788</u>	<u>35,788</u>	<u>35,788</u>
TOTAL REQUIREMENTS	<u>2,228,403</u>	<u>2,216,327</u>	<u>2,373,394</u>	<u>2,492,274</u>	<u>2,492,274</u>	<u>2,492,274</u>
POLICE PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (1,886,815)</u>	<u>\$ (1,822,121)</u>	<u>\$ (1,912,694)</u>	<u>\$ (2,093,724)</u>	<u>\$ (2,093,724)</u>	<u>\$ (2,093,724)</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
POLICE DEPARTMENT EX PERSONNEL SERVICES:							
90,302	138,356	92,487	001-021-100070	POLICE CHIEF	94,350	94,350	94,350
80,402	47,188	78,648	001-021-100071	LIEUTENANT	80,210	80,210	80,210
149,516	154,093	143,776	001-021-100072	SERGEANTS	145,380	145,380	145,380
57,186	62,298	0	001-021-100073	COMMUNICATIONS SUPE	0	0	0
583,670	619,741	586,825	001-021-100074	POLICE OFFICERS	663,000	663,000	663,000
283,095	290,734	362,965	001-021-100075	COMMUNICATIONS OFFIC	337,400	337,400	337,400
43,538	19,982	15,987	001-021-100077	CODE ENFORCEMENT OF	17,100	17,100	17,100
39,962	27,806	43,491	001-021-100101	ADMIN ASSISTANT	41,700	41,700	41,700
56,105	52,039	44,472	001-021-100111	OVERTIME	50,000	50,000	50,000
0	6,295	10,200	001-021-100112	GRANT OVERTIME	10,000	10,000	10,000
1,395	1,425	1,324	001-021-104600	UNEMPLOYMENT INSURA	13,790	13,790	13,790
105,171	107,278	91,412	001-021-104700	SOCIAL SECURITY	91,890	91,890	91,890
255,770	238,460	311,806	001-021-104800	MEDICAL INSURANCE	298,740	298,740	298,740
23,898	22,621	29,494	001-021-104801	DENTAL INSURANCE	0	0	0
5,693	5,226	5,529	001-021-104802	LIFE & DISABILITY INSUR	6,760	6,760	6,760
23,776	23,515	33,934	001-021-104900	WORKER'S COMPENSATI	36,170	36,170	36,170
101,761	134,281	129,257	001-021-105002	RETIREMENT PLAN	178,000	178,000	178,000
3,116	2,160	3,427	001-021-105003	ALLOWANCES	3,500	3,500	3,500
(6,150)	0	0	001-021-106010	GRANT REIMB - PERSON/	0	0	0
5,701	(57,296)	0	001-021-199999	ACCRUED PAYROLL EXPI	0	0	0
1,903,906	1,896,202	1,985,034		TOTAL PERSONNEL SER	2,067,990	2,067,990	2,067,990
MATERIALS AND SERVICE							
6,500	4,884	6,630	001-021-200055	EMERGENCY OPERATION	6,700	6,700	6,700
2,759	3,129	3,774	001-021-200100	OFFICE SUPPLIES	3,800	3,800	3,800
17,484	15,220	16,830	001-021-200102	SUPPLIES	17,100	17,100	17,100
21,858	15,849	23,460	001-021-200200	TRAVEL AND TRAINING	23,000	23,000	23,000
0	0	2,040	001-021-200230	EDUCATION REIMBURSEI	2,000	2,000	2,000
2,682	1,951	2,856	001-021-200300	MEMBERSHIP AND DUES	2,900	2,900	2,900
10,171	16,222	13,000	001-021-200400	TELEPHONE/INTERNET	17,800	17,800	17,800
39,218	48,348	50,000	001-021-201500	VEHICLE OPERATION & M	51,000	51,000	51,000
25,572	12,930	0	001-021-201501	VEHICLE LEASE PRINCIP/	0	0	0
2,712	1,002	0	001-021-201502	VEHICLE LEASE INTERES	0	0	0
26,936	4,027	2,500	001-021-201550	COMPUTER OPERAT. & M	2,600	2,600	2,600
38,297	38,297	0	001-021-201551	SOFTWARE LEASE PRINC	0	0	0
3,315	1,850	4,284	001-021-201911	EQUIPMENT MAINTENANC	4,400	4,400	4,400
10,837	7,868	13,260	001-021-201912	BUILDING MAINTENANCE	13,500	13,500	13,500
58	384	1,224	001-021-202000	PUBLICATIONS & SUBSCF	500	500	500
682	800	756	001-021-202100	POSTAGE	1,000	1,000	1,000
8,987	14,049	19,000	001-021-202300	MAINTENANCE AGREEME	25,000	25,000	25,000
8,847	4,740	6,500	001-021-203000	CONTRACTUAL SERVICE	6,500	6,500	6,500
19,334	23,650	34,100	001-021-203250	INSURANCE	35,900	35,900	35,900
31,735	41,852	31,620	001-021-203500	UTILITIES	45,000	45,000	45,000
749	2,393	2,448	001-021-207000	INVESTIGATIVE SUPPLIE	2,496	2,496	2,496
8,773	9,139	10,200	001-021-207100	UNIFORMS AND VESTS	10,400	10,400	10,400
22,958	23,622	32,436	001-021-207150	JAIL EXPENSE	40,000	40,000	40,000
2,100	2,100	2,142	001-021-289001	ANIMAL CONTROL	2,100	2,100	2,100
1,943	442	2,550	001-021-289003	PERSONAL WEAPONS	2,500	2,500	2,500
205	1,863	2,550	001-021-289004	COMMUNITY EDUCATION	2,600	2,600	2,600
0	0	0	001-021-289005	MEDICAL FITNESS TESTI	3,000	3,000	3,000
2,733	2,210	2,550	001-021-289006	K-9 EXPENSE	2,600	2,600	2,600
4,537	5,427	2,550	001-021-290000	OTHER	0	0	0
0	9,080	9,100	001-021-290119	MAINTENANCE CAD SOFT	9,100	9,100	9,100
321,982	313,325	298,360		TOTAL MATERIALS AND S	333,496	333,496	333,496

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				CAPITAL OUTLAY:			
2,515	6,800	0	001-021-320500	EQUIPMENT	0	0	0
0	0	90,000	001-021-320506	CAPITAL: VEHICLES	55,000	55,000	55,000
2,515	6,800	90,000		TOTAL CAPITAL OUTLAY	55,000	55,000	55,000
				DEBT SERVICE:			
0	0	0	001-021-800513	SIUSLAW BANK PRINCIPA	17,040	17,040	17,040
0	0	0	001-021-800514	SIUSLAW BANK INTERES	2,748	2,748	2,748
0	0	0	001-021-800518	NEW DEBT ESTIMATED P	16,000	16,000	16,000
0	0	0		TOTAL DEBT SERVICE	35,788	35,788	35,788
2,228,402	2,216,327	2,373,394		TOTAL POLICE DEPARTM	2,492,274	2,492,274	2,492,274

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

PROGRAM: ADMINISTRATIVE

FUND: GENERAL FUND

PROGRAM DESCRIPTION

The Administrative Program is made up of four departments that provide support services to all City operations and further described below.

CITY COUNCIL/MAYOR DEPARTMENT

The City Council / Mayor Department accounts for the materials and services costs to support the activities of our volunteer (not compensated) elected officials. The five-member City Council and Mayor form the governing body of the City. The City Council is responsible for enacting city laws and formulating policy as required by city charter. Changes to the department for the upcoming year include increases in supplies, travel and training, and volunteer recognition to help cover increases in supply costs, conversion to digital packets, training for all councilors, and the volunteer appreciation night.

CITY MANAGER/RECORDER DEPARTMENT

STAFF LEVEL FTE:

<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
4.0	3.5	3

The City Manager's Office provides oversight and direction to ensure that all departments are responding to the City Council goals, applying policy consistently, and identifying key issues that need Council direction. The City Manager provides staff support of the Florence Urban Renewal Agency (FURA). The department also includes the City Recorder, Executive Assistant to the City Manager, and Human Resource positions who are in charge of public outreach, elections, business/special events/liquor licenses, records retention, and human resources for the entire city.

The City Manager's office has seen some changes in FY 13 with the split of duties of the City Recorder who has been performing the duties of the Planning Director during the Planning Department's transition. The FY 14 budget estimates a continuation of the split in duties of the City Recorder position such that ½ the salary for the position will be housed in the City Manager's department with the other ½ in the Planning Department. Some other changes have occurred to the materials and services categories marking increases in fees for supplies and services including: supplies, postage, and facilitation and team building.

FINANCE/I.T. DEPARTMENT

STAFF LEVEL FTE:

3.0	3.0	3.5
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The Finance department provides financial services to the entire City consisting of budgeting, general ledger accounting, cash receipting, payroll, accounts payable, improvement districts and fixed asset management. In addition we bill, collect, and manage the utility billing services for nearly 4,000 customers. Recognizing the volume of work processed in the Finance Department, City Council approved the addition of a part-time Finance Clerk during FY13. Beginning with the FY12 budget an attempt was made to consolidate informational technology (I.T.) purchases within the Finance Department's budget. A significant capital project to update our City's phone system to a VOIP platform and install a city-wide intranet was completed during FY13. The continuous updating the City's I.T. equipment and computer workstations is included in the FY14 budget as well as a carry-forward to complete the Caselle Clarity accounting software upgrade project.

**BUDGET NARRATIVE
FISCAL YEAR 2013 – 2014**

PROGRAM: ADMINISTRATIVE, CONTINUED

FUND: GENERAL FUND

CITY HALL DEPARTMENT

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
STAFF LEVEL FTE:	1.0	1.0	1.0

The City Hall department budget includes expenses for the operations and maintenance of the city hall building and personnel costs for our building custodian. Materials and services cover utility costs, supplies and maintenance for the building. In FY13 we have begun to budget for capital projects related to the building in the City Hall department, previously capital expenditures related to City Hall were budgeted in the Non-Departmental budget. During FY13, City Staff have been working with Central Lincoln PUD and Bonneville Power Administration (BPA) to audit the City Hall facility for weatherization and HVAC efficiency and effectiveness. The energy efficiency audit will be completed in the first part of FY14 and we will utilize the findings to help secure grants to upgrade our HVAC system, insulation enhancements and possibly window replacements. This will allow us to leverage the \$90,000 requested in FY14 to complete a major remodel of City Hall.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

ADMINISTRATIVE PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 25,088	\$ 66,068	\$ 50,400	\$ 5,000	\$ 5,000	\$ 5,000
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>25,088</u>	<u>66,068</u>	<u>50,400</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
REQUIREMENTS						
PERSONNEL SERVICES						
CMO	333,581	306,588	295,851	273,340	273,340	273,340
FINANCE	180,291	231,713	249,971	280,545	280,545	280,545
CITY HALL	<u>47,149</u>	<u>52,947</u>	<u>56,839</u>	<u>59,330</u>	<u>59,330</u>	<u>59,330</u>
TOTAL PERSONNEL SERVICES	<u>561,021</u>	<u>591,248</u>	<u>602,661</u>	<u>613,215</u>	<u>613,215</u>	<u>613,215</u>
MATERIALS & SERVICES						
CITY COUNCIL	23,748	40,940	33,527	62,700	62,700	62,700
CMO	113,796	116,715	124,160	130,600	130,600	130,600
FINANCE	276,619	141,051	161,613	149,000	149,000	149,000
CITY HALL	<u>28,258</u>	<u>29,817</u>	<u>35,190</u>	<u>33,500</u>	<u>33,500</u>	<u>33,500</u>
TOTAL MATERIALS & SERVICES	<u>442,421</u>	<u>328,523</u>	<u>354,490</u>	<u>375,800</u>	<u>375,800</u>	<u>375,800</u>
CAPITAL OUTLAY						
FINANCE	4,720	200,918	133,000	77,000	77,000	77,000
CITY HALL	-	-	90,000	90,000	90,000	90,000
TOTAL CAPITAL OUTLAY	<u>4,720</u>	<u>200,918</u>	<u>223,000</u>	<u>167,000</u>	<u>167,000</u>	<u>167,000</u>
DEBT SERVICE - FINANCE	-	7,690	15,380	15,381	15,381	15,381
TRANSFERS OUT - FINANCE	-	13,406	14,981	15,284	15,284	15,284
TOTAL REQUIREMENTS	<u>1,008,162</u>	<u>1,141,785</u>	<u>1,210,512</u>	<u>1,186,680</u>	<u>1,186,680</u>	<u>1,186,680</u>
ADMINISTRATIVE PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (983,074)</u>	<u>\$ (1,075,717)</u>	<u>\$ (1,160,112)</u>	<u>\$ (1,181,680)</u>	<u>\$ (1,181,680)</u>	<u>\$ (1,181,680)</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
CITY COUNCIL/MAYOR E)							
MATERIALS AND SERVICE							
520	841	663	001-026-200100	SUPPLIES	2,500	2,500	2,500
25	0	204	001-026-200102	AUDIO/VIDEO SUPPLIES	5,000	5,000	5,000
1,492	4,760	5,000	001-026-200200	TRAVEL AND TRAINING	8,000	8,000	8,000
1,031	559	1,500	001-026-200221	COUNCIL MEETINGS EXP	1,500	1,500	1,500
12,352	11,268	12,750	001-026-200300	MEMBERSHIP AND DUES	12,700	12,700	12,700
0	15,107	3,000	001-026-203003	CONTRACT SERVICES	20,000	20,000	20,000
7,840	7,375	7,900	001-026-280000	VIDEO TAPE MEETINGS	8,000	8,000	8,000
342	916	2,000	001-026-280500	VOLUNTEER RECOGNITIC	5,000	5,000	5,000
146	114	510	001-026-290000	OTHER	0	0	0
23,748	40,940	33,527		TOTAL MATERIALS AND S	62,700	62,700	62,700
23,748	40,940	33,527		TOTAL CITY COUNCIL/MA	62,700	62,700	62,700

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
CITY MANAGER/CITY REC PERSONNEL SERVICES:							
70,287	44,065	0	001-027-100020	ASST CITY MANAGER	0	0	0
99,890	108,932	99,900	001-027-100050	CITY MANAGER	97,000	97,000	97,000
44,425	45,657	45,890	001-027-100051	CITY RECORDER	31,900	31,900	31,900
36,603	39,159	38,992	001-027-100060	EXECUTIVE ASST	40,200	40,200	40,200
0	5,724	30,000	001-027-100061	HUMAN RESOURCES	21,600	21,600	21,600
538	0	0	001-027-100069	JOBS PLUS	0	0	0
262	249	215	001-027-104600	UNEMPLOYMENT INSURA	2,100	2,100	2,100
19,677	18,707	15,211	001-027-104700	SOCIAL SECURITY	13,850	13,850	13,850
30,210	24,438	41,830	001-027-104800	MEDICAL INSURANCE	24,010	24,010	24,010
2,725	2,686	4,314	001-027-104801	DENTAL INSURANCE	0	0	0
805	660	671	001-027-104802	LIFE & DISABILITY INSUR	780	780	780
678	627	883	001-027-104900	WORKER'S COMPENSATI	800	800	800
16,368	22,044	15,946	001-027-105002	RETIREMENT PLAN	39,700	39,700	39,700
10,451	5,951	2,000	001-027-105003	ALLOWANCES	1,400	1,400	1,400
663	(12,311)	0	001-027-199999	ACCRUED PAYROLL EXPI	0	0	0
333,581	306,588	295,851		TOTAL PERSONNEL SER	273,340	273,340	273,340
MATERIALS AND SERVICE							
1,706	3,397	1,000	001-027-200049	CONTRACT LABOR	0	0	0
3,269	2,664	3,570	001-027-200100	SUPPLIES	5,000	5,000	5,000
12,038	3,235	12,200	001-027-200200	TRAVEL AND TRAINING	15,000	15,000	15,000
0	2,775	0	001-027-200230	EDUCATION REIMBURSEI	0	0	0
2,415	3,157	1,500	001-027-200300	MEMBERSHIP AND DUES	5,000	5,000	5,000
4,738	3,685	3,800	001-027-200400	TELEPHONE/INTERNET	1,900	1,900	1,900
0	486	510	001-027-202000	PUBLICATION AND SUBS	500	500	500
1,158	1,360	1,530	001-027-202100	POSTAGE	2,000	2,000	2,000
0	953	3,800	001-027-202300	MAINTENANCE AGREEME	3,900	3,900	3,900
86,360	90,211	86,700	001-027-203601	LEGAL SERVICES	86,700	86,700	86,700
0	1,669	2,040	001-027-239100	CITY'S WEBSITE	2,000	2,000	2,000
858	507	510	001-027-290000	OTHER	0	0	0
0	987	5,000	001-027-290021	RECORDS RETENTION	5,100	5,100	5,100
1,254	1,629	2,000	001-027-290100	FACILITATION & TEAM BU	3,500	3,500	3,500
113,796	116,715	124,160		TOTAL MATERIALS AND S	130,600	130,600	130,600
447,377	423,303	420,011		TOTAL CITY MANAGER/C	403,940	403,940	403,940

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
FINANCE EXPENDITURES							
PERSONNEL SERVICES:							
9,161	71,510	72,100	001-028-100052	FINANCE DIRECTOR	88,590	88,590	88,590
37,369	44,196	39,999	001-028-100053	ACCOUNTING CLERK	33,750	33,750	33,750
57,889	0	0	001-028-100054	SR ACCOUNTANT	0	0	0
0	62,381	61,614	001-028-100055	ASST FINANCE DIRECTOR	66,600	66,600	66,600
0	0	0	001-028-100058	PT FINANCE CLERK	11,300	11,300	11,300
27,903	0	0	001-028-100069	ASST UTILITY CLERK	0	0	0
0	7	1,020	001-028-100111	OVERTIME	500	500	500
132	179	174	001-028-104600	UNEMPLOYMENT INSURANCE	2,000	2,000	2,000
10,072	13,495	12,236	001-028-104700	SOCIAL SECURITY	13,620	13,620	13,620
26,297	29,196	41,830	001-028-104800	MEDICAL INSURANCE	38,470	38,470	38,470
2,622	2,764	4,314	001-028-104801	DENTAL INSURANCE	0	0	0
587	721	708	001-028-104802	LIFE & DISABILITY INSURANCE	850	850	850
359	437	1,706	001-028-104900	WORKERS COMPENSATION	2,100	2,100	2,100
8,146	11,564	13,760	001-028-105002	RETIREMENT PLAN	22,240	22,240	22,240
65	351	510	001-028-105003	ALLOWANCES	525	525	525
(644)	0	0	001-028-106010	GRANT REIMB - PERSONNEL	0	0	0
334	(5,089)	0	001-028-199999	ACCRUED PAYROLL EXPENSE	0	0	0
180,291	231,713	249,971		TOTAL PERSONNEL SERVICES	280,545	280,545	280,545
MATERIALS AND SERVICES:							
0	0	4,500	001-028-200049	CONTRACT LABOR	2,000	2,000	2,000
3,777	4,170	4,200	001-028-200075	TAXES AND ASSESSMENTS	4,800	4,800	4,800
3,883	3,815	6,120	001-028-200100	SUPPLIES	10,000	10,000	10,000
0	6,368	4,900	001-028-200151	NON-CAPITALIZED EQUIPMENT	0	0	0
1,223	1,434	11,290	001-028-200200	TRAVEL AND TRAINING	10,000	10,000	10,000
1,270	2,105	2,550	001-028-200300	MEMBERSHIP AND DUES	2,600	2,600	2,600
4,634	5,215	5,500	001-028-200400	TELEPHONE/INTERNET	2,400	2,400	2,400
0	159	0	001-028-202000	SUBSCRIPTIONS	0	0	0
2,454	1,296	2,040	001-028-202001	PRINTING & PUBLICATION	1,800	1,800	1,800
2,407	2,128	4,590	001-028-202100	POSTAGE	4,800	4,800	4,800
37,230	37,950	38,760	001-028-202200	AUDIT	32,000	32,000	32,000
26,966	14,114	20,400	001-028-202300	MAINTENANCE AGREEMENTS	28,000	28,000	28,000
0	11,909	20,400	001-028-202301	MAINTENANCE CASES	19,000	19,000	19,000
55	36,300	33,048	001-028-202400	TECHNICAL ASSISTANCE	27,000	27,000	27,000
154,630	10,576	0	001-028-203000	CONTRACTUAL SERVICES	0	0	0
33,259	0	0	001-028-203050	FINANCIAL CONSULTANT	0	0	0
2,168	307	255	001-028-290000	OTHER	0	0	0
2,664	3,204	3,060	001-028-290050	BANK CHARGES	4,600	4,600	4,600
276,619	141,051	161,613		TOTAL MATERIALS AND SERVICES	149,000	149,000	149,000
CAPITAL OUTLAY:							
0	107,279	0	001-028-300503	CAPITAL: FIBER/VOIP	0	0	0
0	18,889	8,000	001-028-300504	MS OFFICE UPGRADES	0	0	0
0	26,535	36,000	001-028-300505	TECHNOLOGY CONTINUATION	36,000	36,000	36,000
4,720	48,216	89,000	001-028-300506	ACCOUNTING SYSTEM & EQUIPMENT	41,000	41,000	41,000
4,720	200,918	133,000		TOTAL CAPITAL OUTLAY	77,000	77,000	77,000
TRANSFERS:							
0	13,406	14,981	001-028-500156	TRANSFER TO 2011 LOCAL GOVERNMENTS	15,284	15,284	15,284
0	13,406	14,981		TOTAL TRANSFERS	15,284	15,284	15,284

DEBT SERVICE:

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
0	6,542	13,608	001-028-800001	DEBT SERVICE:PRINCIPA	14,131	14,131	14,131
0	1,148	1,772	001-028-800002	DEBT SERVICE: INTERES	1,250	1,250	1,250
0	7,690	15,380		TOTAL DEBT SERVICE	15,381	15,381	15,381
461,630	594,777	574,945		TOTAL FINANCE	537,210	537,210	537,210

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
CITY HALL EXPENDITURE							
PERSONNEL SERVICES:							
29,760	29,318	31,365	001-029-100061	BUILDING MAINTENANCE	32,600	32,600	32,600
0	257	0	001-029-100111	OVERTIME	600	600	600
30	30	31	001-029-104600	UNEMPLOYMENT INSURA	330	330	330
2,314	2,300	2,242	001-029-104700	SOCIAL SECURITY	2,250	2,250	2,250
11,954	16,538	17,362	001-029-104800	MEDICAL INSURANCE	18,450	18,450	18,450
773	1,662	1,848	001-029-104801	DENTAL INSURANCE	0	0	0
158	174	285	001-029-104802	LIFE AND DISABLITIY INSI	210	210	210
779	793	1,135	001-029-104900	WORKER'S COMPENSATI	1,190	1,190	1,190
2,172	1,030	2,061	001-029-105002	RETIREMENT	3,200	3,200	3,200
480	480	510	001-029-105003	ALLOWANCES	500	500	500
(1,270)	366	0	001-029-199999	ACCRUED PAYROLL EXP	0	0	0
47,149	52,947	56,839	TOTAL PERSONNEL SER		59,330	59,330	59,330
MATERIALS AND SERVICE							
7,695	9,303	10,200	001-029-200102	SUPPLIES	10,000	10,000	10,000
2,051	5,607	6,630	001-029-201912	BUILDING MAINTENANCE	6,500	6,500	6,500
5,668	3,019	2,550	001-029-203350	LANDSCAPING	3,000	3,000	3,000
12,601	11,805	15,300	001-029-203500	UTILITIES	14,000	14,000	14,000
244	82	510	001-029-290000	OTHER	0	0	0
28,258	29,817	35,190	TOTAL MATERIALS AND S		33,500	33,500	33,500
CAPITAL OUTLAY:							
0	0	90,000	001-029-320654	CAPITAL: FACILITY IMPRC	90,000	90,000	90,000
0	0	90,000	TOTAL CAPITAL OUTLAY		90,000	90,000	90,000
75,407	82,763	182,029	TOTAL CITY HALL		182,830	182,830	182,830

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

	<u>FY12</u> <u>FY13</u> <u>FY14</u>
PROGRAM: PARKS	STAFF LEVEL FTE: 1.0 1.0 1.0

FUND: GENERAL FUND

Department Description

The Park fund administers all park operations for the City. The mission is to maintain our park and recreation facilities, including the trail network, in a safe and clean manner while continuing to provide a variety of outdoor recreation opportunities.

Budget Comments

Revenues to support the department's services come from the City's general fund unrestricted sources. The Parks Program does not generate a charge for service or a system development charge.

To help with budget management we have collapsed several line items in material and services, such as safety supplies, facilities maintenance, materials and fertilizer, maintenance supplies, and building maintenance into one line item supplies and maintenance. This will allow greater management flexibility for the park budget.

