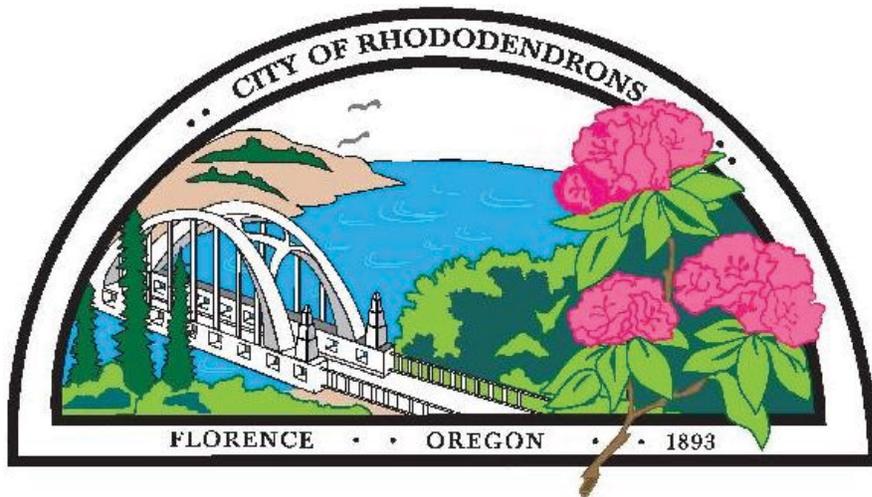


City of Florence

and

Florence Urban Renewal Agency



ADOPTED BUDGET

**FISCAL YEAR
2012 - 2013**



Budget Introductory Section

Fiscal Year 2012/2013

CITY COUNCIL MEMBERS

Mayor Phil Brubaker
Council President Nola Xavier
Suzanne Roberts
Paul Holman
Brian Jagoe

CITIZEN BUDGET COMMITTEE MEMBERS

Chair John Murphey
Vice-Chair Pat Zeh
Robert Forsythe
Joseph Wise
Dave Braley

CITY STAFF

Jacque Betz, City Manager
Erin Reynolds, Finance Director/Budget Officer
Mike Miller, Public Works Director
Kelli Weese, City Recorder
Kevin Rhodes, Events Center Director
Sandra Belson, Community Development Director
Ray Gutierrez, Police Chief

CITY OF FLORENCE & URBAN RENEWAL AGENCY
FISCAL YEAR ENDING JUNE 30, 2013
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City of Florence

City Manager's Office

250 HWY 101
FLORENCE, OR 97439

PH: (541) 997-3437
FAX: (541) 997-4109

Fiscal Year 2012 – 2013 Budget Message
City of Florence, Oregon
April 9, 2012

To the Honorable Mayor
Members of the Florence City Council
Citizen members of the Budget Committee
Citizens of the City of Florence

*“Hoping for the best, prepared for the worst,
and unsurprised by anything in between.”*
Maya Angelou

It is my pleasure to present for your consideration, a balanced budget for fiscal year 2012-13. While the City may face an uncertain economic future, the Budget Committee and City Council are to be commended for fiscal prudence in the years leading up to the economic downturn. As you are aware, the City is under new management, which includes a City Manager, Finance Director, and Police Chief. This balanced budget could not have been presented to you however, without the collaborative effort of the City's other competent supervisory staff that includes the Public Works Director, Community Development Director, Florence Event Center Manager and City Recorder. We have spent many hours in preparing this document and have utilized the best information available to predict revenues and expenditures for the upcoming year.

The annual budget is the single most important financial document of the City. It sets standards and establishes an action, operational and financial plan for the delivery of City services. The budget document is organized and prepared by fund type. It has been prepared in accordance with Local Budget Law and Government Accounting Standards. This message highlights key issues and directs you to further discussions contained throughout the budget document pertaining to each specific fund, program or department.

The City of Florence relies on property taxes, franchise fees, hotel-motel room taxes, state shared revenues and charges/fees for services as revenue sources to provide funding for the public services offered. It is important for us to continuously remind our citizens that our revenue sources are tied to specific expenditures and can only be used for their prescribed purpose. Improving transparency in our budget document is a priority. Last year the City hired a consultant to prepare a long-term financial plan to

assist us with maintaining the current level of municipal services in an economy with shrinking revenue sources. It is prudent that the City preserves its assets and operates in reality. The long-range financial plan was adopted by Council in 2011 and the revenue projections and projects for this proposed budget come directly from that document.

Some major issues were identified in the long-range planning process that will require the budget committee to take action and make decisions based on our proposed solutions. In addition, changes arose throughout the year as our Finance Director meticulously flushed through our current financial statements. Anything that deviates from what is in our long range financial plan is reflected in this proposed budget and is justified. The major issues identified and changes include:

- Adequate funding for our street maintenance budget is non-existent. The General Fund is primarily funded by property tax revenues and comparatively speaking, has the fewest restrictions. However, unlike the General Fund, the City's Street Fund has a dedicated source of funding from the State gas tax revenues and Street Light Fees. These revenue sources are no longer sufficient enough to maintain our current roads or to expand our road system to meet the ever growing demands of our local transportation system.

There is a substantial gap between what we receive in State Gas Tax revenues and the cost incurred by our Street Fund. The State Gas Tax revenues dedicated to the Street Fund will leave roughly \$250,000 deficit in our budget just for maintenance. In response to this deficit, this budget includes a proposal to increase the amount collected each month from our existing street light fee and renaming it to "street fee."

- Transient room tax revenues were inadvertently inflated by \$50,000 in the long range financial plan and they have been reduced in the proposed budget to reflect more realistic trends.
- The debt service monies that the City receives from Lane County for the Florence Event Center (FEC) will expire in 2014, not in 2016 as the City presumed. To assist in budgeting for two future debt payments, the City will hold \$26,000 that the Florence Event Center has used for operating purposes in reserve. Further details of this issue are discussed in the FEC Operating Fund and FEC Debt Service Fund specific narratives.
- The Wastewater Fund's estimated beginning fund balance in the current FY12 budget was \$1.3 million when in actuality it was only \$684 thousand. We were aware of this discrepancy and adjusted accordingly during the long range financial planning process. However with close monitoring of our projects costs, we are comfortable with estimating the FY13 beginning fund balance and/or carryover to be \$400,000.

The total proposed budget for all funds for FY13 is \$25.4 million. This is a 17% or \$5.1 million decrease from the prior fiscal year budget. The primary reason for this decrease is the reduction in the capital projects budget which has been drastically scaled back in FY13 compared to FY12. Capital projects as well as grants proposed in this budget are aligned with the current adopted City Council goals. Further discussion and analysis of our Capital Projects and their funding sources is included in the Introductory Section of the budget document.

The General Fund is our only unrestricted fund. Although the City's permanent property tax rate is \$2.86 per each \$1,000 of assessed value, the proposed budget reflects only assessing \$2.471/\$1,000 in response to the City annexing into the Siuslaw Valley Fire & Rescue's service district in 2011. Furthermore, in response to the current market conditions, we have estimated property tax revenues to remain flat with no projected increases.

The General Fund budget for FY13 is \$6,364,935. This is an 8% or \$525,000 decrease from the prior fiscal year budget. The reason for this decrease is two-fold. The budget proposed includes a reduction in personnel costs as we have realigned our Administrative Program staffing. Secondly, the General Fund contained substantial capital projects in FY12 (information technology (I.T.) project and Justice Center roof/HVAC replacement) that inflated our capital projects expenditures in FY12 in comparison to FY13 budget. Most importantly, this year's contingency for the General Fund is \$450,000, as well as an unappropriated ending fund balance of \$1.3 million. The City strives to maintain a healthy General Fund ending fund balance of \$1.2 million at a minimum, in order to be financial stable through December for the following fiscal year before property tax revenues are received. I encourage you to review the fund balance analysis and fund balance targets contained in the Introductory Section to familiarize yourself with the City's fund balance targets for all funds.

Our employees are our most valuable asset. There are no new positions proposed in this budget and as employees retire or leave the organization, an assessment of each position is done before it is replaced. Health insurance costs continue to rise (10%) and we have absorbed these increases by forgoing cost of living adjustments for the seventh year and reductions in the merit increases for the fifth year for the non-represented employees. The police collective bargaining agreement is in its third and final year of its current contract and the City will begin negotiations for the July 2014 contract this fall.

In conclusion, the fiscal policies that have been adopted up to this point in time have allowed the City to weather the current economic storm better than most local governments in Oregon. We are blessed by an abundance of volunteers and partnerships that allow the City to provide excellent programs at significantly reduced costs. The recommended budget as presented represents an effective use of the City's resources, maintains financial stability and provides for a foundation to build a bright future for the City of Florence.

On behalf of the entire management, thank you for your thoughtful consideration of this proposed budget and for your volunteer service to the community.

Respectfully submitted,


Jacquie M. Betz
City Manager



Budget Overview Section

Fiscal Year 2012/2013

Brief Description:

The Introductory Section contains various reports that summarize the adopted budget for the fiscal year ending June 30, 2013. We commonly refer to this as the FY13 Budget. The Introductory Section is organized as follows:

Budget Overview Summary:

The final result of the budgetary process is for the Budget Committee to review and approve a budget that is then taken to City Council for adoption. Resolution No. 17, Series 2012 adopting the budget is the end result of the budgetary process. On June 4, 2012, the Florence City Council adopted a budget of \$26.2 million with a total appropriations of \$22.9 million, imposed a tax of \$2.471 per \$1,000 of assessed value and categorized the tax for both our permanent tax rate and General Obligation Bond Debt Service.

The page following the Resolution is a Fund Summary report separated into revenues and expenditures. In this report the beginning fund balance/carryover is included as a resource. Likewise, contingency and unappropriated ending fund balance (UEFB) is considered a part of each fund's requirements.

RESOLUTION No. 17, SERIES 2012

**A RESOLUTION ADOPTING 2012-2013 BUDGET, MAKING APPROPRIATIONS,
IMPOSING AND CATEGORIZING AD VALOREM TAXES**

BE IT RESOLVED that the City Council of the City of Florence hereby adopts the budget for fiscal year 2012-2013 in the total amount of \$26,241,052.* This budget is now on file at the City of Florence City Hall in Florence, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2012, for the following purposes:

General Fund

Community Development Program	575,092
Municipal Court Program	257,201
Police Program	2,373,394
Administrative Program	1,210,512
Parks Program	166,214
Non-Departmental Program	232,400
Contingency	450,000
Total General Fund	\$ 5,264,813

911 Emergency Fund

Capital Outlay	250,000
Transfers	216,500
Total 911 Emergency Fund	\$ 466,500

Room Tax Fund

Transfers	250,000
Total Room Tax Fund	\$ 250,000

Florence Events Center Fund

Events Center Program	673,372
Total Events Center Fund	\$ 673,372

Street Fund

Street Program	3,827,797
Total Streets Fund	\$ 3,827,797

Public Works Enterprise Fund

Water Program	4,202,137
Wastewater Program	5,330,488
Stormwater Program	632,668
Public Works Admin Program	526,990
Total Public Works Ent. Fund	\$ 10,692,283

Airport Enterprise Fund

Airport Program	142,067
Total Airport Ent. Fund	\$ 142,067

General Obligation (G.O.) Bond Fund

Debt Service	308,763
Total G.O. Bond Fund	\$ 308,763

General Debt Service Fund

Debt Service	1,245,370
Total G.O. Bond Fund	\$ 1,245,370

Senior Center Trust & Agency Fund

Materials & Services	8,550
Total Senior Center T&A Fund	\$ 8,550

Events Center Endowment Trust & Agency Fund

Materials & Services	1,200
Transfers	3,500
Total Events Center T&A Fund	\$ 4,700

Total APPROPRIATIONS, All Funds 22,884,215

Total Unappropriated (UEFB) and Reserve Amounts, All Funds 3,356,837

TOTAL ADOPTED BUDGET \$ 26,241,052 *

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2012 - 2013:

- (1) In the at the rate of \$ 2.471 per \$1000 of assessed value for permanent rate tax; (estimated to be \$1,963,800)
- (2) N/A In the amount of \$ _____ Or at the rate of \$ _____ per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$325,479 for debt service on general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

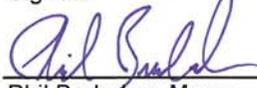
Subject to the General Government Limitation

Excluded from Limitation

Permanent Rate Tax.....	\$ 2.471 /\$1000	
Local Option Tax.....	\$ N/A /\$1000	
General Obligation Bond Debt Service.....		\$ 325,479

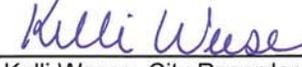
PASSED BY THE COUNCIL, APPROVED BY THE MAYOR AND DECLARED ADOPTED THIS 4TH DAY OF JUNE, 2012.

Signed:



Phil Brubaker, Mayor

Attest:



Kelli Weese, City Recorder

CITY OF FLORENCE
FUND SUMMARY
ADOPTED BUDGET FOR THE FISCAL YEAR 2012 - 2013

	09-10 ACTUAL	10-11 ACTUAL	11-12 BUDGET	ADOPTED 12-13 BUDGET
<u>REVENUE</u>				
1 GENERAL FUND	5,511,093	6,112,953	6,699,088	6,460,935
2 STREET FUND	667,272	2,862,002	1,772,556	3,515,992
8 911 EMERGENCY FUND	205,766	221,927	216,550	471,500
15 ROOM TAX FUND	288,957	267,622	533,063	250,000
16 EVENTS CENTER FUND	681,578	702,401	1,052,407	798,405
18 EVENTS CENTER DEBT SERVICE FND	159,724	155,194	150,948	182,171
100 WATER FUND	1,772,161	1,591,630	4,348,651	4,301,340
101 WASTEWATER FUND	3,396,129	13,601,346	7,198,829	5,264,954
102 STORMWATER FUND	550,998	784,366	787,052	802,000
103 PUBLIC WORKS ADMINISTRATION			553,527	526,990
110 WASTEWATER SYSTEM DEVEL FUND	613,162	254,076	282,884	315,430
111 STREET SYSTEM DEVEL FUND	793,440	746,472	462,912	582,972
112 WATER SYSTEM DEVEL FUND	575,296	306,692	111,509	268,595
113 STORMWATER SDC FUND	495,005	230,866	198,716	99,475
130 AIRPORT OPERATIONS FUND	514,940	300,386	199,284	164,188
131 AIRPORT - CAPITAL PROJECT FUND	25,887	118,126	1,366,769	
145 GENERAL OBLIGATION BOND FUND	660,263	684,950	732,534	715,623
151 SPRUCE ST LID BOND FUND		1,535,242	503,503	424,283
152 FFC 2010B BOND FUND		9,636,753	1,213,375	911,392
153 DEBT SERVICE FUND			1,340,774	91,757
160 BANCROFT BOND FUND	763,759	706,481	542,298	
170 SENIOR CENTER TRUST & AGENCY	13,907	14,001	14,000	8,550
180 EVENTS CENTER ENDOWMENT T&A			83,947	84,500
TOTAL REVENUE	17,689,335	40,833,486	30,365,176	26,241,052
<u>EXPENDITURES</u>				
1 GENERAL FUND	4,553,040	4,350,127	6,699,088	6,460,935
2 STREET FUND	553,326	2,635,702	1,772,556	3,515,992
8 911 EMERGENCY FUND	182,523	196,000	216,550	471,500
15 ROOM TAX FUND	265,000	199,800	533,063	250,000
16 EVENTS CENTER FUND	528,505	531,224	1,052,407	798,405
18 EVENTS CENTER DEBT SERVICE FND	159,654	155,123	150,948	182,171
100 WATER FUND	1,738,687	1,612,771	4,348,651	4,301,340
101 WASTEWATER FUND	3,175,835	12,917,794	7,198,829	5,264,954
102 STORMWATER FUND	547,162	467,278	787,052	802,000
103 PUBLIC WORKS ADMINISTRATION			553,527	526,990
110 WASTEWATER SYSTEM DEVEL FUND	415,411	547	282,884	315,430
111 STREET SYSTEM DEVEL FUND	101,756	400,000	462,912	582,972
112 WATER SYSTEM DEVEL FUND	349,567	211,316	111,509	268,595
113 STORMWATER SDC FUND	298,571	125,640	198,716	99,475
130 AIRPORT OPERATIONS FUND	292,746	192,440	199,284	164,188
131 AIRPORT - CAPITAL PROJECT FUND	23,729	113,840	1,366,769	
145 GENERAL OBLIGATION BOND FUND	317,263	278,688	732,534	715,623
151 SPRUCE ST LID BOND FUND		1,534,918	503,503	424,283
152 FFC 2010B BOND FUND		9,633,937	1,213,375	911,392
153 DEBT SERVICE FUND			1,340,774	91,757
160 BANCROFT BOND FUND	67,335	226,268	542,298	
170 SENIOR CENTER TRUST & AGENCY			14,000	8,550
180 EVENTS CENTER ENDOWMENT T&A			83,947	84,500
TOTAL EXPENDITURES	13,570,111	35,783,414	30,365,176	26,241,052
NET REVENUE OVER EXPENDITURES	4,119,225	5,050,072		



Property Tax Revenue Section

Fiscal Year 2012/2013

The City of Florence has a permanent property tax rate and a general obligation property tax rate. The following reports demonstrate how the City derived the budgeted amount of property tax revenue for each tax levied. The City estimated that there would be no growth (0%) in the assessed value and levied a reduced permanent levy rate of \$2.47 per \$1,000 of assessed value or \$1.8 million. In addition the City budgeted to bill \$325,479 to support debt service for the voter approved general obligation bond for the Justice Center Building.

**CITY OF FLORENCE
PROPERTY TAX WORKSHEET
FOR BUDGET YEAR 2012 - 2013**

1. Proposed Tax Rate		\$2.4700 / \$1000
*Permanent rate is \$2.86/\$1,000		
2. Est. Assessed Value (Same as 11-12, excludes FURA)		795,060,537
3. Tax rate (per dollar) (converts rate to a decimal)	X	0.0024700
4. Amount the Rate would raise To be entered on LB-1 & LB-3 line 15		1,963,800
5. Estimate Measure 5 loss (compression) Assessor sends report in Oct each year - shows current year information referred to as the Table 4a - Summary of Assessment & Levies (SAL) - This information is entered on LB-1 & 3 form, line 14a	-	-
<hr style="border-top: 3px double black;"/>		
6. Tax to be billed	=	1,963,800
7. Average Collection Factor See your forms & instructions booklet - Page 17 for a 5 year report - by county	X	0.94
<hr style="border-top: 1px solid black;"/>		
8. Taxes Estimated to be Received Gets entered on LB- 1 & 3 form, line 11	=	1,845,972
<hr style="border-top: 1px solid black;"/>		
9. Loss due to discount & uncollectables (line 6 minus line 8) To be entered on LB- 1 & 3 form, line 14b	=	117,828

CITY OF FLORENCE
G.O. BOND PROPERTY TAX WORKSHEET
FOR BUDGET YEAR 2012 - 2013

JUSTICE CENTER BUILDING Gen. Oblig. **Bond Levy**

<p>1. Taxes necessary to be received Amount needed to make principal & interest payments for fiscal year.</p>	<p>\$305,950</p>			
<p>2. Estimate Measure 5 loss (compression) General Obligation Bonds are <u>not</u> subject to Measure 5 compression = \$0.00</p>	<p>-</p>	<p>-</p>		
<p>3. Amount to be raised (<i>received - LB-1 & 3, line 11</i>)</p>	<p>=</p>	<p>305,950</p>		
<p>4. Add Back Average Collection Factor See your forms & instructions booklet - Page 17 for a 5 year report - by county</p>	<p>÷</p>	<p>0.94</p>		
<p>5. Taxes to be Billed To be entered on LB- 1 & 3 form, line 15</p>	<p>=</p>	<p>325,479</p>		
<p>6. <i>Increase due to discount & uncollectables</i> (<i>line 6 minus line 8</i>) To be entered on LB- 1 & 3 form, line 14b</p>	<p>=</p>	<p><i>19,529</i></p>		

City of Florence Property Tax Values
Lane County

Data obtained from Lane County's website. The reports are titled XXXX-XX Value Comparison
<http://www.lanecounty.org/Departments/AssessmentandTaxation/Pages/TaxReportsA.aspx>

	Current Year		2010-2011		2009-2010		2008-2009		2007-2008		2006-2007	
	2011-2012	2010-2011	2010-2011	2009-2010	2009-2010	2008-2009	2008-2009	2007-2008	2007-2008	2006-2007	2006-2007	
Real Market	1,267,111,148	1,316,896,507	-3.78%	-12.61%	1,506,864,026	1,578,906,242	3.65%	1,523,235,216	1,523,235,216	1,357,368,526	1,357,368,526	
Assessed value	820,313,411	807,533,480	1.58%	3.21%	782,402,136	734,370,387	6.54%	683,239,311	683,239,311	642,845,169	642,845,169	
Assessed value after FURA	795,060,537	783,690,973	1.45%	3.12%	759,979,676	718,622,584	5.76%	682,468,838	682,468,838	642,845,169	642,845,169	

Percent is increase or decrease over previous year.

	2010-2011		2009-2010		2008-2009		2007-2008		2006-2007	
	2010-2011	2009-2010	2009-2010	2008-2009	2008-2009	2007-2008	2007-2008	2006-2007	2006-2007	
General Fund	2,110,626	2,052,056	2.85%	5.27%	1,949,236	1,837,840	6.06%	1,779,707	1,779,707	
G.O. Debt Service Fund	340,281	342,833	-0.74%	2.14%	335,651	316,692	5.99%	318,983	318,983	
Total Property Tax Collected	2,450,907	2,394,889	2.34%	4.81%	2,284,887	2,154,532	6.05%	2,098,690	2,098,690	
as of 5/15/12 and % of total budget	96%									

Actual current year property tax revenues collected vs. levy

5.