The Florence Parks and Recreation Master Plan, including a priorities listing of parks and recreation capital improvements was completed in January 2011. As we know the City's current General Fund sources are not adequate to fund our parks at previous FY levels. However, through a grass roots effort and community donations, a new play structure was installed at 18th Street Pocket Park and a new off-leash dog park was built at Singing Pines Park during FY13. These efforts show that the community values our parks and supports innovative efforts to enhance and maintain the existing park system.

Significant Changes

The main change in the budget for next fiscal year reflects an increase in our seasonal labor. The increase is a more accurate accounting of the seasonal labor force necessary to maintain the parks at minimum service levels. FY14 request is for a total of 1,640 hours of seasonal labor, up 640 hours from FY13. This will provide us for two seasonal employees for 14 weeks each (to be split between summer and spring) and funding for a part-time employee (10 hours per week) for the Old Town area. The seasonal/part-time employees will be contract employees through Cardinal Services. Material and services shows an increase of \$12,000 in funding requests, primarily contract services (seasonal labor), but also an increase to cover vehicle operation and maintenance expenses (fuel, tires, etc.). Although our funding request is an increase over FY13, it is still a reduction of \$32,584 from FY11.

The capital budget is projecting a \$15,000 carry over for resurfacing the tennis courts at Rolling Dunes. We have retained the services of a professional tennis court resurfacing company and they are tentatively scheduled to perform the work in June. However, resurfacing tennis courts is very weather dependent and the contractor needs at least two weeks of favorable weather. If we do not have enough of a clear weather period in June, the project will need to be completed in August.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

PARKS PROGRAM

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
RESOURCES						
REVENUES	\$ -	\$ 20,458	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN	-	50,000	-	-	-	-
TOTAL RESOURCES	<u>-</u>	<u>70,458</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
PERSONNEL SERVICES	99,226	61,663	65,869	68,700	68,700	68,700
MATERIALS & SERVICES	88,184	75,399	43,600	55,600	55,600	55,600
CAPITAL OUTLAY	21,940	38,276	53,000	15,000	15,000	15,000
TRANSFERS OUT	-	3,351	3,745	3,709	3,709	3,709
TOTAL REQUIREMENTS	<u>209,350</u>	<u>178,689</u>	<u>166,214</u>	<u>143,009</u>	<u>143,009</u>	<u>143,009</u>
PARKS DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (209,350)</u>	<u>\$ (108,231)</u>	<u>\$ (166,214)</u>	<u>\$ (143,009)</u>	<u>\$ (143,009)</u>	<u>\$ (143,009)</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
PARKS EXPENDITURES							
PERSONNEL SERVICES:							
3,031	0	0	001-010-100055	PUBLIC WORKS/GIS MAN	0	0	0
2,495	0	0	001-010-100065	PUBLIC WORKS DIRECTO	0	0	0
8,687	0	0	001-010-100067	SENIOR PLANNER	0	0	0
62,214	41,190	41,367	001-010-100068	PARKS MAINTENANCE SL	42,620	42,620	42,620
1,326	0	0	001-010-100086	UTILITY WORKER I	0	0	0
241	196	0	001-010-100111	OVERTIME	0	0	0
78	42	41	001-010-104600	UNEMPLOYMENT INSURA	430	430	430
5,998	3,236	2,836	001-010-104700	SOCIAL SECURITY	2,800	2,800	2,800
8,674	11,618	13,721	001-010-104800	MEDICAL INSURANCE	14,200	14,200	14,200
726	957	1,067	001-010-104801	DENTAL INSURANCE	0	0	0
263	200	187	001-010-104802	LIFE AND DISABILITY INSI	250	250	250
1,838	1,404	1,866	001-010-104900	WORKER'S COMPENSATI	2,000	2,000	2,000
5,693	4,390	4,294	001-010-105002	RETIREMENT PLAN	5,900	5,900	5,900
479	352	490	001-010-105003	ALLOWANCES	500	500	500
(2,517)	(1,922)	0	001-010-199999	ACCRUED PAYROLL EXP	0	0	0
99,226	61,663	65,869		TOTAL PERSONNEL SER	68,700	68,700	68,700
MATERIALS AND SERVICE:							
33,885	36,837	13,200	001-010-200049	CONTRACT LABOR	22,100	22,100	22,100
198	89	0	001-010-200200	TRAVEL AND TRAINING	300	300	300
0	0	0	001-010-200400	TELEPHONE/INTERNET	600	600	600
5,063	6,313	6,000	001-010-201500	VEHICLE OPERATION & M	8,000	8,000	8,000
8,570	9,161	0	001-010-201501	VEHICLE LEASE PRINCIP	0	0	0
1,223	632	0	001-010-201502	VEHICLE LEASE INTERES	0	0	0
2,410	3,114	0	001-010-201912	BUILDING MAINTENANCE	0	0	0
0	0	0	001-010-203000	CONTRACTUAL SERVICE	0	0	0
1,756	725	1,800	001-010-203105	EQUIPMENT MAINTENANC	1,800	1,800	1,800
3,053	2,139	2,520	001-010-203250	INSURANCE	2,700	2,700	2,700
3,731	3,892	4,080	001-010-203500	UTILITIES	4,100	4,100	4,100
4,855	7,094	16,000	001-010-208010	SUPPLIES & MAINTENANC	16,000	16,000	16,000
4,752	2,344	0	001-010-208111	MATERIALS AND FERTILZ	0	0	0
7,211	2,152	0	001-010-280050	FACILITIES MAINTENANC	0	0	0
10,500	0	0	001-010-280052	SMALL FIXTURE REPLACI	0	0	0
682	402	0	001-010-290000	OTHER	0	0	0
294	504	0	001-010-290007	SAFETY SUPPLIES	0	0	0
88,184	75,399	43,600		TOTAL MATERIALS AND S	55,600	55,600	55,600
CAPITAL OUTLAY:							
0	9,833	0	001-010-300102	SECURITY CAMERAS - MI	0	0	0
0	0	0	001-010-300103	PARK IMPROVEMENTS - V	0	0	0
0	3,688	20,000	001-010-300106	CAPITAL: PARK IMPROVE	0	0	0
0	21,009	8,000	001-010-300107	CAPITAL: POCKET PARK	0	0	0
0	0	15,000	001-010-300108	CAPITAL: TENNIS COURT	15,000	15,000	15,000
0	3,746	10,000	001-010-300111	CAPITAL: DOG PARK	0	0	0
21,940	0	0	001-010-320500	EQUIPMENT	0	0	0
21,940	38,276	53,000		TOTAL CAPITAL OUTLAY	15,000	15,000	15,000
TRANSFERS:							
0	3,351	3,745	001-010-500156	TRANSFER TO 2011 DEBT	3,709	3,709	3,709
0	3,351	3,745		TOTAL TRANSFERS	3,709	3,709	3,709
209,350	178,690	166,214		TOTAL PARKS	143,009	143,009	143,009

CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14

NON-DEPARTMENTAL PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
REQUIREMENTS						
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SERVICES	42,592	100,522	95,000	45,000	45,600	45,600
CAPITAL OUTLAY	68,970	539,036	80,000	-	-	-
TRANSFERS OUT	<u>57,095</u>	<u>129,510</u>	<u>57,400</u>	<u>59,362</u>	<u>59,362</u>	<u>59,362</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>168,657</u>	<u>769,068</u>	<u>232,400</u>	<u>104,362</u>	<u>104,962</u>	<u>104,962</u>
CONTINGENCY	<u>-</u>	<u>-</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>
TOTAL REQUIREMENTS	<u>168,657</u>	<u>769,068</u>	<u>682,400</u>	<u>554,362</u>	<u>554,962</u>	<u>554,962</u>
ADDITIONAL INFORMATION						
GENERAL FUND CONTINGENCY	\$ -	\$ -	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
RESERVED UEFB	-	-	-	280,000	280,000	280,000
GENERAL FUND UNAPPROPRIATED ENDING FUND BALANCE (UEFB)	<u>-</u>	<u>-</u>	<u>1,196,122</u>	<u>1,075,939</u>	<u>1,075,339</u>	<u>1,075,339</u>
ACTUAL/BUDGETED ENDING FUND BALANCE - GENERAL FUND	<u>\$ 1,762,826</u>	<u>\$ 1,737,564</u>	<u>\$ 1,646,122</u>	<u>\$ 1,805,939</u>	<u>\$ 1,805,339</u>	<u>\$ 1,805,339</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
NON-DEPARTMENTAL EX							
MATERIALS AND SERVICE							
12,000	12,000	15,000	001-030-251831	SIUSLAW OUTREACH SVC	15,000	15,600	15,600
25,000	28,500	30,000	001-030-275008	RHODY EXPRESS CONTR	30,000	30,000	30,000
0	50,000	50,000	001-030-275016	MARKETING CONTRACT S	0	0	0
5,574	10,022	0	001-030-290000	EQUIP: KEYLESS CARDLC	0	0	0
18	0	0	001-030-299999	URBAN RENEWAL AGENC	0	0	0
42,592	100,522	95,000		TOTAL MATERIALS AND S	45,000	45,600	45,600
CAPITAL OUTLAY:							
0	17,016	0	001-030-300031	EQUIPMENT & VEHICLES	0	0	0
0	5,500	0	001-030-320501	CAPITAL: CONDITION SUF	0	0	0
68,970	494,659	80,000	001-030-320502	CAPITAL BLDG IMPROVE	0	0	0
0	21,861	0	001-030-320508	CAPITAL: CITY HALL ROO	0	0	0
68,970	539,036	80,000		TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS:							
0	0	28,012	001-030-500055	TRANSFER TO AIRPORT F	30,000	30,000	30,000
0	100,000	0	001-030-500057	TRANSFER TO WATER	0	0	0
38,000	0	0	001-030-500154	TRANSFER TO 2010A BON	0	0	0
19,095	29,510	29,388	001-030-500155	TRANSFER TO 2010B BON	29,362	29,362	29,362
57,095	129,510	57,400		TOTAL TRANSFERS	59,362	59,362	59,362
CONTINGENCY:							
0	0	450,000	001-030-600100	CONTINGENCY	450,000	450,000	450,000
0	0	450,000		TOTAL CONTINGENCY	450,000	450,000	450,000
UNAPPROPRIATED:							
0	0	1,196,122	001-030-900000	UNAPPR ENDING FUND B	1,075,939	1,075,339	1,075,339
0	0	0	001-030-900001	RESERVED UEFB	280,000	280,000	280,000
0	0	1,196,122		TOTAL UNAPPROPRIATEI	1,355,939	1,355,339	1,355,339
168,657	769,068	1,878,522		TOTAL NON-DEPARTMEN	1,910,301	1,910,301	1,910,301
4,350,127	5,162,418	6,460,935		TOTAL FUND EXPENDITU	6,588,704	6,588,704	6,588,704
1,762,826	1,737,564	0		NET REVENUE OVER EXP	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

FY12 FY13 FY14

STAFF LEVEL FTE: Not Applicable

FUND/PROGRAM: 911 EMERGENCY FUND

Program Description

The 911 Emergency Fund accounts for special purpose revenues received from the State of Oregon and other jurisdictions. These funds are used to operate the City of Florence emergency dispatch services. A transfer is made from this fund to the General Fund Justice Program where the dispatch personnel and operating costs are accounted for.

Significant Changes

The 911 Emergency Fund proposes to replace dispatch consoles in FY14. The budgeted capital outlay expenditure of \$266,000 is to replace two dispatcher consoles. The City expects to work in partnership with other emergency and governmental agencies to secure grant funding in approximately \$166,000 with the remaining being paid for from City secured debt.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

911 EMERGENCY FUND

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 23,243	\$ 25,927	\$ 5,000	\$ 14,000	\$ 14,000	\$ 14,000
RESOURCES						
REVENUES	198,684	207,702	216,500	232,950	232,950	232,950
GRANTS & PROCEEDS FROM DEBT	-	-	250,000	266,000	266,000	266,000
TOTAL RESOURCES	<u>198,684</u>	<u>207,702</u>	<u>466,500</u>	<u>498,950</u>	<u>498,950</u>	<u>498,950</u>
REQUIREMENTS						
CAPITAL OUTLAY	-	-	250,000	266,000	266,000	266,000
TRANSFERS OUT	<u>196,000</u>	<u>228,192</u>	<u>216,500</u>	<u>241,950</u>	<u>241,950</u>	<u>241,950</u>
TOTAL REQUIREMENTS	<u>196,000</u>	<u>228,192</u>	<u>466,500</u>	<u>507,950</u>	<u>507,950</u>	<u>507,950</u>
NET CHANGE IN FUND BALANCE	<u>2,684</u>	<u>(20,490)</u>	<u>-</u>	<u>(9,000)</u>	<u>(9,000)</u>	<u>(9,000)</u>
ENDING FUND BALANCE	<u>\$ 25,927</u>	<u>\$ 5,437</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

911 EMERGENCY FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
23,243	25,927	5,000	008-000-401000	CARRYOVER	14,000	14,000	14,000
30	36	0	008-000-403000	INTEREST INCOME	50	50	50
0	0	0	008-000-432022	LOAN PROCEEDS	100,000	100,000	100,000
48,458	41,395	55,000	008-000-451001	9-1-1 PAYMENTS	47,000	40,600	40,600
6,642	4,778	6,500	008-000-451002	DUNES CITY 911 TAX	0	6,400	6,400
10,000	16,000	10,000	008-000-451003	911 PSAP-LCOG-UNICORF	10,000	10,000	10,000
133,555	145,492	145,000	008-000-451004	USER FEES	175,900	175,900	175,900
0	0	250,000	008-000-460300	GRANT REVENUE DISPAT	166,000	166,000	166,000
221,927	233,629	471,500	TOTAL REVENUES		512,950	512,950	512,950

CITY OF FLORENCE
ADOPTED BUDGET REPORT
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911 EMERGENCY FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
9-1-1 CENTER DEPARTME							
CAPITAL OUTLAY:							
0	0	250,000	008-445-320300	CAPITAL: DISPATCH CON	266,000	266,000	266,000
0	0	250,000		TOTAL CAPITAL OUTLAY	266,000	266,000	266,000
TRANSFERS:							
196,000	228,192	216,500	008-445-500050	TO GENERAL FUND	241,950	241,950	241,950
196,000	228,192	216,500		TOTAL TRANSFERS	241,950	241,950	241,950
UNAPPROPRIATED:							
0	0	5,000	008-445-900000	UNAPPR ENDING FUND B	5,000	5,000	5,000
0	0	5,000		TOTAL UNAPPROPRIATEI	5,000	5,000	5,000
196,000	228,192	471,500		TOTAL 9-1-1 CENTER DEF	512,950	512,950	512,950
196,000	228,192	471,500		TOTAL FUND EXPENDITU	512,950	512,950	512,950
25,927	5,437	0		NET REVENUE OVER EXP	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

FY12 FY13 FY14

STAFF LEVEL FTE: Not Applicable

FUND/PROGRAM: Room Tax Fund

Program Description

The Room Tax Fund is a special revenue fund that accounts for revenues received from the City's 4% transient room tax (TRT). Historically the City Council has believed that the Florence Events Center plays a key role in tourism in Florence. Therefore, the FY14 transfers to the Events Center Fund (\$200,000) and expenditures for a marketing services contract (\$50,000) have been budgeted.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

ROOM TAX FUND

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 23,957	\$ 67,822	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	243,665	248,911	250,000	250,000	250,000	250,000
TRANSFERS IN	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES	<u>243,665</u>	<u>248,911</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
REQUIREMENTS						
MATERIALS & SERVICES	49,800	-	-	50,000	50,000	50,000
TRANSFERS OUT	<u>150,000</u>	<u>315,000</u>	<u>250,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>199,800</u>	<u>315,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
CONTINGENCY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REQUIREMENTS	<u>199,800</u>	<u>315,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
NET CHANGE IN FUND BALANCE	<u>43,865</u>	<u>(66,089)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 67,822</u>	<u>\$ 1,733</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

ROOM TAX FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
23,957	67,822	0	015-000-401000	CARRYOVER	0	0	0
243,665	248,911	250,000	015-000-444000	ROOM TAX	250,000	250,000	250,000
267,622	316,733	250,000	TOTAL REVENUES		250,000	250,000	250,000

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

ROOM TAX FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
ROOM TAX EXPENDITURE							
MATERIALS AND SERVICES							
49,800	0	0	015-015-204000	MARKETING CONTRACT S	50,000	50,000	50,000
49,800	0	0	TOTAL MATERIALS AND S		50,000	50,000	50,000
TRANSFERS:							
0	50,000	50,000	015-015-500012	TRANSFER OUT - TO G.F.	0	0	0
0	15,000	0	015-015-500013	TRANSFER OUT: TO G.F. I	0	0	0
150,000	250,000	200,000	015-015-500054	TRANSFER TO: EVENTS C	200,000	200,000	200,000
150,000	315,000	250,000	TOTAL TRANSFERS		200,000	200,000	200,000
199,800	315,000	250,000	TOTAL ROOM TAX		250,000	250,000	250,000
199,800	315,000	250,000	TOTAL FUND EXPENDITURE		250,000	250,000	250,000
67,822	1,733	0	NET REVENUE OVER EXP		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

			<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
FUND:	EVENTS CENTER	STAFFING FTE:	3.0	3.0	3.0
PROGRAM:	EVENTS CENTER				

Fund Description

The Florence Events Center (FEC) Fund is an enterprise fund used to account for the activities financed and operated for the FEC.

Budget Comments

The primary sources of revenues consist of rental fees, charges for services, intergovernmental revenues such as the Rural Tourism Marketing Project (RTMP) and operating transfers of Transient Room Tax (TRT) revenues from the Room Tax Fund.

The FEC has three full-time employees and four part-time Cardinal employees. The part-time Cardinal employees equate to providing the amount of hours equal to one FTE, but with the flexibility of hiring the specific skill-set required to perform various functions such as an Office, Marketing and Ticket Assistants, as well as general operations.

The ability to sustain the facility is largely accredited to our exceptional volunteer support. The FEC volunteers are not employees and do not receive pay, however, the city does provide workman's compensation insurance. We have over 50 active volunteers maintain an average of OVER 6,000 hours annually. Each volunteer hour contributed reduces our operational costs, which keeps the rental fees affordable for both outside and local groups and organizations.

Friends of the FEC - As the core of our volunteers, the Friends of the FEC are an organized 501(c)(3) sponsoring a variety of events such as the FEC Indoor Yard Sales, various concerts and most successfully the annual Winter Folk Festival. The money raised by the Friends is used to purchase much needed items such as office computers, technical equipment and various items to enhance the facility.

Significant Changes

For the second fiscal year in a row the FY14 Events Center Fund budget does not include the payment from Lane County as a resource as we have historically. A long-standing intergovernmental agreement with the County is coming to an end in the FY14 budget year. In preparation for this the City has chosen to keep the extra funds from the County in reserve for future debt service instead of using these funds for FEC operations (See budget line item titled Lane County Debt Contrib. FEC is budgeted at zero). See further discussion in the narrative section for the FEC Debt Service Fund.

The only proposed capital project in the 2013-14 Events Center budget includes the possible replacement of the Heating, Ventilation, and Air-Conditioning (HVAC) system on the flat floor for \$25,000. The existing HVAC unit is nearing the end of its life expectancy and will be replaced as needed.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

EVENTS CENTER FUND

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ADOPTED BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
RESOURCES						
BEGINNING FUND BALANCE	\$ 153,073	\$ 171,177	\$ 200,000	\$ 260,000	\$ 260,000	\$ 260,000
REVENUES						
REVENUES	399,328	420,278	394,905	347,400	347,400	347,400
TRANSFERS IN	<u>150,000</u>	<u>303,602</u>	<u>203,500</u>	<u>204,000</u>	<u>204,000</u>	<u>204,000</u>
TOTAL REVENUES	<u>549,328</u>	<u>723,880</u>	<u>598,405</u>	<u>551,400</u>	<u>551,400</u>	<u>551,400</u>
REQUIREMENTS						
PERSONNEL SERVICES	220,633	231,460	246,415	235,140	235,140	235,140
MATERIALS & SERVICES	310,591	274,129	286,660	269,200	269,200	269,200
CAPITAL OUTLAY	-	30,038	75,000	25,000	25,000	25,000
TRANSFERS OUT	<u>-</u>	<u>57,551</u>	<u>65,297</u>	<u>57,960</u>	<u>57,960</u>	<u>57,960</u>
TOTAL REQUIREMENTS	<u>531,224</u>	<u>593,178</u>	<u>673,372</u>	<u>587,300</u>	<u>587,300</u>	<u>587,300</u>
CHANGE IN FUND BALANCE BEFORE CONTINGENC	<u>18,104</u>	<u>130,702</u>	<u>(74,967)</u>	<u>(35,900)</u>	<u>(35,900)</u>	<u>(35,900)</u>
CONTINGENCY	<u>-</u>	<u>-</u>	<u>-</u>	<u>88,000</u>	<u>88,000</u>	<u>88,000</u>
REQUIREMENTS BEFORE UEFB	<u>531,224</u>	<u>593,178</u>	<u>673,372</u>	<u>675,300</u>	<u>675,300</u>	<u>675,300</u>
ENDING FUND BALANCE						
UNAPPROPRIATED EFB	<u>-</u>	<u>-</u>	<u>125,033</u>	<u>136,100</u>	<u>136,100</u>	<u>136,100</u>
TOTAL ENDING FUND BALANCE	<u>\$ 171,177</u>	<u>\$ 301,879</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
ADDITIONAL INFORMATION						
FEC CONTINGENCY	\$ -	\$ -	\$ -	\$ 88,000	\$ 88,000	\$ 88,000
FEC UNAPPROPRIATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 125,033</u>	<u>\$ 136,100</u>	<u>\$ 136,100</u>	<u>\$ 136,100</u>
ACTUAL/BUDGETED ENDING FUND BALANCE - FEC	<u>\$ 171,177</u>	<u>\$ 301,879</u>	<u>\$ 125,033</u>	<u>\$ 224,100</u>	<u>\$ 224,100</u>	<u>\$ 224,100</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

EVENTS CENTER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
153,073	171,177	200,000	016-000-401000	CARRYOVER	260,000	260,000	260,000
137	473	100	016-000-403000	INTEREST INCOME	500	500	500
3,547	0	0	016-000-403100	WLCF INTEREST	0	0	0
27,047	31,641	0	016-000-404000	LANE COUNTY DEBT CON	0	0	0
0	0	0	016-000-432021	PROCEEDS FROM DEBT	0	0	0
150,000	250,000	200,000	016-000-444410	TRANSFER FROM ROOM	200,000	200,000	200,000
2,163	2,704	2,000	016-000-450071	TICKET FEES	2,100	2,100	2,100
2,865	3,238	2,800	016-000-450072	CREDIT CARD FEE	3,700	3,700	3,700
20,435	20,213	20,000	016-000-450073	FOOD & BEVERAGE	17,500	17,500	17,500
21,638	19,391	17,000	016-000-450077	TICKET SURCHARGE	20,000	20,000	20,000
0	0	0	016-000-450078	ADVERTISING	0	0	0
99,328	120,222	105,000	016-000-450079	BUILDING RENTAL	105,000	105,000	105,000
4,736	5,718	6,000	016-000-450082	OFF SITE EQUIPMENT RE	6,100	6,100	6,100
2,752	3,312	1,000	016-000-450083	ART COMMISSIONS	2,100	2,100	2,100
9,350	2,686	1,000	016-000-450084	ART SALES	3,500	3,500	3,500
254	163	255	016-000-450085	MERCHANDISE SALES	0	0	0
9,805	120	250	016-000-450086	DONATIONS	1,400	1,400	1,400
0	10,320	50,000	016-000-450087	FRIENDS OF FEC DONATI	20,000	20,000	20,000
0	73,924	74,000	016-000-450108	RTMP GRANT	75,000	75,000	75,000
80	446	500	016-000-450111	OTHER	500	500	500
122,691	110,708	115,000	016-000-450199	SHOW SALES	90,000	90,000	90,000
0	15,000	0	016-000-460500	FRIEND OF FEC GRANT -	0	0	0
72,500	0	0	016-000-490015	RTMP BAL. FR. ROOM TA	0	0	0
0	3,310	3,500	016-000-490513	TRANSFER IN - WLCF ENI	4,000	4,000	4,000
0	4,652	0	016-000-490514	TRANSFER IN FROM RTM	0	0	0
0	45,640	0	016-000-490517	TRANSFER IN FROM FEC	0	0	0
702,401	895,057	798,405		TOTAL REVENUES	811,400	811,400	811,400