92%

92%

94%

94%

95%

DATA used for the fiscal year ending 2012 budget:

Perm levy reduction for fire district	2.8610
Temporary Levy rate for 2011-12	(0.3900)
	2.4710
Perm levy BUDGET amount FY12	\$ 1,888,473
Bond levy BUDGET amount FY12	314,452
Total property tax amount BUDGET FY12	\$ 2,202,925

1. NOTE: Adopted FY12 budget assumed no increase in assessed value after FURA, in actuality there was a modest increase of 1.45%.
2. NOTE: Adopted FY12 budget projected 2.5% increase in revenue over the prior fiscal year's property tax collections.
3. Urban Renewal Agency was created in 07-08. Not applicable for the 06-07 analysis.
4. As of 3/15/12 the City had collected 95% of budgeted revenues
5. For budgeting purposes the City assumes that 5.7% will be uncollected in the current levy year or that the City will collect 94.3%.



Fund Balance Section

Fiscal Year 2012/2013

TABLE 1 - As mentioned in the Budget Message, the City Council adopted a long-range financial plan in the Fall 2011. Management prepared the proposed budget within the parameters set within the long-range plan (LRP). This report offers a comparison by fund of the proposed budget to the Forecasted ending fund balances contained in the LRP. With careful planning and conservative spending, each fund/program projected June 30, 2013 ending fund balance is right in line with what was planned for.

TABLE 2 - During the long-range financial plan process the Council followed the recommended targets for ending fund balance for unexpected situations and to manage cash flow needs. This report compares the ending fund balance at June 30, 2013 as budgeted to the following fund balance targets that the Long-Range Plan (LRP) attains.

It is important to note the LRP document spans five years and in most cases, it takes five years to attain the target. This report provides a context with which one can evaluate the City's most vital fund's ending fund balances.

TABLE 1 - FUND BALANCE

CITY OF FLORENCE
 FUND BALANCE SUMMARY WITH COMPARISON TO LONG-RANGE PLAN
 ADOPTED BUDGET DOCUMENT 2012 - 2013

Fund / Program	July 1, 2012 Budgeted Beginning	2012 - 2013 Net Change	June 30, 2013 Projected Ending	June 30, 2013 Long-Range Plan EST. END	Variance Projected Budget to LRP
GENERAL FUND	\$ 1,650,000	\$ (3,878)	\$ 1,646,122	\$ 1,668,274	\$ (22,152)
911 EMERGENCY FUND	5,000	-	5,000	-	5,000
ROOM TAX FUND	-	-	-	-	-
EVENTS CENTER FUND	200,000	(74,967)	125,033	84,786	40,247
STREET FUND					
STREET OPERATIONS	390,000	(191,805)	198,195	247,500	(49,305)
STREET SDC	<u>468,172</u>	<u>(285,200)</u>	<u>182,972</u>	<u>188,572</u>	<u>(5,600)</u>
TOTAL STREET PROGRAM	858,172	(477,005)	381,167	436,072	(54,905)
PUBLIC WORKS ENTERPRISE FUND					
WATER OPERATIONS	620,000	(335,547)	284,453	210,039	74,414
WATER SDC	<u>194,800</u>	<u>(1,455)</u>	<u>193,345</u>	<u>219,715</u>	<u>(26,370)</u>
TOTAL WATER PROGRAM	814,800	(337,002)	477,798	429,754	48,044
WASTEWATER OPERATIONS	720,000	(485,134)	234,866	55,520	179,346
WASTEWATER SDC	<u>295,430</u>	<u>19,600</u>	<u>315,030</u>	<u>338,269</u>	<u>(23,239)</u>
TOTAL WASTEWATER PROGRAM	1,015,430	(465,534)	549,896	393,789	156,107
STORMWATER OPERATIONS	290,000	88,632	378,632	329,861	48,771
STORMWATER SDC	<u>79,475</u>	<u>(34,300)</u>	<u>45,175</u>	<u>54,035</u>	<u>(8,860)</u>
TOTAL STORMWATER PROGRAM	369,475	54,332	423,807	383,896	39,911
PUBLIC WORKS ADMIN PROGRAM	-	-	-	-	-
TOTAL PUBLIC WORKS ENTERPRISE FUND	2,199,705	(748,204)	1,451,501	1,207,439	244,062
AIRPORT OPERATIONS FUND	40,570	(18,449)	22,121	1,897	20,224
GENERAL OBLIGATION (G.O.) BOND FUND	406,760	100	406,860	407,270	(410)
GENERAL DEBT SERVICE FUND					
EVENTS CENTER DEBT SERVICE	-	26,416	26,416	-	26,416
SPRUCE STREET LID BOND	335,000	-	335,000	442,778	(107,778)
FFC 2010B BOND	2,817	-	2,817	2,817	-
DEBT SERVICE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL GENERAL DEBT SERVICE FUND	337,817	26,416	364,233	445,595	(81,362)
SENIOR CENTER TRUST & AGENCY FUND	8,500	(8,500)	-	-	-
EVENTS CENTER ENDOWMENT TRUST & AGENCY FUND	<u>81,000</u>	<u>(1,200)</u>	<u>79,800</u>	<u>80,447</u>	<u>(647)</u>
TOTAL FUND BALANCES	<u>\$ 5,787,524</u>	<u>\$ (1,305,687)</u>	<u>\$ 4,481,837</u>	<u>\$ 4,331,780</u>	<u>\$ 150,057</u>

TABLE 2 - FUND BALANCE
CITY OF FLORENCE
FUND BALANCE SUMMARY COMPARED TO TARGET
ADOPTED BUDGET DOCUMENT 2012 - 2013

<u>Fund / Program</u>	<u>June 30, 2013 Projected Ending</u>	<u>June 30, 2016 Long-Range Plan TARGET</u>	<u>VARIANCE Projected to Plan TARGET</u>
GENERAL FUND	\$ 1,646,122	\$ 1,500,000	\$ 146,122
EVENTS CENTER FUND	125,033	200,000	(74,967)
STREET OPERATIONS	198,195	250,000	(51,805)
PUBLIC WORKS ENTERPRISE FUND			
WATER OPERATIONS	284,453	1,000,000	(715,547)
WASTEWATER OPERATIONS	234,866	1,000,000	(765,134)
STORMWATER OPERATIONS	<u>378,632</u>	<u>250,000</u>	<u>128,632</u>
TOTAL PUBLIC WORKS ENTERPRISE FUND	<u>897,951</u>	<u>2,250,000</u>	<u>(1,352,049)</u>



Capital Outlay Section

Fiscal Year 2012/2013

The Capital Outlay Section begins with a schedule of budgeted Capital Projects and how each project will be funded. Following that report is a schedule of the capital outlay expenditures by line item that have been incorporated into the adopted budget document. Total capital outlay expenditures for the FY13 budget year is \$8.2 million.

City of Florence
Capital Outlay by Funding Source
For the Budget Year 2012-13

Project Description	11-12 Budget	TOTAL	Capital Outlay Breakdown by Funding Source				
		2012-13 Budget ADOPTED	Carryover Rolled FY12	Fund Balance	Grants	Debt	SDC
EQUIPMENT	-	-	-	-	-	-	-
CAPITAL: MILLER ROOF	25,000	20,000	20,000	-	-	-	-
CAPITAL: POCKET PARK 18TH ST	10,000	8,000	8,000	-	-	-	-
CAPITAL: TENNIS COURT	15,000	15,000	15,000	-	-	-	-
CAPITAL: PARK PROJECT SDC	20,000	-	-	-	-	-	-
CAPITAL: DOG PARK	-	10,000	10,000	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-
PARKS VEHICLE	-	-	-	-	-	-	-
EQUIPMENT	7,800	-	-	-	-	-	-
CAD SOFTWARE	-	-	-	-	-	-	-
CAPITAL: VEHICLES	-	90,000	-	-	-	90,000	-
CAPITAL: FIBER/VOIP	100,000	-	-	-	-	-	-
MS OFFICE UPGRADES	21,000	8,000	-	-	-	8,000	-
WORKSTATION UPGRADE	30,000	36,000	-	36,000	-	-	-
ACCOUNTING SYSTEM & SERVER	100,000	89,000	67,000	-	-	22,000	-
CAPITAL: FACILITY IMPROVEMENTS	-	90,000	-	90,000	-	-	-
CAPITAL: CONDITION SURVEY	10,000	-	-	-	-	-	-
CAPITAL BLDG IMPROVE - JUSTICE	580,000	80,000	80,000	-	-	-	-
General Fund	918,800	446,000	200,000	126,000	-	120,000	-
OVERLAY AND SEALCOAT	250,000	250,000	250,000	-	-	-	-
SIDEWALKS	50,000	-	-	-	-	-	-
HWY 101/RHODY/6TH ST PROJECT	30,000	-	-	-	-	-	-
SCENIC BYWAYS GRANT MATCH	-	600,000	-	-	600,000	-	-
CAPITAL: SCENIC BYWAYS GRANT	520,250	-	-	-	-	-	-
CAPITAL: RHODY MULTIUSE PATH	-	1,000,000	-	-	800,000	200,000	-
CAPITAL: FURA PAVE 2ND HARBOR	190,400	190,400	-	-	190,400	-	-
CAPITAL: NEW DEVELOPMENT	-	400,000	-	-	-	-	400,000
CAPITAL: MUNSEL LK RD 101 EXT.	-	-	-	-	-	-	-
CAPITAL: PRESERVATION & IMPROV	-	250,000	-	-	-	250,000	-
Street Fund	1,040,650	2,690,400	250,000	-	1,590,400	450,000	400,000
CAPITAL: DISPATCH CONSOLES	-	250,000	-	-	250,000	-	-
9-1-1 Emergency Fund	-	250,000	-	-	250,000	-	-
CAPITAL: CHAIR REPLACEMENT	25,000	50,000	-	25,000	25,000	-	-
CAPITAL: HVAC	50,000	25,000	-	-	25,000	-	-
CAPITAL: FEC GENERATOR	110,000	-	-	-	-	-	-
CAPITAL: FRIENDS DONATION	7,500	-	-	-	-	-	-
Events Center Fund	192,500	75,000	-	25,000	50,000	-	-
FEC CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-
Events Center Reserve Capital Outlay Fund	-	-	-	-	-	-	-
FURA CAPITAL: BAY STREET LOOP	1,250,000	1,000,000	-	-	1,000,000	-	-
FURA CAPITAL: OLD TOWN TO KING	435,000	435,000	-	-	435,000	-	-
WATER PROJECT WELL #13	75,000	87,000	75,000	12,000	-	-	-
EQUIPMENT: ATV	15,000	-	-	-	-	-	-
EQUIPMENT: SCADA	15,000	60,000	-	-	-	60,000	-
VEHICLE - FORD ESCAPE	-	-	-	-	-	-	-
EQUIPMENT: PICKUP	28,500	-	-	-	-	-	-
EQUIPMENT: METER READING VEH	21,500	-	-	-	-	-	-
WELLHEAD PROTECTION	-	-	-	-	-	-	-
WELL REHAB	45,000	95,000	45,000	50,000	-	-	-
WATER QUALITY STUDY #2	-	-	-	-	-	-	-
CAPITAL: E RESERVOIR ROOF	250,000	250,000	250,000	-	-	-	-
CAPITAL: MAIN EXTENSION	240,000	-	-	-	-	-	-
CAPITAL: EMERGENCY GENERATOR	120,000	120,000	120,000	-	-	-	-
CAPITAL: E RESERV PUMP STATION	-	155,000	-	-	-	155,000	-
CAPITAL: FACILITY & EQUIPMENT	-	-	-	-	-	-	-
CAPITAL: WATERLINE REPLACEMENT	-	50,000	-	-	-	50,000	-
CAPITAL: INTERTIE W/HWD	-	-	-	-	-	-	-
EPA GRANT EXPENSE	50,000	50,000	-	20,000	30,000	-	-
Water Operations Fund	2,545,000	2,302,000	490,000	82,000	1,465,000	265,000	-

City of Florence
Capital Outlay by Funding Source
For the Budget Year 2012-13

Project Description	11-12 Budget	TOTAL	Capital Outlay Breakdown by Funding Source				
		2012-13 Budget ADOPTED	Carryover Rolled FY12	Fund Balance	Grants	Debt	SDC
FURA CAPITAL: MIDDLE SCHOOL	350,000	250,000			250,000		
CAPITAL BIOSOLID CRBSIDE YRD D EQUIPMENT	100,000 -	100,000 -			100,000		
CAPITAL: VEHICLE PICKUP	35,000	-					
STORAGE BUILDING - WWTP	-	-					
CAPITAL: PUMP STATIONS	65,000	-					
PUMP STATION REHAB & UPGRADE	-	20,000				20,000	
DRIFTWOOD SHORES SEWER EXPENSE	-	-					
SEBASTIAN ST SEWER PROJECT	90,000	-					
CAPITAL: FACILITY & EQUIPMENT	-	30,000					30,000
HWY 101 CAPACITY IMPROVEMENTS	2,727,061	1,237,000					1,237,000
CAPITAL: SCADA PROJECT - 2010B	450,000	450,000	450,000				
CAPITAL: MASTER PLAN	75,000	75,000	75,000				
WasteWater Operations Fund	3,892,061	2,162,000	525,000	-	350,000	1,287,000	-
EMERG EROSION STABILIZATION	5,000	5,000		5,000			
EQUIPMENT	20,000	-					
CAPITAL: FACILITY & EQUIPMENT	-	20,000		20,000			
STORMWATER PROJECT	-	50,000	50,000				
SPRUCE ST RELIEF PROJECT 2010B	354,000	-					
CAPITAL: COAST VILLAGE PROJECT	-	92,000	80,000	12,000			
StormWater Operations Fund	379,000	167,000	130,000	37,000	-	-	-
CAPITAL OUTLAY - POSTAGE	8,000	-					
CAPITAL: RADIO EQUIPMENT	-	15,000		15,000			
CAPITAL: FACILITY UPGRADE	-	50,000		50,000			
PW Admin Fund	8,000	65,000	-	65,000	-	-	-
WASTEWATER PROJECT	-	-					
WasteWater SDC Fund	-	-	-	-	-	-	-
STREET PROJECTS	-	-					
Street SDC Fund	-	-	-	-	-	-	-
WATER PROJECTS	-	-					
WATER PROJECTS: NEW PROJECT	75,000	75,000					75,000
Water SDC Fund	75,000	75,000	-	-	-	-	75,000
STORMWATER PROJECTS	-	-					
StormWater SDC Fund	-	-	-	-	-	-	-
EQUIPMENT	-	-					
FAA GRANT PROJ. EXPENDITURES	-	-					
AIRPORT IMPROVEMENTS	-	-					
Airport Operations Fund	-	-	-	-	-	-	-
FAA APRON EXPANSION PROJECT	1,364,346	-					
Airport Capital Outlay Fund	1,364,346	-	-	-	-	-	-
Totals	12,375,420	8,232,400	1,595,000	335,000	3,705,400	2,122,000	475,000

Report Criteria:

Account.Acct No = All

Budget Amounts

Account No	Title	Debit	Credit
<u>GENERAL FUND</u>			
001-010-300106	CAPITAL: MILLER ROOF	20,000.00	
001-010-300107	CAPITAL: POCKET PARK 18TH ST	8,000.00	
001-010-300108	CAPITAL: TENNIS COURT	15,000.00	
001-010-300111	CAPITAL: DOG PARK	10,000.00	
001-021-320506	CAPITAL: VEHICLES	90,000.00	
001-028-300504	MS OFFICE UPGRADES	8,000.00	
001-028-300505	WORKSTATION UPGRADE	36,000.00	
001-028-300506	ACCOUNTING SYSTEM & SERVER	89,000.00	
001-029-320654	CAPITAL: FACILITY IMPROVEMENTS	90,000.00	
001-030-320502	CAPITAL BLDG IMPROVE - JUSTICE	80,000.00	
	GENERAL FUND Sub-Totals:	446,000.00	.00
	Net Loss:	446,000.00	
<u>STREET FUND</u>			
002-431-300210	OVERLAY AND SEALCOAT	250,000.00	
002-431-380311	SCENIC BYWAYS GRANT MATCH	600,000.00	
002-431-380490	CAPITAL: RHODY MULTIUSE PATH	1,000,000.00	
002-431-380504	CAPITAL: FURA PAVE 2ND HARBOR	190,400.00	
002-431-380510	CAPITAL: NEW DEVELOPMENT	400,000.00	
002-431-380520	CAPITAL: PRESERVATION & IMPROV	250,000.00	
	STREET FUND Sub-Totals:	2,690,400.00	.00
	Net Loss:	2,690,400.00	
<u>911 EMERGENCY FUND</u>			
008-445-320300	CAPITAL: DISPATCH CONSOLES	250,000.00	
	911 EMERGENCY FUND Sub-Totals:	250,000.00	.00
	Net Loss:	250,000.00	
<u>EVENTS CENTER FUND</u>			
016-016-320501	CAPITAL: CHAIR REPLACEMENT	50,000.00	
016-016-320502	CAPITAL: HVAC	25,000.00	
	EVENTS CENTER FUND Sub-Totals:	75,000.00	.00
	Net Loss:	75,000.00	

Account No	Title	Debit	Credit
<u>WATER FUND</u>			
100-461-300500	FURA CAPITAL: BAY STREET LOOP	1,000,000.00	
100-461-300502	FURA CAPITAL: OLD TOWN TO KING	435,000.00	
100-461-300601	WATER PROJECT WELL #13	87,000.00	
100-461-320502	EQUIPMENT: SCADA	60,000.00	
100-461-320645	WELL REHAB	95,000.00	
100-461-320649	CAPITAL: E RESERVOIR ROOF	250,000.00	
100-461-320651	CAPITAL: EMERGENCY GENERATOR	120,000.00	
100-461-320653	CAPITAL: E RESERV PUMP STATION	155,000.00	
100-461-320655	CAPITAL: WATERLINE REPLACEMENT	50,000.00	
100-461-360321	EPA GRANT EXPENSE	50,000.00	
	WATER FUND Sub-Totals:	2,302,000.00	.00
	Net Loss:	2,302,000.00	
<u>WASTEWATER FUND</u>			
<u>GENERAL FUND</u>			
101-432-300503	FURA CAPITAL: MIDDLE SCHOOL	250,000.00	
101-432-300601	CAPITAL BIOSOLID CRBSIDE YRD D	100,000.00	
101-432-320630	PUMP STATION REHAB & UPGRADE	20,000.00	
101-432-320654	CAPITAL: FACILITY & EQUIPMENT	30,000.00	
101-432-330105	HWY 101 CAPACITY IMPROVEMENTS	1,237,000.00	
101-432-340155	CAPITAL: SCADA PROJECT - 2010B	450,000.00	
101-432-340157	CAPITAL: MASTER PLAN	75,000.00	
	WASTEWATER FUND GENERAL FUND Sub-Totals:	2,162,000.00	.00
	Net Loss:	2,162,000.00	
<u>STORMWATER FUND</u>			
102-102-310105	EMERG EROSION STABILIZATION	5,000.00	
102-102-320500	STORMWATER PROJECT	50,000.00	
102-102-320654	CAPITAL: FACILITY & EQUIPMENT	20,000.00	
102-102-340156	CAPITAL: COAST VILLAGE PROJECT	92,000.00	
	STORMWATER FUND Sub-Totals:	167,000.00	.00
	Net Loss:	167,000.00	
<u>PUBLIC WORKS ADMINISTRATION</u>			
103-103-320654	CAPITAL: RADIO EQUIPMENT	15,000.00	
103-103-320655	CAPITAL: FACILITY UPGRADE	50,000.00	

<u>Account No</u>	<u>Title</u>	<u>Debit</u>	<u>Credit</u>
	PUBLIC WORKS ADMINISTRATION Sub-Totals:	65,000.00	.00
	Net Loss:	65,000.00	
<u>WATER SYSTEM DEVEL FUND</u>			
112-433-300601	WATER PROJECTS: NEW PROJECT	75,000.00	
	WATER SYSTEM DEVEL FUND Sub-Totals:	75,000.00	.00
	Net Loss:	75,000.00	
	Grand Totals:	8,232,400.00	.00
	Net Loss:	8,232,400.00	

Report Criteria:
Account.Acct No = All
Budget Amounts



Debt Service Section

Fiscal Year 2012/2013

The Debt Service Section begins with a summary of debt service requirements (principal, interest and fees) for the FY13 budget by issuance. Following that report is a schedule of the debt service expenditures that have been incorporated into the adopted budget document. Total debt service requirements for the FY13 budget year is \$2.4 million.

CITY OF FLORENCE - DEBT SERVICE SCHEDULE - FY13 BUDGET

Fund #	Original Amount 6/30/11	Outstanding Amount 6/30/12	Proceeds (Retire)	Principal	Interest	Fees	Outstanding Amount 6/30/13	Outstanding Amount 6/30/14	Outstanding Amount 6/30/15	Outstanding Amount 6/30/16
Limited Tax Improvement Bonds										
1.51	1,455,000	1,420,000	-	40,000	49,283	-	1,380,000	1,340,000	1,295,000	1,295,000
Subtotal	1,478,000	1,420,000	-	40,000	49,283	-	1,380,000	1,340,000	1,295,000	1,295,000
Full Faith and Credit Obligations										
018	685,000	560,000	-	135,000	20,100	655	425,000	290,000	150,000	150,000
130	254,650	218,167	-	36,839	11,998	-	181,328	139,113	96,502	96,502
145	6,717	2,731	-	2,731	82	-	(0)	(0)	(0)	(0)
101	7,800,000	6,718,383	-	659,407	202,637	-	6,038,976	5,385,337	4,697,466	4,000,108
001-030	600,000	563,127	-	22,480	6,908	-	540,647	494,232	470,458	470,458
102	350,000	328,491	-	13,113	4,030	-	315,377	301,981	288,302	274,434
all	280,978	280,978	-	695,000	213,575	-	6,915,000	6,205,000	5,480,000	4,745,000
1.52	8,730,000	7,890,978	-	45,000	46,756	-	1,155,000	1,110,000	1,060,000	1,010,000
Total Issue Subtotal	8,730,000	7,890,978	-	45,000	46,756	-	1,155,000	1,110,000	1,060,000	1,010,000
LOCAP Series 2011 C										
101	65,000	63,674	-	2,388	2,481	-	61,286	58,899	56,246	53,593
100	610,000	597,551	-	22,408	23,283	-	575,143	552,735	527,837	502,939
002	300,000	293,878	-	11,020	11,451	-	282,857	271,837	259,592	247,347
001-028	200,000	195,918	-	7,347	7,634	-	188,571	181,224	173,061	164,898
001-010	50,000	48,979	-	1,837	1,908	-	47,143	45,306	43,265	41,224
1.52	1,225,000	1,200,000	-	45,000	46,756	-	1,155,000	1,110,000	1,060,000	1,010,000
Total Issue Subtotal	1,225,000	1,200,000	-	45,000	46,756	-	1,155,000	1,110,000	1,060,000	1,010,000
Water Improvement, Series 2003 Wells Fargo - FLORI03GOWI										
100	2,670,000	1,590,000	-	130,000	69,350	400	1,460,000	1,325,000	1,185,000	1,185,000
101	657,057	638,233	-	18,390	21,918	-	620,843	601,885	583,358	583,358
all	9,600	9,200	-	-	-	-	8,800	-	-	-
Subtotal IFC Bonds	11,904,002	12,109,809	-	1,062,960	383,779	1,055	10,765,471	8,360,998	7,494,860	6,759,860
General Obligation										
145	1,145,000	870,000	-	280,000	25,950	-	590,000	300,000	-	(47,63)
GO Refunding Series 2008 (Justice Center) Wells Fargo - 3478 100	19,045	14,284	-	-	-	-	9,522	9,522	9,522	9,522
Premium/Discount	1,164,045	884,284	-	280,000	25,950	-	599,522	309,522	9,522	4,759
Subtotal G.O. Bond	1,635,000	870,000	-	280,000	25,950	-	590,000	300,000	-	(47,63)
Revenue Bonds										
100	1,147,000	263,956	-	83,074	15,309	-	180,882	92,990	(0)	(0)
100	120,000	27,213	-	8,642	1,651	-	18,871	9,710	(0)	(0)
101	4,923,260	4,923,260	-	245,164	-	24,001	4,677,096	4,430,932	4,184,768	4,184,768
Subtotal Revenue Bonds	2,840,857	5,214,729	-	337,880	16,960	24,001	4,876,849	4,533,632	4,184,768	4,184,768
BOND TOTALS	17,493,904	19,628,821	-	1,720,840	475,973	25,056	17,621,842	14,744,152	12,984,150	12,244,387
Short-Term Obligations										
002	89,950	44,975	-	22,016	1,921	x	22,959	-	-	-
001-028	56,500	49,258	-	13,608	1,772	x	36,349	22,219	7,546	(0)
100	145,822	128,937	-	35,122	4,573	x	93,815	57,346	19,476	-
101	80,000	30,947	-	8,430	1,088	-	22,517	13,764	4,575	-
Subtotal OPB Loan	317,322	280,578	-	76,428	9,950	-	204,150	124,789	42,382	0
001-021	66,097	325,553	-	98,444	11,871	-	227,109	124,789	42,382	0
102	84,558	64,979	-	20,585	3,037	-	44,394	22,752	22,752	-
130	12,633	6,472	-	6,472	328	-	-	-	-	-
Subtotal Short-Term Loans	157,978	71,451	-	27,057	3,665	-	44,394	22,752	22,752	-
Capital Leases - PD										
001-010	17,647,579	20,095,825	-	1,846,341	491,209	25,056	17,893,345	14,891,693	13,049,284	12,244,387
130	157,978	71,451	-	27,057	3,665	-	44,394	22,752	22,752	-
Subtotal Capital Leases	17,647,579	20,095,825	-	1,846,341	491,209	25,056	17,893,345	14,891,693	13,049,284	12,244,387
Grand Total Debt	17,647,579	20,095,825	-	1,839,869	490,881	25,056	18,339,869	14,891,693	13,049,284	12,244,387

Report Criteria:

Account.Acct No = All

Budget Amounts

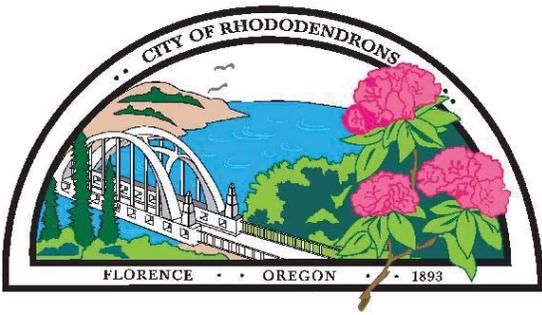
Account No	Title	Debit	Credit
<u>GENERAL FUND</u>			
001-028-800001	DEBT SERVICE:PRINCIPAL PAYMENT	13,608.00	
001-028-800002	DEBT SERVICE: INTEREST PYMT	1,772.00	
	GENERAL FUND Sub-Totals:	<u>15,380.00</u>	<u>.00</u>
	Net Loss:	<u>15,380.00</u>	
<u>STREET FUND</u>			
002-431-800001	DEBT SERVICE PRIN 10/11 LOAN	57,138.00	
002-431-800002	DEBT SERVICE INT. 10/11 LOAN	6,494.00	
	STREET FUND Sub-Totals:	<u>63,632.00</u>	<u>.00</u>
	Net Loss:	<u>63,632.00</u>	
<u>EVENTS CENTER DEBT SERVICE FND</u>			
018-018-800515	DEBT PRINCIPAL PAYMENT	135,000.00	
018-018-800516	DEBT INTEREST PAYMENT	20,100.00	
018-018-800517	DEBT SERVICE FEES	655.00	
	EVENTS CENTER DEBT SERVICE FND Sub-Totals:	<u>155,755.00</u>	<u>.00</u>
	Net Loss:	<u>155,755.00</u>	
<u>WATER FUND</u>			
100-461-800500	DEBT SERVICE - P&I - OPB LOAN	9,527.00	
100-461-800501	SPECIAL PUB.WKS.FD. PRINCIPAL	91,716.00	
100-461-800502	SPECIAL PUB.WKS.FD. INTEREST	16,960.00	
100-461-800515	2003 WTR IMPV BOND PRINCIPAL	130,000.00	
100-461-800516	2003 WTR IMPV BOND INTEREST	69,350.00	
100-461-800517	DEBT SERVICE FEES	400.00	
	WATER FUND Sub-Totals:	<u>317,953.00</u>	<u>.00</u>
	Net Loss:	<u>317,953.00</u>	

Account No	Title	Debit	Credit
<u>WASTEWATER FUND</u>			
<u>GENERAL FUND</u>			
101-432-800001	OPB ST LOAN PRINCIPAL PAYMENT	19,268.00	
101-432-800002	OPB ST LOAN INTEREST PAYMENT	2,509.00	
101-432-800340	SPW #R33422 DEBT PRINCIPAL	246,164.00	
101-432-800341	SPW #R33422 DEBT FEE	24,001.00	
101-432-800515	OBDD SPW BOND PRINCIPAL PYMNT	18,390.00	
101-432-800516	OBDD SPW BOND INTEREST PYMNT	21,918.00	
	WASTEWATER FUND		
	GENERAL FUND Sub-Totals:	332,250.00	.00
	Net Loss:	332,250.00	
<u>STORMWATER FUND</u>			
102-102-800001	SWEEPER LEASE PRINCIPAL PYMNT	20,585.00	
102-102-800002	SWEEPER LEASE INTEREST PYMNT	3,037.00	
	STORMWATER FUND Sub-Totals:	23,622.00	.00
	Net Loss:	23,622.00	
<u>AIRPORT OPERATIONS FUND</u>			
130-451-810003	PRINCIPAL- KINGWOOD	36,839.00	
130-451-850003	INTEREST - KINGWOOD	11,998.00	
	AIRPORT OPERATIONS FUND Sub-Totals:	48,837.00	.00
	Net Loss:	48,837.00	
<u>GENERAL OBLIGATION BOND FUND</u>			
145-450-800515	LOAN PRINCIPAL PAYMENT	2,731.00	
145-450-800516	LOAN INTEREST PAYMENT	82.00	
145-450-810002	PRIN POLICE GO BOND REFI 2008	280,000.00	
145-450-850002	INT POLICE GO BOND REFI 2008	25,550.00	
145-450-850003	DEBT SERV FEES-POLICE GO BOND	400.00	
	GENERAL OBLIGATION BOND FUND Sub-Totals:	308,763.00	.00
	Net Loss:	308,763.00	

Account No	Title	Debit	Credit
<u>SPRUCE ST LID BOND FUND</u>			
<u>SPRUCE STREET DEBT SERVICE</u>			
151-050-801050	SPRUCE ST LID - PRINCIPAL PYMT	40,000.00	
151-050-801055	SPRUCE ST LID - INTEREST PYMT	48,883.00	
151-050-850000	DEBT SERVICE FEES	400.00	
		<hr/>	<hr/>
SPRUCE ST LID BOND FUND			
SPRUCE STREET DEBT SERVICE Sub-Totals:		89,283.00	.00
		<hr/>	<hr/>
Net Loss:		89,283.00	
		<hr/>	<hr/>
 <u>FFC 2010B BOND FUND</u>			
152-050-801050	FFC 2010B - PRINCIPAL PYMT	695,000.00	
152-050-801055	FFC 2010B - INTEREST PYMT	213,575.00	
		<hr/>	<hr/>
FFC 2010B BOND FUND Sub-Totals:		908,575.00	.00
		<hr/>	<hr/>
Net Loss:		908,575.00	
		<hr/>	<hr/>
 <u>DEBT SERVICE FUND</u>			
153-153-801050	LOCAP 2011C - PRINCIPAL PYMT	45,000.00	
153-153-801055	LOCAP 2011C - INTEREST PYMT	46,307.00	
153-153-850000	DEBT SERVICE FEES	450.00	
		<hr/>	<hr/>
DEBT SERVICE FUND Sub-Totals:		91,757.00	.00
		<hr/>	<hr/>
Net Loss:		91,757.00	
		<hr/>	<hr/>
Grand Totals:		2,355,807.00	.00
		<hr/>	<hr/>
Net Loss:		2,355,807.00	
		<hr/>	<hr/>

Report Criteria:

Account.Acct No = All
Budget Amounts



Transfers & Interfund Loans Section

Fiscal Year 2012/2013

The City uses transfers for various reasons. **Table 1** - provides a summary of all transfers as budgeted in the proposed document.

Table 2 - is an interfund Loan schedule summarizing the repayment of various outstanding interfund loans as included in this budget. The City does not intend to nor have we included any new interfund loans.

Table 3 - provides a closer look at the City's two significant expense allocations for the Administrative Function and the Public Works Administrative Function allocations.

City of Florence

Trial Balance - Transfers

GL Period: 00/12

Report Criteria:

Account.Acct No = All

Budget Amounts

Account No	Title	Debit	Credit
<u>GENERAL FUND</u>			
001-000-490002	TRANS FROM 9-1-1		216,500.00 -
001-000-490017	IN LIEU OF FRANCHISE - WATER		95,000.00 -
001-000-490019	IN LIEU OF FRAN - WASTEWATER		141,500.00 -
001-000-490049	TRANSFER IN: ADMIN SERVICES		819,836.00 -
001-000-490050	TRANSFER FROM TRT FUND		50,000.00 -
001-010-500156	TRANSFER TO 2011 DEBT SERVICE	3,745.00	
001-028-500156	TRANSFER TO 2011 LOCAP DEBT	14,981.00	
001-030-500055	TRANSFER TO AIRPORT FUND	28,012.00	
001-030-500155	TRANSFER TO 2010B BOND FUND	29,388.00	
	GENERAL FUND Sub-Totals:	76,126.00	1,322,836.00 -
	Net Income:		1,246,710.00 -
<u>STREET FUND</u>			
002-000-490507	TRANSFER IN - FROM STREET SDC		400,000.00 -
002-431-500099	TRANS OUT: PW ADMIN	52,699.10	
002-431-500100	TRANS OUT: ADMIN SERVICES	76,936.00	
002-431-500101	INTERFUND REPAY ST SDC 111	80,000.00	
002-431-500102	INTERFUND REPAY WTR SDC 112	24,000.00	
002-431-500156	TRANSFER TO 2011 BOND FUND	22,471.00	
	STREET FUND Sub-Totals:	256,106.10	400,000.00 -
	Net Income:		143,893.90 -
<u>911 EMERGENCY FUND</u>			
008-445-500050	TO GENERAL FUND	216,500.00	
	911 EMERGENCY FUND Sub-Totals:	216,500.00	.00
	Net Loss:	216,500.00	
<u>ROOM TAX FUND</u>			
015-015-500012	TRANSFER OUT - TO G.F. CHAMBER	50,000.00	
015-015-500054	TRANSFER TO: EVENTS CENTER	200,000.00	
	ROOM TAX FUND Sub-Totals:	250,000.00	.00
	Net Loss:	250,000.00	

Account No	Title	Debit	Credit
<u>EVENTS CENTER FUND</u>			
016-000-444410	TRANSFER FROM ROOM TAX FUND		200,000.00 -
016-000-490513	TRANSFER IN - WLCF ENDOW. FUND		3,500.00 -
016-016-500100	TRANSFER OUT: ADMIN SERVICES	65,297.00	
	EVENTS CENTER FUND Sub-Totals:	<u>65,297.00</u>	<u>203,500.00 -</u>
	Net Income:		<u>138,203.00 -</u>
<u>WATER FUND</u>			
100-461-500050	IN LIEU OF FRANCHISE FEES	95,000.00	
100-461-500099	TRANSFER OUT: PW ADMIN	179,176.74	
100-461-500100	TRANSFER OUT: ADMIN SERVICES	252,052.00	
100-461-500101	INTERFUND LOAN - REPAY WWTR	99,000.00	
100-461-500156	TRANSFER OUT TO 2011 BOND FUND	45,691.00	
	WATER FUND Sub-Totals:	<u>670,919.74</u>	<u>.00</u>
	Net Loss:	<u>670,919.74</u>	
<u>WASTEWATER FUND</u>			
<u>GENERAL FUND</u>			
101-000-490101	INTERFUND LOAN - WTR REPYMT		99,000.00 -
101-432-500050	IN LIEU OF FRANCHISE FEES	141,500.00	
101-432-500099	TRANSFER OUT: PW ADMIN	252,955.28	
101-432-500100	TRANSFER OUT: ADMIN SERVICES	367,828.00	
101-432-500156	TRANSFER OUT - TO 2011 BOND FU	4,869.00	
101-432-500501	TRANSFER OUT - 2010B BOND FUND	862,044.00	
	WASTEWATER FUND GENERAL FUND Sub-Totals:	<u>1,629,196.28</u>	<u>99,000.00 -</u>
	Net Loss:	<u>1,530,196.28</u>	
<u>STORMWATER FUND</u>			
102-102-500099	TRANSFER OUT: PW ADMIN	42,158.78	
102-102-500100	TRANSFER OUT: ADMIN SERVICES	57,723.00	
102-102-500501	TRANSFER OUT - 2010B BOND FUND	17,143.00	
	STORMWATER FUND Sub-Totals:	<u>117,024.78</u>	<u>.00</u>
	Net Loss:	<u>117,024.78</u>	

Account No	Title	Debit	Credit
<u>PUBLIC WORKS ADMINISTRATION</u>			
103-000-490049	TRANSFER IN: PW ADMIN REIMB.		526,989.90 -
	PUBLIC WORKS ADMINISTRATION Sub-Totals:	.00	526,989.90 -
	Net Income:		526,989.90 -
<u>STREET SYSTEM DEVEL FUND</u>			
111-000-490101	INTERFUND - RPYMNT STRMSDC 113		20,000.00 -
111-000-490102	INTERFUND - RPYMNT STREET 002		80,000.00 -
111-111-500352	TRANSFER TO STREET FUND	400,000.00	
	STREET SYSTEM DEVEL FUND Sub-Totals:	400,000.00	100,000.00 -
	Net Loss:	300,000.00	
<u>WATER SYSTEM DEVEL FUND</u>			
112-000-490101	INTERFUND RPYMT STREET 002		24,000.00 -
112-000-490102	INTERFUND RPYMT STRM SDC 113		34,000.00 -
	WATER SYSTEM DEVEL FUND Sub-Totals:	.00	58,000.00 -
	Net Income:		58,000.00 -
<u>STORMWATER SDC FUND</u>			
113-113-500101	INTERFUND TO REPAY ST SDC 111	20,000.00	
113-113-500102	INTERFUND TO REPAY WTR SDC 112	34,000.00	
	STORMWATER SDC FUND Sub-Totals:	54,000.00	.00
	Net Loss:	54,000.00	
<u>AIRPORT OPERATIONS FUND</u>			
130-000-490501	TRANSFER IN - FROM GEN. FUND		28,012.00 -
	AIRPORT OPERATIONS FUND Sub-Totals:	.00	28,012.00 -
	Net Income:		28,012.00 -

Account No	Title	Debit	Credit
<u>FFC 2010B BOND FUND</u>			
152-000-490501	TRANSFER IN		908,575.00 -
	FFC 2010B BOND FUND Sub-Totals:	.00	908,575.00 -
	Net Income:		908,575.00 -
<u>DEBT SERVICE FUND</u>			
153-000-490501	TRANSFER IN		91,757.00 -
	DEBT SERVICE FUND Sub-Totals:	.00	91,757.00 -
	Net Income:		91,757.00 -
<u>EVENTS CENTER ENDOWMENT T&A</u>			
180-080-500501	TRANSFER OUT TO FEC FUND	3,500.00	
	EVENTS CENTER ENDOWMENT T&A Sub-Totals:	3,500.00	.00
	Net Loss:	3,500.00	
	Grand Totals:	3,738,669.90	3,738,669.90 -
	Net Income:		.00

Report Criteria:

Account.Acct No = All
Budget Amounts

**CITY OF FLORENCE
INTERFUND LOANS SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

<u>Interfund Loans</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>June 30, 13 Balance</u>
Loan #1 - Wastewater Fund loaned Water Fund \$198,000 in FY08.							
Wastewater	(198,000)				99,000	99,000	-
Water	198,000				(99,000)	(99,000)	-
	NOTE: Loan #1 will be repaid in full at 6/30/2013.						
Loan #2 - Stormwater SDC Fund borrowed \$270,000 from Street SDC and Water SDC Funds in FY10.							
Street SDC			(100,000)	20,000	20,000	20,000	(40,000)
Water SDC			(170,000)	34,000	34,000	34,000	(68,000)
Stormwater SDC			270,000	(54,000)	(54,000)	(54,000)	108,000
	NOTE: Loan #2 will be repaid in full at 6/30/2015.						
Loan #3 - Street Fund borrowed \$520,000 from Street SDC and Water SDC funds in FY11.							
Street SDC				(400,000)	80,000	80,000	(240,000)
Water SDC				(120,000)	24,000	24,000	(72,000)
Street Fund				520,000	(104,000)	(104,000)	312,000
	NOTE: Loan #3 will be repaid in full at 6/30/2016.						

TABLE 3 - TRANSFERS

CITY OF FLORENCE
 FOR THE FISCAL YEAR 2012-13
 ALLOCATION CALCULATIONS

ADMINISTRATIVE EXPENSE ALLOCATION

ADMINISTRATIVE PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE **\$ (1,066,352)**

PLANNING DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE \$ (323,497)
Only allocated 25% \$ (80,874.25)

TOTAL ADMIN EXPENSE TO BE ALLOCATED **\$ (1,147,226.25)**

Allocated Admin	Impact		
Streets	7%	\$	76,936.00
Water	22%	\$	252,052.00
WasteWater	32%	\$	367,828.00
StormWater	5%	\$	57,723.00
FEC	5%	\$	65,297.00
	Sub-total allocated	\$	819,836.00
Non-Allocated Admin			
Police	28%	\$	316,634.45
Airport	1%	\$	10,755.81
	Sub-total non-allocated	\$	327,390.25
		100%	1,147,226.25

PW ADMIN SHARED EXPENSE ALLOCATION

PW ADMIN PROGRAM'S TOTAL APPROPRIATIONS \$ 526,989.90

Allocated Admin	Impact		
Streets	10%	\$	(52,699.10)
Water	34%	\$	(179,176.74)
WasteWater	48%	\$	(252,955.28)
StormWater	8%	\$	(42,158.78)
		\$	-
	Sub-total allocated	\$	(526,989.90)
Non-Allocated Admin			
Airport	0%	\$	-
	Sub-total non-allocated	\$	-
		100%	(526,989.90)

City of Florence Budget Calendar 2012 - 2013

2/27/11 **Orientation Meeting** – Foundation of the Budget & Budget Process

4/09/12 **First Budget Committee Meeting** (Monday 6pm)

- ◆ Budget Message presented
- ◆ Present the Proposed Balanced Budget
 - Overview of Budget document
 - Revenue and Expenditure highlights
 - Capital Projects with Funding Source Review
 - Debt Service Requirements
 - Personnel Services and FTE information
- ◆ DEPARTMENT PRESENTATIONS
 - Streets Program
 - Public Works
 - Water Program
 - Waste Water Program
 - Storm Water Program
 - Airport Program

4/23/12 **Second Budget Committee Meeting** (Monday 6pm)

*Provide members of the public with an opportunity to ask questions about and comment on the budget document.