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

EVENTS CENTER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
EVENTS CENTER EXPENSES							
PERSONNEL SERVICES:							
76,888	82,491	79,483	016-016-100017	EVENT CENTER DIRECTOR	81,100	81,100	81,100
1,818	39,607	36,400	016-016-100018	COMMUNITY OUTREACH	33,750	33,750	33,750
38,794	0	0	016-016-100019	ADMINISTRATIVE ASSIST.	0	0	0
39,111	40,019	40,427	016-016-100020	MAINTENANCE TECHNICI.	33,750	33,750	33,750
849	408	2,550	016-016-100111	OVERTIME	1,000	1,000	1,000
159	167	163	016-016-104600	UNEMPLOYEMENT INSUR	1,500	1,500	1,500
12,037	12,672	11,401	016-016-104700	SOCIAL SECURITY	10,000	10,000	10,000
39,669	39,741	52,085	016-016-104800	MEDICAL INSURANCE	51,620	51,620	51,620
4,003	4,122	5,544	016-016-104801	DENTAL INSURANCE	0	0	0
700	685	704	016-016-104802	LIFE AND DISABILITY INSI	790	790	790
1,970	2,077	2,914	016-016-104900	WORKER'S COMPENSATI	2,810	2,810	2,810
10,258	13,544	13,722	016-016-105002	RETIREMENT PLAN	17,820	17,820	17,820
960	738	1,022	016-016-105003	ALLOWANCES	1,000	1,000	1,000
(6,584)	(4,810)	0	016-016-199999	ACCRUED PAYROLL EXP	0	0	0
220,633	231,460	246,415		TOTAL PERSONNEL SER	235,140	235,140	235,140
MATERIALS AND SERVICES:							
109,482	111,623	115,000	016-016-200005	SHOW EXPENSES	90,000	90,000	90,000
9,504	2,673	1,000	016-016-200006	ART EXPENSES	3,500	3,500	3,500
1,925	2,042	3,780	016-016-200090	COPIER EXPENSES	3,800	3,800	3,800
4,081	1,976	3,000	016-016-200100	OFFICE SUPPLIES	3,400	3,400	3,400
3,005	2,925	3,500	016-016-200101	JANITORIAL SUPPLIES	3,500	3,500	3,500
2,394	1,554	3,500	016-016-200102	BUILDING SUPPLIES	3,500	3,500	3,500
2,660	2,617	3,000	016-016-200400	TELEPHONE	2,000	2,000	2,000
1,480	1,709	2,000	016-016-200402	INTERNET SERVICE	2,000	2,000	2,000
0	0	500	016-016-201501	GENERATOR OP & MAINT	500	500	500
5,582	3,971	7,000	016-016-201911	EQUIPMENT MAINTENANC	7,000	7,000	7,000
2,529	5,897	7,000	016-016-201912	BUILDING MAINTENANCE	7,000	7,000	7,000
0	1,094	0	016-016-201917	PARKING LOT MAINT. FRI	0	0	0
0	11,450	0	016-016-201918	RESERVE: BDLG MAINTEN	0	0	0
832	1,479	1,500	016-016-202100	POSTAGE	1,600	1,600	1,600
1,871	2,506	2,500	016-016-203000	CONTRACTUAL -LANDSCA	2,700	2,700	2,700
0	223	0	016-016-203001	CONTRACTUAL -JANITOR	0	0	0
9,908	14,045	17,000	016-016-203003	CONTRACTUAL-TICKET O	17,000	17,000	17,000
7,673	8,988	8,000	016-016-203004	CONTRACTUAL-MAINT. TI	8,000	8,000	8,000
25,148	12,376	12,200	016-016-203005	CONTRACTUAL-MARKETI	12,200	12,200	12,200
30	80	500	016-016-203220	PRINTING	500	500	500
1,325	1,914	3,000	016-016-203230	DUES / SUBSCRIPTIONS	1,500	1,500	1,500
0	0	1,000	016-016-203235	TRAVEL	1,000	1,000	1,000
8	0	500	016-016-203236	TRAINING	1,500	1,500	1,500
17,818	19,100	20,000	016-016-203237	UTILITIES- ELECTRICAL	20,400	20,400	20,400
5,840	6,522	6,500	016-016-203238	UTILITIES -WATER	6,700	6,700	6,700
6,701	7,189	8,000	016-016-203239	UTILITIES -PROPANE	6,000	6,000	6,000
2,365	2,442	3,000	016-016-203240	UTILITIES-GARBAGE	3,000	3,000	3,000
6,105	7,544	10,080	016-016-203250	INSURANCE	10,600	10,600	10,600
3,328	2,212	3,500	016-016-203256	ADVERTISING	3,500	3,500	3,500
4,096	1,550	2,000	016-016-203257	THEATER SUPPLY	3,000	3,000	3,000
8,365	0	1,000	016-016-203270	WEB PAGE DEVELOPMEN	1,000	1,000	1,000
13,262	11,701	12,700	016-016-203275	RTMP EXPENDITURES	12,700	12,700	12,700
16,585	15,944	16,300	016-016-203280	TRT MARKETING EXPENS	16,300	16,300	16,300
0	2,689	0	016-016-289940	FRIENDS EXPENSES	1,600	1,600	1,600
1,313	1,033	2,000	016-016-289950	VOLUNTEER EXPENSES	2,000	2,000	2,000
681	173	1,000	016-016-290000	OTHER	1,000	1,000	1,000
0	0	0	016-016-290040	TICKET CHARGES	4,000	4,000	4,000
4,449	4,889	5,100	016-016-290050	BANK CHARGES	5,200	5,200	5,200

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

EVENTS CENTER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
30,245	0	0	016-016-290100	ADMINISTRATIVE SERVIC	0	0	0
310,591	274,129	286,660		TOTAL MATERIALS AND S	269,200	269,200	269,200
				CAPITAL OUTLAY:			
0	0	50,000	016-016-320501	CAPITAL: EQUIP/FACILITY	25,000	25,000	25,000
0	0	25,000	016-016-320502	CAPITAL: HVAC	0	0	0
0	30,038	0	016-016-320600	CAPITAL: FEC GENERATC	0	0	0
0	30,038	75,000		TOTAL CAPITAL OUTLAY	25,000	25,000	25,000
				TRANSFERS:			
0	57,551	65,297	016-016-500100	TRANSFER OUT: ADMIN S	57,960	57,960	57,960
0	57,551	65,297		TOTAL TRANSFERS	57,960	57,960	57,960
				CONTINGENCY:			
0	0	0	016-016-600000	CONTINGENCY	88,000	88,000	88,000
0	0	0		TOTAL CONTINGENCY	88,000	88,000	88,000
				DEBT SERVICE:			
0	0	0	016-016-800518	NEW DEBT ESTIMATED P	0	0	0
0	0	0		TOTAL DEBT SERVICE	0	0	0
				UNAPPROPRIATED:			
0	0	125,033	016-016-900000	UNAPPR ENDING FUND B	136,100	136,100	136,100
0	0	125,033		TOTAL UNAPPROPRIATEI	136,100	136,100	136,100
531,224	593,178	798,405		TOTAL EVENTS CENTER	811,400	811,400	811,400
531,224	593,178	798,405		TOTAL FUND EXPENDITU	811,400	811,400	811,400
171,177	301,879	0		NET REVENUE OVER EXP	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
FUND/PROGRAM: STREET	STAFF LEVEL FTE: 1.0	1.0	1.0

Department Description

The Street fund administers all street operations for the City. The mission is to provide a safe and efficient multi-modal transportation system, including sidewalks.

Budget Comments

Revenues to support the department's services primarily come from state highway apportionment (State gas tax) and the street utility fee.

Debt service expenditures are for continued repayment of existing loans that provided funding to purchase two important pieces of equipment, the Asphalt Zipper and Patch Truck. New debt service includes repayment on borrowings that the City entered into and proposes to do again in this fiscal year to fund the continuous preservation and improvement street projects supported by the Street Maintenance Fee.

Significant Changes

The Street Maintenance Utility Fee of \$5 per equivalent dwelling unit (no increase in FY14) generates an adequate amount of revenue to pay for debt service on what the City expects to borrow to fund \$250,000 in Street Preservation & Improvement capital projects annually.

In addition to the Street Preservation & Improvement project, this budget's most significant capital project includes a multi-use path along Rhododendron Drive from 9th to Wildwinds Streets. This \$1,000,000 capital project will be going to construction in fall/winter of 2014 (FY15), so we are only expecting to complete \$260,000 in engineering design work during FY14. This is a Transportation Enhancement (TE) grant funded project which will fund 90% of the project. The remaining cost of the project is to be funded by other state/local grant matching funds and some City funds. Finally, the Street Fund includes \$400,000 for the possibility of new capacity increasing transportation project with an offsetting transfer in from the Street SDC Fund. City management would only proceed with expending this money should development trigger a project of this nature.

The Street Fund Transfers Out expenses include payments on an interfund loan scheduled to be paid off in FY16. The Street Fund pays the Water SDC Fund \$24,000 annually and pays the Street SDC Fund \$80,000 annually.

**CITY OF FLORENCE
STREET FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

STREETS PROGRAM

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
STREET OPERATIONS						
BEGINNING FUND BALANCE	\$ 113,946	\$ 226,301	\$ 390,000	\$ 300,000	\$ 300,000	\$ 300,000
RESOURCES						
REVENUES	1,311,264	864,981	2,725,992	1,262,000	1,262,000	1,262,000
TRANSFERS IN	<u>1,436,792</u>	<u>388,838</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL RESOURCES	<u>2,748,056</u>	<u>1,253,819</u>	<u>3,125,992</u>	<u>1,662,000</u>	<u>1,662,000</u>	<u>1,662,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	77,922	49,645	61,259	60,190	60,190	60,190
MATERIALS & SERVICES	280,329	238,158	246,400	239,100	239,100	239,100
CAPITAL OUTLAY	245,013	383,955	2,690,400	1,035,000	1,035,000	1,035,000
DEBT SERVICE	2,032,437	43,811	63,632	152,704	152,704	152,704
TRANSFERS OUT	<u>-</u>	<u>245,457</u>	<u>256,106</u>	<u>226,521</u>	<u>226,521</u>	<u>226,521</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>2,635,701</u>	<u>961,026</u>	<u>3,317,797</u>	<u>1,713,515</u>	<u>1,713,515</u>	<u>1,713,515</u>
CONTINGENCY	<u>-</u>	<u>-</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
TOTAL REQUIREMENTS	<u>2,635,701</u>	<u>961,026</u>	<u>3,427,797</u>	<u>1,823,515</u>	<u>1,823,515</u>	<u>1,823,515</u>
NET CHANGE IN FUND BALANCE	<u>112,355</u>	<u>292,793</u>	<u>(301,805)</u>	<u>(161,515)</u>	<u>(161,515)</u>	<u>(161,515)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 226,301</u>	<u>\$ 519,094</u>	<u>\$ 88,195</u>	<u>\$ 138,485</u>	<u>\$ 138,485</u>	<u>\$ 138,485</u>
STREET SDC						
BEGINNING FUND BALANCE	\$ 691,684	\$ 346,472	\$ 468,172	\$ 600,000	\$ 600,000	\$ 600,000
RESOURCES						
REVENUES	34,788	50,174	14,800	15,096	15,096	15,096
TRANSFERS IN	<u>20,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
TOTAL RESOURCES	<u>54,788</u>	<u>150,174</u>	<u>114,800</u>	<u>115,096</u>	<u>115,096</u>	<u>115,096</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
TOTAL REQUIREMENTS	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
NET CHANGE IN FUND BALANCE	<u>(345,212)</u>	<u>150,174</u>	<u>(285,200)</u>	<u>(284,904)</u>	<u>(284,904)</u>	<u>(284,904)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 346,472</u>	<u>\$ 496,646</u>	<u>\$ 182,972</u>	<u>\$ 315,096</u>	<u>\$ 315,096</u>	<u>\$ 315,096</u>
TOTAL STREETS PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	<u>\$ 3,035,701</u>	<u>\$ 961,026</u>	<u>\$ 3,827,797</u>	<u>\$ 2,223,515</u>	<u>\$ 2,223,515</u>	<u>\$ 2,223,515</u>
BEGINNING FUND BALANCE	\$ 805,630	\$ 572,773	\$ 858,172	\$ 900,000	\$ 900,000	\$ 900,000
ADD BACK CONTINGENCY	-	-	110,000	110,000	110,000	110,000
NET CHANGE IN FUND BALANCE	<u>(232,857)</u>	<u>442,967</u>	<u>(587,005)</u>	<u>(446,419)</u>	<u>(446,419)</u>	<u>(446,419)</u>
ENDING FUND BALANCE	<u>\$ 572,773</u>	<u>\$ 1,015,740</u>	<u>\$ 381,167</u>	<u>\$ 563,581</u>	<u>\$ 563,581</u>	<u>\$ 563,581</u>

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STREET FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
113,946	226,301	390,000	002-000-401000	CARRYOVER	300,000	300,000	300,000
758	771	400	002-000-403000	INTEREST INCOME	1,100	1,100	1,100
453,784	461,215	402,696	002-000-413100	STATE HIGHWAY APPOR	490,000	490,000	490,000
13,996	0	0	002-000-413610	FED/STATE FUND EXCHA	0	0	0
88,768	89,102	0	002-000-414000	STREET LIGHT FEE	0	0	0
0	0	265,724	002-000-414010	STREET FEE	275,000	275,000	275,000
116,131	0	0	002-000-414050	HWY 101/RHODY/6TH ST I	0	0	0
0	0	800,000	002-000-414060	GRANT- RHODY MULTIUS	235,000	235,000	235,000
0	0	0	002-000-414065	GRANT - SIUSLAW ESTUA	0	0	0
978	73	100	002-000-415300	OFF SITE INSPECTIONS	0	0	0
706	7,031	1,000	002-000-419000	OTHER	0	0	0
89,950	0	0	002-000-432022	LOAN - PROCEEDS US BA	0	0	0
0	145,822	0	002-000-432023	LOAN - PROCEEDS OPB 2	0	0	0
0	0	450,000	002-000-432024	LOAN PROCEEDS	250,000	250,000	250,000
8,852	0	0	002-000-449902	STREET VACATION PROC	0	0	0
675	0	0	002-000-449903	STREET VACATION INTEF	0	0	0
4,445	5,151	4,355	002-000-449915	OAK STREET LID PRINCIP	0	0	0
577	298	458	002-000-449921	OAK STREET LID INTERE	0	0	0
9,282	7,498	8,243	002-000-449922	HEMLOCK LID PRINCIPAL	8,300	8,300	8,300
2,362	1,686	2,616	002-000-449923	HEMLOCK LID INTEREST	2,600	2,600	2,600
0	144,634	600,000	002-000-460411	STATE GRANT: SCENIC B	0	0	0
0	1,700	190,400	002-000-460504	FURA GRANT: PAVE 2ND	0	0	0
0	300,000	0	002-000-490052	TRANSFER IN - DEBT PRC	0	0	0
0	88,838	0	002-000-490055	TRANSFER FROM GRANT	0	0	0
520,000	0	0	002-000-490101	INTERFUND LOAN	0	0	0
1,436,792	0	0	002-000-490501	TRANSFER IN	0	0	0
0	0	400,000	002-000-490507	TRANSFER IN - FROM STI	400,000	400,000	400,000
2,862,002	1,480,120	3,515,992		TOTAL REVENUES	1,962,000	1,962,000	1,962,000

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STREET FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
STREET DEPARTMENT E) PERSONNEL SERVICES:							
6,061	0	0	002-431-100055	PUBLIC WORKS/GIS MAN	0	0	0
14,057	0	0	002-431-100059	COMMUNITY DEVELOPME	0	0	0
4,990	0	0	002-431-100065	PUBLIC WORKS DIRECTO	0	0	0
34,803	33,073	37,128	002-431-100082	UTILITY WORKER - STREI	33,600	33,600	33,600
0	507	530	002-431-100111	OVERTIME	500	500	500
60	35	37	002-431-104600	UNEMPLOYMENT INSURA	335	335	335
4,561	2,667	2,654	002-431-104700	SOCIAL SECURITY	2,320	2,320	2,320
14,040	10,344	13,721	002-431-104800	MEDICAL INSURANCE	16,540	16,540	16,540
1,143	797	1,067	002-431-104801	DENTAL INSURANCE	0	0	0
284	159	189	002-431-104802	LIFE AND DISABILITY INSI	200	200	200
2,433	1,926	3,214	002-431-104900	WORKER'S COMPENSATI	2,925	2,925	2,925
3,802	2,310	2,439	002-431-105002	RETIREMENT PLAN	3,270	3,270	3,270
72	280	280	002-431-105003	ALLOWANCES	500	500	500
(10,561)	0	0	002-431-106010	GRANT REIMB - PERSON/	0	0	0
2,176 (2,451)	0	002-431-199999	ACCRUED PAYROLL EXPI	0	0	0
77,922	49,645	61,259		TOTAL PERSONNEL SER'	60,190	60,190	60,190
MATERIALS AND SERVICE							
20,212	11,414	10,800	002-431-200049	CONTRACT LABOR	13,000	13,000	13,000
1,207	174	3,800	002-431-200101	SUPPLIES & TOOLS	3,000	3,000	3,000
316	325	0	002-431-200150	SHOP SUPPLIES	0	0	0
597	572	600	002-431-200200	TRAVEL AND TRAINING	600	600	600
218	89	220	002-431-200300	MEMBERSHIP AND DUES	200	200	200
3,644	0	0	002-431-200400	TELEPHONE	0	0	0
11,247	12,813	12,000	002-431-201500	VEHICLE OPERATION & M	12,500	12,500	12,500
10,335	13,061	5,000	002-431-203000	CONTRACTUAL SERVICE'	5,100	5,100	5,100
5,334	10,563	8,000	002-431-203105	EQUIPMENT MAINTENAN	10,000	10,000	10,000
28,692	35,022	35,000	002-431-203111	TRAFFIC CONTROL DEVI	35,000	35,000	35,000
1,844	756	500	002-431-203115	BUILDING MAINTENANCE	500	500	500
12,817	15,924	22,680	002-431-203250	INSURANCE	23,900	23,900	23,900
120,392	111,465	117,600	002-431-203500	UTILITIES	115,000	115,000	115,000
25,131	22,500	30,000	002-431-205300	STREET REPAIR MATERIA	20,000	20,000	20,000
728	934	0	002-431-205910	TOOLS	0	0	0
734	699	0	002-431-290000	OTHER	0	0	0
1,617	124	0	002-431-290006	CLEANING AND LAUNDRY	0	0	0
772	568	0	002-431-290007	SAFETY SUPPLIES	0	0	0
0	909	0	002-431-290013	BAD DEBT EXPENSE	0	0	0
654	248	200	002-431-290050	BANK CHARGES	300	300	300
40,327	0	0	002-431-290100	ADMINISTRATIVE SERVIC	0	0	0
(6,487)	0	0	002-431-290999	GRANTS REIMB - PARTS/I	0	0	0
280,329	238,158	246,400		TOTAL MATERIALS AND S	239,100	239,100	239,100
CAPITAL OUTLAY:							
10,802	0	250,000	002-431-300210	CRACK/HOT OIL CHIP SE/	50,000	50,000	50,000
0	0	0	002-431-300224	BIKE LANES/SHARROWS	25,000	25,000	25,000
3,259	4,725	0	002-431-300225	SIDEWALKS & ADA RAMP	50,000	50,000	50,000
3,089	0	0	002-431-300227	BIKE/PED X-ING IMPROVE	0	0	0
0	0	0	002-431-300237	NORTH FORK BRIDGE PY	0	0	0
108,345	2,372	0	002-431-300240	HWY 101/RHODY/6TH ST I	0	0	0
0	62,399	0	002-431-300317	12TH ST BIKE PATH	0	0	0
89,950	0	0	002-431-320500	EQUIPMENT	0	0	0
0	145,939	0	002-431-320501	EQUIPMENT: PATCH TRU	0	0	0
29,567	0	0	002-431-380311	SCENIC BYWAYS GRANT	0	0	0
0	0	0	002-431-380403	SIUSLAW RIVER ESTUAR'	0	0	0

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STREET FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
0	167,271	600,000	002-431-380411	CAPITAL: SCENIC BYWAY	0	0	0
0	0	1,000,000	002-431-380490	CAPITAL: RHODY MULTIU	260,000	260,000	260,000
0	1,250	190,400	002-431-380504	CAPITAL: FURA PAVE 2NC	0	0	0
0	0	0	002-431-380506	GATEWAY TO FLORENCE	0	0	0
0	0	400,000	002-431-380510	CAPITAL: NEW DEVELOPI	400,000	400,000	400,000
0	0	250,000	002-431-380520	CAPITAL: PRESERVATION	250,000	250,000	250,000
245,013	383,955	2,690,400		TOTAL CAPITAL OUTLAY	1,035,000	1,035,000	1,035,000
				TRANSFERS:			
0	54,206	52,699	002-431-500099	TRANS OUT: PW ADMIN	53,902	53,902	53,902
0	67,143	76,936	002-431-500100	TRANS OUT: ADMIN SERV	46,368	46,368	46,368
0	80,000	80,000	002-431-500101	INTERFUND REPAY ST SE	80,000	80,000	80,000
0	24,000	24,000	002-431-500102	INTERFUND REPAY WTR	24,000	24,000	24,000
0	20,108	22,471	002-431-500156	TRANSFER TO 2011 BONI	22,251	22,251	22,251
0	245,457	256,106		TOTAL TRANSFERS	226,521	226,521	226,521
				CONTINGENCY:			
0	0	110,000	002-431-600100	CONTINGENCY	110,000	110,000	110,000
0	0	110,000		TOTAL CONTINGENCY	110,000	110,000	110,000
				DEBT SERVICE:			
23,853	38,116	57,138	002-431-800001	DEBT SERVICE PRIN 10/1	59,414	59,414	59,414
84	5,694	6,494	002-431-800002	DEBT SERVICE INT. 10/11	4,326	4,326	4,326
0	0	0	002-431-800513	SIUSLAW BANK PRINCIPA	47,331	47,331	47,331
0	0	0	002-431-800514	SIUSLAW BANK INTERES	7,633	7,633	7,633
2,008,500	0	0	002-431-800515	DEBT PRINCIPAL PAYMEN	0	0	0
0	0	0	002-431-800517	DEBT SERVICE FEES	0	0	0
0	0	0	002-431-800518	NEW DEBT ESTIMATED P	34,000	34,000	34,000
2,032,437	43,811	63,632		TOTAL DEBT SERVICE	152,704	152,704	152,704
				UNAPPROPRIATED:			
0	0	88,195	002-431-900000	UNAPPR ENDING FUND B	138,485	138,485	138,485
0	0	88,195		TOTAL UNAPPROPRIATEI	138,485	138,485	138,485
2,635,702	961,027	3,515,992		TOTAL STREET DEPARTM	1,962,000	1,962,000	1,962,000
2,635,702	961,027	3,515,992		TOTAL FUND EXPENDITU	1,962,000	1,962,000	1,962,000
226,301	519,094	0		NET REVENUE OVER EXP	0	0	0

**CITY OF FLORENCE
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STREET SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
691,684	346,472	468,172	111-000-401000	CARRYOVER	600,000	600,000	600,000
6,056	6,349	0	111-000-403000	INTEREST INCOME	0	0	0
28,732	36,456	14,800	111-000-439110	STREET SDC FEES	15,096	15,096	15,096
0	7,369	0	111-000-490056	TRANSFER IN - REHAB LC	0	0	0
20,000	20,000	20,000	111-000-490101	INTERFUND - RPYMNT ST	20,000	20,000	20,000
0	80,000	80,000	111-000-490102	INTERFUND - RPYMNT ST	80,000	80,000	80,000
746,472	496,646	582,972		TOTAL REVENUES	715,096	715,096	715,096

CITY OF FLORENCE
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STREET SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
STREET SYSTEM DEVELC							
TRANSFERS:							
0	0	400,000	111-111-500352	TRANSFER TO STREET FI	400,000	400,000	400,000
400,000	0	0	111-111-500501	TRANSFER OUT	0	0	0
400,000	0	400,000	TOTAL TRANSFERS		400,000	400,000	400,000
UNAPPROPRIATED:							
0	0	182,972	111-111-900000	UNAPPR ENDING FUND B	315,096	315,096	315,096
0	0	182,972	TOTAL UNAPPROPRIATEI		315,096	315,096	315,096
400,000	0	582,972	TOTAL STREET SYSTEM I		715,096	715,096	715,096
400,000	0	582,972	TOTAL FUND EXPENDITU		715,096	715,096	715,096
346,472	496,646	0	NET REVENUE OVER EXP		0	0	0