- ◆ DEPARTMENT PRESENTATIONS
 - General Fund
 - Justice Program
 - Administrative Services
 - Municipal Court
 - Parks
 - Community Development
 - 9-1-1 Emergency Dispatch
 - Room Tax Fund
 - Events Center
 - Debt Service Funds

5/14/12 **Third Budget Committee Meeting** (Monday 6pm)

*****FURA Budget Committee Meeting begins at 5pm*****

*Provide members of the public with an opportunity to ask questions about and comment on the budget document.

- ◆ Public Hearing on State Revenue Sharing
- ◆ Revenue and Expenditure Highlights - Summary
- ◆ Summary of 2012 - 2013 Budget Issues and Options
- ◆ Final Budget Committee Deliberations
- ◆ Budget Committee Vote to approve the Proposed Budget
- ◆ Approve the tax rate and amount of property taxes

5/15 – 5/29/12 Finance to prepare budget document summary for council approval

6/04/12 **City Council Meeting – Public Hearing** (Monday 7pm)

- ◆ Adopt the 2012 - 2013 Budget as approved by budget committee
- ◆ Appropriations made and Property Tax Levy declared by resolution
- ◆ Approve State Revenue Sharing by resolution

City of Florence Budget Calendar 2012 - 2013

March

M	Tu	W	Th	F	Sa/Su
27 Budget Orient. Mtg.	28	29	1	2	3 & 4
5 - City Coun. Mtg 7:00 pm	6	7	8	9	10 & 11
12	13 PC Mtg.	14	15 - EMAC Mtg.	16	17 & 18
19 - City Coun. Mtg 7:00 pm	20	21	22	23	24 & 25
26	27 PC Mtg.	28 - Urban Renewal	29	30	31 & Ap. 1

April

M	Tu	W	Th	F	Sa/Su
2 - City Coun. Mtg 7:00 pm	3	4	5	6	7 & 8
9 Budget Mtg. 6:00 pm	10 PC Mtg.	11	12	13	14 & 15
16 - City Coun. Mtg 7:00 pm	17	18	19 - EMAC Mtg.	20	21 & 22
23 Budget Mtg. 6:00 pm	24 PC Mtg.	25 - Urban Renewal	26	27	28 & 29
30 - Siu. Est. Part. Open House					

May

M	Tu	W	Th	F	Sa/Su
	1	2	3	4	5 & 6
7 - City Coun. Mtg 7:00 pm	8 PC Mtg.	9	10	11	12 & 13
14 FURA 5pm* Budget Mtg. 6:00 pm	15	16	17 - EMAC Mtg.	18	19 & 20
21 - City Coun. Mtg 7:00 pm	22 PC Mtg.	23 - Urban Renewal	24	25	26 & 27
28 Holiday	29	30	31		

June

M	Tu	W	Th	F	Sa/Su
				1	2 & 3
4 - City Coun. Mtg 7:00 pm Budget Hearing	5	6	7	8	9 & 10
11	12 PC Mtg.	13	14	15	16 & 17
18 - City Coun. Mtg 7:00 pm	19	20	21 - EMAC Mtg.	22	23 & 24
25	26 PC Mtg.	27 - Urban Renewal	28	29	30 & Jul 1

***FURA FURA Budget Committee will meet at 5:00 on 5/14/12 - after FURA adjourns, City Budget Committee Mtg. will begin.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the City of Florence, Lane County, State of Oregon, on the budget for the fiscal year July 1, 2012 to June 30, 2013, will be held at the City of Florence City Hall, 250 Highway 101, Florence, Oregon 97439. The meeting will take place on **April 9, 2012 at 6:00 pm**. The purpose of the meeting is to receive the budget message.

A copy of the budget document may be inspected or obtained on or after Thursday April 5, 2012 at the City of Florence City Hall, 250 Highway 101, Florence, Oregon 97439, between the hours of 8:00 am through 12:00 pm, and 1:00 pm through 5:00 pm. A copy of this notice, and the budget document, will also be published on the City of Florence website at <http://www.ci.florence.or.us/boardsandcommissions/budget-committee-meeting-0>.

This is a public meeting where deliberation of the Budget Committee will take place. Listed below is the time and place of two additional Budget Committee meetings that will be held to take public comment. Any person may appear at the meeting to discuss the proposed programs with the Budget Committee.

Date: April 23, 2012 Time: 6:00 pm at the City of Florence City Hall

Date: May 14, 2012 Time: 6:00 pm at the City of Florence City Hall

The meeting location is wheelchair accessible. Anyone requiring special accommodations please call (541) 997-8237 at least 48 hours prior to the hearing.

To be published March 28th

Affidavit of Publication

STATE OF OREGON
COUNTY OF LANE, } ss.

I, **THERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the Siuslaw News, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state: that I know from my personal knowledge that the

NOTICE, NOTICE OF BUDGET COMMITTEE MEETING OF CITY OF FLORENCE.

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for **(1) ONE** times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): MARCH 28, 2012



Subscribed and sworn to before me this **MARCH 2012** day **3rd** day of **April 2012**

Notary Public of Oregon
(My commission expires 5-30-2013)

NOTICE OF BUDGET COMMITTEE MEETING

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Publication date: March 28, 2012

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the City of Florence City Council will be held on June 4th, 2012 at 7:00 pm at City Hall, 250 HWY 101, Florence, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the City of Florence Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 250 HWY 101, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Mayor Phil Brubaker

Telephone: 541-997-3437

Email: Phil.Brubaker@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Beginning Fund Balance/Net Working Capital	4,969,352	6,216,609	5,787,524
Fees, Licenses, Permits, Fines, Assessments & Other	7,112,016	6,861,289	7,421,881
Federal, State and All Other Grants, Gifts, Allocations and	1,107,877	4,548,460	3,845,275
Revenue from Bonds and Other Debt	11,935,534	4,096,061	2,062,000
Interfund Transfers / Internal Service Reimbursements	12,113,215	5,109,274	3,719,736
All Other Resources Except Property Taxes	1,741,846	1,221,700	1,252,714
Property Taxes Estimated to be Received	2,397,999	2,205,425	2,151,922
Total Resources	41,377,839	30,258,818	26,241,052

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	4,582,122	4,832,312	4,673,842
Materials and Services	3,700,136	2,712,870	2,758,496
Capital Outlay	2,996,248	10,548,557	8,232,400
Debt Service	12,538,107	2,319,742	2,355,807
Interfund Transfers	12,113,215	5,109,274	3,738,670
Contingencies	0	1,760,000	1,125,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Exp	5,448,011	2,976,063	3,356,837
Total Requirements	41,377,839	30,258,818	26,241,052

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM

Name of Organizational Unit or Program FTE for that unit or program			
Community Development Program	452,356	684,658	575,092
FTE	5.5	5	4
Municipal Court Program	229,369	248,981	257,201
FTE	2	2	2
Police Program	2,228,403	2,273,587	2,373,394
FTE	23	22.5	22.5
Administrative Program	1,008,162	1,320,363	1,210,512
FTE	9	8	7.5
Parks Program	209,350	241,018	166,214
FTE	1	1	1
Florence Events Center Program	702,401	1,052,407	798,405
FTE	3	3	3
Street Program	3,608,474	2,155,468	4,098,964
FTE	2	1	1
Water Program	1,898,323	4,311,160	4,569,935
FTE	6.5	5	5
Wastewater Program	13,855,423	7,481,713	5,580,384
FTE	6.5	5	5
Stormwater Program	1,015,233	985,768	901,475
FTE	2	1	1
Public Works Admin Program	0	553,527	526,990
FTE	0	5	4
Airport Program	418,512	1,541,053	164,188
FTE	0	0	0
Non-Departmental / Non-Program	15,751,833	7,409,115	5,018,298
FTE	0	0	0
Total Requirements	41,377,839	30,258,818	26,241,052
Total FTE	60.5	58.5	56.0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

Although the City is not adding any new services or significantly changing activities, we did identify and address a few major issues in the FY13 budget. The first issue was how to adequately fund our street maintenance and improvement program. In light of current revenue sources no longer being sufficient to meet current needs, the FY13 budget includes a proposed increase to the Street Fee. The budget expects no increase in assessed property tax values and a 1% increase in transient room tax monies. Other significant assumptions made when preparing the budget were increases in the Water (4%) and Wastewater (15%) utility rates. Personnel expenditures accommodate a 10% increase in health insurance benefits by forgoing a cost of living increase and a 2.5 reduction in FTE.

PROPERTY TAX LEVIES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (rate limit \$2.86 per \$1,000)	2.861	2.471	2.471
Local Option Levy	n/a	n/a	n/a
Levy For General Obligation Bonds	341,145	314,452	325,479

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$870,000	\$0
Other Bonds	\$18,758,821	\$0
Other Borrowings	\$397,004	\$0
Total	\$20,025,825	\$0

NOTICE OF BUDGET HEARING

A public meeting of the City of Florence City Council will be held on June 4, 2012 at 7:00 p.m. at City Hall, 250 Hwy. 101, Florence, OR 97439. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the City of Florence Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 250 Hwy. 101, Florence, OR 97439 between the hours of 8:00 A.M. and 5:00 P.M. This Budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same basis of accounting used during the preceding year.

Contact: Mayor Phil Brubaker
Telephone (541) 997-3437
Email: Phil.Brubaker@ci.florence.or.us

FINANCIAL SUMMARY - RESOURCES

	Actual		Adopted		Approved	
	Amount Last Year 2010-11	Amount This Year 2011-12	Budget This Year 2011-12	Budget Next Year 2012-13	Budget Next Year 2012-13	Budget Next Year 2012-13
TOTAL OF ALL FUNDS						
Beginning Fund Balance/Net Working Capital	\$4,969,352	\$6,216,609			\$5,787,524	
Fees, Licenses, Permits, Fines, Assessments & Other	7,112,016	6,861,289			7,421,881	
Federal, State and All Other Grants, Gifts, Allocations and Donations	1,107,877	4,548,460			3,845,275	
Revenue from Bonds and Other Debt Interfund Transfers /	11,935,534	4,096,061			2,062,000	
Internal Service Reimbursements	12,113,215	5,109,274			3,719,736	
All Other Resources Except Property Taxes	1,741,846	1,221,700			1,252,714	
Property Taxes Estimated to be Received	2,397,999	2,205,425			2,151,922	
Total Resources	\$41,377,839	\$30,258,818			\$26,241,052	

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	Actual		Adopted		Approved	
	Amount Last Year 2010-11	Amount This Year 2011-12	Budget This Year 2011-12	Budget Next Year 2012-13	Budget Next Year 2012-13	Budget Next Year 2012-13
Personnel Services	\$4,582,122	\$4,832,312			\$4,673,842	
Materials and Services	3,700,136	2,712,870			2,758,496	
Capital Outlay	2,996,248	10,548,557			8,232,400	
Debt Service	12,538,107	2,319,742			2,355,807	
Interfund Transfers	12,113,215	5,109,274			3,738,670	
Contingencies	0	1,760,000			1,125,000	
Special Payments	0	0			0	
Unappropriated Ending						

PROPERTY TAX RATES

	Rate or Amount Approved	Rate or Amount Approved	Rate or Amount Approved
Permanent Rate Levy (Rate Limit \$2.86 per \$1,000)	2.861	2.471	2.471
Local Option Levy	N/A	N/A	N/A
Levy for General Obligation Bonds	341,145	314,452	325,479

STATEMENT OF INDEBTEDNESS

	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
LONG TERM DEBT		
General Obligation Bonds	\$870,000	\$0
Other Bonds	\$18,758,821	\$0
Other Borrowings	\$397,004	\$0
Total	\$20,025,825	\$0

Publication Date: May 26, 2012

Affidavit of Publication

STATE OF OREGON }
COUNTY OF LANE, } ss.

I, **TERESA BAER** being first duly sworn, depose and say that I am the editor, publisher, of the Siuslaw News, a newspaper of general circulation, as defined by ORS 193.010 and 193.360; published at Florence in the aforesaid county and state; that I know from my personal knowledge that the

NOTICE, NOTICE OF BUDGET HEARING OF THE CITY OF FLORENCE CITY COUNCIL.

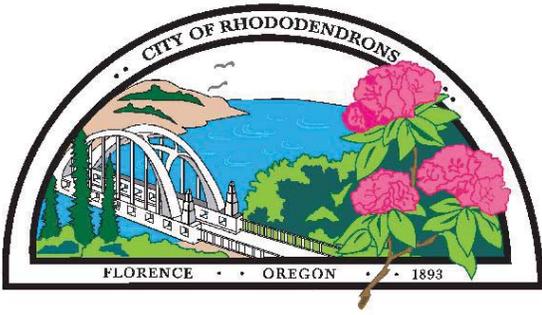
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for (1) ONE times successive and consecutive weeks in the following issues, (here set forth dates of issues in which the same was published): MAY 26, 2012

Theresa J. Baer

Subscribed and sworn to before me this 31st day of MAY 2012

Cathy L. Dietz
Notary Public of Oregon
(My commission expires 5-30-2013)





City Budget Detail Section

Fiscal Year 2012/2013

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2012-13**

GENERAL FUND - SUMMARY REPORT

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 859,540	\$ 958,052	\$ 1,484,079	\$ 1,600,000	\$ 1,650,000	\$ 1,650,000
RESOURCES						
PROPERTY TAXES	\$ 2,052,057	\$ 2,113,626	\$ 1,888,473	\$ 1,909,572	\$ 1,909,572	\$ 1,909,572
LICENSES & FEES	84,624	87,905	88,000	89,760	89,760	89,760
FINES & FORFEITURES	245,131	214,581	230,000	234,600	234,600	234,600
STATE SHARED REV & TAXES	193,526	198,048	168,000	165,300	211,300	211,300
FRANCHISE FEES	477,315	497,604	502,400	512,448	512,448	512,448
POLICE CONTRACT FEES	136,108	138,040	138,300	142,700	142,700	142,700
PLANNING DEPT FEES	15,415	18,195	22,000	18,000	18,000	18,000
BUILDING DEPT FEES	-	-	108,050	139,079	139,079	139,079
PROCEEDS FROM DEBT	185,372	-	51,000	120,000	120,000	120,000
GRANT REVENUE	-	7,528	306,100	65,875	65,875	65,875
RENTAL	16,311	16,584	17,500	17,850	17,850	17,850
INTEREST	14,262	15,391	14,000	14,433	14,433	14,433
FURA REIMB. FOR CITY STAFF TIME	16,933	25,088	40,000	20,400	20,400	20,400
OTHER	10,447	11,714	51,229	11,016	11,016	11,016
TRANSFERS IN	1,204,051	1,810,597	1,589,957	1,303,902	1,303,902	1,303,902
TOTAL RESOURCES	<u>4,651,552</u>	<u>5,154,901</u>	<u>5,215,009</u>	<u>4,764,935</u>	<u>4,810,935</u>	<u>4,810,935</u>
REQUIREMENTS						
PERSONNEL SERVICES						
COMMUNITY DEVELOPMENT	247,957	217,031	433,208	357,042	357,042	357,042
MUNICIPAL COURT	135,079	128,014	135,231	140,553	140,553	140,553
POLICE	1,863,133	1,903,906	1,937,176	1,985,034	1,985,034	1,985,034
ADMINISTRATIVE PROGRAM	742,434	561,021	652,446	602,661	602,661	602,661
PARKS	150,411	99,226	73,821	65,869	65,869	65,869
TOTAL PERSONNEL SERVICES	<u>3,139,014</u>	<u>2,909,198</u>	<u>3,231,882</u>	<u>3,151,159</u>	<u>3,151,159</u>	<u>3,151,159</u>
MATERIALS & SERVICES						
COMMUNITY DEVELOPMENT	61,126	39,842	213,600	218,050	218,050	218,050
MUNICIPAL COURT	102,507	99,886	113,750	116,648	116,648	116,648
POLICE	385,854	321,982	328,611	298,360	298,360	298,360
FIRE (discontinued FY12)	255,427	249,313	-	-	-	-
ADMINISTRATIVE PROGRAM	279,897	442,421	393,350	351,490	354,490	354,490
PARKS	56,205	88,184	93,913	43,600	43,600	43,600
NON-DEPARTMENTAL	44,037	42,592	105,000	90,740	95,000	95,000
TOTAL MATERIALS & SERVICES	<u>1,185,053</u>	<u>1,284,220</u>	<u>1,248,224</u>	<u>1,118,888</u>	<u>1,126,148</u>	<u>1,126,148</u>
CAPITAL OUTLAY						
MUNICIPAL COURT	12,000	1,469	-	-	-	-
POLICE	189,448	2,515	7,800	90,000	90,000	90,000
ADMINISTRATIVE PROGRAM	-	4,720	251,000	156,000	223,000	223,000
PARKS	27,525	21,940	70,000	27,000	53,000	53,000
NON-DEPARTMENTAL	-	68,970	590,000	-	80,000	80,000
TOTAL CAPITAL OUTLAY	<u>228,973</u>	<u>99,614</u>	<u>918,800</u>	<u>273,000</u>	<u>446,000</u>	<u>446,000</u>
DEBT SERVICE						
ADMINISTRATIVE PROGRAM	-	-	17,000	15,380	15,380	15,380
TOTAL DEBT SERVICE	<u>-</u>	<u>-</u>	<u>17,000</u>	<u>15,380</u>	<u>15,380</u>	<u>15,380</u>
TRANSFERS OUT						
COMMUNITY DEVELOPMENT	-	-	37,850	-	-	-
ADMINISTRATIVE PROGRAM	-	-	13,406	14,981	14,981	14,981
PARKS	-	-	3,352	3,745	3,745	3,745
NON-DEPARTMENTAL	-	57,095	136,078	57,400	57,400	57,400
TOTAL TRANSFERS OUT	<u>-</u>	<u>57,095</u>	<u>190,686</u>	<u>76,126</u>	<u>76,126</u>	<u>76,126</u>
REQUIREMENTS BEFORE CONTINGENCY	<u>4,553,040</u>	<u>4,350,127</u>	<u>5,606,592</u>	<u>4,634,553</u>	<u>4,814,813</u>	<u>4,814,813</u>
NET CHANGE IN GEN FUND BAL BEFORE CONTINGENCY/UEFB	<u>\$ 98,512</u>	<u>\$ 804,774</u>	<u>\$ (391,583)</u>	<u>\$ 130,382</u>	<u>\$ (3,878)</u>	<u>\$ (3,878)</u>
CONTINGENCY	-	-	793,093	450,000	450,000	450,000
REQUIREMENTS BEFORE UEFB	<u>4,553,040</u>	<u>4,350,127</u>	<u>6,399,685</u>	<u>5,084,553</u>	<u>5,264,813</u>	<u>5,264,813</u>
UNAPPROPRIATED END FUND BAL (UEFB)	-	-	299,403	1,280,382	\$ 1,196,122	\$ 1,196,122
TOTAL REQUIREMENTS	<u>4,553,040</u>	<u>4,350,127</u>	<u>6,699,088</u>	<u>6,364,935</u>	<u>6,460,935</u>	<u>6,460,935</u>
TOTAL NET CHANGE IN GEN FUND BAL	<u>\$ 98,512</u>	<u>\$ 804,774</u>	<u>\$ (1,484,079)</u>	<u>\$ (1,600,000)</u>	<u>\$ (1,650,000)</u>	<u>\$ (1,650,000)</u>
ENDING FUND BALANCE	<u>\$ 958,052</u>	<u>\$ 1,762,826</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13**