CITY OF FLORENCE
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PUBLIC WORKS ENTERPRISE FUND - SUMMARY REPORT

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 877,518	\$ 1,433,630	\$ 2,199,705	\$ 2,315,000	\$ 2,315,000	\$ 2,315,000
RESOURCES						
REVENUES	\$ 7,527,386	\$ 8,110,383	\$ 8,695,089	\$ 5,945,400	\$ 5,945,400	\$ 5,945,400
TRANSFERS IN	8,364,075	819,330	683,990	597,024	597,024	597,024
TOTAL RESOURCES	<u>15,891,461</u>	<u>8,929,713</u>	<u>9,379,079</u>	<u>6,542,424</u>	<u>6,542,424</u>	<u>6,542,424</u>
REQUIREMENTS						
PERSONNEL SERVICES						
WATER PROGRAM	511,596	307,295	337,324	352,000	352,000	352,000
WASTEWATER PROGRAM	529,094	359,612	434,264	428,240	428,240	428,240
STORMWATER PROGRAM	158,903	57,844	63,283	67,175	67,175	67,175
PUBLIC WORKS ADMIN PROGRAM	-	491,315	380,138	449,824	449,824	449,824
TOTAL PERSONNEL SERVICES	<u>1,199,593</u>	<u>1,216,066</u>	<u>1,215,009</u>	<u>1,297,239</u>	<u>1,297,239</u>	<u>1,297,239</u>
MATERIALS & SERVICES						
WATER PROGRAM	599,757	330,074	438,940	439,150	439,150	439,150
WASTEWATER PROGRAM	765,861	448,612	472,778	458,100	458,100	458,100
STORMWATER PROGRAM	297,609	29,644	52,738	62,988	62,988	62,988
PUBLIC WORKS ADMIN PROGRAM	-	64,732	81,852	59,200	59,200	59,200
TOTAL MATERIALS & SERVICES	<u>1,663,227</u>	<u>873,062</u>	<u>1,046,308</u>	<u>1,019,438</u>	<u>1,019,438</u>	<u>1,019,438</u>
CAPITAL OUTLAY						
WATER PROGRAM	141,691	945,330	2,327,000	697,000	697,000	697,000
WASTEWATER PROGRAM	2,324,822	1,845,493	2,162,000	440,000	440,000	440,000
STORMWATER PROGRAM	71,268	293,640	167,000	370,000	370,000	370,000
PUBLIC WORKS ADMIN PROGRAM	-	1,585	65,000	35,000	35,000	35,000
TOTAL CAPITAL OUTLAY	<u>2,537,781</u>	<u>3,086,048</u>	<u>4,721,000</u>	<u>1,542,000</u>	<u>1,542,000</u>	<u>1,542,000</u>
DEBT SERVICE						
WATER PROGRAM	375,601	319,002	317,953	393,694	393,694	393,694
WASTEWATER PROGRAM	8,615,894	45,372	332,250	375,695	375,695	375,695
STORMWATER PROGRAM	-	23,621	23,622	23,622	23,622	23,622
PUBLIC WORKS ADMIN PROGRAM	-	-	-	-	-	-
TOTAL DEBT SERVICE	<u>8,991,495</u>	<u>387,995</u>	<u>673,825</u>	<u>793,011</u>	<u>793,011</u>	<u>793,011</u>
TRANSFERS OUT						
WATER PROGRAM	195,444	627,249	670,920	510,054	510,054	510,054
WASTEWATER PROGRAM	682,670	1,566,459	1,629,196	1,482,122	1,482,122	1,482,122
STORMWATER PROGRAM	65,139	157,118	171,025	155,227	155,227	155,227
TOTAL TRANSFERS OUT	<u>943,253</u>	<u>2,350,826</u>	<u>2,471,141</u>	<u>2,147,403</u>	<u>2,147,403</u>	<u>2,147,403</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>15,335,349</u>	<u>7,913,997</u>	<u>10,127,283</u>	<u>6,799,091</u>	<u>6,799,091</u>	<u>6,799,091</u>
CONTINGENCY	-	-	565,000	650,000	650,000	650,000
TOTAL REQUIREMENTS	<u>15,335,349</u>	<u>7,913,997</u>	<u>10,692,283</u>	<u>7,449,091</u>	<u>7,449,091</u>	<u>7,449,091</u>
TOTAL NET CHANGE IN FUND BALANCE	<u>\$ 556,112</u>	<u>\$ 1,015,716</u>	<u>\$ (1,313,204)</u>	<u>\$ (906,667)</u>	<u>\$ (906,667)</u>	<u>\$ (906,667)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 1,433,630</u>	<u>\$ 2,449,346</u>	<u>\$ 886,501</u>	<u>\$ 1,408,333</u>	<u>\$ 1,408,333</u>	<u>\$ 1,408,333</u>
ADDITIONAL INFORMATION						
PW'S ENT. FUND TOTAL CONTINGENCY	\$ -	\$ -	\$ 565,000	\$ 650,000	\$ 650,000	\$ 650,000
PW'S ENT. FUND UNAPPROPRIATED ENDING FUND BALANCE (UEFB)	<u>1,433,630</u>	<u>2,449,346</u>	<u>886,501</u>	<u>1,408,333</u>	<u>1,408,333</u>	<u>1,408,333</u>
ACTUAL/BUDGETED ENDING FUND BALANCE	<u>\$ 1,433,630</u>	<u>\$ 2,449,346</u>	<u>\$ 1,451,501</u>	<u>\$ 2,058,333</u>	<u>\$ 2,058,333</u>	<u>\$ 2,058,333</u>

**BUDGET NARRATIVE
FISCAL YEAR 2013 – 2014**

	<u>FY12</u> <u>FY13</u> <u>FY14</u>
FUND/PROGRAM: WATER	STAFF LEVEL FTE: 5.0 5.0 5.0

Department Description

The Water Fund mission is to provide safe, reliable, cost-effective water supplies and outstanding customer service in an environmentally sensitive manner.

Budget Comments

Revenues to support the department's services come from water charges for service to customers.

To help with budget management we have collapsed several line items in material and services, such as shop supplies, lab supplies, tools, cleaning and laundry, and safety supplies into one line item supplies and tools. This allows greater management flexibility for the water budget.

Debt service expenditures are for repayment of existing loans that provided funding to purchase operational equipment and vehicles. Additionally, the Water Fund has debt service expenditures for repayment of the newly refinanced loan that financed the expansion of the drinking water plant and well field in 2003.

Significant Changes

We are very pleased to report that instead of the 4% water rate increase that was forecasted in our updated long range financial plan, the FY14 budget reflects a very modest proposed 3% water charge increase for services to keep up with the increase in the cost of services and to provide adequate revenue streams to support existing debt service expenses. The Well-Rehab fee will remain the same, but budgeted revenues include a modest increase as we continue to charge our master metered customers the appropriate equivalent residential units to reflect their impact to the water system and pay their fair share of the Well-Rehab fee. (The FY13 budget was the first time the City had implemented this method.)

Material and Services is relatively unchanged when compared to the current fiscal year. We are doing our best to "live within our means" and we are making progress on deferred major capital improvement projects. However, we still have a long way to go in improving upon technologies such as automated meter reading (AMR) and water line replacement programs.

This budget includes capital projects and carry-forwards of unfinished projects from FY13. Carryover projects amounting to \$492,000 include the completion of Well #13, East Reservoir Roof Replacement and the East Reservoir Pump Station projects. New projects for FY14 have been scaled back so that Public Works can focus on completing the projects already in motion. We have identified \$100,000 in old water line replacements, specifically the water line on 4th between Laurel and Kingwood Streets. We are also requesting \$50,000 to replace the roof at the water plant and upgrade some of the chlorine handling equipment.

The Water SDC Fund revenue budget includes re-payments on two separate inter-fund loans. The Street Fund pays \$24,000 annually (scheduled to be paid off in FY16) and the Stormwater SDC Fund pays \$34,000 annually (scheduled to be paid off in FY15).

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

WATER PROGRAM

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
WATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 33,474	\$ (21,141)	\$ 620,000	\$ 600,000	\$ 600,000	\$ 600,000
RESOURCES						
REVENUES	1,558,157	3,230,917	3,681,340	2,180,300	2,180,300	2,180,300
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>1,558,157</u>	<u>3,230,917</u>	<u>3,681,340</u>	<u>2,180,300</u>	<u>2,180,300</u>	<u>2,180,300</u>
REQUIREMENTS						
PERSONNEL SERVICES	511,596	307,295	337,324	352,000	352,000	352,000
MATERIALS & SERVICES	599,194	329,776	438,690	438,650	438,650	438,650
CAPITAL OUTLAY	50,937	934,419	2,252,000	697,000	697,000	697,000
DEBT SERVICE	375,601	319,002	317,953	393,694	393,694	393,694
TRANSFERS OUT	75,444	627,249	670,920	510,054	510,054	510,054
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>1,612,772</u>	<u>2,517,741</u>	<u>4,016,887</u>	<u>2,391,398</u>	<u>2,391,398</u>	<u>2,391,398</u>
CONTINGENCY	-	-	110,000	210,000	210,000	210,000
TOTAL REQUIREMENTS	<u>1,612,772</u>	<u>2,517,741</u>	<u>4,126,887</u>	<u>2,601,398</u>	<u>2,601,398</u>	<u>2,601,398</u>
NET CHANGE IN FUND BALANCE	<u>(54,615)</u>	<u>713,176</u>	<u>(445,547)</u>	<u>(421,098)</u>	<u>(421,098)</u>	<u>(421,098)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ (21,141)</u>	<u>\$ 692,035</u>	<u>\$ 174,453</u>	<u>\$ 178,902</u>	<u>\$ 178,902</u>	<u>\$ 178,902</u>
WATER SDC						
BEGINNING FUND BALANCE	\$ 225,729	\$ 95,376	\$ 194,800	\$ 275,000	\$ 275,000	\$ 275,000
RESOURCES						
REVENUES	46,963	68,920	15,795	11,500	11,500	11,500
TRANSFERS IN	34,000	58,000	58,000	58,000	58,000	58,000
TOTAL RESOURCES	<u>80,963</u>	<u>126,920</u>	<u>73,795</u>	<u>69,500</u>	<u>69,500</u>	<u>69,500</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	563	298	250	500	500	500
CAPITAL OUTLAY	90,754	10,911	75,000	-	-	-
TRANSFERS OUT	120,000	-	-	-	-	-
TOTAL REQUIREMENTS	<u>211,317</u>	<u>11,209</u>	<u>75,250</u>	<u>500</u>	<u>500</u>	<u>500</u>
NET CHANGE IN FUND BALANCE	<u>(130,354)</u>	<u>115,711</u>	<u>(1,455)</u>	<u>69,000</u>	<u>69,000</u>	<u>69,000</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 95,375</u>	<u>\$ 211,087</u>	<u>\$ 193,345</u>	<u>\$ 344,000</u>	<u>\$ 344,000</u>	<u>\$ 344,000</u>
TOTAL WATER PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	<u>\$ 1,824,089</u>	<u>\$ 2,528,950</u>	<u>\$ 4,202,137</u>	<u>\$ 2,601,898</u>	<u>\$ 2,601,898</u>	<u>\$ 2,601,898</u>
BEGINNING FUND BALANCE	\$ 259,203	\$ 74,235	\$ 814,800	\$ 875,000	\$ 875,000	\$ 875,000
ADD BACK CONTINGENCY	-	-	110,000	210,000	210,000	210,000
NET CHANGE IN FUND BALANCE	<u>(184,969)</u>	<u>828,887</u>	<u>(447,002)</u>	<u>(352,098)</u>	<u>(352,098)</u>	<u>(352,098)</u>
ENDING FUND BALANCE	<u>\$ 74,234</u>	<u>\$ 903,122</u>	<u>\$ 477,798</u>	<u>\$ 732,902</u>	<u>\$ 732,902</u>	<u>\$ 732,902</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
33,474	(21,141)	620,000	100-000-401000	CARRYOVER	600,000	600,000	600,000
4,800	4,800	4,800	100-000-406000	MISC RENTALS	7,500	7,500	7,500
0	0	0	100-000-415200	PLAN REVIEW	0	0	0
0	0	0	100-000-415205	BID DOCUMENTS - WATER	0	0	0
233	0	0	100-000-415300	OFF SITE INSPECTIONS	0	0	0
1,498,277	1,825,834	1,893,840	100-000-438010	SERVICE CHARGE - WATER	1,921,000	1,921,000	1,921,000
6,014	6,903	4,000	100-000-438020	WATER SERVICE CONNECTIONS	6,800	6,800	6,800
44,239	44,394	53,600	100-000-438030	WELL REHABILITATION FUND	60,000	60,000	60,000
4,593	8,105	5,100	100-000-440001	MISCELLANEOUS	5,000	5,000	5,000
0	15,327	0	100-000-440005	REIMBURSEMENTS	0	0	0
0	80,000	0	100-000-450346	LOAN PROCEEDS	0	0	0
0	0	0	100-000-450347	LOAN PROCEEDS-2013 BOND	0	0	0
0	0	255,000	100-000-450350	LOAN PROCEEDS	150,000	150,000	150,000
0	0	435,000	100-000-460310	FURA GRANT: OLD TOWN	0	0	0
0	535,556	1,000,000	100-000-460311	FURA GRANT: BAY ST LOAN	0	0	0
0	0	30,000	100-000-460321	EPA GRANT	30,000	30,000	30,000
0	610,000	0	100-000-490052	TRANSFER IN DEBT PROCEEDS	0	0	0
0	100,000	0	100-000-490501	TRANSFER IN: WTR SDC I	0	0	0
1,591,630	3,209,776	4,301,340	TOTAL REVENUES		2,780,300	2,780,300	2,780,300

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
WATER EXPENDITURES							
PERSONNEL SERVICES:							
51,910	84,066	88,117	100-461-100004	TREATMENT PLANT OPEF	92,250	92,250	92,250
18,183	0	0	100-461-100055	PUBLIC WORKS/GIS MAN.	0	0	0
18,235	0	0	100-461-100056	UTILITY CLERK	0	0	0
9,371	0	0	100-461-100059	COMMUNITY DEVELOPME	0	0	0
29,942	0	0	100-461-100065	PUBLIC WORKS DIRECTO	0	0	0
20,860	0	0	100-461-100085	UTILITY WORKER III	0	0	0
80,245	69,769	69,285	100-461-100086	UTILITY WORKERS (2)	73,500	73,500	73,500
36,037	42,644	42,141	100-461-100087	FIELD ASSISTANT	44,260	44,260	44,260
80,739	0	0	100-461-100097	WATER PLANT SUPERVIS	0	0	0
3,551	3,163	3,800	100-461-100111	OVERTIME	3,600	3,600	3,600
352	226	200	100-461-104600	UNEMPLOYMENT INSURA	2,100	2,100	2,100
26,671	17,211	14,103	100-461-104700	SOCIAL SECURITY	14,300	14,300	14,300
85,124	67,553	83,467	100-461-104800	MEDICAL INSURANCE	85,940	85,940	85,940
8,593	7,411	8,460	100-461-104801	DENTAL INSURANCE	0	0	0
1,543	1,016	1,071	100-461-104802	LIFE AND DISABILITY INSI	1,200	1,200	1,200
9,403	6,671	9,044	100-461-104900	WORKER'S COMPENSATI	9,550	9,550	9,550
23,709	16,121	15,187	100-461-105002	RETIREMENT PLAN	22,800	22,800	22,800
2,400	1,661	2,448	100-461-105003	ALLOWANCES	2,500	2,500	2,500
4,727	(10,219)	0	100-461-199999	ACCRUED PAYROLL EXP	0	0	0
511,596	307,295	337,324		TOTAL PERSONNEL SER	352,000	352,000	352,000
MATERIALS AND SERVICE							
10,955	4,516	6,500	100-461-200049	CONTRACT LABOR	6,500	6,500	6,500
3,412	2,975	14,100	100-461-200101	SUPPLIES & TOOLS	10,000	10,000	10,000
551	211	0	100-461-200150	SHOP SUPPLIES	0	0	0
1,669	3,052	3,000	100-461-200200	TRAVEL AND TRAINING	3,000	3,000	3,000
2,265	1,556	1,500	100-461-200201	DUES	1,500	1,500	1,500
2,618	3,291	2,800	100-461-200400	TELEPHONE/INTERNET	3,800	3,800	3,800
12,261	12,119	12,000	100-461-201500	VEHICLE OPERATION & M	12,300	12,300	12,300
1,505	0	0	100-461-201550	COMPUTER OPERAT. & M	0	0	0
0	221	230	100-461-202000	PUBLICATIONS & SUBSC	300	300	300
8,871	7,347	10,200	100-461-202100	POSTAGE	11,100	11,100	11,100
7,558	9,631	10,000	100-461-202300	MAINTENANCE AGREEME	10,900	10,900	10,900
45,703	13,112	20,000	100-461-203000	CONSULTING/CONTRACT	20,000	20,000	20,000
791	1,159	1,500	100-461-203105	EQUIPMENT MAINTENAN	1,500	1,500	1,500
1,632	1,669	10,000	100-461-203115	BUILDING MAINTENANCE	10,200	10,200	10,200
2,085	2,575	3,060	100-461-203120	UTILITY PROCESSING SE	3,000	3,000	3,000
6,614	6,111	13,900	100-461-203250	INSURANCE	14,600	14,600	14,600
71,524	68,139	78,000	100-461-203500	UTILITIES	72,000	72,000	72,000
74,698	56,245	75,000	100-461-212010	CHEMICALS	78,000	78,000	78,000
32,310	7,206	15,300	100-461-212020	PLANT MAINTENANCE	15,000	15,000	15,000
9,228	12,682	10,000	100-461-212025	WELL MAINTENANCE	10,000	10,000	10,000
68,046	76,119	80,000	100-461-212030	DIST. SYSTEM MAINTENA	80,000	80,000	80,000
10,357	7,590	10,000	100-461-212040	LAB TESTING	10,000	10,000	10,000
640	1,545	0	100-461-212041	LAB SUPPLIES	0	0	0
0	0	30,000	100-461-212045	EPA URBAN WATER GRAI	30,000	30,000	30,000
0	0	20,000	100-461-212046	EPA URBAN WATER MAT	20,000	20,000	20,000
1,223	1,820	2,400	100-461-212053	HECETA WATER - DEBT P	2,450	2,450	2,450
1,162	1,128	0	100-461-250000	TOOLS	0	0	0
1,695	1,878	0	100-461-290000	OTHER	0	0	0
2,261	2,138	0	100-461-290006	CLEANING AND LAUNDRY	0	0	0
1,265	1,864	0	100-461-290007	SAFETY SUPPLIES	0	0	0
74	10,004	200	100-461-290013	BAD DEBT EXPENSE	0	0	0
5	6,462	5,000	100-461-290014	RESERVOIR MAINTENAN	5,000	5,000	5,000
4,500	5,414	4,000	100-461-290050	BANK CHARGES	7,500	7,500	7,500
211,714	0	0	100-461-290100	ADMINISTRATIVE SERVIC	0	0	0
599,194	329,776	438,690		TOTAL MATERIALS AND S	438,650	438,650	438,650

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
CAPITAL OUTLAY:							
0	491,722	1,000,000	100-461-300500	FURA CAPITAL: BAY STRE	0	0	0
0	1,318	435,000	100-461-300502	FURA CAPITAL: OLD TOW	0	0	0
0	1,105	87,000	100-461-300601	WATER PROJECT WELL #	87,000	87,000	87,000
0	12,500	0	100-461-320501	EQUIPMENT: ATV	0	0	0
0	13,652	60,000	100-461-320502	EQUIPMENT: SCADA	0	0	0
0	24,500	0	100-461-320506	EQUIPMENT: PICKUP	0	0	0
0	22,300	0	100-461-320507	EQUIPMENT: METER REA	0	0	0
6,505	0	0	100-461-320642	WELLHEAD PROTECTION	0	0	0
44,432	4,275	95,000	100-461-320645	WELL REHAB	55,000	55,000	55,000
0	0	250,000	100-461-320649	CAPITAL: RESERVOIR	250,000	250,000	250,000
0	246,861	0	100-461-320650	CAPITAL: MAIN EXTENSIC	0	0	0
0	2,215	120,000	100-461-320651	CAPITAL: EMERGENCY GI	0	0	0
0	0	155,000	100-461-320653	CAPITAL: E RESERV PUM	155,000	155,000	155,000
0	0	0	100-461-320654	CAPITAL: FACILITY & EQU	50,000	50,000	50,000
0	0	50,000	100-461-320655	CAPITAL: WATERLINE RE	100,000	100,000	100,000
0	87,172	0	100-461-360321	EPA ESTUARY PART. MA1	0	0	0
0	26,800	0	100-461-360322	EPA ESTUARY PART. GRA	0	0	0
50,937	934,419	2,252,000		TOTAL CAPITAL OUTLAY	697,000	697,000	697,000
TRANSFERS:							
75,444	92,042	95,000	100-461-500050	IN LIEU OF FRANCHISE FI	96,070	96,070	96,070
0	184,300	179,177	100-461-500099	TRANSFER OUT: PW ADM	183,268	183,268	183,268
0	211,020	252,052	100-461-500100	TRANSFER OUT: ADMIN S	185,472	185,472	185,472
0	99,000	99,000	100-461-500101	INTERFUND LOAN - REPA	0	0	0
0	40,887	45,691	100-461-500156	TRANSFER OUT TO 2011 I	45,244	45,244	45,244
75,444	627,249	670,920		TOTAL TRANSFERS	510,054	510,054	510,054
CONTINGENCY:							
0	0	110,000	100-461-600100	CONTINGENCY	210,000	210,000	210,000
0	0	110,000		TOTAL CONTINGENCY	210,000	210,000	210,000
DEBT SERVICE:							
0	10,888	9,527	100-461-800500	DEBT SERVICE - P&I - OPI	21,778	21,778	21,778
81,907	86,673	91,716	100-461-800501	SPECIAL PUB.WKS.FD. PF	97,054	97,054	97,054
26,770	22,004	16,960	100-461-800502	SPECIAL PUB.WKS.FD. IN	11,624	11,624	11,624
0	0	0	100-461-800513	SIUSLAW BANK PRINCIPA	38,815	38,815	38,815
0	0	0	100-461-800514	SIUSLAW BANK INTERES	6,260	6,260	6,260
185,000	125,000	130,000	100-461-800515	2003 WTR IMPV BOND PF	162,222	162,222	162,222
81,293	74,038	69,350	100-461-800516	2003 WTR IMPV BOND IN	35,941	35,941	35,941
632	400	400	100-461-800517	DEBT SERVICE FEES	0	0	0
0	0	0	100-461-800518	NEW DEBT ESTIMATED P	20,000	20,000	20,000
375,601	319,002	317,953		TOTAL DEBT SERVICE	393,694	393,694	393,694
UNAPPROPRIATED:							
0	0	174,454	100-461-900000	UNAPPR ENDING FUND B	178,902	178,902	178,902
0	0	174,454		TOTAL UNAPPROPRIATEI	178,902	178,902	178,902
1,612,771	2,517,741	4,301,340		TOTAL WATER	2,780,300	2,780,300	2,780,300
1,612,771	2,517,741	4,301,340		TOTAL FUND EXPENDITU	2,780,300	2,780,300	2,780,300
(21,141)	692,035	0		NET REVENUE OVER EXP	0	0	0

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WATER SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
225,729	95,376	194,800	112-000-401000	CARRYOVER	275,000	275,000	275,000
1,562	2,383	195	112-000-403000	INTEREST INCOME	3,500	3,500	3,500
44,392	29,221	15,400	112-000-439100	WATER SDC FEES	7,500	7,500	7,500
1,009	7,838	200	112-000-439103	WATER SDC FEES - LAND	500	500	500
0	29,478	0	112-000-490056	TRANSFER IN - REHAB LC	0	0	0
34,000	24,000	24,000	112-000-490101	INTERFUND RPYMT STRE	24,000	24,000	24,000
0	34,000	34,000	112-000-490102	INTERFUND RPYMT STRM	34,000	34,000	34,000
306,692	222,296	268,595	TOTAL REVENUES		344,500	344,500	344,500

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

WATER SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
WATER SYSTEMS DEVEL							
MATERIALS AND SERVICE							
190	0	0	112-433-203000	CONTRACTUAL SERVICE	0	0	0
373	298	250	112-433-290050	BANK CHARGES	500	500	500
563	298	250	TOTAL MATERIALS AND SERVICE		500	500	500
CAPITAL OUTLAY:							
90,754	0	0	112-433-300600	WATER PROJECTS	0	0	0
0	10,911	75,000	112-433-300601	WATER PROJECTS: NEW	0	0	0
90,754	10,911	75,000	TOTAL CAPITAL OUTLAY		0	0	0
TRANSFERS:							
120,000	0	0	112-433-500501	TRANSFER OUT	0	0	0
120,000	0	0	TOTAL TRANSFERS		0	0	0
UNAPPROPRIATED:							
0	0	193,345	112-433-900000	UNAPPR ENDING FUND B	344,000	344,000	344,000
0	0	193,345	TOTAL UNAPPROPRIATED		344,000	344,000	344,000
211,316	11,209	268,595	TOTAL WATER SYSTEMS		344,500	344,500	344,500
211,316	11,209	268,595	TOTAL FUND EXPENDITURE		344,500	344,500	344,500
95,376	211,087	0	NET REVENUE OVER EXPENDITURE		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 – 2014**

	<u>FY12</u> <u>FY13</u> <u>FY14</u>
FUND/PROGRAM: WASTEWATER	STAFF LEVEL FTE: 5.0 5.0 5.0

Department Description

The Wastewater Fund mission is to provide safe, efficient and cost effective wastewater collection, treatment and bio-solids handling operations that are compliant with federal and state regulations.

Budget Comments

Revenues to support the department's services come from sewer charges for service to customers.

To help with budget management we have collapsed several line items in material and services, such as office supplies, shop supplies, tools, cleaning and laundry, and safety supplies into one line item supplies and tools. This allows greater management flexibility for the wastewater budget.

Debt service expenditures are for repayment of existing loans that provided funding to purchase a replacement utility vehicle. Additionally, the Wastewater Fund has debt service expenditures for repayment of existing loans for the expansion of the wastewater treatment plant, replacement of the Rhody Drive sewer force main, and the Florence trunk sewer replacement project.

Significant Changes

We are very pleased to report that instead of the 4% wastewater rate increase that was forecasted in our updated long range financial plan, the FY14 budget reflects a very modest proposed 3% wastewater charge increase for services to keep up with the increase in the cost of services and to provide adequate revenue streams to support existing debt service expenses. With the completion of the Florence Trunk Sewer Replacement Project (AKA Hwy 101 Bottleneck project) a multi-year \$4.923 million dollar capital project brings with it the requirement to begin repaying (\$270,000 annually) to Oregon DEQ Clean Water State Revolving Fund (CWSRF) loan that funded the project. The first CWSRF loan payment begins in FY14.

Now that we have addressed a number of issues within our sewer collection system, it is time to focus on plant equipment replacement needs. Proposed equipment purchases for FY14 include an UV disinfection equipment upgrade for \$70,000; upgrades to the centrifuge for \$55,000; and additional yard paving to allow greater flexibility in biosolids management. The UV disinfection equipment upgrade is to allow us to utilize UV lamps that are readily available and less expensive than the existing medium intensity UV lamps that we currently utilize. We are also requesting to purchase a quality used front end loader (\$40,000) that will be used in our biosolids composting program, as well as being available to be used with our asphalt zipper.

Our pump station rehabilitation program has been working very well and we have identified the 9th Street sewer pump station as the next station to be completely overhauled with new pumps, motors and controls for \$25,000 in FY14. We have included \$200,000 for old sewer line replacements for FY14.

The Water Fund interfund loan was paid off in FY13, therefore the Wastewater fund no longer has a \$99,000 transfer in as a part of the revenue sources as it has the previous two fiscal years.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

WASTEWATER PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
WASTEWATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 220,294	\$ 683,552	\$ 720,000	\$ 640,000	\$ 640,000	\$ 640,000
RESOURCES						
REVENUES	5,404,978	4,204,410	4,445,954	3,193,000	3,193,000	3,193,000
TRANSFERS IN	7,976,075	164,000	99,000	-	-	-
TOTAL RESOURCES	<u>13,381,053</u>	<u>4,368,410</u>	<u>4,544,954</u>	<u>3,193,000</u>	<u>3,193,000</u>	<u>3,193,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	529,094	359,612	434,264	428,240	428,240	428,240
MATERIALS & SERVICES	765,314	448,175	472,378	457,100	457,100	457,100
CAPITAL OUTLAY	2,324,822	1,845,493	2,162,000	440,000	440,000	440,000
DEBT SERVICE	8,615,894	45,372	332,250	375,695	375,695	375,695
TRANSFERS OUT	682,670	1,566,459	1,629,196	1,482,122	1,482,122	1,482,122
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>12,917,794</u>	<u>4,265,111</u>	<u>5,030,088</u>	<u>3,183,157</u>	<u>3,183,157</u>	<u>3,183,157</u>
CONTINGENCY	-	-	100,000	350,000	350,000	350,000
TOTAL REQUIREMENTS	<u>12,917,794</u>	<u>4,265,111</u>	<u>5,130,088</u>	<u>3,533,157</u>	<u>3,533,157</u>	<u>3,533,157</u>
NET CHANGE IN FUND BALANCE	<u>463,259</u>	<u>103,299</u>	<u>(585,134)</u>	<u>(340,157)</u>	<u>(340,157)</u>	<u>(340,157)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 683,553</u>	<u>\$ 786,851</u>	<u>\$ 134,866</u>	<u>\$ 299,843</u>	<u>\$ 299,843</u>	<u>\$ 299,843</u>
WASTEWATER SDC						
BEGINNING FUND BALANCE	\$ 197,751	\$ 253,529	\$ 295,430	\$ 340,000	\$ 340,000	\$ 340,000
RESOURCES						
REVENUES	56,325	44,028	20,000	21,100	21,100	21,100
TRANSFERS IN	-	37,768	-	-	-	-
TOTAL RESOURCES	<u>56,325</u>	<u>81,796</u>	<u>20,000</u>	<u>21,100</u>	<u>21,100</u>	<u>21,100</u>
REQUIREMENTS						
MATERIALS & SERVICES	547	437	400	1,000	1,000	1,000
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>547</u>	<u>437</u>	<u>400</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
CONTINGENCY	-	-	200,000	-	-	-
TOTAL REQUIREMENTS	<u>547</u>	<u>437</u>	<u>200,400</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
NET CHANGE IN FUND BALANCE	<u>55,778</u>	<u>81,359</u>	<u>(180,400)</u>	<u>20,100</u>	<u>20,100</u>	<u>20,100</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 253,529</u>	<u>\$ 334,888</u>	<u>\$ 115,030</u>	<u>\$ 360,100</u>	<u>\$ 360,100</u>	<u>\$ 360,100</u>
TOTAL WASTEWATER PROGRAM						
TOTAL PROGRAM REQUIREMENTS	<u>\$ 12,918,341</u>	<u>\$ 4,265,548</u>	<u>\$ 5,330,488</u>	<u>\$ 3,534,157</u>	<u>\$ 3,534,157</u>	<u>\$ 3,534,157</u>
BEGINNING FUND BALANCE	\$ 418,045	\$ 937,081	\$ 1,015,430	\$ 980,000	\$ 980,000	\$ 980,000
ADD BACK CONTINGENCY	-	-	300,000	350,000	350,000	350,000
NET CHANGE IN FUND BALANCE	<u>519,037</u>	<u>184,658</u>	<u>(765,534)</u>	<u>(320,057)</u>	<u>(320,057)</u>	<u>(320,057)</u>
ENDING FUND BALANCE	<u>\$ 937,082</u>	<u>\$ 1,121,739</u>	<u>\$ 549,896</u>	<u>\$ 1,009,943</u>	<u>\$ 1,009,943</u>	<u>\$ 1,009,943</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WASTEWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
220,294	683,552	720,000	101-000-401000	CARRYOVER	640,000	640,000	640,000
14,399	14,587	8,160	101-000-403000	INTEREST INCOME	8,000	8,000	8,000
420	120	0	101-000-415205	BID DOCUMENTS - SEWEI	0	0	0
2,750	4,995	3,260	101-000-415210	YARD DEBRIS COLLECTIC	4,500	4,500	4,500
2,445,917	2,456,963	2,830,000	101-000-438101	SERVICE CHARGE-SEWEI	2,835,000	2,835,000	2,835,000
1,612	4,452	1,326	101-000-438110	SEWER SERVICE CONNEI	1,500	1,500	1,500
3,320	15,663	3,060	101-000-440001	MISCELLANEOUS	3,100	3,100	3,100
657,057	0	0	101-000-450340	SPW FUND LOAN PROCEI	0	0	0
2,266,517	1,556,679	1,237,000	101-000-450345	CLEAN WATER STATE LO	0	0	0
0	35,000	0	101-000-450346	LOAN PROCEEDS	325,000	325,000	325,000
12,985	12,581	13,148	101-000-460005	DRIFTWOOD SHORES PU	15,900	15,900	15,900
0	103,371	250,000	101-000-470503	FURA GRANT: MIDDLE SC	0	0	0
0	0	100,000	101-000-470601	GRANT BIOSOLID CRBSIC	0	0	0
0	65,000	0	101-000-490052	TRANSFER IN DEBT PROI	0	0	0
0	99,000	99,000	101-000-490101	INTERFUND LOAN - WTR I	0	0	0
7,976,075	0	0	101-000-490501	TRANSFER IN: WWTR SDI	0	0	0
13,601,346	5,051,962	5,264,954	TOTAL REVENUES		3,833,000	3,833,000	3,833,000

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WASTEWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
WASTEWATER EXPENDITURE							
PERSONNEL SERVICES:							
18,183	0	0	101-432-100055	PUBLIC WORKS/GIS MAN.	0	0	0
18,235	0	0	101-432-100056	UTILITY CLERK	0	0	0
15,486	0	0	101-432-100059	COMMUNITY DEVELOPME	0	0	0
29,942	0	0	101-432-100065	PUBLIC WORKS DIRECTO	0	0	0
20,859	0	0	101-432-100085	UTILITY WORKER III	0	0	0
74,909	80,170	78,862	101-432-100087	WASTEWATER PLANT SU	82,870	82,870	82,870
148,363	123,382	161,494	101-432-100088	WWTR PLANT OPERATOF	150,980	150,980	150,980
46,345	49,615	48,525	101-432-100089	UTILITY WORKERS	51,900	51,900	51,900
3,080	2,806	3,672	101-432-100111	OVERTIME	4,500	4,500	4,500
391	267	289	101-432-104600	UNEMPLOYMENT INSURA	2,860	2,860	2,860
29,783	20,374	19,805	101-432-104700	SOCIAL SECURITY	18,950	18,950	18,950
75,081	52,573	69,271	101-432-104800	MEDICAL INSURANCE	64,530	64,530	64,530
6,953	5,553	6,449	101-432-104801	DENTAL INSURANCE	0	0	0
1,621	1,004	1,206	101-432-104802	LIFE AND DISABILITY INSI	1,390	1,390	1,390
9,044	6,784	11,237	101-432-104900	WORKER'S COMPENSATI	9,800	9,800	9,800
28,504	27,138	29,986	101-432-105002	RETIREMENT PLAN	38,210	38,210	38,210
2,924	1,495	3,468	101-432-105003	ALLOWANCES	2,250	2,250	2,250
(610)	(11,550)	0	101-432-199999	ACCRUED PAYROLL EXPI	0	0	0
529,094	359,612	434,264		TOTAL PERSONNEL SER	428,240	428,240	428,240
MATERIALS AND SERVICES:							
12,230	29,746	8,700	101-432-200049	CONTRACT LABOR	8,700	8,700	8,700
2,330	2,846	12,100	101-432-200101	SUPPLIES & TOOLS	10,000	10,000	10,000
486	192	0	101-432-200150	EMAC COMMITTEE EXPEI	1,000	1,000	1,000
1,360	1,127	2,000	101-432-200200	TRAVEL AND TRAINING	3,500	3,500	3,500
1,435	1,354	1,500	101-432-200300	MEMBERSHIP AND DUES	1,500	1,500	1,500
4,562	4,606	4,600	101-432-200400	TELEPHONE/INTERNET	3,900	3,900	3,900
14,597	16,127	17,500	101-432-201500	VEHICLE OPERATION & M	17,000	17,000	17,000
7,852	6,262	8,600	101-432-202100	POSTAGE	9,200	9,200	9,200
22,641	19,259	15,000	101-432-203000	CONTRACT SERVICES	20,000	20,000	20,000
10,246	4,688	10,000	101-432-203105	EQUIPMENT MAINTENAN	10,000	10,000	10,000
627	3,784	1,530	101-432-203115	BUILDING MAINTENANCE	1,500	1,500	1,500
2,085	2,575	2,448	101-432-203120	UTILITY PROCESSING SE	2,500	2,500	2,500
19,886	23,669	26,500	101-432-203250	INSURANCE	28,000	28,000	28,000
89,183	94,498	97,300	101-432-203500	UTILITIES	90,000	90,000	90,000
54,504	48,917	58,000	101-432-212010	CHEMICALS	54,000	54,000	54,000
29,515	43,364	40,000	101-432-212020	PLANT MAINTENANCE	40,000	40,000	40,000
31,334	7,016	25,000	101-432-212025	PUMP STATION MAINTEN.	25,000	25,000	25,000
42,649	17,503	30,000	101-432-212031	COLLECTOR SYSTEM MA	30,000	30,000	30,000
1,689	265	1,500	101-432-212040	LAB TESTING	1,500	1,500	1,500
6,030	2,954	3,500	101-432-212041	LAB SUPPLIES	3,000	3,000	3,000
7,368	8,342	0	101-432-212710	PERMITS AND FEES	6,800	6,800	6,800
67,147	65,956	65,000	101-432-212720	SOLIDS DISPOSAL	65,000	65,000	65,000
33,432	785	0	101-432-212722	BIOSOLIDS DEMO PROJE	0	0	0
12,931	0	25,000	101-432-212731	ENGINEERING SERVICE	0	0	0
1,010	738	0	101-432-250000	TOOLS	0	0	0
641	1,169	0	101-432-290000	OTHER	0	0	0
2,944	2,718	0	101-432-290006	CLEANING AND LAUNDRY	0	0	0
1,729	1,600	0	101-432-290007	SAFETY SUPPLIES	0	0	0
11,975	9,764	8,000	101-432-290010	BOILER FUEL-DIESEL	14,000	14,000	14,000
3,928	3,692	4,000	101-432-290012	PROPANE	3,000	3,000	3,000
87	16,969	400	101-432-290013	BAD DEBT EXPENSE	0	0	0
4,757	5,690	4,200	101-432-290050	BANK CHARGES	8,000	8,000	8,000
262,122	0	0	101-432-290100	ADMINISTRATIVE SERVIC	0	0	0
765,314	448,175	472,378		TOTAL MATERIALS AND S	457,100	457,100	457,100

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

WASTEWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
CAPITAL OUTLAY:							
0	130,533	250,000	101-432-300503	FURA CAPITAL: MIDDLE S	0	0	0
0	0	100,000	101-432-300601	CAPITAL BIOSOLID CRBS	0	0	0
38,565	0	0	101-432-320500	EQUIPMENT	165,000	165,000	165,000
0	34,266	0	101-432-320506	CAPITAL: VEHICLE PICKU	0	0	0
5,200	12,477	0	101-432-320507	STORAGE BUILDING - WV	0	0	0
0	51,842	0	101-432-320611	CAPITAL: IVY PUMP STAT	0	0	0
22,164	6,017	20,000	101-432-320630	PUMP STATION REHAB &	25,000	25,000	25,000
0	48,596	0	101-432-320651	SEBASTIAN ST SEWER PI	0	0	0
0	0	30,000	101-432-320654	CAPITAL: FACILITY & EQU	50,000	50,000	50,000
0	0	0	101-432-330100	OLD LINE REPLACEMENT	200,000	200,000	200,000
2,258,893	1,561,743	1,237,000	101-432-330105	HWY 101 CAPACITY IMPR	0	0	0
0	0	450,000	101-432-340155	CAPITAL: SCADA PROJEC	0	0	0
0	20	75,000	101-432-340157	CAPITAL: MASTER PLAN	0	0	0
2,324,822	1,845,493	2,162,000	TOTAL CAPITAL OUTLAY		440,000	440,000	440,000
TRANSFERS:							
122,542	123,904	141,500	101-432-500050	IN LIEU OF FRANCHISE FI	143,260	143,260	143,260
0	265,610	252,955	101-432-500099	TRANSFER OUT: PW ADM	264,122	264,122	264,122
0	306,938	367,828	101-432-500100	TRANSFER OUT: ADMIN S	208,656	208,656	208,656
0	4,357	4,869	101-432-500156	TRANSFER OUT - TO 2011	4,822	4,822	4,822
560,128	865,650	862,044	101-432-500501	TRANSFER OUT - 2010B E	861,262	861,262	861,262
682,670	1,566,459	1,629,196	TOTAL TRANSFERS		1,482,122	1,482,122	1,482,122
CONTINGENCY:							
0	0	100,000	101-432-600100	CONTINGENCY	350,000	350,000	350,000
0	0	100,000	TOTAL CONTINGENCY		350,000	350,000	350,000
DEBT SERVICE:							
0	4,053	19,268	101-432-800001	OPB ST LOAN PRINCIPAL	8,754	8,754	8,754
0	711	2,509	101-432-800002	OPB ST LOAN INTEREST I	774	774	774
663,805	0	246,164	101-432-800340	SPW #R33422 DEBT PRIN	246,165	246,165	246,165
0	0	24,001	101-432-800341	SPW #R33422 DEBT FEE	24,000	24,000	24,000
0	0	0	101-432-800513	SIUSLAW BANK PRINCIPA	9,466	9,466	9,466
0	0	0	101-432-800514	SIUSLAW BANK INTERES`	1,527	1,527	1,527
7,819,133	18,324	18,390	101-432-800515	OBDD SPW BOND PRINCI	18,458	18,458	18,458
132,956	22,285	21,918	101-432-800516	OBDD SPW BOND INTERE	21,551	21,551	21,551
0	0	0	101-432-800518	NEW DEBT ESTIMATED P`	45,000	45,000	45,000
8,615,894	45,372	332,250	TOTAL DEBT SERVICE		375,695	375,695	375,695
UNAPPROPRIATED:							
0	0	134,866	101-432-900000	UNAPPR ENDING FUND B	299,843	299,843	299,843
0	0	134,866	TOTAL UNAPPROPRIATEI		299,843	299,843	299,843
12,917,794	4,265,112	5,264,954	TOTAL WASTEWATER		3,833,000	3,833,000	3,833,000
12,917,794	4,265,112	5,264,954	TOTAL FUND EXPENDITU		3,833,000	3,833,000	3,833,000
683,552	786,851	0	NET REVENUE OVER EXP		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

WASTEWATER SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
197,751	253,529	295,430	110-000-401000	CARRYOVER	340,000	340,000	340,000
709	1,899	0	110-000-403000	INTEREST INCOME	1,100	1,100	1,100
55,616	42,130	20,000	110-000-439120	SEWER SDC FEES	20,000	20,000	20,000
0	37,768	0	110-000-490056	TRANSFER IN - REHAB LC	0	0	0
254,076	335,325	315,430	TOTAL REVENUES		361,100	361,100	361,100

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

WASTEWATER SYSTEM DEVEL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				WASTEWATER SYSTEM DEVEL			
				MATERIALS AND SERVICES			
547	437	400	110-433-290050	BANK CHARGES	1,000	1,000	1,000
547	437	400		TOTAL MATERIALS AND SERVICES	1,000	1,000	1,000
				CONTINGENCY:			
0	0	200,000	110-433-600100	CONTINGENCY	0	0	0
0	0	200,000		TOTAL CONTINGENCY	0	0	0
				UNAPPROPRIATED:			
0	0	115,030	110-433-900000	UNAPPR ENDING FUND BALANCE	360,100	360,100	360,100
0	0	115,030		TOTAL UNAPPROPRIATED	360,100	360,100	360,100
547	437	315,430		TOTAL WASTEWATER SYSTEM DEVEL	361,100	361,100	361,100
547	437	315,430		TOTAL FUND EXPENDITURE	361,100	361,100	361,100
253,529	334,888	0		NET REVENUE OVER EXPENDITURE	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

	<u>FY12</u> <u>FY13</u> <u>FY14</u>
FUND/PROGRAM: STORMWATER	STAFF LEVEL FTE: 1.0 1.0 1.0

Department Description

The Stormwater Fund mission is to provide stormwater management in a safe, cost efficient and effective manner while complying with federal and state regulations.

Budget Comments

Revenues to support the department's services come from stormwater charges for service to customers. There is no Stormwater fee increase being requested in FY14. This will be the second year in a row that the City has not raised Stormwater rates. The Stormwater Fund has proven itself to be a model for the other utility enterprise funds within the City. It is efficient, effective, sustainable and provides an outstanding service to the community.

Debt service expenditures are for continued repayment of existing loans that provided funding to purchase the street sweeper and to repay the 2010B bond issuance which allowed the City to complete the Munsel Creek Relief Stormwater Project and the Coast Village stormwater project.

Significant Changes

A couple of line items in materials and services are requested to be increased in order to provide the same level of service as in the past including \$5,000 for emergency erosion stabilization which has previously been categorized as capital outlay. These line items include vehicle operation and maintenance, which is driven by fuel price increases; slight increase in general liability insurance for the utility; and an increase in utility processing services and bank charges to reflect current trending.

This budget includes a new capital project in FY14 dedicating \$350,000 to one of the City's top priority (as identified in the City's 2000 Stormwater Management Plan) stormwater project to improve the stormwater drainage in the Siano Loop area. Additionally there is \$20,000 available to address unforeseen facility and equipment upgrades to the stormwater system.

The Stormwater System Development Charge (SDC) Fund is slowly rebuilding after being depleted to fund major stormwater improvement projects such as the Maple Street stormwater improvement project (9th to 6th Street); 6th Street stormwater project (Maple to Juniper Street) and a portion of the Munsel Creek Relief Stormwater Project. The Stormwater SDC pays \$54,000 annually to the Street and Water SDC Funds. This inter-fund loan is expected to be repaid in the FY15 budget.