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
859,540	958,052	1,484,079	001-000-401000	CARRYOVER	1,600,000	1,650,000	1,650,000
57,970	50,804	62,353	001-000-402000	PRIOR YEAR TAXES	63,600	44,666	44,666
14,262	15,391	14,000	001-000-403000	INTEREST INCOME	14,433	14,433	14,433
161	197	0	001-000-403005	NSF CHECK/ACH FEES	0	0	0
84,624	87,905	88,000	001-000-404000	LICENSES & FEES	89,760	89,760	89,760
0	43	0	001-000-404005	PUBLIC RECORDS REQUESTS	0	0	0
245,131	214,581	230,000	001-000-405000	FINES & FORFEITURES	234,600	234,600	234,600
16,311	16,584	17,500	001-000-406000	MISC RENTALS	17,850	17,850	17,850
107,329	110,030	100,500	001-000-407000	OLCC LIQUOR TAX	102,510	148,510	148,510
13,880	13,786	12,000	001-000-408000	STATE CIGARETTE TAX	12,240	12,240	12,240
363,805	387,975	385,000	001-000-410000	FRANCHISE FEES - ELECT	392,700	392,700	392,700
59,793	53,858	60,000	001-000-411000	FRANCHISE FEES - TELEPH.	61,200	61,200	61,200
52,682	52,840	55,000	001-000-412000	FRANCHISE FEES - CLBL TV	56,100	56,100	56,100
1,035	1,761	1,200	001-000-413000	FRANCHISE FEES - COMPUTER	1,224	1,224	1,224
0	1,170	1,200	001-000-414000	FRANCHISE FEES - WATER	1,224	1,224	1,224
2,435	2,616	2,500	001-000-431000	IN LIEU OF TAXES	2,550	2,550	2,550
125,100	129,479	132,000	001-000-431060	CONTRACT POLICE SERVICES	134,640	134,640	134,640
525	300	300	001-000-431090	ALARM REINSTATEMENT FEE	0	0	0
35	20	0	001-000-431095	STREET CLOSURE PERMIT FEE	0	0	0
3,089	2,297	2,000	001-000-431105	REPORTS,FINGERPRINTS,SUPC	2,040	2,040	2,040
5,832	4,190	3,000	001-000-431110	IMPOUND FEES/MENTAL HEALT	5,000	5,000	5,000
15,415	18,195	22,000	001-000-431117	PLANNING/ZONING FEES	18,000	18,000	18,000
36	0	0	001-000-431125	COPIES	0	0	0
0	0	108,050	001-000-431200	BUILDING DEPARTMENT FEES	0	0	0
0	0	0	001-000-431210	BUILDING PERMIT FEES	61,200	61,200	61,200
0	0	0	001-000-431215	MOBILE HOME PERMIT FEES	2,040	2,040	2,040
0	0	0	001-000-431220	ELECTRICAL PERMIT FEES	26,520	26,520	26,520
0	0	0	001-000-431225	COMMERCIAL PLUMBING FEES	5,304	5,304	5,304
0	0	0	001-000-431226	RESIDENTIAL PLUMBING FEES	5,000	5,000	5,000
0	0	0	001-000-431229	CONST. EXCISE TAX ADMIN FEE	255	255	255
0	0	0	001-000-431230	BDLG PLAN REVIEW FEES	30,600	30,600	30,600
0	0	0	001-000-431235	BDLG DEPT - OTHER FEES	8,160	8,160	8,160
27,525	0	0	001-000-432010	LOAN PROCEEDS - PARKS VEHI	0	0	0
41,797	0	0	001-000-432015	LOAN PROCEEDS - POLICE VEH	90,000	90,000	90,000
116,050	0	0	001-000-432020	LOAN PROCEEDS - CAD SOFTW	0	0	0
0	0	51,000	001-000-432022	LOAN PROCEEDS - ST LOAN PC	30,000	30,000	30,000
1,563	1,774	1,000	001-000-438500	WEAPON REIMBURSEMENT	1,020	1,020	1,020
69,882	71,616	53,000	001-000-438609	OREGON REVENUE SHARING	48,000	48,000	48,000
7,376	8,714	48,429	001-000-439000	OTHER	8,160	8,160	8,160
2,840	2,740	2,800	001-000-439500	LIEN SEARCH FEES	2,856	2,856	2,856
0	0	0	001-000-440001	MISCELLANEOUS REVENUE	0	0	0
827,967	816,611	0	001-000-450000	ADMINISTRATIVE SERVICES	0	0	0
0	0	0	001-000-460010	DONATION RESTRCTD 18TH ST	0	0	0
0	7,528	0	001-000-460104	GRANTS: POLICE DEPARTMENT	6,000	6,000	6,000
0	0	4,000	001-000-460304	FEDERAL GRANT: OACP DUII	4,000	4,000	4,000
0	0	1,500	001-000-460305	FEDERAL GRANT: SAFETY BELT	1,500	1,500	1,500
0	0	8,000	001-000-460307	FEDERAL GRANT: CZM DLCD	8,000	8,000	8,000
0	0	185,500	001-000-460321	FEDERAL GRANT - EPA	46,375	46,375	46,375
0	0	7,100	001-000-460330	FEDERAL GRANT - TRANS GRTH	0	0	0
0	0	100,000	001-000-470301	LOCAL GRANT - LCOG FIBER	0	0	0
182,523	196,000	216,550	001-000-490002	TRANS FROM 9-1-1	216,500	216,500	216,500
72,843	75,444	81,000	001-000-490017	IN LIEU OF FRANCHISE - WATER	82,620	95,000	95,000
120,718	122,542	132,300	001-000-490019	IN LIEU OF FRAN - WASTEWATE	134,946	141,500	141,500
0	0	734,257	001-000-490049	TRANSFER IN: ADMIN SERVICES	819,836	819,836	819,836
0	0	100,000	001-000-490050	TRANSFER FROM TRT FUND	50,000	50,000	50,000
0	0	50,000	001-000-490052	TRANSFER IN - TO PARKS LOCA	0	0	0
0	0	200,000	001-000-490053	TRANSFER IN - LOCAP PROCEE	0	0	0
0	0	37,850	001-000-490054	TRANSFER FROM BUILDING DEFI	0	0	0
0	0	0	001-000-490055	TRANSFER FROM GRANTS	0	0	0
0	0	0	001-000-490056	TRANSFER IN - LOAN REHAB FU	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
0	0	0	001-000-490057	TRANSFER IN - BUILDING PROG	0	0	0
0	600,000	0	001-000-490501	TRANSFER IN	0	0	0
0	0	38,000	001-000-490502	TRANSFER IN - BANCROFT CLO:	0	0	0
1,994,087	2,062,822	1,826,120	001-000-499997	CURRENT YEAR PROPERTY TAX	1,845,972	1,845,972	1,845,972
16,933	25,088	40,000	001-000-499999	FURA REIMB FOR CITY STAFF T	20,400	20,400	20,400
5,511,093	6,112,953	6,699,088	TOTAL REVENUES		6,364,935	6,460,935	6,460,935

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

COMMUNITY DEVELOPMENT PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
PLANNING						
RESOURCES						
REVENUES	\$ 154,415	\$ 18,195	\$ 222,600	\$ 72,375	\$ 72,375	\$ 72,375
TRANSFERS IN	-	-	37,850	-	-	-
TOTAL RESOURCES	<u>154,415</u>	<u>18,195</u>	<u>260,450</u>	<u>72,375</u>	<u>72,375</u>	<u>72,375</u>
REQUIREMENTS						
PERSONNEL SERVICES	247,957	217,031	344,299	225,572	225,572	225,572
MATERIALS & SERVICES	61,126	39,842	191,300	170,300	170,300	170,300
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>309,083</u>	<u>256,873</u>	<u>535,599</u>	<u>395,872</u>	<u>395,872</u>	<u>395,872</u>
PLANNING DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (154,668)</u>	<u>\$ (238,678)</u>	<u>\$ (275,149)</u>	<u>\$ (323,497)</u>	<u>\$ (323,497)</u>	<u>\$ (323,497)</u>
	<u>2009-2010</u>	<u>* 2010-2011 *</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2012-2013</u>	<u>2012-2013</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>APPROVED</u>	<u>ADOPTED</u>
				<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
BUILDING						
RESOURCES						
REVENUES	\$ 136,102	\$ 117,880	\$ 83,289	\$ 139,079	\$ 139,079	\$ 139,079
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>136,102</u>	<u>117,880</u>	<u>83,289</u>	<u>139,079</u>	<u>139,079</u>	<u>139,079</u>
REQUIREMENTS						
PERSONNEL SERVICES	189,761	167,309	88,909	131,470	131,470	131,470
MATERIALS & SERVICES	35,773	28,174	22,300	47,750	47,750	47,750
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	37,850	-	-	-
TOTAL REQUIREMENTS	<u>225,534</u>	<u>195,483</u>	<u>149,059</u>	<u>179,220</u>	<u>179,220</u>	<u>179,220</u>
BUILDING DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (89,432)</u>	<u>\$ (77,603)</u>	<u>\$ (65,770)</u>	<u>\$ (40,141)</u>	<u>\$ (40,141)</u>	<u>\$ (40,141)</u>
COMMUNITY DEVELOPMENT NET TOTALS	<u>\$ (244,100)</u>	<u>\$ (316,281)</u>	<u>\$ (340,919)</u>	<u>\$ (363,638)</u>	<u>\$ (363,638)</u>	<u>\$ (363,638)</u>
TOTAL COMMUNITY DEVELOPMENT PROGRAM REQUIREMENTS	<u>\$ 534,617</u>	<u>\$ 452,356</u>	<u>\$ 684,658</u>	<u>\$ 575,092</u>	<u>\$ 575,092</u>	<u>\$ 575,092</u>

* For comparison purposes, the Building Program Fund 007 has been pulled into this column for historical trending analysis only. Previously the Building Program was reported in a separate fund, beginning in FY12 it was folded into the Community Development Program.

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
DEPARTMENT: PLANNING	STAFF LEVEL FTE: 4.4	4.0	2.5
PROGRAM: COMMUNITY DEVELOPMENT	FUND: GENERAL FUND		

Department Description

The Planning Department is responsible for administering all planning and land-use related functions of the City. This department processes all land use applications at the staff, Planning Commission or the City Council level. Planning is also responsible for the long range planning efforts, policy implementation and development of the City. Planning is responsible for staff support of the Planning Commission, the Parks and Recreation Committee, and the Environmental Management Advisory Committee. Planning staff work with the trash haulers to determine service costs and calculating appropriate rates for Council approval. Planning staff also ensure that we meet the state's requirements in terms of advertising the yard debris collection, special recycling events, and working toward curb-side pickup.

Budget Comments

Revenues to support the department's services come from Planning/Zoning Fees and from Grants. We are projecting a status quo level of revenue from application fees for the next fiscal year.

The Transportation and Growth Management Grant for the update of the Transportation System Plan, Community Transit Plan, and Capital Improvement Plan will be finished in this fiscal year and therefore will not be reflected in next year's budget.

We anticipate again receiving the \$8,000 Federal Grant for Coastal Zone Management (CZM) administered by the Department of Land Conservation and Development (DLCD). Our Cooperative Agreement with the Environmental Protection Agency (EPA) continues into next fiscal year and is included in the budget as both revenue and expenses.

Significant Changes

The main change in the budget for next fiscal year reflects the military deployment of Senior Planner Wendy Farley. The City is obligated to reinstate her position upon her return in August 2013. In the meantime, the Personnel Costs for her position have been shifted to Contractual Services, reflecting 1 FTE reduction from FY12. With one less staff person in the office, we have reduced some line items in materials and services including: Travel and Training, Membership and Dues, and Vehicle Operation & Maintenance.

The City Manager's Executive Assistant position is no longer responsible for the minutes of the Planning Commission and the Environmental Management Advisory Committee. The proposed budget therefore includes \$4,000 in Contract Labor for a Cardinal Employee to transcribe meeting minutes.

Whereas in the current budget cycle, there is a transfer of funds from Planning to Building to cover half the personnel costs of the Building Technician, the budget for next fiscal year reflects on half of the expense (.5 FTE reduction) of the Building Technician (shown in the Planning Technician line item).

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
PLANNING & DEVELOPMENT EX							
PERSONNEL SERVICES:							
22,332	33,692	98,060	001-005-100059	COMMUNITY DEVELOPMENT DIF	99,022	99,022	99,022
39,165	31,953	49,985	001-005-100061	PLANNING TECHNICIAN	25,237	25,237	25,237
44,884	30,467	0	001-005-100062	ASSOCIATE PLANNER	0	0	0
36,720	37,688	42,793	001-005-100063	ASSISTANT PLANNER	44,069	44,069	44,069
48,106	49,226	59,044	001-005-100067	SENIOR PLANNER	0	0	0
652	660	1,400	001-005-100111	OVERTIME	1,000	1,000	1,000
1,200	0	0	001-005-100113	MERIT INCREASES	0	0	0
194	184	250	001-005-104600	UNEMPLOYMENT INSURANCE	168	168	168
14,750	14,008	17,256	001-005-104700	SOCIAL SECURITY	11,669	11,669	11,669
37,268	26,499	42,386	001-005-104800	MEDICAL INSURANCE	22,893	22,893	22,893
2,712	2,523	3,741	001-005-104801	DENTAL INSURANCE	2,160	2,160	2,160
674	654	1,009	001-005-104802	LIFE AND DISABLITIY INSURANC	644	644	644
1,219	1,301	3,267	001-005-104900	WORKER'S COMPENSATION	2,100	2,100	2,100
12,020	11,968	24,308	001-005-105002	RETIREMENT PLAN	15,793	15,793	15,793
720	28	800	001-005-105003	ALLOWANCES	816	816	816
(18,000)	(21,764)	0	001-005-106010	GRANT REIMB - PERSONAL SER	0	0	0
3,340	(2,057)	0	001-005-199999	ACCRUED PAYROLL EXPENSE	0	0	0
247,957	217,031	344,299	TOTAL PERSONNEL SERVICES		225,572	225,572	225,572
MATERIALS AND SERVICES:							
0	0	2,000	001-005-200049	CONTRACT LABOR	4,000	4,000	4,000
7,750	3,564	5,300	001-005-200100	OFFICE SUPPLIES	5,400	5,400	5,400
2,664	2,311	2,800	001-005-200200	TRAVEL AND TRAINING	1,800	1,800	1,800
470	103	600	001-005-200300	MEMBERSHIP AND DUES	400	400	400
0	0	0	001-005-200330	TGM GRANT EXPENSE	0	0	0
3,095	2,962	3,100	001-005-200400	TELEPHONE	4,000	4,000	4,000
413	128	500	001-005-201500	VEHICLE OPERATION & MAINT.	300	300	300
4,940	1,287	0	001-005-201550	COMPUTER OPERAT. & MAINT.	0	0	0
0	223	200	001-005-202000	PUBLICATIONS & SUBSCRIPT.	250	250	250
2,197	1,099	2,200	001-005-202100	POSTAGE	2,200	2,200	2,200
0	0	146,000	001-005-202202	EPA GRANT EXPENSE	36,500	36,500	36,500
7,040	7,658	7,100	001-005-202300	MAINTENANCE AGREEMENT	3,780	3,780	3,780
24,580	10,090	7,100	001-005-203000	CONTRACTUAL SERVICES	94,400	94,400	94,400
1,273	865	1,300	001-005-203250	INSURANCE	2,520	2,520	2,520
2,173	2,143	2,200	001-005-203600	LEGAL NOTICES	2,200	2,200	2,200
6,300	6,620	7,500	001-005-280000	VIDEO TAPE MEETINGS	7,100	7,100	7,100
3,229	1,090	3,300	001-005-290000	OTHER	5,300	5,300	5,300
98	129	100	001-005-290050	BANK CHARGES	150	150	150
(5,096)	(431)	0	001-005-290200	GRANT REIMB - SUPPLIES	0	0	0
61,126	39,842	191,300	TOTAL MATERIALS AND SERVIC		170,300	170,300	170,300
309,083	256,873	535,599	TOTAL PLANNING & DEVELOPM		395,872	395,872	395,872

BUDGET NARRATIVE FISCAL YEAR 2012-2013

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
DEPARTMENT: BUILDING	2.0	1.0	1.5
PROGRAM: COMMUNITY DEVELOPMENT			
FUND: GENERAL FUND			

Department Description

The Building Department is responsible for administering all functions related to the execution of State Building Code regulations. Personnel issue building permits, review plans, perform inspections, and issue final occupancy permits. They also work with the public to explain complex building codes and system development requirements. In addition, the staff issues sign permits, assign addresses, and participate in the Western Lane Emergency Operations Group.

Budget Comments

The economy has hit the construction sector very hard; resulting in reduced revenue from construction permits. We are seeing signs of a recovery and improvement, but nothing is assured. Projections based on prior data are a general forecast only. We have looked at trends from financial forecasts and see that a "status-quo" approach is best at this time with minor adjustments to line items. As our permit fees are generally high related to others in the region, and in line with the council's general direction, there have been no increases in fees to support building safety program which promotes the safety of the general public.

A quick review is in order – what used to be a separate fund *Building Program Fund* – was folded into the General Fund in FY12 to become a part of the Community Development Program. In addition two major personnel changes were made in the FY12 budget process that are carry forward into this year's budget FY13, they are as follows:

1. The Permit Technician position has been reconfigured to serve both the building and planning divisions, as a realistic measure that reflects the existing reality of the role, resulting in the savings of a half-time FTE.
2. The Building Official, although still working full-time, has reduced the work week to Monday-Thursday with a commensurate cut in pay; another saving for personal services resulting in a 20% pay reduction.

We have reduced expenditures over the past two years; there is little left to be cut from the materials and expenses side that hasn't been examined. These incremental measures bring costs as closely into line with revenues as possible.

Significant Changes

The proposed budget includes two changes to the way the information is presented:

1. Whereas in the current FY12 budget cycle, there is a transfer of funds from Planning to Building to cover half the personnel costs of the Building Technician, the FY13 budget records half the expense directly in the Building Department.
2. The revenues and costs for the Building Department LLC for electrical and commercial plumbing inspections have been handled as a pass-through in the current budget and not reflected in the budget numbers. For the next fiscal year, they will be recorded and therefore we are including both the revenues and expenditures in the budget. Thus, the line item in Materials and Services expenses for Building LLC Inspection Services (\$32,100) includes the revenues from Commercial Plumbing (\$5,304) and Electrical Permit (\$26,520) inspection services provided by Building Department LLC. Because we also rely on the Building Department LLC to provide general inspection services when our Building Official is on vacation or sick, we have included what were the costs for Inspection Services – Misc. in Bldg LLC Inspection Services line item.

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
BUILDING DEPARTMENT EXPEN							
PERSONNEL SERVICES:							
0	0	0	001-006-100058	BUILDING TECHNICIAN	25,237	25,237	25,237
0	0	59,541	001-006-100064	BUILDING OFFICIAL	61,037	61,037	61,037
0	0	1,300	001-006-100111	OVERTIME	1,300	1,300	1,300
0	0	60	001-006-104600	UNEMPLOYMENT INSURANCE	86	86	86
0	0	4,256	001-006-104700	SOCIAL SECURITY	6,093	6,093	6,093
0	0	16,147	001-006-104800	MEDICAL INSURANCE	26,043	26,043	26,043
0	0	1,665	001-006-104801	DENTAL INSURANCE	2,772	2,772	2,772
0	0	294	001-006-104802	LIFE/DISABILITY INSURANCE	407	407	407
0	0	3,912	001-006-104900	WORKER'S COMPENSATION	6,630	6,630	6,630
0	0	1,134	001-006-105002	RETIREMENT PLAN	1,253	1,253	1,253
0	0	600	001-006-105003	ALLOWANCES	612	612	612
0	0	0	001-006-199999	ACCRUED PAYROLL EXPENSE	0	0	0
0	0	88,909	TOTAL PERSONNEL SERVICES		131,470	131,470	131,470
MATERIALS AND SERVICES:							
0	0	0	001-006-200050	BDLG LLC INSPECTION SERVICE	32,100	32,100	32,100
0	0	1,600	001-006-200101	OFFICE SUPPLIES	1,400	1,400	1,400
0	0	1,200	001-006-200200	TRAVEL AND TRAINING	2,200	2,200	2,200
0	0	400	001-006-200300	MEMBERSHIP AND DUES	300	300	300
0	0	1,700	001-006-200400	TELEPHONE	2,100	2,100	2,100
0	0	800	001-006-201500	VEHICLE OPERATION & MAIN.	600	600	600
0	0	200	001-006-201912	BUILDING MAINTENANCE	0	0	0
0	0	500	001-006-202000	PUBLICATIONS & SUBSCRIPT.	200	200	200
0	0	3,200	001-006-202300	MAINTENANCE AGREEMENT	2,330	2,330	2,330
0	0	2,200	001-006-203250	INSURANCE	2,520	2,520	2,520
0	0	8,000	001-006-203701	INSPECTION SERVICES - MISC.	0	0	0
0	0	500	001-006-290000	OTHER	2,000	2,000	2,000
0	0	2,000	001-006-290050	BANK CHARGES	2,000	2,000	2,000
0	0	22,300	TOTAL MATERIALS AND SERVIC		47,750	47,750	47,750
TRANSFERS:							
0	0	37,850	001-006-500501	TRANSFER TO PLNNING DEV. D	0	0	0
0	0	37,850	TOTAL TRANSFERS		0	0	0
0	0	149,059	TOTAL BUILDING DEPARTMENT		179,220	179,220	179,220

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

			<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
PROGRAM:	MUNICIPAL COURT	STAFF LEVEL FTE:	2.0	2.0	2.0
FUND:	GENERAL FUND				

Program Description

It is through the Municipal Courts that most citizens in the City come into contact with the judicial system, either as a defendant, a victim, or a witness. With that in mind the Municipal Court staff provides equal access to a fair and effective system of justice for all without excess cost, inconvenience, or delay, with sensitivity to an increasingly diverse society.

Budget Comments

The municipal court staff are a go-between for judges, attorneys, and clients, running the daily court' business. They schedule trial dates, handling all official correspondence, and oversee a wide-variety of criminal cases and violations. Materials and services expenditures provide for contract services for our Judge, Public Defender and Prosecutor. In addition, materials & services expenditures include the equivalent of .4 FTE in contract labor to staff the office when court is in session two days a week.