During the fall of 2012, we experienced several intense rain events. Although we have completed a number of major stormwater projects, these major storm events highlighted the need to complete the 6th Street stormwater project from 6th and Ivy to a new outfall into the Siuslaw River as soon as we have the financial resources available. The completion of this project will help provide flooding relief to this area of town.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

STORMWATER PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
STORMWATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 3,836	\$ 317,088	\$ 290,000	\$ 400,000	\$ 400,000	\$ 400,000
RESOURCES						
REVENUES	426,531	511,749	512,000	512,000	512,000	512,000
TRANSFERS IN	354,000	-	-	-	-	-
TOTAL RESOURCES	<u>780,531</u>	<u>511,749</u>	<u>512,000</u>	<u>512,000</u>	<u>512,000</u>	<u>512,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	158,903	57,844	63,283	67,175	67,175	67,175
MATERIALS & SERVICES	297,236	29,346	52,438	62,488	62,488	62,488
CAPITAL OUTLAY	-	293,640	167,000	370,000	370,000	370,000
DEBT SERVICE	-	23,621	23,622	23,622	23,622	23,622
TRANSFERS OUT	11,139	103,118	117,025	101,227	101,227	101,227
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>467,278</u>	<u>507,569</u>	<u>423,368</u>	<u>624,512</u>	<u>624,512</u>	<u>624,512</u>
CONTINGENCY	-	-	155,000	90,000	90,000	90,000
TOTAL REQUIREMENTS	<u>467,278</u>	<u>507,569</u>	<u>578,368</u>	<u>714,512</u>	<u>714,512</u>	<u>714,512</u>
NET CHANGE IN FUND BALANCE	<u>313,253</u>	<u>4,180</u>	<u>(66,368)</u>	<u>(202,512)</u>	<u>(202,512)</u>	<u>(202,512)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 317,089</u>	<u>\$ 321,268</u>	<u>\$ 223,632</u>	<u>\$ 197,488</u>	<u>\$ 197,488</u>	<u>\$ 197,488</u>
STORMWATER SDC						
BEGINNING FUND BALANCE	\$ 196,434	\$ 105,226	\$ 79,475	\$ 60,000	\$ 60,000	\$ 60,000
RESOURCES						
REVENUES	34,432	34,628	20,000	22,500	22,500	22,500
TRANSFERS IN	-	17,502	-	-	-	-
TOTAL RESOURCES	<u>34,432</u>	<u>52,130</u>	<u>20,000</u>	<u>22,500</u>	<u>22,500</u>	<u>22,500</u>
REQUIREMENTS						
MATERIALS & SERVICES	373	298	300	500	500	500
CAPITAL OUTLAY	71,268	-	-	-	-	-
TRANSFERS OUT	54,000	54,000	54,000	54,000	54,000	54,000
TOTAL REQUIREMENTS	<u>125,641</u>	<u>54,298</u>	<u>54,300</u>	<u>54,500</u>	<u>54,500</u>	<u>54,500</u>
NET CHANGE IN FUND BALANCE	<u>(91,209)</u>	<u>(2,168)</u>	<u>(34,300)</u>	<u>(32,000)</u>	<u>(32,000)</u>	<u>(32,000)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 105,225</u>	<u>\$ 103,058</u>	<u>\$ 45,175</u>	<u>\$ 28,000</u>	<u>\$ 28,000</u>	<u>\$ 28,000</u>
TOTAL STORMWATER PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	<u>\$ 592,919</u>	<u>\$ 561,867</u>	<u>\$ 632,668</u>	<u>\$ 769,012</u>	<u>\$ 769,012</u>	<u>\$ 769,012</u>
BEGINNING FUND BALANCE	\$ 200,270	\$ 422,314	\$ 369,475	\$ 460,000	\$ 460,000	\$ 460,000
ADD BACK CONTINGENCY	-	-	155,000	90,000	90,000	90,000
NET CHANGE IN FUND BALANCE	<u>222,044</u>	<u>2,012</u>	<u>(100,668)</u>	<u>(234,512)</u>	<u>(234,512)</u>	<u>(234,512)</u>
ENDING FUND BALANCE	<u>\$ 422,314</u>	<u>\$ 424,326</u>	<u>\$ 423,807</u>	<u>\$ 315,488</u>	<u>\$ 315,488</u>	<u>\$ 315,488</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
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STORMWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
3,836	317,088	290,000	102-000-401000	CARRYOVER	400,000	400,000	400,000
426,531	511,749	512,000	102-000-439111	STORMWATER FEES	512,000	512,000	512,000
354,000	0	0	102-000-490501	TRANSFER IN	0	0	0
784,366	828,837	802,000	TOTAL REVENUES		912,000	912,000	912,000

**CITY OF FLORENCE
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STORMWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
STORMWATER DEPARTM							
PERSONNEL SERVICES:							
12,122	0	0	102-102-100055	PUBLIC WORKS/GIS MAN.	0	0	0
9,117	0	0	102-102-100056	UTILITY CLERK	0	0	0
10,086	0	0	102-102-100059	COMMUNITY DEVELOPME	0	0	0
4,188	0	0	102-102-100063	ASSISTANT PLANNER	0	0	0
29,943	0	0	102-102-100065	PUBLIC WORKS DIRECTO	0	0	0
10,430	0	0	102-102-100085	UTILITY WORKER III	0	0	0
37,301	40,197	39,613	102-102-100086	UTILITY WORKER	42,460	42,460	42,460
613	37	765	102-102-100111	OVERTIME	600	600	600
115	43	40	102-102-104600	UNEMPLOYMENT INSURA	425	425	425
8,678	3,134	2,831	102-102-104700	SOCIAL SECURITY	2,935	2,935	2,935
23,940	11,618	13,721	102-102-104800	MEDICAL INSURANCE	14,155	14,155	14,155
2,007	957	1,067	102-102-104801	DENTAL INSURANCE	0	0	0
499	198	195	102-102-104802	LIFE AND DISABLITIY INSI	240	240	240
2,218	1,313	1,796	102-102-104900	WORKER'S COMPENSATI	1,930	1,930	1,930
7,663	2,947	2,603	102-102-105002	RETIREMENT PLAN	4,130	4,130	4,130
358	13	653	102-102-105003	ALLOWANCES	300	300	300
(374)	(2,613)	0	102-102-199999	ACCRUED PAYROLL EXPI	0	0	0
158,903	57,844	63,283		TOTAL PERSONNEL SER	67,175	67,175	67,175
MATERIALS AND SERVICE							
111	32	1,500	102-102-200100	SUPPLIES & TOOLS	1,500	1,500	1,500
146	20	0	102-102-200150	SHOP SUPPLIES	0	0	0
748	364	750	102-102-200200	TRAVEL & TRAINING	750	750	750
5,765	7,148	8,000	102-102-201500	VEHICLE OPERATION & M	11,500	11,500	11,500
6,285	5,207	7,200	102-102-202100	POSTAGE	7,200	7,200	7,200
9,881	2,202	10,000	102-102-203000	CONTRACT SERVICES	10,000	10,000	10,000
2,085	2,575	1,836	102-102-203120	UTILITY PROCESSING SE	2,400	2,400	2,400
1,832	1,222	6,300	102-102-203250	INSURANCE	6,888	6,888	6,888
0	0	0	102-102-212020	EMERG EROSION STABIL	5,000	5,000	5,000
2,822	6,151	15,000	102-102-212030	DIST SYSTEM MAINTENAI	15,000	15,000	15,000
0	250	750	102-102-212710	PERMITS & FEES	750	750	750
30	101	0	102-102-250000	TOOLS	0	0	0
711	57	0	102-102-290000	OTHER	0	0	0
72	207	0	102-102-290007	SAFETY SUPPLIES	0	0	0
11	2,424	102	102-102-290013	BAD DEBT EXPENSE	0	0	0
18,623	0	0	102-102-290040	SWEEPER LEASE PYMT -	0	0	0
4,998	0	0	102-102-290045	SWEEPER LEASE PYMT -	0	0	0
1,157	1,384	1,000	102-102-290050	BANK CHARGES	1,500	1,500	1,500
241,959	0	0	102-102-290100	ADMINISTRATIVE SERVIC	0	0	0
297,236	29,346	52,438		TOTAL MATERIALS AND S	62,488	62,488	62,488
CAPITAL OUTLAY:							
0	1,104	5,000	102-102-310105	EMERG EROSION STABIL	0	0	0
0	0	50,000	102-102-320500	SIANO LP STRM DRAIN PI	350,000	350,000	350,000
0	0	20,000	102-102-320654	CAPITAL: FACILITY & EQU	20,000	20,000	20,000
0	292,536	0	102-102-340155	SPRUCE ST RELIEF PROJ	0	0	0
0	0	92,000	102-102-340156	CAPITAL: COAST VILLAGE	0	0	0
0	293,640	167,000		TOTAL CAPITAL OUTLAY	370,000	370,000	370,000
TRANSFERS:							
0	37,944	42,159	102-102-500099	TRANSFER OUT: PW ADM	37,732	37,732	37,732
0	47,959	57,723	102-102-500100	TRANSFER OUT: ADMIN S	46,368	46,368	46,368
11,139	17,215	17,143	102-102-500501	TRANSFER OUT - 2010B E	17,127	17,127	17,127
11,139	103,118	117,025		TOTAL TRANSFERS	101,227	101,227	101,227

CITY OF FLORENCE
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STORMWATER FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				CONTINGENCY:			
0	0	155,000	102-102-600100	CONTINGENCY	90,000	90,000	90,000
0	0	155,000		TOTAL CONTINGENCY	90,000	90,000	90,000
				DEBT SERVICE:			
0	19,579	20,585	102-102-800001	SWEEPER LEASE PRINCII	21,642	21,642	21,642
0	4,042	3,037	102-102-800002	SWEEPER LEASE INTERE	1,980	1,980	1,980
0	23,621	23,622		TOTAL DEBT SERVICE	23,622	23,622	23,622
				UNAPPROPRIATED:			
0	0	223,632	102-102-900000	UNAPPR ENDING FUND B	197,488	197,488	197,488
0	0	223,632		TOTAL UNAPPROPRIATED	197,488	197,488	197,488
467,278	507,569	802,000		TOTAL STORMWATER DE	912,000	912,000	912,000
467,278	507,569	802,000		TOTAL FUND EXPENDITU	912,000	912,000	912,000
317,088	321,268	0		NET REVENUE OVER EXP	0	0	0

**CITY OF FLORENCE
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STORMWATER SDC FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
196,434	105,226	79,475	113-000-401000	CARRYOVER	60,000	60,000	60,000
1,801	2,021	0	113-000-403000	INTEREST INCOME	2,500	2,500	2,500
0	200	0	113-000-415205	FEES - RFP BID DOCUMEN	0	0	0
32,632	32,407	20,000	113-000-439130	STORMWATER SDC	20,000	20,000	20,000
0	17,502	0	113-000-490056	TRANSFER IN - REHAB LC	0	0	0
230,866	157,356	99,475	TOTAL REVENUES		82,500	82,500	82,500

CITY OF FLORENCE
ADOPTED BUDGET REPORT
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STORMWATER SDC FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				STORMWATER SDC DEPA			
				MATERIALS AND SERVICE			
373	298	300	113-113-290050	BANK CHARGES	500	500	500
373	298	300		TOTAL MATERIALS AND S	500	500	500
				CAPITAL OUTLAY:			
71,268	0	0	113-113-300600	STORMWATER PROJECT	0	0	0
71,268	0	0		TOTAL CAPITAL OUTLAY	0	0	0
				TRANSFERS:			
0	20,000	20,000	113-113-500101	INTERFUND TO REPAY ST	20,000	20,000	20,000
0	34,000	34,000	113-113-500102	INTERFUND TO REPAY W	34,000	34,000	34,000
54,000	0	0	113-113-500501	TRANSFER OUT	0	0	0
54,000	54,000	54,000		TOTAL TRANSFERS	54,000	54,000	54,000
				UNAPPROPRIATED:			
0	0	45,175	113-113-900000	UNAPPR ENDING FUND B	28,000	28,000	28,000
0	0	45,175		TOTAL UNAPPROPRIATEI	28,000	28,000	28,000
125,640	54,298	99,475		TOTAL STORMWATER SD	82,500	82,500	82,500
125,640	54,298	99,475		TOTAL FUND EXPENDITU	82,500	82,500	82,500
105,226	103,058	0		NET REVENUE OVER EXP	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013-2014**

FUND/PROGRAM: PUBLIC WORKS ADMINISTRATION

FY12 FY13 FY14

STAFF LEVEL FTE: 5.0 4.0 5.0

Department Description

The Public Works (PW) Administration Fund is a newer fund created in FY12 to administer all Public Works operations for the City. The mission of PW Admin is dedicated to professionally maintaining and improving the current infrastructure of water, wastewater, stormwater, street, airport and park services, to the highest possible standards for our community. We will continually look ahead to plan for and provide services that will allow the City of Florence to meet its future goals.

Budget Comments

Revenues to support PW Admin's services come from transfers from the various Public Works enterprise funds (water, wastewater, stormwater and streets).

The major cost centers within Materials and Services for PW Admin is utilities for the operations center; telephone and internet expenses; general office supplies for all divisions; vehicle maintenance for three vehicles; and maintenance agreements for copier services, postage machine services, GIS software support and AutoCAD software support.

Significant Changes

With FY12 being the first year of this fund, changes to funding levels for personal services and materials and services was expected. The PW Admin fund was set up, it was intended to capture all PW support staff personal service costs in this one fund.

The only significant change for FY14 is the capital items that include \$20,000 to explore and begin the process to relocate and possibly build a new Public Works Operations Center, including identifying the preferred location for the facility. In addition a capital item of \$15,000 has been included to purchase a used vehicle. This cost will be off-set by \$5,000 from selling two vehicles in the PW fleet. FY13 a staffing change was made reclassifying the PW Admin Assistant from a temporary employee to City Employee.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2013-14**

PUBLIC WORKS ADMINISTRATION PROGRAM

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	-	15,731	-	5,000	5,000	5,000
TRANSFERS IN	-	542,060	526,990	539,024	539,024	539,024
TOTAL RESOURCES	<u>-</u>	<u>557,791</u>	<u>526,990</u>	<u>544,024</u>	<u>544,024</u>	<u>544,024</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	491,315	380,138	449,824	449,824	449,824
MATERIALS & SERVICES	-	64,732	81,852	59,200	59,200	59,200
CAPITAL OUTLAY	-	1,585	65,000	35,000	35,000	35,000
DEBT SERVICE	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
L REQUIREMENTS BEFORE CONTINGENCY	<u>-</u>	<u>557,632</u>	<u>526,990</u>	<u>544,024</u>	<u>544,024</u>	<u>544,024</u>
CONTINGENCY	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>-</u>	<u>557,632</u>	<u>526,990</u>	<u>544,024</u>	<u>544,024</u>	<u>544,024</u>
NET CHANGE IN FUND BALANCE	<u>-</u>	<u>159</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ 159</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

PUBLIC WORKS ADMINISTRATION

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	0	0	103-000-401000	CARRYOVER	0	0	0
0	15,731	0	103-000-440001	MISCELLANEOUS	5,000	5,000	5,000
0	542,060	526,990	103-000-490049	TRANSFER IN: PW ADMIN	539,024	539,024	539,024
0	557,791	526,990	TOTAL REVENUES		544,024	544,024	544,024

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

PUBLIC WORKS ADMINISTRATION

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
PUBLIC WORKS ADMINISTRATION PERSONNEL SERVICES:							
0	62,513	63,586	103-103-100055	PUBLIC WORKS GIS TECH	67,400	67,400	67,400
0	47,054	48,097	103-103-100056	UTILITY CLERK	49,000	49,000	49,000
0	0	0	103-103-100057	PUBLIC WORKS ADMIN A	41,400	41,400	41,400
0	103,537	105,899	103-103-100065	PUBLIC WORKS DIRECTO	109,000	109,000	109,000
0	86,245	0	103-103-100090	CITY ENGINEER	0	0	0
0	50,653	42,634	103-103-100091	PUBLIC WORKS INSPECT	45,700	45,700	45,700
0	376	500	103-103-100111	OVERTIME	1,000	1,000	1,000
0	335	260	103-103-104600	UNEMPLOYMENT INSURA	3,125	3,125	3,125
0	25,115	17,964	103-103-104700	SOCIAL SECURITY	20,875	20,875	20,875
0	61,850	62,165	103-103-104800	MEDICAL INSURANCE	63,255	63,255	63,255
0	6,052	5,831	103-103-104801	DENTAL INSURANCE	0	0	0
0	1,277	1,051	103-103-104802	LIFE AND DISABLITIY INSI	1,510	1,510	1,510
0	4,405	5,296	103-103-104900	WORKER'S COMPENSATI	5,759	5,759	5,759
0	33,720	25,386	103-103-105002	RETIREMENT PLAN	39,800	39,800	39,800
0	1,421	1,469	103-103-105003	ALLOWANCES	2,000	2,000	2,000
0	6,764	0	103-103-199999	ACCRUED PAYROLL EXP	0	0	0
0	491,315	380,138		TOTAL PERSONNEL SER	449,824	449,824	449,824
MATERIALS AND SERVICES:							
0	35,162	40,000	103-103-200049	CONTRACT LABOR	0	0	0
0	4,552	7,300	103-103-200100	SUPPLIES & TOOLS	9,000	9,000	9,000
0	746	2,500	103-103-200200	TRAVEL & TRAINING	2,500	2,500	2,500
0	595	775	103-103-200201	DUES	1,800	1,800	1,800
0	5,397	4,500	103-103-200400	TELEPHONE/INTERNET	6,500	6,500	6,500
0	3,059	2,000	103-103-201500	VEHICLE OPERATION & M	4,000	4,000	4,000
0	400	4,000	103-103-201550	COMPUTER OPERATION &	4,000	4,000	4,000
0	2,612	3,000	103-103-201912	BUILDING MAINTENANCE	3,000	3,000	3,000
0	453	200	103-103-202100	POSTAGE	1,000	1,000	1,000
0	2,420	11,577	103-103-202300	MAINTENANCE AGREEME	14,000	14,000	14,000
0	6,650	6,000	103-103-203500	UTILITIES	12,000	12,000	12,000
0	378	0	103-103-208010	MEDICAL FITNESS TESTI	1,400	1,400	1,400
0	1,677	0	103-103-290000	OTHER	0	0	0
0	188	0	103-103-290006	CLEANING AND LAUNDRY	0	0	0
0	443	0	103-103-290007	SAFETY SUPPLIES	0	0	0
0	64,732	81,852		TOTAL MATERIALS AND S	59,200	59,200	59,200
CAPITAL OUTLAY:							
0	1,585	0	103-103-300001	CAPITAL OUTLAY - POST	0	0	0
0	0	15,000	103-103-320654	CAPITAL: EQUIPMENT	15,000	15,000	15,000
0	0	50,000	103-103-320655	CAPITAL: FACILITY UPGR	20,000	20,000	20,000
0	1,585	65,000		TOTAL CAPITAL OUTLAY	35,000	35,000	35,000
0	557,632	526,990		TOTAL PUBLIC WORKS A	544,024	544,024	544,024
0	557,632	526,990		TOTAL FUND EXPENDITU	544,024	544,024	544,024
0	159	0		NET REVENUE OVER EXP	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
FUND/PROGRAM: AIRPORT			
STAFF LEVEL FTE (Contract):	0.5	0	0

Department Description

The Airport fund administers all airport operations for the City. The mission is to provide a safe and functional airport for corporate and general aviation while continuing to provide airport maintenance that complies with FAA safety standards.

Budget Comments

Revenues to support the program's services comes airport hangar ground leases (airport receipts) and from fuel sales. With ever rising fuel costs, we have increased the fuel purchases line item accordingly.

The Florence Municipal Airport Master Plan Update was completed in February 2010. We have completed the apron expansion project, which utilized all of our FAA non-priority entitlement funds (Airport Improvement Program funds) plus three years of future entitlement funds which will be repaid to Lake County for their non-priority entitlement funds for the Lakeview airport that we used for our project. Each year the City of Florence receives \$150,000 non-priority entitlement funds from the FAA and we can accumulate a maximum of three years' worth of entitlement funds in order to complete large scale projects, as we did for the apron expansion project. In order to complete our \$1,000,000 expansion project during FY12 we entered into a funding trade agreement with Lake County. Our last non-priority entitlement fund transfer to Lake County will occur in FY15.

Debt service expenditures of approximately \$50,000 annually are for the repayment of an existing loan that was obtained for the Kingwood Street Expansion. This loan will be paid in full in FY17.

Significant Changes

The airport budget still reflects a very bare bones budget to cover the cost of insurance (\$9,400), utilities (\$7,000), incidental items (\$4,350) and an increase in the cost to purchase fuel (which has a corresponding increase in revenues from fuel sales). Due to their age and condition, during FY14 we will be replacing the fueling hoses at the fuel farm. This replacement represents an increase of \$500 to our equipment maintenance line item. When we look at the total expenditures for materials and services in FY14 as compared to FY11, material and services has been reduced by 28%. There is not any capital improvement projects scheduled for the airport for the foreseeable future.

The City is very fortunate to have a grass roots effort from the users of the airport that formed the Airport Volunteer Group (AVG) to provide a presence at the airport, security and a willingness to perform tasks to keep the airport terminal building open seven days a week. Even with this volunteer group there are still many airport operations costs not covered by existing revenues. This budget has an operating loss of \$43,000 before existing reserve (carryover) and the transfer in from the General fund. Sources of revenues do not included Pacific View Business Park property sales in FY14. In light of this, the Airport Fund is budgeted to receive a \$30,000 transfer from the General Fund to maintain a positive ending fund balance.

CITY OF FLORENCE
FUND SUMMARY REPORT
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AIRPORT PROGRAM

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
AIRPORT OPERATIONS FUND						
BEGINNING FUND BALANCE	\$ 222,194	\$ 107,946	\$ 40,570	\$ 30,000	\$ 30,000	\$ 30,000
RESOURCES						
REVENUES	78,192	113,231	95,606	105,000	105,000	105,000
TRANSFERS IN	-	-	28,012	30,000	30,000	30,000
TOTAL RESOURCES	<u>78,192</u>	<u>113,231</u>	<u>123,618</u>	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	7,467	-	-	-	-	-
MATERIALS & SERVICES	132,866	117,056	93,230	95,550	95,550	95,550
CAPITAL OUTLAY	-	-	-	-	-	-
DEBT SERVICE	52,107	50,487	48,837	52,187	52,187	52,187
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>192,440</u>	<u>167,543</u>	<u>142,067</u>	<u>147,737</u>	<u>147,737</u>	<u>147,737</u>
NET CHANGE IN FUND BALANCE	<u>(114,248)</u>	<u>(54,312)</u>	<u>(18,449)</u>	<u>(12,737)</u>	<u>(12,737)</u>	<u>(12,737)</u>
ENDING FUND BALANCE	<u>\$ 107,946</u>	<u>\$ 53,634</u>	<u>\$ 22,121</u>	<u>\$ 17,263</u>	<u>\$ 17,263</u>	<u>\$ 17,263</u>
AIRPORT CAPITAL PROJECTS FUND						
BEGINNING FUND BALANCE	\$ 2,158	\$ 4,286	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	115,968	945,860	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>115,968</u>	<u>945,860</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	113,840	950,146	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>113,840</u>	<u>950,146</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	<u>2,128</u>	<u>(4,286)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 4,286</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL AIRPORT PROGRAM						
BEGINNING FUND BALANCE	\$ 224,352	\$ 112,232	\$ 40,570	\$ 30,000	\$ 30,000	\$ 30,000
NET CHANGE IN FUND BALANCE	<u>(112,120)</u>	<u>(58,598)</u>	<u>(18,449)</u>	<u>(12,737)</u>	<u>(12,737)</u>	<u>(12,737)</u>
ENDING FUND BALANCE	<u>\$ 112,232</u>	<u>\$ 53,634</u>	<u>\$ 22,121</u>	<u>\$ 17,263</u>	<u>\$ 17,263</u>	<u>\$ 17,263</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
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AIRPORT OPERATIONS FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
222,194	107,946	40,570	130-000-401000	CARRYOVER	30,000	30,000	30,000
2,432	2,228	1,020	130-000-403000	INTEREST	2,000	2,000	2,000
14,885	16,824	14,186	130-000-416000	AIRPORT RECEIPTS	15,000	15,000	15,000
4,832	5,279	5,400	130-000-419000	SALE OF BUSINESS PARK	5,500	5,500	5,500
55,863	88,261	75,000	130-000-425025	FUEL SALES	82,500	82,500	82,500
180	640	0	130-000-439000	OTHER	0	0	0
0	0	28,012	130-000-490501	TRANSFER IN - FROM GEI	30,000	30,000	30,000
300,386	221,178	164,188	TOTAL REVENUES		165,000	165,000	165,000

**CITY OF FLORENCE
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AIRPORT OPERATIONS FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
AIRPORT EXPENDITURES							
PERSONNEL SERVICES:							
3,031	0	0	130-451-100055	PUBLIC WORKS/GIS MAN	0	0	0
2,495	0	0	130-451-100065	PUBLIC WORKS DIRECTO	0	0	0
6	0	0	130-451-104600	UNEMPLOYMENT INSURA	0	0	0
417	0	0	130-451-104700	SOCIAL SECURITY	0	0	0
930	0	0	130-451-104800	MEDICAL INSURANCE	0	0	0
84	0	0	130-451-104801	DENTAL INSURANCE	0	0	0
22	0	0	130-451-104802	LIFE AND DISABLITIY INSI	0	0	0
70	0	0	130-451-104900	WORKER'S COMPENSATI	0	0	0
406	0	0	130-451-105002	RETIREMENT PLAN	0	0	0
36	0	0	130-451-105003	ALLOWANCES	0	0	0
(30)	0	0	130-451-199999	ACCRUED PAYROLL EXP	0	0	0
7,467	0	0	TOTAL PERSONNEL SER		0	0	0
MATERIALS AND SERVICE:							
5,864	6,161	6,472	130-451-201501	EQUIPMENT LEASE PRIN	0	0	0
936	639	328	130-451-201502	EQUIPMENT LEASE INTE	0	0	0
36	0	0	130-451-202100	POSTAGE	0	0	0
45,000	22,500	0	130-451-203000	AIRPORT OPERATIONS C	0	0	0
40,836	67,153	68,000	130-451-203025	FUEL PURCHASES	74,800	74,800	74,800
7,286	8,261	9,000	130-451-203250	INSURANCE	9,400	9,400	9,400
7,119	6,339	6,300	130-451-203500	UTILITIES	7,000	7,000	7,000
2,495	2,288	1,000	130-451-208009	EQUIPMENT MAINTENAN	1,500	1,500	1,500
139	566	2,000	130-451-208010	SUPPLIES & MAINTENAN	2,200	2,200	2,200
1,566	1,346	0	130-451-208011	BLDG MAINT & REPAIRS	500	500	500
99	706	130	130-451-208020	ESCROW CLOSING/COLLI	150	150	150
1,006	1,097	0	130-451-290000	OTHER	0	0	0
20,163	0	0	130-451-290100	ADMINISTRATIVE SERVIC	0	0	0
321	0	0	130-451-290102	TRAVEL AND TRAINING	0	0	0
132,866	117,056	93,230	TOTAL MATERIALS AND S		95,550	95,550	95,550
DEBT SERVICE:							
36,151	36,483	36,839	130-451-810003	PRINCIPAL- KINGWOOD	42,215	42,215	42,215
15,956	14,004	11,998	130-451-850003	INTEREST - KINGWOOD	9,972	9,972	9,972
52,107	50,487	48,837	TOTAL DEBT SERVICE		52,187	52,187	52,187
UNAPPROPRIATED:							
0	0	22,121	130-451-900000	UNAPPR ENDING FUND B	17,263	17,263	17,263
0	0	22,121	TOTAL UNAPPROPRIATE		17,263	17,263	17,263
192,440	167,543	164,188	TOTAL AIRPORT		165,000	165,000	165,000
192,440	167,543	164,188	TOTAL FUND EXPENDITU		165,000	165,000	165,000
107,946	53,634	0	NET REVENUE OVER EXP		0	0	0

CITY OF FLORENCE
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AIRPORT - CAPITAL PROJECT FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
2,158	4,286	0	131-000-401000	CARRYOVER	0	0	0
1	0	0	131-000-403000	INTEREST INCOME	0	0	0
113,967	945,860	0	131-000-417400	CONNECT OREGON III GR	0	0	0
2,000	0	0	131-000-439000	OTHER	0	0	0
118,126	950,146	0		TOTAL REVENUES	0	0	0

CITY OF FLORENCE
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AIRPORT - CAPITAL PROJECT FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
AIRPORT CAPITAL DEPAI							
CAPITAL OUTLAY:							
3,898	950,146	0	131-451-320700	FAA APRON EXPANSION I	0	0	0
109,942	0	0	131-451-320710	ENGINEERING DESIGN	0	0	0
113,840	950,146	0	TOTAL CAPITAL OUTLAY		0	0	0
113,840	950,146	0	TOTAL AIRPORT CAPITAL		0	0	0
113,840	950,146	0	TOTAL FUND EXPENDITU		0	0	0
4,286	0	0	NET REVENUE OVER EXP		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

FY12 FY13 FY14

FUND: GENERAL OBLIGATION BOND DEBT SERVICE FUND

STAFFING FTE: N/A

Fund Description

The General Obligation (G.O.) Debt Service Fund is used to account for general obligation bonds of the City. The only G.O. Bond currently outstanding was approved by a vote of the people to provide funding for the construction of the Justice Center building. The bond will be paid in full in the next budget year (FY15). As a part of the budget process, the City Council assesses a G.O. Bond Debt Service levy in an amount sufficient to pay for the current year's debt service expenditures.