Significant Changes

There are not any significant changes to the FY13 budget as compared to the FY13 budget. Even with changes in the Legislature that affected the amount of fines imposed and the assessment distribution process, we predict Fines and Forfeitures revenues to remain in-line with the FY12 revenues.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

MUNICIPAL COURT PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 245,131	\$ 214,581	\$ 230,000	\$ 234,600	\$ 234,600	\$ 234,600
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>245,131</u>	<u>214,581</u>	<u>230,000</u>	<u>234,600</u>	<u>234,600</u>	<u>234,600</u>
REQUIREMENTS						
PERSONNEL SERVICES	135,079	128,014	135,231	140,553	140,553	140,553
MATERIALS & SERVICES	102,507	99,886	113,750	116,648	116,648	116,648
CAPITAL OUTLAY	12,000	1,469	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>249,586</u>	<u>229,369</u>	<u>248,981</u>	<u>257,201</u>	<u>257,201</u>	<u>257,201</u>
MUNICIPAL COURT PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (4,455)</u>	<u>\$ (14,788)</u>	<u>\$ (18,981)</u>	<u>\$ (22,601)</u>	<u>\$ (22,601)</u>	<u>\$ (22,601)</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
MUNICIPAL COURT EXPENDITURE							
PERSONNEL SERVICES:							
49,638	51,255	52,849	001-007-100061	SENIOR COURT CLERK	54,974	54,974	54,974
35,637	36,488	37,743	001-007-100062	COURT CLERK	38,499	38,499	38,499
5,204	0	0	001-007-100063	COURT CLERK PART-TIME	0	0	0
195	512	600	001-007-100111	OVERTIME	612	612	612
86	0	0	001-007-100113	MERIT INCREASES	0	0	0
91	89	91	001-007-104600	UNEMPLOYMENT INSURANCE	93	93	93
6,804	6,585	6,211	001-007-104700	SOCIAL SECURITY	6,408	6,408	6,408
27,957	23,611	25,728	001-007-104800	MEDICAL INSURANCE	27,441	27,441	27,441
2,248	1,902	1,923	001-007-104801	DENTAL INSURANCE	2,135	2,135	2,135
416	426	429	001-007-104802	LIFE AND DISABILITY INSURANCE	429	429	429
199	188	253	001-007-104900	WORKER'S COMPENSATION	259	259	259
6,629	6,469	9,404	001-007-105002	RETIREMENT PLAN	9,702	9,702	9,702
(27)	490	0	001-007-199999	ACCRUED PAYROLL EXPENSE	0	0	0
135,079	128,014	135,231	TOTAL PERSONNEL SERVICES		140,553	140,553	140,553
MATERIALS AND SERVICES:							
42,480	44,424	45,000	001-007-200010	MUNI JUDGE CONTRACT	45,900	45,900	45,900
9,897	6,035	11,000	001-007-200030	CONTRACT PUBLIC DEFENDER	11,220	11,220	11,220
26,956	22,042	24,000	001-007-200040	CONTRACT PROSECUTOR	24,480	24,480	24,480
2,444	11,376	14,000	001-007-200049	CONTRACT LABOR	14,280	14,280	14,280
4,777	3,301	5,000	001-007-200101	OFFICE SUPPLIES	5,100	5,100	5,100
3,011	2,428	2,500	001-007-200200	TRAVEL AND TRAINING	2,550	2,550	2,550
100	185	300	001-007-200300	MEMBERSHIP AND DUES	306	306	306
2,637	2,519	2,500	001-007-200400	TELEPHONE	2,550	2,550	2,550
0	0	300	001-007-201912	BUILDING MAINTENANCE	306	306	306
774	317	1,000	001-007-202000	PUBLICATIONS & SUBSCRIPT.	1,020	1,020	1,020
1,367	1,188	1,500	001-007-202100	POSTAGE	1,530	1,530	1,530
2,323	1,552	2,000	001-007-202300	MAINTENANCE AGREEMENT	2,625	2,625	2,625
198	66	300	001-007-230000	JUROR'S FEES AND MEALS	250	250	250
226	270	300	001-007-230050	WITNESS FEES / MILEAGE	400	400	400
2,950	1,611	1,500	001-007-235501	COURT COMPUTER SERVICES	1,530	1,530	1,530
75	96	250	001-007-290000	OTHER	255	255	255
2,291	2,477	2,300	001-007-290050	BANK CHARGES	2,346	2,346	2,346
102,507	99,886	113,750	TOTAL MATERIALS AND SERVICE		116,648	116,648	116,648
CAPITAL OUTLAY:							
12,000	1,469	0	001-007-320500	EQUIPMENT	0	0	0
12,000	1,469	0	TOTAL CAPITAL OUTLAY		0	0	0
249,585	229,369	248,981	TOTAL MUNICIPAL COURT		257,201	257,201	257,201

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u> <u>FY12</u> <u>FY13</u>
PROGRAM: POLICE	STAFF LEVEL FTE: 23.0 22.5 22.5
FUND: GENERAL FUND	

Department Description

The Police program's mission is to efficiently provide quality law enforcement services to our community by promoting a safe environment through a police-citizen partnership with an emphasis on mutual trust, integrity, fairness and professionalism. This program is comprised of public safety, administrative, communications and code enforcement operations.

Budget Comments

Revenues to support the department's services come from charges for services derived from intergovernmental and other agency agreements, various ongoing operational grants, transfers in from the 911 Emergency Fund and from the City's general fund unrestricted sources.

This budget includes a fully staffed police force of 14 officers, seven dispatchers, one administrative assistant and one part-time code enforcement officer. The Police operations deliver direct law enforcement and investigative services to the community. Police officers handle over 16,500 calls for law enforcement services each year. Nearly 8,000 of those calls for service require investigation, documentation, written reports, and follow-up each year. In addition to their patrol and investigation activities, officers serve as active members on the following interagency teams: Major Crime Team and Kids FIRST.

The programs Emergency Communications (9-1-1) Center receive, dispatch and/or route all incoming calls for medical, fire, and police service in the Florence, Western-Lane County and Central Coast area. Annually they process more than 3,600 calls for emergency services.

In an effort to enhance the quality of life in our community, to protect citizens and their property, the Code Enforcement Officer provides education and enforcement of our City ordinances to businesses, property owners regarding various topics such as, but not limited to, waste disposal, abandoned vehicles, noxious vegetation and parking.

Significant Changes

As the numbers show, this budget was prepared with little to no change from prior years. The Police Department strives to maintain adequate staffing levels to provide core public safety services to our citizens. Administrative costs are kept at minimum due to a strong Police Auxiliary group that provides support services to the police operations by fingerprinting, registering sex offenders, filing, run errands, visible presence at the schools, some jail duties and assist in retrieving records when dispatchers are working solo. The primary change from the FY12 budget is we included plans to purchase two police vehicles for an estimated cost of \$90,000.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

POLICE PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 177,941	\$ 145,588	\$ 190,800	\$ 244,200	\$ 244,200	\$ 244,200
TRANSFERS IN	<u>182,523</u>	<u>196,000</u>	<u>210,000</u>	<u>216,500</u>	<u>216,500</u>	<u>216,500</u>
TOTAL RESOURCES	<u>360,464</u>	<u>341,588</u>	<u>400,800</u>	<u>460,700</u>	<u>460,700</u>	<u>460,700</u>
REQUIREMENTS						
PERSONNEL SERVICES	1,863,133	1,903,906	1,937,176	1,985,034	1,985,034	1,985,034
MATERIALS & SERVICES	385,854	321,982	328,611	298,360	298,360	298,360
CAPITAL OUTLAY	189,448	2,515	7,800	90,000	90,000	90,000
TRANSFERS OUT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REQUIREMENTS	<u>2,438,435</u>	<u>2,228,403</u>	<u>2,273,587</u>	<u>2,373,394</u>	<u>2,373,394</u>	<u>2,373,394</u>
POLICE PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (2,077,971)</u>	<u>\$ (1,886,815)</u>	<u>\$ (1,872,787)</u>	<u>\$ (1,912,694)</u>	<u>\$ (1,912,694)</u>	<u>\$ (1,912,694)</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
POLICE DEPARTMENT EXPENDI							
PERSONNEL SERVICES:							
87,940	90,302	91,611	001-021-100070	POLICE CHIEF	92,487	92,487	92,487
78,577	80,402	83,146	001-021-100071	LIEUTENANT	78,648	78,648	78,648
148,781	149,516	145,414	001-021-100072	SERGEANTS	143,776	143,776	143,776
56,320	57,186	58,386	001-021-100073	COMMUNICATIONS SUPERVISOR	0	0	0
558,074	583,670	582,934	001-021-100074	POLICE OFFICERS	586,825	586,825	586,825
273,131	283,095	286,649	001-021-100075	COMMUNICATIONS OFFICERS	362,965	362,965	362,965
39,443	43,538	21,926	001-021-100077	CODE ENFORCEMENT OFFICER	15,987	15,987	15,987
170	0	0	001-021-100078	COURT SECURITY OFFICER	0	0	0
38,592	39,962	41,817	001-021-100101	ADMIN ASSISTANT	43,491	43,491	43,491
36,641	56,105	51,600	001-021-100111	OVERTIME	44,472	44,472	44,472
0	0	10,000	001-021-100112	GRANT OVERTIME	10,200	10,200	10,200
1,329	1,395	1,312	001-021-104600	UNEMPLOYMENT INSURANCE	1,324	1,324	1,324
100,164	105,171	90,701	001-021-104700	SOCIAL SECURITY	91,412	91,412	91,412
285,632	255,770	278,391	001-021-104800	MEDICAL INSURANCE	311,806	311,806	311,806
22,481	23,898	24,760	001-021-104801	DENTAL INSURANCE	29,494	29,494	29,494
5,619	5,693	5,568	001-021-104802	LIFE & DISABILITY INSURANCE	5,529	5,529	5,529
23,998	23,776	34,634	001-021-104900	WORKER'S COMPENSATION	33,934	33,934	33,934
96,791	101,761	124,967	001-021-105002	RETIREMENT PLAN	129,257	129,257	129,257
3,380	3,116	3,360	001-021-105003	ALLOWANCES	3,427	3,427	3,427
(2,670)	(6,150)	0	001-021-106010	GRANT REIMB - PERSONAL SER	0	0	0
8,740	5,701	0	001-021-199999	ACCRUED PAYROLL EXPENSE	0	0	0
1,863,133	1,903,906	1,937,176		TOTAL PERSONNEL SERVICES	1,985,034	1,985,034	1,985,034
MATERIALS AND SERVICES:							
6,500	6,500	6,500	001-021-200055	EMERGENCY OPERATIONS	6,630	6,630	6,630
4,529	2,759	3,700	001-021-200100	OFFICE SUPPLIES	3,774	3,774	3,774
19,756	17,484	16,500	001-021-200102	SUPPLIES	16,830	16,830	16,830
15,238	21,858	23,000	001-021-200200	TRAVEL AND TRAINING	23,460	23,460	23,460
0	0	2,000	001-021-200230	EDUCATION REIMBURSEMENT	2,040	2,040	2,040
1,990	2,682	2,800	001-021-200300	MEMBERSHIP AND DUES	2,856	2,856	2,856
10,500	10,171	10,100	001-021-200400	TELEPHONE	13,000	13,000	13,000
36,322	39,218	42,000	001-021-201500	VEHICLE OPERATION & MAINT	50,000	50,000	50,000
26,766	25,572	13,932	001-021-201501	VEHICLE LEASE PRINCIPAL PYM	0	0	0
1,518	2,712	1,002	001-021-201502	VEHICLE LEASE INTEREST PYM	0	0	0
83,104	26,936	2,000	001-021-201550	COMPUTER OPERAT. & MAINT.	2,500	2,500	2,500
39,457	38,297	38,927	001-021-201551	SOFTWARE LEASE PRINCIPAL F	0	0	0
2,926	3,315	4,200	001-021-201911	EQUIPMENT MAINTENANCE	4,284	4,284	4,284
6,804	10,837	13,000	001-021-201912	BUILDING MAINTENANCE	13,260	13,260	13,260
380	58	1,200	001-021-202000	PUBLICATIONS & SUBSCRIPT.	1,224	1,224	1,224
1,035	682	750	001-021-202100	POSTAGE	756	756	756
14,619	8,987	15,300	001-021-202300	MAINTENANCE AGREEMENT	19,000	19,000	19,000
6,056	8,847	6,500	001-021-203000	CONTRACTUAL SERVICES	6,500	6,500	6,500
31,951	19,334	38,700	001-021-203250	INSURANCE	34,100	34,100	34,100
30,846	31,735	31,000	001-021-203500	UTILITIES	31,620	31,620	31,620
2,187	749	2,400	001-021-207000	INVESTIGATIVE SUPPLIES	2,448	2,448	2,448
5,636	8,773	10,000	001-021-207100	UNIFORMS AND VESTS	10,200	10,200	10,200
24,131	22,958	24,000	001-021-207150	JAIL EXPENSE	32,436	32,436	32,436
4,216	2,100	2,100	001-021-289001	ANIMAL CONTROL	2,142	2,142	2,142
1,808	1,943	2,500	001-021-289003	PERSONAL WEAPONS	2,550	2,550	2,550
300	205	2,500	001-021-289004	COMMUNITY EDUCATION	2,550	2,550	2,550
2,742	2,733	2,500	001-021-289006	K-9 EXPENSE	2,550	2,550	2,550
4,536	4,537	2,500	001-021-290000	OTHER	2,550	2,550	2,550
0	0	7,000	001-021-290119	MAINTENANCE CAD SOFTWARE	9,100	9,100	9,100
385,854	321,982	328,611		TOTAL MATERIALS AND SERVIC	298,360	298,360	298,360
CAPITAL OUTLAY:							
73,398	2,515	7,800	001-021-320500	EQUIPMENT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
116,050	0	0	001-021-320503	CAD SOFTWARE	0	0	0
0	0	0	001-021-320506	CAPITAL: VEHICLES	90,000	90,000	90,000
189,448	2,515	7,800		TOTAL CAPITAL OUTLAY	90,000	90,000	90,000
2,438,435	2,228,402	2,273,587		TOTAL POLICE DEPARTMENT	2,373,394	2,373,394	2,373,394

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

PROGRAM: ADMINISTRATIVE

FUND: GENERAL FUND

PROGRAM DESCRIPTION

The Administrative Program is made up of four departments that provide support services to all City operations and further described below.

CITY COUNCIL/MAYOR DEPARTMENT

The City Council/Mayor department accounts for the materials and services costs to support the activities of our volunteer (not compensated) elected officials. The five-member City Council and Mayor form the governing body of the City. The City Council is responsible for enacting city laws and formulating policy as required by city charter.

<u>CITY MANAGER/RECORDER DEPARTMENT</u>	STAFF LEVEL FTE:	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
		4.0	4.0	3.5

The City Manager's Office provides oversight and direction to ensure that all departments are responding to City Council goals, applying policy consistently, and identifying key issues that need Council direction. The City Manager provides staff support for the Florence Urban Renewal Agency (FURA). The department also includes the City Recorder's position whose key tasks include Council minutes, public hearing notice, elections, ballots and managing the records and retention of documents for the entire city. New in FY13 is a Human Resource part-time position in lieu of replacing the Assistant City Manager position that was vacated as a result of an internal promotion.

<u>FINANCE/I.T. DEPARTMENT</u>	STAFF LEVEL FTE:	5.0	3.0	3.0
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The Finance department provides financial services to the entire City consisting of budgeting, general ledger accounting, cash receipting, payroll, accounts payable, improvement districts and fixed asset management. In addition we bill collect and manage the utility billing services for nearly 4,000 customers. Beginning with the FY12 budget an attempt was made to consolidate informational technology (I.T.) purchases within the Finance Department's budget. A significant capital project to update our City's system and install a city-wide intranet was included in the FY12 budget. Updating the I.T. equipment is included in the FY13 budget, but at a reduced amount.

<u>CITY HALL DEPARTMENT</u>	STAFF LEVEL FTE:	1.0	1.0	1.0
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The City Hall department budget includes expenses for the operations and maintenance of the city hall building and personnel costs for our building custodian. Materials and services cover utility costs, supplies and maintenance for the building. In FY13 we have begun to budget for capital projects related to the building in the City Hall department, historically they have been budgeted in the Non-Department budget.

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

ADMINISTRATIVE PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ 16,933	\$ 25,088	\$ 191,000	\$ 50,400	\$ 50,400	\$ 50,400
TRANSFERS IN	-	-	200,000	-	-	-
TOTAL RESOURCES	<u>16,933</u>	<u>25,088</u>	<u>391,000</u>	<u>50,400</u>	<u>50,400</u>	<u>50,400</u>
REQUIREMENTS						
PERSONNEL SERVICES						
CMO	390,296	333,581	347,255	295,851	295,851	295,851
FINANCE	292,414	180,291	251,359	249,971	249,971	249,971
CITY HALL	<u>59,724</u>	<u>47,149</u>	<u>53,832</u>	<u>56,839</u>	<u>56,839</u>	<u>56,839</u>
TOTAL PERSONNEL SERVICES	<u>742,434</u>	<u>561,021</u>	<u>652,446</u>	<u>602,661</u>	<u>602,661</u>	<u>602,661</u>
MATERIALS & SERVICES						
CITY COUNCIL	25,672	23,748	76,650	30,527	33,527	33,527
CMO	133,309	113,796	120,800	124,160	124,160	124,160
FINANCE	93,642	276,619	161,400	161,613	161,613	161,613
CITY HALL	<u>27,274</u>	<u>28,258</u>	<u>34,500</u>	<u>35,190</u>	<u>35,190</u>	<u>35,190</u>
TOTAL MATERIALS & SERVICES	<u>279,897</u>	<u>442,421</u>	<u>393,350</u>	<u>351,490</u>	<u>354,490</u>	<u>354,490</u>
CAPITAL OUTLAY						
FINANCE	-	4,720	251,000	66,000	133,000	133,000
CITY HALL	-	-	-	90,000	90,000	90,000
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>4,720</u>	<u>251,000</u>	<u>156,000</u>	<u>223,000</u>	<u>223,000</u>
DEBT SERVICE - FINANCE	-	-	17,000	15,380	15,380	15,380
TRANSFERS OUT - FINANCE	-	-	13,406	14,981	14,981	14,981
TOTAL REQUIREMENTS	<u>1,022,331</u>	<u>1,008,162</u>	<u>1,327,202</u>	<u>1,140,512</u>	<u>1,210,512</u>	<u>1,210,512</u>
ADMINISTRATIVE PROGRAM'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (1,005,398)</u>	<u>\$ (983,074)</u>	<u>\$ (936,202)</u>	<u>\$ (1,090,112)</u>	<u>\$ (1,160,112)</u>	<u>\$ (1,160,112)</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
CITY COUNCIL/MAYOR EXPEND							
MATERIALS AND SERVICES:							
687	520	650	001-026-200100	OFFICE SUPPLIES	663	663	663
0	25	200	001-026-200102	AUDIO/VIDEO SUPPLIES	204	204	204
2,282	1,492	2,500	001-026-200200	TRAVEL AND TRAINING	5,000	5,000	5,000
1,216	1,031	1,500	001-026-200221	COUNCIL MEETINGS EXPENSE	1,500	1,500	1,500
11,492	12,352	12,500	001-026-200300	MEMBERSHIP AND DUES	12,750	12,750	12,750
0	0	50,000	001-026-203003	CONTRACT SERVICES	0	3,000	3,000
8,285	7,840	7,800	001-026-280000	VIDEO TAPE MEETINGS	7,900	7,900	7,900
779	342	1,000	001-026-280500	VOLUNTEER RECOGNITION	2,000	2,000	2,000
932	146	500	001-026-290000	OTHER	510	510	510
25,672	23,748	76,650	TOTAL MATERIALS AND SERVIC		30,527	33,527	33,527
25,672	23,748	76,650	TOTAL CITY COUNCIL/MAYOR		30,527	33,527	33,527

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
CITY MANAGER/CITY RECORDER							
PERSONNEL SERVICES:							
68,133	70,287	72,071	001-027-100020	ASST CITY MANAGER	0	0	0
96,186	99,890	102,051	001-027-100050	CITY MANAGER	99,900	99,900	99,900
69,189	44,425	42,835	001-027-100051	CITY RECORDER/GIS TECHNICI/	45,890	45,890	45,890
41,516	36,603	37,489	001-027-100060	EXECUTIVE ASST	38,992	38,992	38,992
0	0	0	001-027-100061	HUMAN RESOURCE SPECIALIST	30,000	30,000	30,000
(776)	538	0	001-027-100069	JOBS PLUS	0	0	0
298	262	254	001-027-104600	UNEMPLOYMENT INSURANCE	215	215	215
22,341	19,677	17,679	001-027-104700	SOCIAL SECURITY	15,211	15,211	15,211
42,155	30,210	35,699	001-027-104800	HEALTH INSURANCE	41,830	41,830	41,830
3,296	2,725	3,184	001-027-104801	DENTAL INSURANCE	4,314	4,314	4,314
872	805	1,039	001-027-104802	LIFE & DISABILITY INSURANCE	671	671	671
688	678	955	001-027-104900	WORKER'S COMPENSATION	883	883	883
20,066	16,368	23,351	001-027-105002	RETIREMENT PLAN	15,946	15,946	15,946
10,903	10,451	10,648	001-027-105003	ALLOWANCES	2,000	2,000	2,000
15,429	663	0	001-027-199999	ACCRUED PAYROLL EXPENSE	0	0	0
390,296	333,581	347,255	TOTAL PERSONNEL SERVICES		295,851	295,851	295,851
MATERIALS AND SERVICES:							
2,376	1,706	4,000	001-027-200049	CONTRACT LABOR	1,000	1,000	1,000
2,952	3,269	3,500	001-027-200100	OFFICE SUPPLIES	3,570	3,570	3,570
6,254	12,038	3,000	001-027-200200	TRAVEL AND TRAINING	12,200	12,200	12,200
0	0	12,000	001-027-200230	EDUCATION REIMBURSEMENT	0	0	0
2,440	2,415	2,100	001-027-200300	MEMBERSHIP AND DUES	1,500	1,500	1,500
4,323	4,738	3,700	001-027-200400	TELEPHONE	3,800	3,800	3,800
0	0	500	001-027-202000	PUBLICATION AND SUBSCRIPT.	510	510	510
578	1,158	1,500	001-027-202100	POSTAGE	1,530	1,530	1,530
0	0	0	001-027-202300	MAINTENANCE AGREEMENT	3,800	3,800	3,800
111,619	86,360	85,000	001-027-203601	LEGAL SERVICES	86,700	86,700	86,700
0	0	2,000	001-027-239100	CITY'S WEBSITE	2,040	2,040	2,040
1,344	858	500	001-027-290000	OTHER	510	510	510
0	0	2,000	001-027-290021	RECORDS RETENTION	5,000	5,000	5,000
1,424	1,254	1,000	001-027-290100	FACILITATION & TEAM BUILDING	2,000	2,000	2,000
133,309	113,796	120,800	TOTAL MATERIALS AND SERVIC		124,160	124,160	124,160
523,605	447,377	468,055	TOTAL CITY MANAGER/CITY RE		420,011	420,011	420,011