CITY OF FLORENCE
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GENERAL OBLIGATION BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
342,999	406,261	406,760	145-000-401000	CARRYOVER	415,000	415,000	415,000
12	0	0	145-000-403000	INTEREST INCOME	900	0	0
5,968	3,027	2,413	145-000-403001	PRIOR YEAR TAXES	5,000	5,000	5,000
793	990	500	145-000-403011	INTEREST INCOME	510	1,410	1,410
335,177	319,649	305,950	145-000-499998	CURRENT YEAR PROPER	306,000	306,000	306,000
684,950	729,927	715,623		TOTAL REVENUES	727,410	727,410	727,410

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

GENERAL OBLIGATION BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
GENERAL OBLIGATION B							
DEBT SERVICE:							
3,871	3,987	2,731	145-450-800515	LOAN PRINCIPAL PAYMEN	0	0	0
318	202	82	145-450-800516	LOAN INTEREST PAYMEN	0	0	0
230,000	275,000	280,000	145-450-810002	PRIN POLICE GO BOND R	290,000	290,000	290,000
44,100	35,263	25,550	145-450-850002	INT POLICE GO BOND REI	15,575	15,575	15,575
400	400	400	145-450-850003	DEBT SERV FEES-POLICE	400	400	400
278,688	314,851	308,763	TOTAL DEBT SERVICE		305,975	305,975	305,975
UNAPPROPRIATED:							
0	0	406,860	145-450-900000	UNAPPR ENDING FUND B	421,435	421,435	421,435
0	0	406,860	TOTAL UNAPPROPRIATEI		421,435	421,435	421,435
278,688	314,851	715,623	TOTAL GENERAL OBLIGA		727,410	727,410	727,410
278,688	314,851	715,623	TOTAL FUND EXPENDITU		727,410	727,410	727,410
406,261	415,076	0	NET REVENUE OVER EXP		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

FY12 FY13 FY14

FUND: FLORENCE DEBT SERVICE FUND

STAFFING FTE: Not Applicable

Fund Description

The Florence Debt Service Fund pays for various bond issues and long-term debt that were incurred to complete major community capital improvements. This fund is comprised of five sub-funds that are further described below.

Events Center Debt Service Fund This sub-fund is used to account for the payment of the bonded debt incurred to construct the Events Center that opened its doors in 1996. Resources to pay this debt are derived from an Intergovernmental Agreement (IGA) with Lane County that provides the City with resources to pay the debt service requirements each year up to \$190,000. The agreement also states that the amount in excess of debt service payments can be used for the Events Center operations budget.

Unfortunately, this long-standing IGA is coming to an end in this fiscal year. In response to this the City has beginning with the FY13 Budget year, not transferred the excess amount to the Events Center operations budget. Instead the amount has been held in reserve (see "Carryover" line item of \$26,416) to go towards paying for future debt service requirements. Furthermore, the payment from the County in the FY14 budget includes an additional \$46,974 for funds that the County has withheld for the previous six payments. The County was withholding \$7,829 annually to help their budget shortages.

The final payment on the FEC Debt is due August 15, 2015 in FY16. The current plan, as included in the long-range financial plan, is for the City to make the final two years of debt service payments totaling \$315,300 on our own. The \$112,919 that has been budgeted in the unappropriated ending fund balance (UEFB) line item represents the amount the City will have on reserve to pay for future debt service. The remaining \$202,375 funding sources are being investigated by City Management and a plan will be in place for the next budget cycle.

Spruce Street LID Bond Fund This sub-fund is used to account for special assessment revenue from a local improvement district (LID) and the servicing of related bonded debt incurred for the infrastructure improvement of a Spruce Street development.

FFC 2010B Bond Fund This sub-fund is used to account for the full-faith and credit (FFC) bonds that were issued in November of 2010. Bond proceeds were used to finance new projects for the Justice Center and Stormwater and Wastewater operations as well as retire the Clean Water State Revolving Loan Fund Debt. The funds benefitting from the proceeds from this issuance are responsible for their allocated share of future debt service payments recorded as transfers out/in in the respective funds.

Debt Service Fund This fund is used to account for bonds that are issued for various community capital projects. Currently this fund accounts for the only the LOCAP 2011C Bond issuance. The LOCAP Bond proceeds were used to finance new capital projects for the Streets, Water, and Wastewater programs as well as improvements for the Parks department and a much needed Information Technology (I.T.) overhaul to the City's network systems and servers. The funds benefitting from the proceeds from this issuance are responsible for their allocated share of future debt service payments recorded as transfers out/in in the respective funds.

**BUDGET NARRATIVE
FISCAL YEAR 2013 – 2014**

FUND: FLORENCE DEBT SERVICE FUND, CONTINUED

Bancroft Bond Fund This sub-fund was used to account for special assessment revenue from various local improvement districts and the servicing of related bonded debt incurred in the course of improvement construction. The final payment was made in FY12 – the Bancroft Bonds are now fully retired. This fund was officially closed in FY13, but remains in the budget document as required by Oregon Budget Law to show historical activity.

CITY OF FLORENCE
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GENERAL DEBT SERVICE FUND - SUMMARY REPORT

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	2013-2014 PROPOSED BUDGET	2013-2014 APPROVED BUDGET	2013-2014 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 696,494	\$ 483,424	\$ 337,817	\$ 306,500	\$ 306,500	\$ 306,500
RESOURCES						
LANE COUNTY IGA CONTRIBUTION	155,124	150,530	182,171	236,974	236,974	236,974
ASSESSMENTS	29,300	29,013	89,283	21,000	21,000	21,000
PROCEEDS FROM DEBT	10,524,391	1,253,517	-	-	-	-
TRANSFERS IN	<u>628,362</u>	<u>1,374,685</u>	<u>1,000,332</u>	<u>999,061</u>	<u>999,061</u>	<u>999,061</u>
TOTAL RESOURCES	<u>11,337,177</u>	<u>2,807,745</u>	<u>1,271,786</u>	<u>1,257,035</u>	<u>1,257,035</u>	<u>1,257,035</u>
REQUIREMENTS						
DEBT SERVICE						
EVENTS CENTER DEBT	155,124	150,529	155,755	150,555	150,555	150,555
SPRUCE ST LID DEBT	98,126	84,605	89,283	88,845	88,845	88,845
FFC 2010B BOND DEBT	703,862	912,375	908,575	907,751	907,751	907,751
DEBT SERVICE FUND	-	109,204	91,757	91,310	91,310	91,310
BANCROFT BOND DEBT	<u>226,268</u>	<u>61,845</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL DEBT SERVICE	<u>1,183,380</u>	<u>1,318,558</u>	<u>1,245,370</u>	<u>1,238,461</u>	<u>1,238,461</u>	<u>1,238,461</u>
TRANSFERS OUT						
SPRUCE ST LID DEBT	1,436,792	-	-	-	-	-
FFC 2010B BOND DEBT	8,930,075	-	-	-	-	-
DEBT SERVICE FUND	-	1,225,000	-	-	-	-
BANCROFT BOND DEBT	<u>-</u>	<u>418,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL TRANSFERS OUT	<u>10,366,867</u>	<u>1,643,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS BEFORE UEFB	<u>11,550,247</u>	<u>2,961,758</u>	<u>1,245,370</u>	<u>1,238,461</u>	<u>1,238,461</u>	<u>1,238,461</u>
GENERAL DEBT SERVICE FUND CHANGE IN FUND BALANCE	<u>\$ (213,070)</u>	<u>\$ (154,013)</u>	<u>\$ 26,416</u>	<u>\$ 18,574</u>	<u>\$ 18,574</u>	<u>\$ 18,574</u>
UNAPPROPRIATED END FUND BAL (UEFB)	-	-	364,233	325,074	325,074	325,074
TOTAL REQUIREMENTS	<u>11,550,247</u>	<u>2,961,758</u>	<u>1,609,603</u>	<u>1,563,535</u>	<u>1,563,535</u>	<u>1,563,535</u>
TOTAL NET CHANGE IN GEN FUND BAL	<u>\$ (213,070)</u>	<u>\$ (154,013)</u>	<u>\$ (337,817)</u>	<u>\$ (306,500)</u>	<u>\$ (306,500)</u>	<u>\$ (306,500)</u>
ENDING FUND BALANCE	<u>\$ 483,424</u>	<u>\$ 329,411</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

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EVENTS CENTER DEBT SERVICE FND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
70	71	0	018-000-401000	CARRYOVER	26,500	26,500	26,500
155,124	150,530	182,171	018-000-404000	LANE COUNTY DEBT COM	236,974	236,974	236,974
155,194	150,601	182,171	TOTAL REVENUES		263,474	263,474	263,474

CITY OF FLORENCE
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EVENTS CENTER DEBT SERVICE FND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
FEC DEBT SERVICE DEPT							
DEBT SERVICE:							
125,000	125,000	135,000	018-018-800515	DEBT PRINCIPAL PAYMEN	135,000	135,000	135,000
29,471	24,878	20,100	018-018-800516	DEBT INTEREST PAYMEN	14,900	14,900	14,900
652	652	655	018-018-800517	DEBT SERVICE FEES	655	655	655
155,123	150,529	155,755		TOTAL DEBT SERVICE	150,555	150,555	150,555
UNAPPROPRIATED:							
0	0	26,416	018-018-900000	UNAPPR ENDING FUND B	112,919	112,919	112,919
0	0	26,416		TOTAL UNAPPROPRIATEI	112,919	112,919	112,919
155,123	150,529	182,171		TOTAL FEC DEBT SERVIC	263,474	263,474	263,474
155,123	150,529	182,171		TOTAL FUND EXPENDITU	263,474	263,474	263,474
71	72	0		NET REVENUE OVER EXP	0	0	0

**CITY OF FLORENCE
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SPRUCE ST LID BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	324	335,000	151-000-401000	CARRYOVER	280,000	280,000	280,000
29	0	0	151-000-401010	MISCELLANEOUS INCOMI	0	0	0
14,417	10,133	40,000	151-000-401050	ASSESSMENT PRINCIPAL	12,000	12,000	12,000
4,797	9,690	49,283	151-000-401055	ASSESSMENT INTEREST	9,000	9,000	9,000
0	0	0	151-000-403000	INTEREST INCOME	0	0	0
1,478,000	0	0	151-000-432021	BOND PROCEEDS	0	0	0
38,000	380,200	0	151-000-490501	TRANSFER IN	0	0	0
0	0	0	151-000-490502	TRANSFER IN - CLOSED F	0	0	0
1,535,242	400,347	424,283	TOTAL REVENUES		301,000	301,000	301,000

CITY OF FLORENCE
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SPRUCE STREET DEBT SERVICE

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
SPRUCE ST LID DEBT SEI							
TRANSFERS:							
1,436,792	0	0	151-050-500501	TRANSFER OUT	0	0	0
1,436,792	0	0		TOTAL TRANSFERS	0	0	0
DEBT SERVICE:							
23,000	35,000	40,000	151-050-801050	SPRUCE ST LID - PRINCIP	40,000	40,000	40,000
37,711	49,205	48,883	151-050-801055	SPRUCE ST LID - INTERE	48,445	48,445	48,445
37,415	400	400	151-050-850000	DEBT SERVICE FEES	400	400	400
98,126	84,605	89,283		TOTAL DEBT SERVICE	88,845	88,845	88,845
UNAPPROPRIATED:							
0	0	335,000	151-050-900000	UNAPPR ENDING FUND B	212,155	212,155	212,155
0	0	335,000		TOTAL UNAPPROPRIATEI	212,155	212,155	212,155
1,534,918	84,605	424,283		TOTAL SPRUCE ST LID DI	301,000	301,000	301,000
1,534,918	84,605	424,283		TOTAL FUND EXPENDITU	301,000	301,000	301,000
324	315,742	0		NET REVENUE OVER EXP	0	0	0

**CITY OF FLORENCE
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FFC 2010B BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	2,816	2,817	152-000-401000	CARRYOVER	0	0	0
9,046,391	0	0	152-000-432021	BOND PROCEEDS	0	0	0
590,362	912,376	908,575	152-000-490501	TRANSFER IN	907,751	907,751	907,751
9,636,753	915,192	911,392	TOTAL REVENUES		907,751	907,751	907,751

CITY OF FLORENCE
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FOR THE FISCAL YEAR 2013-14

FFC 2010B BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
FFC 2010B DEBT SERVICE							
TRANSFERS:							
8,930,075	0	0	152-050-500501	TRANSFER OUT	0	0	0
8,930,075	0	0	TOTAL TRANSFERS		0	0	0
DEBT SERVICE:							
455,000	685,000	695,000	152-050-801050	FFC 2010B - PRINCIPAL P	710,000	710,000	710,000
135,362	227,375	213,575	152-050-801055	FFC 2010B - INTEREST PY	197,751	197,751	197,751
113,500	0	0	152-050-850000	DEBT SERVICE FEES	0	0	0
703,862	912,375	908,575	TOTAL DEBT SERVICE		907,751	907,751	907,751
UNAPPROPRIATED:							
0	0	2,817	152-050-900000	UNAPPR ENDING FUND B	0	0	0
0	0	2,817	TOTAL UNAPPROPRIATED		0	0	0
9,633,937	912,375	911,392	TOTAL FFC 2010B DEBT S		907,751	907,751	907,751
9,633,937	912,375	911,392	TOTAL FUND EXPENDITU		907,751	907,751	907,751
2,816	2,817	0	NET REVENUE OVER EXP		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

DEBT SERVICE FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	0	0	153-000-401000	CARRYOVER	0	0	0
0	1,253,517	0	153-000-432021	BOND PROCEEDS	0	0	0
0	82,109	91,757	153-000-490501	TRANSFER IN	91,310	91,310	91,310
0	1,335,627	91,757		TOTAL REVENUES	91,310	91,310	91,310

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

DEBT SERVICE FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
DEBT SERVICE FUND EXPENDITURES							
TRANSFERS:							
0	1,225,000	0	153-153-500501	TRANSFER OUT	0	0	0
0	1,225,000	0	TOTAL TRANSFERS		0	0	0
DEBT SERVICE:							
0	45,000	45,000	153-153-801050	LOCAP 2011C - PRINCIPAL	45,000	45,000	45,000
0	37,109	46,307	153-153-801055	LOCAP 2011C - INTEREST	45,860	45,860	45,860
0	27,095	450	153-153-850000	DEBT SERVICE FEES	450	450	450
0	109,204	91,757	TOTAL DEBT SERVICE		91,310	91,310	91,310
0	1,334,204	91,757	TOTAL DEBT SERVICE FUND		91,310	91,310	91,310
0	1,334,204	91,757	TOTAL FUND EXPENDITURES		91,310	91,310	91,310
0	1,422	0	NET REVENUE OVER EXPENDITURES		0	0	0

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

BANCROFT BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
696,424	480,213	0	160-000-401000	CARRYOVER	0	0	0
2,214	2,977	0	160-000-403000	INTEREST INCOME	0	0	0
508	0	0	160-000-450057	1992-1 REDWOOD PRINCI	0	0	0
877	683	0	160-000-450060	1993-2 SO.FLO. PRINCIPA	0	0	0
1,337	1,251	0	160-000-450070	94-1 NO FLO STREET PRII	0	0	0
3,375	3,008	0	160-000-450079	PROJ 1996-1/1997-1 SPRL	0	0	0
19	0	0	160-000-450157	1992-1 INTEREST	0	0	0
92	34	0	160-000-450160	SO. FLO. 1993-2 INTERES'	0	0	0
230	124	0	160-000-450170	94-1 NO FLO STREET INTI	0	0	0
1,406	1,114	0	160-000-450179	PROJ 1996-1/1997-1 SPRL	0	0	0
706,481	489,403	0	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

BANCROFT BOND FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
BANCROFT BOND & INTE							
TRANSFERS:							
0	418,200	0	160-472-500501	TRANSFER OUT	0	0	0
0	0	0	160-472-500502	TRANSFER OUT - CLOSE	0	0	0
0	418,200	0	TOTAL TRANSFERS		0	0	0
DEBT SERVICE:							
30,000	60,000	0	160-472-800070	1994 A -N&S FLO.ST. PRN	0	0	0
180,000	0	0	160-472-800090	1998 SPRUCE PRINCIPAL	0	0	0
10,438	0	0	160-472-800091	1998 SPRUCE INTEREST I	0	0	0
4,605	1,845	0	160-472-800170	1994 A - N&S FLO ST. INT.	0	0	0
1,225	0	0	160-472-800517	DEBT SERVICE FEES	0	0	0
226,268	61,845	0	TOTAL DEBT SERVICE		0	0	0
226,268	480,045	0	TOTAL BANCROFT BOND		0	0	0
226,268	480,045	0	TOTAL FUND EXPENDITU		0	0	0
480,213	9,358	0	NET REVENUE OVER EXP		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2013 - 2014**

		<u>FY12</u> <u>FY13</u> <u>FY14</u>
FUND TYPE:	TRUST & AGENCY	STAFFING FTE: N/A

FUND NAME: SENIOR CENTER TRUST & AGENCY FUND

Fund Description

The Florence Senior Center operations have been contracted out to the Senior Center Boosters, a nonprofit entity. During the fundraising campaign of the Senior Center Building this fund was used to account for those donations. At the completion of the fundraising campaign and construction there was a remaining amount leftover. The City disburses the remaining funds upon requests from the Senior Center to provide funding of operations of the Florence Senior Center.

FUND NAME: EVENTS CENTER ENDOWMENT FUND

Fund Description

The City has an endowment fund set up dedicated to the Event Center Operations. The endowment fund itself is managed by Western Lane Community Foundation as a subfund of the Oregon Community Foundation. The principal is unspendable, however, the annual distribution or earnings are. This fund accounts for the investment activity as well as the annual distribution of earnings via transfer to the Events Center operations fund.

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

SENIOR CENTER TRUST & AGENCY

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
13,907	14,001	8,500	170-000-401000	CARRYOVER	1,000	1,000	1,000
94	49	50	170-000-401005	INTEREST INCOME	20	20	20
0	0	0	170-000-450000	DONATIONS	0	0	0
14,001	14,050	8,550	TOTAL REVENUES		1,020	1,020	1,020

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

SENIOR CENTER TRUST & AGENCY

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				SENIOR CENTER TRUST &			
				MATERIALS AND SERVICE			
0	5,501	8,550	170-070-202200	SENIOR CENTER MISC EXP	1,020	1,020	1,020
0	5,501	8,550		TOTAL MATERIALS AND S	1,020	1,020	1,020
0	5,501	8,550		TOTAL SENIOR CENTER T	1,020	1,020	1,020
0	5,501	8,550		TOTAL FUND EXPENDITU	1,020	1,020	1,020
14,001	8,549	0		NET REVENUE OVER EXP	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

EVENTS CENTER ENDOWMENT T&A

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	79,741	81,000	180-000-401000	CARRYOVER	79,800	79,800	79,800
0	3,310	3,500	180-000-401005	INTEREST INCOME	4,000	4,000	4,000
0	83,051	84,500	TOTAL REVENUES		83,800	83,800	83,800

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

EVENTS CENTER ENDOWMENT T&A

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
EVENTS CENTER ENDOW							
MATERIALS AND SERVICE							
0	0	1,200	180-080-290050	BANK CHARGES	1,200	1,200	1,200
0	0	1,200		TOTAL MATERIALS AND SERVICE	1,200	1,200	1,200
TRANSFERS:							
0	3,310	3,500	180-080-500501	TRANSFER OUT TO FUND	4,000	4,000	4,000
0	3,310	3,500		TOTAL TRANSFERS	4,000	4,000	4,000
UNAPPROPRIATED:							
0	0	79,800	180-080-900000	UNAPPR ENDING FUND BALANCE	78,600	78,600	78,600
0	0	79,800		TOTAL UNAPPROPRIATED	78,600	78,600	78,600
0	3,310	84,500		TOTAL EVENTS CENTER ENDOWMENT	83,800	83,800	83,800
0	3,310	84,500		TOTAL FUND EXPENDITURE	83,800	83,800	83,800
0	79,741	0		NET REVENUE OVER EXPENDITURE	0	0	0



Discontinued Funds Budget Detail Section

Fiscal Year 2013 – 2014

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

GENERAL FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
FIRE DEPARTMENT EXPENDITURE							
MATERIALS AND SERVICES:							
763	0	0	001-022-203250	INSURANCE	0	0	0
248,550	0	0	001-022-208000	CONTRACT FOR FIRE SERVICE	0	0	0
249,313	0	0		TOTAL MATERIALS AND SERVICES	0	0	0
249,313	0	0		TOTAL FIRE DEPARTMENT	0	0	0

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

BUILDING PROGRAM FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
86,558	8,955	0	007-000-401000	CARRYOVER	0	0	0
400	0	0	007-000-403000	INTEREST INCOME	0	0	0
65,071	0	0	007-000-415000	BUILDING PERMITS	0	0	0
2,145	0	0	007-000-415001	MOBILE HOME PERMITS	0	0	0
100	0	0	007-000-415100	ELECTRICAL PERMITS - C	0	0	0
7,374	0	0	007-000-415101	ELECTRICAL PERMITS - C	0	0	0
936	0	0	007-000-415150	COMMERCIAL PLUMBING	0	0	0
40	0	0	007-000-415155	NEW TECHNOLOGY FEE	0	0	0
146	0	0	007-000-415160	CONST EXCISE TAX ADMI	0	0	0
31,827	0	0	007-000-415200	PLAN REVIEW	0	0	0
9,841	0	0	007-000-415900	OTHER BUILDING DEPT F	0	0	0
204,438	8,955	0	TOTAL REVENUES		0	0	0

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

BUILDING PROGRAM FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
BUILDING DEPARTMENT EXPEN							
PERSONNEL SERVICES:							
35,525	0	0	007-005-100058	BUILDING TECHNICIAN	0	0	0
14,593	0	0	007-005-100059	COMMUNITY DEVELOPMENT DII	0	0	0
71,385	0	0	007-005-100064	BUILDING OFFICIAL	0	0	0
1,755	0	0	007-005-100065	BUILDING INSPECTOR	0	0	0
207	0	0	007-005-100111	OVERTIME	0	0	0
122	0	0	007-005-104600	UNEMPLOYMENT INSURANCE	0	0	0
9,280	0	0	007-005-104700	SOCIAL SECURITY	0	0	0
24,120	0	0	007-005-104800	MEDICAL INSURANCE	0	0	0
2,741	0	0	007-005-104801	DENTAL INSURANCE	0	0	0
502	0	0	007-005-104802	LIFE/DISABILITY INSURANCE	0	0	0
1,215	0	0	007-005-104900	WORKER'S COMPENSATION	0	0	0
7,725	0	0	007-005-105002	RETIREMENT PLAN	0	0	0
497	0	0	007-005-105003	ALLOWANCES	0	0	0
(2,357)	0	0	007-005-199999	ACCRUED PAYROLL EXPENSE	0	0	0
167,309	0	0		TOTAL PERSONNEL SERVICES	0	0	0
MATERIALS AND SERVICES:							
1,815	0	0	007-005-200101	OFFICE SUPPLIES	0	0	0
1,851	0	0	007-005-200200	TRAVEL AND TRAINING	0	0	0
343	0	0	007-005-200300	MEMBERSHIP AND DUES	0	0	0
2,058	0	0	007-005-200400	TELEPHONE	0	0	0
511	0	0	007-005-201500	VEHICLE OPERATION & MAIN.	0	0	0
540	0	0	007-005-201550	COMPUTER OPERAT. & MAINT.	0	0	0
590	0	0	007-005-202000	PUBLICATIONS & SUBSCRIPT.	0	0	0
65	0	0	007-005-202100	POSTAGE	0	0	0
2,940	0	0	007-005-202300	MAINTENANCE AGREEMENT	0	0	0
1,435	0	0	007-005-203250	INSURANCE	0	0	0
4,310	0	0	007-005-203701	INSPECTION SERVICES - MISC.	0	0	0
1,636	0	0	007-005-290050	BANK CHARGES	0	0	0
10,082	0	0	007-005-290100	ADMINISTRATIVE SERVICES	0	0	0
28,174	0	0		TOTAL MATERIALS AND SERVIC	0	0	0
TRANSFERS:							
0	8,955	0	007-005-500500	TRANS TO BDLG DEPT. CLOSE I	0	0	0
0	8,955	0		TOTAL TRANSFERS	0	0	0
195,482	8,955	0		TOTAL BUILDING DEPARTMENT	0	0	0
195,482	8,955	0		TOTAL FUND EXPENDITURES	0	0	0
8,955	0	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

HOUSING REHAB LOAN FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
104,895	105,147	0	009-000-401000	CARRYOVER	0	0	0
252	0	0	009-000-403000	INTEREST INCOME	0	0	0
105,147	105,147	0	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

HOUSING REHAB LOAN FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				HOUSING REHABILITATION EXP			
				TRANSFERS:			
0	105,147	0	009-449-500500	TRANS TO CLOSE FUND	0	0	0
0	105,147	0		TOTAL TRANSFERS	0	0	0
0	105,147	0		TOTAL HOUSING REHABILITATI	0	0	0
0	105,147	0		TOTAL FUND EXPENDITURES	0	0	0
105,147	0	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

RTMP GRANT

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
1,175	4,652	0	014-000-401000	CARRYOVER	0	0	0
75,977	0	0	014-000-450108	RTMP GRANT	0	0	0
77,152	4,652	0	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

RTMP GRANT

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
DEPARTMENT 014 EXPENDITUR							
TRANSFERS:							
72,500	4,652	0	014-014-500055	TRANSFER TO FEC	0	0	0
72,500	4,652	0		TOTAL TRANSFERS	0	0	0
72,500	4,652	0		TOTAL DEPARTMENT 014	0	0	0
72,500	4,652	0		TOTAL FUND EXPENDITURES	0	0	0
4,652	0	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

EVENTS CENTER C/O RESERVE FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
56,675	45,640	0	017-000-401000	CARRYOVER	0	0	0
215	0	0	017-000-403000	INTEREST INCOME	0	0	0
56,890	45,640	0		TOTAL REVENUES	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

EVENTS CENTER C/O RESERVE FUND

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
EVENTS CENTER RESERVE EXP							
CAPITAL OUTLAY:							
11,250	0	0	017-017-300098	FEC CAPITAL IMPROVEMENTS	0	0	0
11,250	0	0	TOTAL CAPITAL OUTLAY		0	0	0
TRANSFERS:							
0	45,640	0	017-017-500016	TRANSFER OUT TO FEC FUND	0	0	0
0	45,640	0	TOTAL TRANSFERS		0	0	0
11,250	45,640	0	TOTAL EVENTS CENTER RESEF		0	0	0
11,250	45,640	0	TOTAL FUND EXPENDITURES		0	0	0
45,640	0	0	NET REVENUE OVER EXPENDIT		0	0	0

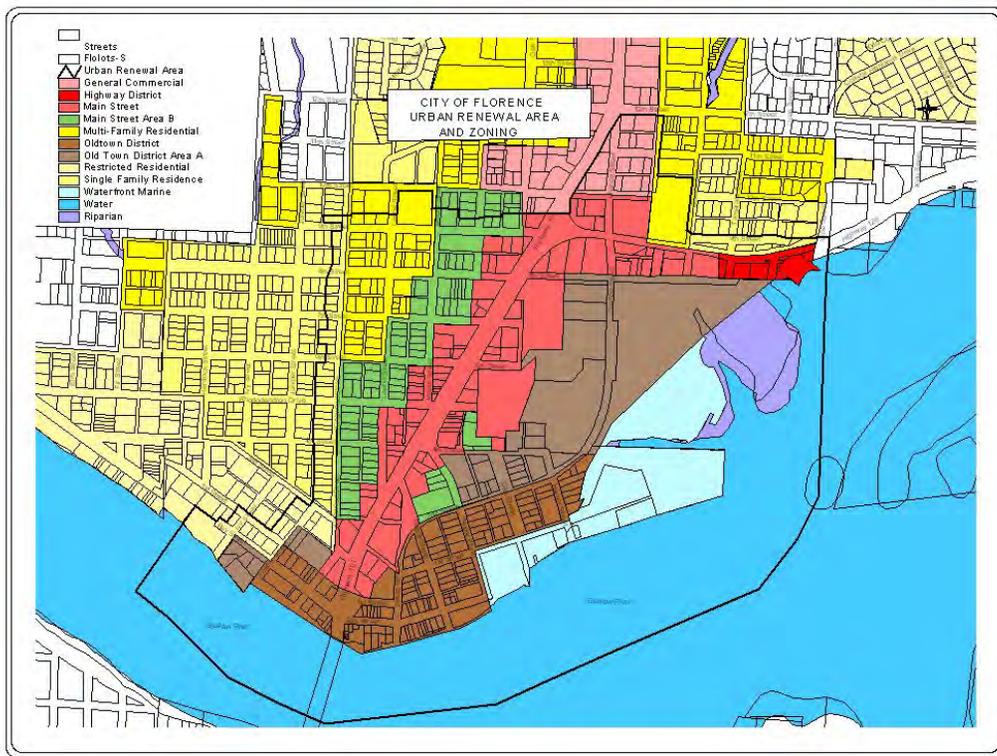
**CITY OF FLORENCE
PROPOSED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

GRANTS PROJECTS FUND*

	<u>2010-2011 ACTUAL</u>	<u>2011-2012 ACTUAL</u>	<u>2012-2013 BUDGET</u>	<u>2013-2014 PROPOSED BUDGET</u>	<u>2013-2014 APPROVED BUDGET</u>	<u>2013-2014 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 90,560	\$ -	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	\$ 910,405	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>1,000,965</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
OAPC DUJI GRANT	3,760	-	-	-	-	-
SAFETY BELT GRANT	3,410	-	-	-	-	-
OCZMA GRANT	8,000	-	-	-	-	-
SCENIC BYWAYS GRANT	330,323	-	-	-	-	-
DRE OFFICER GRANT	104	-	-	-	-	-
BULLET PROOF VEST	1,547	-	-	-	-	-
12TH STREET PATH	83,633	-	-	-	-	-
HWY 101 PED/BIKE X-INGS	-	-	-	-	-	-
WORKSITE WELLNESS GRANT	870	-	-	-	-	-
EPA ESTUARY PROJECT	196,118	-	-	-	-	-
PLANNING CODE AMENDMENT	-	-	-	-	-	-
TGM GRANT	48,338	-	-	-	-	-
CDBG - SENIOR CENTER	-	-	-	-	-	-
FEC GENERATOR	96,823	-	-	-	-	-
WLCF FUNDS	29,370	-	-	-	-	-
MILLER PARK PROJECT	-	-	-	-	-	-
DLCD - BEST PRACTICES	15,317	-	-	-	-	-
SENIOR CENTER	37	-	-	-	-	-
LTD BUS STOP	25,990	-	-	-	-	-
DRUG INTERDICTION GRANT	202	-	-	-	-	-
TOTAL REQUIREMENTS	<u>843,842</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 157,123</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

* Grants Projects Fund was eliminated and not budgeted for beginning with FY12

Florence Urban Renewal Agency



Adopted Budget

FISCAL YEAR 2013/2014



Florence Urban Renewal District

Budget Message 2013 – 2014

May 13, 2013

This is the budget message for the Florence Urban Renewal Agency's ("Agency") ("FURA") 2013-14 budget. Thank you for your attention and time to look at the budget being proposed. This budget has been prepared under the same fiscal policy that the Agency has followed since its beginning in 2007 – one of fiscal conservancy.

In 2012-13 we have completed all three phases of the Old Town Infrastructure Project ("Project") that the Agency has worked on for the past two years. Last year's budget reflected \$1,800,000 in capital outlay expenditures to complete this Project. With that money spent, the 2013-14 year's budget has a carryover of \$285,000. Last year we also had budgeted \$6,000 in interest income received while the Project's money was receiving interest. The 2013-14 budget budgeted interest is projected to be only \$400. However, the change in the revenue section which is of most concern is the property tax increment. Last year's budget (2012-13) property tax revenue was projected at \$288,000. We expect that the actual amount to be collected will be about \$50,000 less. In light of the reduction in property tax revenues the Agency has conservatively budgeted only \$240,000 for the 2013-14 budget.

We have done an analysis of why there was a decrease in property tax collections. There are a number of factors but the major ones are: CenturyLink, which has extensive infrastructure in the Urban Renewal Area filed with the state for a reassessment of their holdings. This resulted in a decrease of \$1.2M in the assessed value. Safeway likewise received a reassessment and had their value lowered. The lease for International Seafood on the Siuslaw Port property had expired and even though it was renegotiated, the Lane County Assessor's office didn't receive the renegotiated lease so the property came off the tax roll. The leased Port property should come back on the tax rolls in 2013-14, but we doubt that the missed year will be repaid. The Siuslaw School District is in compression which also has a negative effect on our projected revenues. Furthermore, the City

elected two years ago to lower its tax levy from \$2.86/1000 to \$2.47/1000 when it joined the Siuslaw Valley Fire District, which decreases the amount of revenue the Agency collects. None of these incidents could have been foreseen but we have to adjust accordingly.

We have and will continue to be very frugal with our expenses in the proposed 2013-14 budget. Our focus is to preserve our dollars so we can meet our long term debt service commitments. We reduced our material & services by \$20,000, and have included a \$31,840 payment to the Siuslaw Library per our intergovernmental agreement. There is no capital outlay projected and no new projects budgeted for 2013-14.

Our debt service fund budget has a carryover of \$251,000 which is a special reserve being held as a condition of our loan agreement. The debt service payment in the proposed 2013-14 budget is \$315,300.

In conclusion, we conducted a goal setting session to establish priorities for future projects and we will continue to analyze our long range financial statistics to determine when we will be able to engage in any new projects. The 2012-13 fiscal year has been a challenging year yet rewarding year as we are pleased to have completed our primary infrastructure work and are proud of the Agency's participation in completing the Siuslaw Interpretive Center project. The Agency greatly appreciates your service on the budget committee and thanks you for your willingness to help the community.

Respectfully submitted,


Nola Xavier

Chair, Florence Urban Renewal Agency

Resolution No. 3, Series 2013

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Florence Urban Renewal Agency hereby adopts the budget for fiscal year 20 13 - 14 in the total of \$ 1,095,700. This budget is now on file at the Florence City Hall, 250 Highway 101, Florence, OR 97439, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated:

General Fund	Debt Service Fund
Personnel Services\$ _____	Debt Service.....\$ _____ 315,300
Materials & Services.....\$ <u>44,690</u>	Total Appropriations, All Funds \$ <u>674,990</u>
Capital Outlay.....\$ _____	
Contingencies.....\$ <u>500</u>	
Transfers.....\$ <u>314,500</u>	
.....\$ _____	
Total.....\$ <u>359,690</u>	

RESOLUTION DECLARING TAX INCREMENT

Option One

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution, and \$ _____ as the amount to be raised through the imposition of a special levy.

Option One (alternate)

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, of the Oregon Constitution.

Option Three

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor for the _____ Plan Area a request for \$ _____ of revenue specified in the Ordinance choosing Option Three to be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution, and _____ as the amount to be raised through the imposition of a special levy, and for the _____ Plan Area that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, of the Oregon Constitution.

Other Plans

BE IT RESOLVED that the Board of Directors of the Florence Urban Renewal Agency hereby resolves to certify to the county assessor a request for the Florence Urban Renewal Agency Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Other Plans (alternate)

BE IT RESOLVED that the Board of Directors of the _____ hereby resolves to certify to the county assessor a request for the _____ Plan Area that \$ _____ in increment value be used for the purpose of dividing the taxes under Section 1c, Article IX, or the Oregon Constitution.

The above resolution statements were approved and declared adopted on this 26 day of June 20 13.

X Nola Fran Harris
Signature

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the Florence Urban Renewal Agency will be held on June 26, 2013 at 6:30 pm at Florence City Hall, 250 Highway 101, Florence, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the Florence Urban Renewal Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Florence City Hall, between the hours of 8:00 a. m. and 5:00 p. m. or online at www.ci.florence.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Nola Xavier

Telephone: (541) 997-3437

Email: nola.xavier@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2011-12	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
Beginning Fund Balance/Net Working Capital	383,951	2,620,800	536,000
Federal, State and All Other Grants	0	0	0
Revenue from Bonds and Other Debt	2,500,000	0	0
Interfund Transfers	2,654,613	311,000	314,500
All Other Resources Except Division of Tax & Special Levy	17,327	10,100	5,200
Revenue from Division of Tax	279,128	288,000	240,000
Revenue from Special Levy	0	0	0
Total Resources	5,835,019	3,229,900	1,095,700

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	0	0	0
Materials and Services	55,510	64,500	44,690
Capital Outlay	640,626	1,800,000	0
Debt Service	429,553	311,800	315,300
Interfund Transfers	2,654,613	311,000	314,500
Contingencies	0	338,000	500
All Other Expenditures and Requirements		0	0
Unappropriated Ending Fund Balance	2,054,717	404,600	420,710
Total Requirements	5,835,019	3,229,900	1,095,700

FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Non-Departmental / Non-Program	5,835,019	3,229,900	1,095,700
FTE	0	0	0
Total Requirements	5,835,019	3,229,900	1,095,700
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING
 The Florence Urban Renewal Agency's (FURA) 2013-14 Budget reflects the completion of the Old Town Infrastructure Project. No new projects are included in the 2013-14 budget.

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$2,050,395	
Total	\$2,050,395	

NOTICE OF BUDGET HEARING

A public meeting of the Florence Urban Renewal Agency will be held on June 26, 2013, at 6:30 P.M. at Florence City Hall, 250 Highway 101, Florence, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the Florence Urban Renewal Agency Budget Committee. A summary of the budget is below. A copy of the budget may be inspected or obtained at Florence City Hall, between the hours of 8:00 A.M. and 5:00 P.M. or online at www.ci.florence.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Nola Xavier

541-997-3437

Email: nola.zavier@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES

	Actual Amount Last Year 2011/2012	Adopted Budget This Year 2012/2013	Approved Budget Next Year 2013/2014
TOTAL OF ALL FUNDS			
Beg. Fund Bal./Net Working Cap.	383,951	2,630,800	536,000
Federal, State and All Other Grants	0	0	0
Revenue from Bonds and Other Debt	2,500,000	0	0
Interfund Transfers	2,654,613	311,000	314,500
All Other Resources Except Division of Tax & Special Levy	17,327	10,100	5,200
Revenue from Division of Tax	279,128	288,000	240,000
Revenue from Special Levy	0	0	0
Total Resources	5,835,019	3,229,900	1,095,700
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASS.			
Personnel Services	0	0	0
Materials and Services	55,510	64,500	44,690
Capital Outlay	640,626	1,800,000	0
Debt Service	429,553	311,800	315,300
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Contingencies	0	338,000	500
Unappropriated Ending Balance	2,054,717	404,600	420,710
Total Requirements	5,835,019	3,229,900	1,095,700

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM*

Name of Organizational Unit or Program	FTE for that unit or program	Non-Departmental / Non-Program	Total Requirements
		5,835,019	3,229,900
		0	0
		0	0
		5,835,019	3,229,900
		0	0
		0	0
		5,835,019	1,095,700

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING*

The Florence Urban Renewal Agency's (FURA) 2013-14 Budget reflects the completion of the Old Town Infrastructure Project. No new projects are included in the 2013-14 budget.

STATEMENT OF INDEBTEDNESS		Estimated Debt Authorized, But Not Incurred on July 1.
Long Term Debt	Outstanding on July 1.	
Other Borrowings	2,050,395	0
Total	2,050,395	0

Publication date: June 19, 2013

Affidavit of Publication

STATE OF OREGON
COUNTY OF LANE, } ss.

I, **THERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the Stuslaw News, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state: that I know from my personal knowledge that the

NOTICE, NOTICE OF BUDGET HEARING OF FLORENCE URBAN RENEWAL AGENCY.

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for **(1) ONE** times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): JUNE 19 2013

Theresa Baer

Subscribed and sworn to before me this **20th** day of **JUNE** **2013**

Cathy L Dietz
Notary Public of Oregon
(My commission expires 5-30-2013)



Affidavit of Publication

STATE OF OREGON
COUNTY OF LANE, } ss.

I, **THERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the *Siuslaw News*, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state; that I know from my personal knowledge that the

NOTICE, NOTICE OF BUDGET COMMITTEE MEETING OF FLORENCE
URBAN RENEWAL AGENCY.

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for **(2) TWO** times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): **MAY 4 & 8, 2013**

Theresa Baer
.....

Subscribed and sworn to before me this **8th** day
of **MAY** **2013**

Cathy L Dietz
.....
Notary Public of Oregon
(My commission expires 5-30-2013)



NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Florence Urban Renewal Agency, Lane County, State of Oregon, to discuss the budget for the fiscal year July 1, 2013 to June 30, 2014, will be held at Florence City Hall 250 Hwy 101, Florence, OR 97439. The meeting will take place on the 13th of May 2013 at 5:00 p.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after Monday May 6th at Florence City Hall, 250 Hwy 101, Florence, OR 97439 between the hours of 8:00 am and 5:00 pm. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.
Publication Date: May 4 & 8, 2013



FURA Budget Detail Section

Fiscal Year 2013-2014

Florence Urban Renewal Agency (FURA)
and FURA Debt Service Funds

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

FLORENCE URBAN RENEWAL AGENCY

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
424,175	383,951	2,370,000	980-000-401000	CARRYOVER	285,000	285,000	285,000
5,685	4,100	3,000	980-000-402000	PROPERTY TAXES - PRIO	3,700	3,700	3,700
1,444	11,912	6,000	980-000-403000	INTEREST INCOME	400	400	400
258	290	300	980-000-431000	IN LIEU OF TAXES	300	300	300
0	2,237,530	0	980-000-490501	TRANSFER IN	0	0	0
256,721	279,128	288,000	980-000-499997	PROPERTY TAX - CURREI	240,000	240,000	240,000
688,283	2,916,911	2,667,300		TOTAL REVENUES	529,400	529,400	529,400

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14**

FLORENCE URBAN RENEWAL AGENCY

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
DEPARTMENT 010 EXPEN							
MATERIALS AND SERVICE							
178	533	500	980-010-200100	OFFICE SUPPLIES	200	200	200
220	140	1,000	980-010-200102	MISCELLANEOUS SUPPLI	0	0	0
250	250	250	980-010-200300	MEMBERSHIP AND DUES	250	250	250
7,250	1,500	1,500	980-010-201550	WEBSITE DEVELOPMENT	1,500	1,500	1,500
9	0	50	980-010-202100	POSTAGE	0	0	0
28,215	27,885	32,500	980-010-202400	IGA LIBRARY LOAN EXPEI	31,840	31,840	31,840
27,862	8,968	20,000	980-010-203000	CONTRACT SERVICES	4,000	4,000	4,000
1,000	3,000	5,000	980-010-203005	AUDIT SERVICES	5,000	5,000	5,000
16	0	200	980-010-203250	INSURANCE	0	0	0
555	533	500	980-010-203600	LEGAL NOTICES	600	600	600
765	12,500	2,000	980-010-203601	LEGAL SERVICES	1,000	1,000	1,000
151,572	0	0	980-010-280000	PRESERVATION & REHAB	0	0	0
140	202	1,000	980-010-290000	OTHER	300	300	300
1,000	0	0	980-010-290050	BANK CHARGES	0	0	0
219,032	55,510	64,500	TOTAL MATERIALS AND S		44,690	44,690	44,690
CAPITAL OUTLAY:							
85,300	0	0	980-010-320100	LAND ACQUISITION - PAR	0	0	0
0	640,626	1,800,000	980-010-320105	GRANT-INFRASTRUCTUR	0	0	0
0	0	60,000	980-010-320110	GRANT - INTERPRETIVE C	0	0	0
85,300	640,626	1,860,000	TOTAL CAPITAL OUTLAY		0	0	0
TRANSFERS:							
0	417,083	311,000	980-010-500000	TRANSFER OUT - DEBT S	314,500	314,500	314,500
0	417,083	311,000	TOTAL TRANSFERS		314,500	314,500	314,500
CONTINGENCY:							
0	0	278,000	980-010-600000	CONTINGENCY	500	500	500
0	0	278,000	TOTAL CONTINGENCY		500	500	500
DEBT SERVICE:							
0	0	0	980-010-888887	RESERVED FOR FUTURE	60,000	60,000	60,000
0	0	153,800	980-010-888888	UNAPPROPRIATED ENDIN	109,710	109,710	109,710
0	0	153,800	TOTAL DEBT SERVICE		169,710	169,710	169,710
304,332	1,113,219	2,667,300	TOTAL DEPARTMENT 010		529,400	529,400	529,400
304,332	1,113,219	2,667,300	TOTAL FUND EXPENDITU		529,400	529,400	529,400
383,951	1,803,691	0	NET REVENUE OVER EXP		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

URBAN RENEWAL DEBT SERVICE

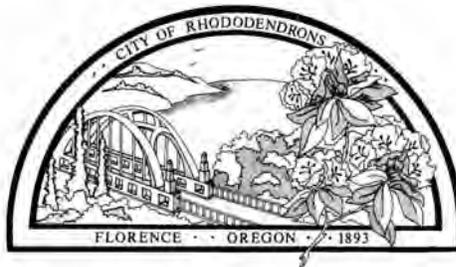
2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
REVENUES							
0	0	250,800	981-000-401000	CARRYOVER	251,000	251,000	251,000
0	1,025	800	981-000-403000	INTEREST INCOME	800	800	800
0	2,500,000	0	981-000-432010	LOAN PROCEEDS	0	0	0
0	417,083	311,000	981-000-490000	TRANSFER IN - URBAN RE	314,500	314,500	314,500
0	2,918,108	562,600		TOTAL REVENUES	566,300	566,300	566,300

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2013-14

URBAN RENEWAL DEBT SERVICE

2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 BUDGET	ACCOUNT	DESCRIPTION	2013-2014 PROPOSED	2013-2014 APPROVED	2013-2014 ADOPTED
				DEPARTMENT 020 EXPEN			
				TRANSFERS:			
0	2,237,530	0	981-020-500501	TRANSFER OUT	0	0	0
0	2,237,530	0		TOTAL TRANSFERS	0	0	0
				DEBT SERVICE:			
0	280,000	175,000	981-020-800515	DEBT PAYMENT - PRINCIP	190,000	190,000	190,000
0	137,083	136,000	981-020-800516	DEBT PAYMENT - INTERE	124,500	124,500	124,500
0	12,470	800	981-020-800517	DEBT SERVICE FEES	800	800	800
0	0	250,800	981-020-888888	ENDING FUND BALANCE	251,000	251,000	251,000
0	429,553	562,600		TOTAL DEBT SERVICE	566,300	566,300	566,300
0	2,667,083	562,600		TOTAL DEPARTMENT 020	566,300	566,300	566,300
0	2,667,083	562,600		TOTAL FUND EXPENDITU	566,300	566,300	566,300
0	251,025	0		NET REVENUE OVER EXP	0	0	0

**City of Florence
Florence Urban Renewal Agency**



**ADOPTED BUDGET
FISCAL YEAR
2013 – 2014**