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13**

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
FINANCE EXPENDITURES							
PERSONNEL SERVICES:							
80,463	9,161	70,000	001-028-100052	FINANCE DIRECTOR	72,100	72,100	72,100
36,596	37,369	38,465	001-028-100053	ACCOUNTING SPECIALIST	39,999	39,999	39,999
53,871	57,889	0	001-028-100054	SR ACCOUNTANT	0	0	0
0	0	61,016	001-028-100055	ASST FINANCE DIRECTOR	61,614	61,614	61,614
26,223	27,903	0	001-028-100069	ASST UTILITY CLERK	0	0	0
0	0	1,000	001-028-100111	OVERTIME	1,020	1,020	1,020
199	132	216	001-028-104600	UNEMPLOYMENT INSURANCE	174	174	174
14,968	10,072	15,297	001-028-104700	SOCIAL SECURITY	12,236	12,236	12,236
46,446	26,297	42,386	001-028-104800	MEDICAL INSURANCE	41,830	41,830	41,830
3,549	2,622	3,741	001-028-104801	DENTAL INSURANCE	4,314	4,314	4,314
877	587	925	001-028-104802	LIFE & DISABILITY INSURANCE	708	708	708
447	359	1,831	001-028-104900	WORKERS COMPENSATION	1,706	1,706	1,706
13,452	8,146	15,982	001-028-105002	RETIREMENT PLAN	13,760	13,760	13,760
1,699	65	500	001-028-105003	ALLOWANCES	510	510	510
0	(644)	0	001-028-106010	GRANT REIMB - PERSONAL SER	0	0	0
13,624	334	0	001-028-199999	ACCRUED PAYROLL EXPENSE	0	0	0
292,414	180,291	251,359	TOTAL PERSONNEL SERVICES		249,971	249,971	249,971
MATERIALS AND SERVICES:							
90	0	10,000	001-028-200049	CONTRACT LABOR	4,500	4,500	4,500
3,917	3,777	3,500	001-028-200075	TAXES AND ASSESSMENTS	4,200	4,200	4,200
5,128	3,883	6,000	001-028-200100	OFFICE SUPPLIES	6,120	6,120	6,120
10,081	0	2,000	001-028-200151	NON-CAPITALIZED EQUIPMENT	4,900	4,900	4,900
892	1,223	2,000	001-028-200200	TRAVEL AND TRAINING	11,290	11,290	11,290
2,027	1,270	2,500	001-028-200300	MEMBERSHIP AND DUES	2,550	2,550	2,550
5,607	4,634	5,000	001-028-200400	TELEPHONE/INTERNET SERVI	5,500	5,500	5,500
0	0	250	001-028-202000	SUBSCRIPTIONS	0	0	0
1,363	2,454	2,000	001-028-202001	PRINTING & PUBLICATION	2,040	2,040	2,040
3,418	2,407	4,500	001-028-202100	POSTAGE	4,590	4,590	4,590
31,800	37,230	38,000	001-028-202200	AUDIT	38,760	38,760	38,760
26,944	26,966	20,000	001-028-202300	MAINTENANCE AGREEMENT	20,400	20,400	20,400
0	0	20,000	001-028-202301	MAINTENANCE CASELLE SUPP	20,400	20,400	20,400
0	55	32,400	001-028-202400	TECHNICAL ASSISTANCE	33,048	33,048	33,048
236	154,630	10,000	001-028-203000	CONTRACTUAL SERVICES	0	0	0
0	33,259	0	001-028-203050	FINANCIAL CONSULTANTS	0	0	0
295	2,168	250	001-028-290000	OTHER	255	255	255
1,844	2,664	3,000	001-028-290050	BANK CHARGES	3,060	3,060	3,060
93,642	276,619	161,400	TOTAL MATERIALS AND SERVIC		161,613	161,613	161,613
CAPITAL OUTLAY:							
0	0	100,000	001-028-300503	CAPITAL: FIBER/VOIP	0	0	0
0	0	21,000	001-028-300504	MS OFFICE UPGRADES	8,000	8,000	8,000
0	0	30,000	001-028-300505	WORKSTATION UPGRADE	36,000	36,000	36,000
0	4,720	100,000	001-028-300506	ACCOUNTING SYSTEM & SERVE	22,000	89,000	89,000
0	4,720	251,000	TOTAL CAPITAL OUTLAY		66,000	133,000	133,000
TRANSFERS:							
0	0	13,406	001-028-500156	TRANSFER TO 2011 LOCAP DEB	14,981	14,981	14,981
0	0	13,406	TOTAL TRANSFERS		14,981	14,981	14,981

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
				DEBT SERVICE:			
0	0	10,000	001-028-800001	DEBT SERVICE:PRINCIPAL PAYM	13,608	13,608	13,608
0	0	7,000	001-028-800002	DEBT SERVICE: INTEREST PYM	1,772	1,772	1,772
0	0	17,000		TOTAL DEBT SERVICE	15,380	15,380	15,380
386,056	461,630	694,165		TOTAL FINANCE	507,945	574,945	574,945

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
CITY HALL EXPENDITURES							
PERSONNEL SERVICES:							
35,163	29,760	32,000	001-029-100061	BUILDING MAINTENANCE WORK	31,365	31,365	31,365
0	0	0	001-029-100111	OVERTIME	0	0	0
36	30	35	001-029-104600	UNEMPLOYMENT INSURANCE	31	31	31
2,697	2,314	2,400	001-029-104700	SOCIAL SECURITY	2,242	2,242	2,242
15,345	11,954	12,864	001-029-104800	MEDICAL INSURANCE	17,362	17,362	17,362
1,424	773	962	001-029-104801	DENTAL INSURANCE	1,848	1,848	1,848
187	158	187	001-029-104802	LIFE AND DISABILITY INSURANCE	285	285	285
809	779	1,250	001-029-104900	WORKER'S COMPENSATION	1,135	1,135	1,135
2,014	2,172	3,634	001-029-105002	RETIREMENT	2,061	2,061	2,061
480	480	500	001-029-105003	ALLOWANCES	510	510	510
1,569	(1,270)	0	001-029-199999	ACCRUED PAYROLL EXPENSE	0	0	0
59,724	47,149	53,832		TOTAL PERSONNEL SERVICES	56,839	56,839	56,839
MATERIALS AND SERVICES:							
8,283	7,695	10,000	001-029-200102	SUPPLIES	10,200	10,200	10,200
4,209	2,051	6,500	001-029-201912	BUILDING MAINTENANCE	6,630	6,630	6,630
2,640	5,668	2,500	001-029-203350	LANDSCAPING	2,550	2,550	2,550
11,982	12,601	15,000	001-029-203500	UTILITIES	15,300	15,300	15,300
160	244	500	001-029-290000	OTHER	510	510	510
27,274	28,258	34,500		TOTAL MATERIALS AND SERVICE	35,190	35,190	35,190
CAPITAL OUTLAY:							
0	0	0	001-029-320654	CAPITAL: FACILITY IMPROVEME	90,000	90,000	90,000
0	0	0		TOTAL CAPITAL OUTLAY	90,000	90,000	90,000
86,998	75,407	88,332		TOTAL CITY HALL	182,029	182,029	182,029

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
PROGRAM: PARKS	STAFF LEVEL FTE: 1.0	1.0	1.0
FUND: GENERAL FUND			

Department Description

The Park fund administers all park operations for the City. The mission is to maintain our park and recreation facilities, including the trail network, in a safe and clean manner while continuing to provide a variety of outdoor recreation opportunities.

Budget Comments

Revenues to support the department's services come from the City's general fund unrestricted sources. The Parks Program does not generate a charge for service or a system development charge.

To help with budget management we have collapsed several line items in material and services, such as safety supplies, facilities maintenance, materials and fertilizer, maintenance supplies, and building maintenance into one line item supplies and maintenance. This will allow greater management flexibility for the park budget.

The Florence Parks and Recreation Master Plan, including a priorities listing of parks and recreation capital improvements was completed in January 2011. We already know that the City's current General Fund sources are not adequate to preserve our current investment in parks, however through a grass roots effort and community donations, a new play structure will be installed at 18th Street Pocket Park and a new off leash dog park will be built at Singing Pines Park during FY13.

Debt service expenditures have been completed for the park utility vehicle during FY12.

Significant Changes

The main change in the budget for next fiscal year reflects reduction of funding from the General Fund. Material and services has the largest reduction in funding of \$50,313 (53.6%) less than the current year. Although FY13 budget is bare bones, we will have funding for a seasonal employee for 12 weeks (summer only) and funding for another part-time employee (10 hours per week) for the Old Town area, both will be contract employees through Cardinal.

This capital budget includes a carry-over of \$2,000 from 18th Street Pocket Park improvements to address additional small improvements for the pocket park as we move forward with the installation of the new park equipment in July. We are also projecting a \$15,000 carry over for resurfacing the tennis courts at Rolling Dunes. The tennis court resurfacing is weather dependent and the weather this spring has been extremely unpredictable.

Due to cost savings on the Miller Park roofing projects, we are requesting \$10,000 towards the development of a new off leash dog park. The \$10,000 represents the hard costs associated with purchasing concrete for sidewalks and fencing materials. The City is very fortunate to receive a very large donation of volunteer labor to build a project with a lasting legacy. What better way to utilize this large volunteer group than to build a new park facility.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

PARKS PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
RESOURCES						
REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
PERSONNEL SERVICES	150,411	99,226	73,821	65,869	65,869	65,869
MATERIALS & SERVICES	56,205	88,184	93,913	43,600	43,600	43,600
CAPITAL OUTLAY	27,525	21,940	70,000	27,000	53,000	53,000
TRANSFERS OUT	-	-	3,352	3,745	3,745	3,745
TOTAL REQUIREMENTS	<u>234,141</u>	<u>209,350</u>	<u>241,086</u>	<u>140,214</u>	<u>166,214</u>	<u>166,214</u>
PARKS DEPARTMENT'S NET CHANGE IN GENERAL FUND BALANCE	<u>\$ (234,141)</u>	<u>\$ (209,350)</u>	<u>\$ (241,086)</u>	<u>\$ (140,214)</u>	<u>\$ (166,214)</u>	<u>\$ (166,214)</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
PARKS EXPENDITURES							
PERSONNEL SERVICES:							
2,933	3,031	0	001-010-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
2,391	2,495	0	001-010-100065	PUBLIC WORKS DIRECTOR	0	0	0
8,489	8,687	0	001-010-100067	SENIOR PLANNER	0	0	0
53,339	62,214	47,000	001-010-100068	PARKS MAINTENANCE SUPERVI	41,367	41,367	41,367
34,613	1,326	0	001-010-100086	UTILITY WORKER I	0	0	0
710	241	1,000	001-010-100111	OVERTIME	0	0	0
74	0	0	001-010-100113	MERIT INCREASES	0	0	0
104	78	47	001-010-104600	UNEMPLOYMENT INSURANCE	41	41	41
7,897	5,998	3,477	001-010-104700	SOCIAL SECURITY	2,836	2,836	2,836
26,320	8,674	16,147	001-010-104800	MEDICAL INSURANCE	13,721	13,721	13,721
1,794	726	1,665	001-010-104801	DENTAL INSURANCE	1,067	1,067	1,067
461	263	285	001-010-104802	LIFE AND DISABILITY INSURANC	187	187	187
3,045	1,838	2,176	001-010-104900	WORKER'S COMPENSATION	1,866	1,866	1,866
6,977	5,693	1,544	001-010-105002	RETIREMENT PLAN	4,294	4,294	4,294
996	479	480	001-010-105003	ALLOWANCES	490	490	490
269	(2,517)	0	001-010-199999	ACCRUED PAYROLL EXPENSE	0	0	0
150,411	99,226	73,821		TOTAL PERSONNEL SERVICES	65,869	65,869	65,869
MATERIALS AND SERVICES:							
5,491	33,885	40,620	001-010-200049	CONTRACT LABOR	13,200	13,200	13,200
267	198	400	001-010-200200	TRAVEL AND TRAINING	0	0	0
5,299	5,063	4,000	001-010-201500	VEHICLE OPERATION & MAIN.	6,000	6,000	6,000
9,794	8,570	9,161	001-010-201501	VEHICLE LEASE PRINCIPAL PYM	0	0	0
0	1,223	632	001-010-201502	VEHICLE LEASE INTEREST PYM	0	0	0
2,886	2,410	3,000	001-010-201912	BUILDING MAINTENANCE	0	0	0
4,083	1,756	1,800	001-010-203105	EQUIPMENT MAINTENANCE	1,800	1,800	1,800
5,321	3,053	3,500	001-010-203250	INSURANCE	2,520	2,520	2,520
4,013	3,731	4,000	001-010-203500	UTILITIES	4,080	4,080	4,080
6,260	4,855	6,000	001-010-208010	SUPPLIES & MAINTENANCE	16,000	16,000	16,000
7,633	4,752	7,000	001-010-208111	MATERIALS AND FERTILIZER	0	0	0
3,516	7,211	5,000	001-010-280050	FACILITIES MAINTENANCE	0	0	0
0	10,500	8,000	001-010-280052	SMALL FIXTURE REPLACEMENT	0	0	0
865	682	400	001-010-290000	OTHER	0	0	0
778	294	400	001-010-290007	SAFETY SUPPLIES	0	0	0
56,205	88,184	93,913		TOTAL MATERIALS AND SERVIC	43,600	43,600	43,600
CAPITAL OUTLAY:							
0	0	0	001-010-300102	SECURITY CAMERAS - MILLER F	0	0	0
0	0	25,000	001-010-300106	CAPITAL: MILLER ROOF	0	20,000	20,000
0	0	10,000	001-010-300107	CAPITAL: POCKET PARK 18TH S	2,000	8,000	8,000
0	0	15,000	001-010-300108	CAPITAL: TENNIS COURT	15,000	15,000	15,000
0	0	20,000	001-010-300109	CAPITAL: PARK PROJECT SDC	0	0	0
0	0	0	001-010-300111	CAPITAL: DOG PARK	10,000	10,000	10,000
0	21,940	0	001-010-320500	EQUIPMENT	0	0	0
27,525	0	0	001-010-320505	PARKS VEHICLE	0	0	0
27,525	21,940	70,000		TOTAL CAPITAL OUTLAY	27,000	53,000	53,000
TRANSFERS:							
0	0	3,352	001-010-500156	TRANSFER TO 2011 DEBT SERV	3,745	3,745	3,745
0	0	3,352		TOTAL TRANSFERS	3,745	3,745	3,745
234,142	209,350	241,086		TOTAL PARKS	140,214	166,214	166,214

**CITY OF FLORENCE
PROGRAM SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

NON-DEPARTMENTAL PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	44,037	42,592	105,000	90,740	95,000	95,000
CAPITAL OUTLAY	-	68,970	590,000	-	80,000	80,000
TRANSFERS OUT	-	57,095	136,078	57,400	57,400	57,400
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>44,037</u>	<u>168,657</u>	<u>831,078</u>	<u>148,140</u>	<u>232,400</u>	<u>232,400</u>
CONTINGENCY	-	-	793,093	450,000	450,000	450,000
TOTAL REQUIREMENTS	<u>44,037</u>	<u>168,657</u>	<u>1,624,171</u>	<u>598,140</u>	<u>682,400</u>	<u>682,400</u>
ADDITIONAL INFORMATION						
GENERAL FUND CONTINGENCY	\$ -	\$ -	\$ 793,093	\$ 450,000	\$ 450,000	\$ 450,000
GENERAL FUND UNAPPROPRIATED ENDING FUND BALANCE (UEFB)	-	-	299,403	1,280,382	1,196,122	1,196,122
ACTUAL/BUDGETED ENDING FUND BALANCE - GENERAL FUND	<u>\$ 958,052</u>	<u>\$ 1,762,826</u>	<u>\$ 1,092,496</u>	<u>\$ 1,730,382</u>	<u>\$ 1,646,122</u>	<u>\$ 1,646,122</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
NON-DEPARTMENTAL EXPENDITURES							
MATERIALS AND SERVICES:							
12,000	12,000	12,000	001-030-251831	SIUSLAW OUTREACH SVC. GRA	12,240	15,000	15,000
27,000	25,000	28,500	001-030-275008	RHODY EXPRESS CONTRIBUTIC	28,500	30,000	30,000
0	0	3,600	001-030-275009	RHODY EXPRESS PROJECTS	0	0	0
0	0	50,000	001-030-275016	CHAMBER OF COMMERCE	50,000	50,000	50,000
0	0	900	001-030-275018	LCOG 2-1-1 REVENUE	0	0	0
16	5,574	10,000	001-030-290000	EQUIP: KEYLESS CARDLOCK DC	0	0	0
5,021	18	0	001-030-299999	URBAN RENEWAL AGENCY	0	0	0
44,037	42,592	105,000	TOTAL MATERIALS AND SERVICES		90,740	95,000	95,000
CAPITAL OUTLAY:							
0	0	0	001-030-300031	EQUIPMENT & VEHICLES	0	0	0
0	0	10,000	001-030-320501	CAPITAL: CONDITION SURVEY	0	0	0
0	68,970	580,000	001-030-320502	CAPITAL BLDG IMPROVE - JUST	0	80,000	80,000
0	0	0	001-030-320505	CAPITAL: KEYLESS ENTRY	0	0	0
0	0	0	001-030-320506	CAPITAL: CHAIR/FURNITURE RE	0	0	0
0	0	0	001-030-320507	CAPITAL: PARKING LOT UP/LOW	0	0	0
0	0	0	001-030-320508	CAPITAL: CITY HALL ROOF	0	0	0
0	68,970	590,000	TOTAL CAPITAL OUTLAY		0	80,000	80,000
TRANSFERS:							
0	0	0	001-030-500055	TRANSFER TO AIRPORT FUND	28,012	28,012	28,012
0	0	100,000	001-030-500057	TRANSFER TO WATER	0	0	0
0	38,000	0	001-030-500154	TRANSFER TO 2010A BOND FUN	0	0	0
0	19,095	36,078	001-030-500155	TRANSFER TO 2010B BOND FUN	29,388	29,388	29,388
0	57,095	136,078	TOTAL TRANSFERS		57,400	57,400	57,400
CONTINGENCY:							
0	0	793,093	001-030-600100	CONTINGENCY	450,000	450,000	450,000
0	0	793,093	TOTAL CONTINGENCY		450,000	450,000	450,000
UNAPPROPRIATED:							
0	0	299,403	001-030-900000	UNAPPR ENDING FUND BAL.	1,280,382	1,196,122	1,196,122
0	0	299,403	TOTAL UNAPPROPRIATED		1,280,382	1,196,122	1,196,122
44,037	168,657	1,923,574	TOTAL NON-DEPARTMENTAL		1,878,522	1,878,522	1,878,522
4,553,040	4,350,127	6,699,088	TOTAL FUND EXPENDITURES		6,364,935	6,460,935	6,460,935
958,052	1,762,826	0	NET REVENUE OVER EXPENDITURES		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

FY11 FY12 FY13

STAFF LEVEL FTE: Not Applicable

FUND/PROGRAM: 911 EMERGENCY FUND

Program Description

The 911 Emergency Fund accounts for special purpose revenues received from the State of Oregon and other jurisdictions. These funds are used to operate the City of Florence emergency dispatch services. A transfer is made from this fund to the General Fund Justice Program where the dispatch personnel and operating costs are accounted for.

Significant Changes

The 911 Emergency Fund expects to replace dispatch consoles in FY13. The budgeted capital outlay expenditure of \$250,000 has a direct grant revenue off-set. The City expects to work in partnership with other emergency and governmental agencies to secure grant funding.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

911 EMERGENCY FUND

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 477	\$ 23,243	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
RESOURCES						
REVENUES	205,289	198,684	216,550	216,500	216,500	216,500
GRANTS	<u>-</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
TOTAL RESOURCES	<u>205,289</u>	<u>198,684</u>	<u>216,550</u>	<u>466,500</u>	<u>466,500</u>	<u>466,500</u>
REQUIREMENTS						
CAPITAL OUTLAY	-	-	-	250,000	250,000	250,000
TRANSFERS OUT	<u>182,523</u>	<u>196,000</u>	<u>216,550</u>	<u>216,500</u>	<u>216,500</u>	<u>216,500</u>
TOTAL REQUIREMENTS	<u>182,523</u>	<u>196,000</u>	<u>216,550</u>	<u>466,500</u>	<u>466,500</u>	<u>466,500</u>
NET CHANGE IN FUND BALANCE	<u>22,766</u>	<u>2,684</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 23,243</u>	<u>\$ 25,927</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

911 EMERGENCY FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
477	23,243	0	008-000-401000	CARRYOVER	5,000	5,000	5,000
50	30	50	008-000-403000	INTEREST INCOME	0	0	0
58,232	48,458	55,000	008-000-451001	9-1-1 PAYMENTS	55,000	55,000	55,000
6,985	6,642	6,500	008-000-451002	DUNES CITY 911 TAX	6,500	6,500	6,500
10,000	10,000	10,000	008-000-451003	911 PSAP-LCOG-UNICORPORAT	10,000	10,000	10,000
130,023	133,555	145,000	008-000-451004	USER FEES	145,000	145,000	145,000
0	0	0	008-000-460300	GRANT REVENUE DISPATCH CC	250,000	250,000	250,000
205,766	221,927	216,550	TOTAL REVENUES		471,500	471,500	471,500

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

911 EMERGENCY FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
9-1-1 CENTER DEPARTMENT EX							
CAPITAL OUTLAY:							
0	0	0	008-445-320300	CAPITAL: DISPATCH CONSOLES	250,000	250,000	250,000
0	0	0		TOTAL CAPITAL OUTLAY	250,000	250,000	250,000
TRANSFERS:							
182,523	196,000	216,550	008-445-500050	TO GENERAL FUND	216,500	216,500	216,500
182,523	196,000	216,550		TOTAL TRANSFERS	216,500	216,500	216,500
UNAPPROPRIATED:							
0	0	0	008-445-900000	UNAPPR ENDING FUND BAL.	5,000	5,000	5,000
0	0	0		TOTAL UNAPPROPRIATED	5,000	5,000	5,000
182,523	196,000	216,550		TOTAL 9-1-1 CENTER DEPARTM	471,500	471,500	471,500
182,523	196,000	216,550		TOTAL FUND EXPENDITURES	471,500	471,500	471,500
23,243	25,927	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

FY11 FY12 FY13

STAFF LEVEL FTE: Not Applicable

FUND/PROGRAM: Room Tax Fund

Program Description

The Room Tax Fund is a special revenue fund that accounts for revenues received from the City's 4% transient room tax (TRT). The City Budget Committee and City Council believe that the Florence Events Center plays a key role in tourism in Florence as well as the Florence Chamber of Commerce. In FY13 transfers to the Events Center Fund (\$200,000) and payments to the Chamber (\$50,000) have been budgeted.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

ROOM TAX FUND

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 28,266	\$ 23,957	\$ 233,063	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	260,691	243,665	300,000	250,000	250,000	250,000
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>260,691</u>	<u>243,665</u>	<u>300,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
REQUIREMENTS						
MATERIALS & SERVICES	45,000	49,800	-	-	-	-
TRANSFERS OUT	<u>220,000</u>	<u>150,000</u>	<u>350,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>265,000</u>	<u>199,800</u>	<u>350,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
CONTINGENCY	-	-	<u>150,000</u>	-	-	-
TOTAL REQUIREMENTS	<u>265,000</u>	<u>199,800</u>	<u>500,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
NET CHANGE IN FUND BALANCE	<u>(4,309)</u>	<u>43,865</u>	<u>(200,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 23,957</u>	<u>\$ 67,822</u>	<u>\$ 33,063</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

ROOM TAX FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
28,266	23,957	233,063	015-000-401000	CARRYOVER	0	0	0
260,691	243,665	300,000	015-000-444000	ROOM TAX	250,000	250,000	250,000
288,957	267,622	533,063		TOTAL REVENUES	250,000	250,000	250,000

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

ROOM TAX FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
ROOM TAX EXPENDITURES							
MATERIALS AND SERVICES:							
45,000	49,800	0	015-015-204000	CHAMBER - ORIGINAL 3%	0	0	0
45,000	49,800	0		TOTAL MATERIALS AND SERVICE	0	0	0
TRANSFERS:							
0	0	50,000	015-015-500012	TRANSFER OUT - TO G.F. CHAM	50,000	50,000	50,000
0	0	50,000	015-015-500013	TRANSFER OUT: TO G.F. ECON	0	0	0
220,000	150,000	250,000	015-015-500054	TRANSFER TO: EVENTS CENTE	200,000	200,000	200,000
220,000	150,000	350,000		TOTAL TRANSFERS	250,000	250,000	250,000
CONTINGENCY:							
0	0	150,000	015-015-600100	CONTINGENCY	0	0	0
0	0	150,000		TOTAL CONTINGENCY	0	0	0
UNAPPROPRIATED:							
0	0	33,063	015-015-900000	UNAPPR ENDING FUND BAL.	0	0	0
0	0	33,063		TOTAL UNAPPROPRIATED	0	0	0
265,000	199,800	533,063		TOTAL ROOM TAX	250,000	250,000	250,000
265,000	199,800	533,063		TOTAL FUND EXPENDITURES	250,000	250,000	250,000
23,957	67,822	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

			<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
FUND:	EVENTS CENTER	STAFFING FTE:	3.0	3.0	3.0
PROGRAM:	EVENTS CENTER				

Fund Description

The Florence Events Center (FEC) Fund is an enterprise fund used to account for the activities financed and operated for the FEC.

Budget Comments

The primary sources of revenues consist of rental fees, charges for services, intergovernmental revenues such as the Rural Tourism Marketing Project (RTMP) and operating transfers of Transient Room Tax (TRT) revenues from the Room Tax Fund.

The FEC has three full-time employees and four part-time Cardinal employees. The part-time Cardinal employees equate to providing the amount of hours equal to one FTE, but with the flexibility of hiring the specific skill-set required to perform various functions such as an Office, Marketing and Ticket Assistants, as well as general operations.

The ability to sustain the facility is largely accredited to our exceptional volunteer support. The FEC volunteers are not employees and do not receive pay, however, the city does provide workman's compensation insurance. We have over 50 active volunteers maintain an average of 4,500 hours annually. Each volunteer hour contributed reduces our operational costs, which keeps the rental fees affordable for both outside and local groups and organizations.

Friends of the FEC - As the core of our volunteers, the Friends of the FEC are an organized 501(c)(3) sponsoring a variety of events such as the FEC Indoor Yard Sales, various concerts and most successfully the annual Winter Folk Festival. The money raised by the Friends is used to purchase much needed items such as office computers, technical equipment and various items to enhance the facility.

Significant Changes

The FY13 Events Center Fund budget does not include the payment from Lane County as a resource. A long-standing intergovernmental agreement with the County is coming to an end in the FY14 budget year. In preparation for this the City has chosen to keep the extra funds from the County in reserve for future debt service instead of using these funds for FEC operations (See budget line item titled Lane County Debt Contrib. FEC is budgeted at zero). See further discussion in the narrative section for the FEC Debt Service Fund.

The foreseeable capital projects in 2012-2013 are the replacement 400 banquet chairs with an estimated cost of \$50,000. The expenditure will be funded in part by a donation from the Friends of the FEC. This expected \$25,000 donation is budgeted for in the account titled Friends of FEC Donations. The HVAC system on the flat floor is nearing the end of its life expectancy and will be replaced as needed. We are budgeting \$25,000 for replacement of the HVAC system with an off-setting donation from the Friends.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

EVENTS CENTER FUND

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 85,133	\$ 153,073	\$ 373,886	\$ 200,000	\$ 200,000	\$ 200,000
RESOURCES						
REVENUES	376,445	399,328	425,021	394,905	394,905	394,905
TRANSFERS IN	<u>220,000</u>	<u>150,000</u>	<u>253,500</u>	<u>203,500</u>	<u>203,500</u>	<u>203,500</u>
TOTAL RESOURCES	<u>596,445</u>	<u>549,328</u>	<u>678,521</u>	<u>598,405</u>	<u>598,405</u>	<u>598,405</u>
REQUIREMENTS						
PERSONNEL SERVICES	287,955	220,633	243,760	246,415	246,415	246,415
MATERIALS & SERVICES	240,550	310,591	324,000	286,660	286,660	286,660
CAPITAL OUTLAY	-	-	192,500	75,000	75,000	75,000
TRANSFERS OUT	<u>-</u>	<u>-</u>	<u>58,481</u>	<u>65,297</u>	<u>65,297</u>	<u>65,297</u>
TOTAL REQUIREMENTS	<u>528,505</u>	<u>531,224</u>	<u>818,741</u>	<u>673,372</u>	<u>673,372</u>	<u>673,372</u>
NET CHANGE IN FUND BALANCE	<u>67,940</u>	<u>18,104</u>	<u>(140,220)</u>	<u>(74,967)</u>	<u>(74,967)</u>	<u>(74,967)</u>
ENDING FUND BALANCE	<u>\$ 153,073</u>	<u>\$ 171,177</u>	<u>\$ 233,666</u>	<u>\$ 125,033</u>	<u>\$ 125,033</u>	<u>\$ 125,033</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
85,133	153,073	373,886	016-000-401000	CARRYOVER	200,000	200,000	200,000
230	137	100	016-000-403000	INTEREST INCOME	100	100	100
3,781	3,547	0	016-000-403100	WLCF INTEREST	0	0	0
23,568	27,047	36,171	016-000-404000	LANE COUNTY DEBT CONTRIB.	0	0	0
220,000	150,000	250,000	016-000-444410	TRANSFER FROM ROOM TAX FL	200,000	200,000	200,000
2,441	2,163	2,000	016-000-450071	TICKET FEES	2,000	2,000	2,000
2,701	2,865	3,000	016-000-450072	CREDIT CARD FEE	2,800	2,800	2,800
22,149	20,435	20,000	016-000-450073	FOOD & BEVERAGE	20,000	20,000	20,000
18,800	21,638	17,000	016-000-450077	TICKET SURCHARGE	17,000	17,000	17,000
435	0	0	016-000-450078	ADVERTISING	0	0	0
119,950	99,328	105,000	016-000-450079	BUILDING RENTAL	105,000	105,000	105,000
6,173	4,736	5,000	016-000-450082	OFF SITE EQUIPMENT RENTAL	6,000	6,000	6,000
2,695	2,752	2,500	016-000-450083	ART COMMISSIONS	1,000	1,000	1,000
3,344	9,350	15,000	016-000-450084	ART SALES	1,000	1,000	1,000
27	254	250	016-000-450085	MERCHANDISE SALES	255	255	255
210	9,805	7,500	016-000-450086	DONATIONS	250	250	250
0	0	0	016-000-450087	FRIENDS OF FEC DONATIONS	50,000	50,000	50,000
0	0	78,000	016-000-450108	RTMP GRANT	74,000	74,000	74,000
1,719	80	1,000	016-000-450111	OTHER	500	500	500
96,222	122,691	120,000	016-000-450199	SHOW SALES	115,000	115,000	115,000
0	0	12,500	016-000-460500	FRIEND OF FEC GRANT - GEN	0	0	0
72,000	72,500	0	016-000-490015	RTMP BAL. FR. ROOM TAX FUNE	0	0	0
0	0	3,500	016-000-490513	TRANSFER IN - WLCF ENDOW. F	3,500	3,500	3,500
0	0	0	016-000-490514	TRANSFER IN FROM RTMP FUNI	0	0	0
0	0	0	016-000-490517	TRANSFER IN FROM FEC RESEF	0	0	0
681,578	702,401	1,052,407	TOTAL REVENUES		798,405	798,405	798,405

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
EVENTS CENTER EXPENDITURE							
PERSONNEL SERVICES:							
74,860	76,888	78,711	016-016-100017	EVENT CENTER DIRECTOR	79,483	79,483	79,483
52,142	1,818	43,328	016-016-100018	COMMUNITY OUTREACH MANA	36,400	36,400	36,400
36,821	38,794	0	016-016-100019	ADMINISTRATIVE ASSISTANT	0	0	0
37,985	39,111	40,035	016-016-100020	MAINTENANCE TECHNICIAN	40,427	40,427	40,427
515	849	2,500	016-016-100111	OVERTIME	2,550	2,550	2,550
204	159	162	016-016-104600	UNEMPLOYMENT INSURANCE	163	163	163
15,394	12,037	11,355	016-016-104700	SOCIAL SECURITY	11,401	11,401	11,401
43,294	39,669	45,158	016-016-104800	HEALTH INSURANCE	52,085	52,085	52,085
3,672	4,003	4,292	016-016-104801	DENTAL INSURANCE	5,544	5,544	5,544
684	700	704	016-016-104802	LIFE AND DISABILITY INSURANC	704	704	704
1,849	1,970	2,865	016-016-104900	WORKER'S COMPENSATION	2,914	2,914	2,914
13,580	10,258	13,647	016-016-105002	RETIREMENT PLAN	13,722	13,722	13,722
960	960	1,003	016-016-105003	ALLOWANCES	1,022	1,022	1,022
5,994	(6,584)	0	016-016-199999	ACCRUED PAYROLL EXPENSE	0	0	0
287,955	220,633	243,760		TOTAL PERSONNEL SERVICES	246,415	246,415	246,415
MATERIALS AND SERVICES:							
94,827	109,482	120,000	016-016-200005	SHOW EXPENSES	115,000	115,000	115,000
3,484	9,504	15,000	016-016-200006	ART EXPENSES	1,000	1,000	1,000
1,511	1,925	2,000	016-016-200090	COPIER EXPENSES	3,780	3,780	3,780
2,562	4,081	4,000	016-016-200100	OFFICE SUPPLIES	3,000	3,000	3,000
3,052	3,005	3,500	016-016-200101	JANITORIAL SUPPLIES	3,500	3,500	3,500
2,633	2,394	3,500	016-016-200102	BUILDING SUPPLIES	3,500	3,500	3,500
2,679	2,660	3,000	016-016-200400	TELEPHONE	3,000	3,000	3,000
1,171	1,480	1,500	016-016-200402	INTERNET SERVICE	2,000	2,000	2,000
0	0	500	016-016-201501	GENERATOR OP & MAINTENANC	500	500	500
6,338	5,582	8,000	016-016-201911	EQUIPMENT MAINTENANCE	7,000	7,000	7,000
1,674	2,529	3,000	016-016-201912	BUILDING MAINTENANCE	7,000	7,000	7,000
0	0	0	016-016-201917	PARKING LOT MAINT. FRIENDS I	0	0	0
0	0	0	016-016-201918	RESERVE: BDLG MAINTENANCE	0	0	0
374	832	1,000	016-016-202100	POSTAGE	1,500	1,500	1,500
1,760	1,871	2,000	016-016-203000	CONTRACTUAL -LANDSCAPE	2,500	2,500	2,500
0	0	0	016-016-203001	CONTRACTUAL -JANITORIAL	0	0	0
2,900	9,908	15,000	016-016-203003	CONTRACTUAL-TICKET OFFICE	17,000	17,000	17,000
6,137	7,673	8,000	016-016-203004	CONTRACTUAL-MAINT. TECH.	8,000	8,000	8,000
0	25,148	12,000	016-016-203005	CONTRACTUAL-MARKETING DIF	12,200	12,200	12,200
0	30	500	016-016-203220	PRINTING	500	500	500
1,530	1,325	3,000	016-016-203230	DUES / SUBSCRIPTIONS	3,000	3,000	3,000
0	0	1,000	016-016-203235	TRAVEL	1,000	1,000	1,000
11	8	500	016-016-203236	TRAINING	500	500	500
16,922	17,818	20,000	016-016-203237	UTILITIES- ELECTRICAL	20,000	20,000	20,000
6,128	5,840	6,000	016-016-203238	UTILITIES -WATER	6,500	6,500	6,500
6,811	6,701	8,000	016-016-203239	UTILITIES -PROPANE	8,000	8,000	8,000
3,153	2,365	3,000	016-016-203240	UTILITIES-GARBAGE	3,000	3,000	3,000
10,180	6,105	12,000	016-016-203250	INSURANCE	10,080	10,080	10,080
2,112	3,328	3,500	016-016-203256	ADVERTISING	3,500	3,500	3,500
665	4,096	2,000	016-016-203257	THEATER SUPPLY	2,000	2,000	2,000
0	8,365	1,000	016-016-203270	WEB PAGE DEVELOPMENT & M	1,000	1,000	1,000
9,372	13,262	12,500	016-016-203275	RTMP EXPENDITURES	12,700	12,700	12,700
15,504	16,585	16,000	016-016-203280	TRT MARKETING EXPENSE	16,300	16,300	16,300
0	0	25,000	016-016-289940	FRIENDS EXPENSES	0	0	0
1,156	1,313	2,000	016-016-289950	VOLUNTEER EXPENSES	2,000	2,000	2,000
1,178	681	1,000	016-016-290000	OTHER	1,000	1,000	1,000
4,060	4,449	5,000	016-016-290050	BANK CHARGES	5,100	5,100	5,100
30,665	30,245	0	016-016-290100	ADMINISTRATIVE SERVICES	0	0	0
240,550	310,591	324,000		TOTAL MATERIALS AND SERVIC	286,660	286,660	286,660

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
CAPITAL OUTLAY:							
0	0	25,000	016-016-320501	CAPITAL: CHAIR REPLACEMENT	50,000	50,000	50,000
0	0	50,000	016-016-320502	CAPITAL: HVAC	25,000	25,000	25,000
0	0	110,000	016-016-320600	CAPITAL: FEC GENERATOR	0	0	0
0	0	7,500	016-016-320601	CAPITAL: FRIENDS DONATION	0	0	0
0	0	192,500		TOTAL CAPITAL OUTLAY	75,000	75,000	75,000
TRANSFERS:							
0	0	58,481	016-016-500100	TRANSFER OUT: ADMIN SERVIC	65,297	65,297	65,297
0	0	58,481		TOTAL TRANSFERS	65,297	65,297	65,297
CONTINGENCY:							
0	0	100,000	016-016-600000	CONTINGENCY	0	0	0
0	0	100,000		TOTAL CONTINGENCY	0	0	0
UNAPPROPRIATED:							
0	0	133,666	016-016-900000	UNAPPR ENDING FUND BAL.	125,033	125,033	125,033
0	0	133,666		TOTAL UNAPPROPRIATED	125,033	125,033	125,033
528,505	531,224	1,052,407		TOTAL EVENTS CENTER	798,405	798,405	798,405
528,505	531,224	1,052,407		TOTAL FUND EXPENDITURES	798,405	798,405	798,405
153,073	171,177	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u> <u>FY12</u> <u>FY13</u>
FUND/PROGRAM: STREET	STAFF LEVEL FTE: 1.0 1.0 1.0

Department Description

The Street fund administers all street operations for the City. The mission is to provide a safe and efficient multi-modal transportation system, including sidewalks.

Budget Comments

Revenues to support the department's services primarily come from state highway apportionment (State gas tax), street light fee and a proposed street utility fee. The City also receives funding from the Federal/State fund exchange program which takes our federal gas tax apportionment and exchanges those funds for state gas tax revenues, however currently these funds are being held by the State for the construction of the Siuslaw River Bridge Interpretive project.

The Transportation and Growth Management Grant for the update of the Transportation System Plan, Community Transit Plan, and Capital Improvement Plan will be finished in FY12 and therefore will not be reflected in next year's budget. However we already know that the City's current revenue sources are not adequate to preserve our current street infrastructure, let alone catch-up on the many years of deferred maintenance.

We have budgeted to continue progress on the Siuslaw River Interpretive Center, funded by an ODOT IGA, and the FURA grant funded paving in Old Town from 2nd to Harbor Street.

Debt service expenditures are for continued repayment of existing loans that provided funding to purchase two important pieces of equipment, the Asphalt Zipper and Patch Truck.

Significant Changes

The main change in the budget for next fiscal year reflects the proposed increase to our existing Street utility fee. As we plan for the future, the increase in Street Utility Fee is enough to pay for debt service on what the City expects to borrow to fund \$250,000 in Street Preservation & Improvement capital projects. Revenues also include a slight increase in our Street Light fee revenues as we begin to charge our master metered customers the appropriate equivalent residential units to reflect their impact to the transportation system and pay their fair share of the Street Light fee. Primarily the increase in our Street Light fee revenues will be from our two master-meter billed communities.

This budget includes a multi-use path along Rhododendron Drive from 9th to Wildwinds Streets \$1,000,000 capital project. This is a Transportation Enhancement (TE) grant funded project that we have high expectations of receiving (we are currently a runner-up on the alternative projects list). The City expects to receive 80% of this funding to come from an ODOT TE grant with the remaining cost of the project to be funded by other state/local grant matching funds and some City funds.

**CITY OF FLORENCE
STREET FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

STREETS PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
STREET OPERATIONS						
BEGINNING FUND BALANCE	\$ 37,937	\$ 113,946	\$ 223,317	\$ 140,000	\$ 390,000	\$ 390,000
RESOURCES						
REVENUES	588,187	1,311,264	1,249,239	2,725,992	2,725,992	2,725,992
TRANSFERS IN	41,148	1,436,792	300,000	400,000	400,000	400,000
TOTAL RESOURCES	<u>629,335</u>	<u>2,748,056</u>	<u>1,549,239</u>	<u>3,125,992</u>	<u>3,125,992</u>	<u>3,125,992</u>
REQUIREMENTS						
PERSONNEL SERVICES	65,621	77,922	59,135	61,259	61,259	61,259
MATERIALS & SERVICES	255,847	280,329	234,260	246,400	246,400	246,400
CAPITAL OUTLAY	59,119	245,013	1,040,650	2,440,400	2,690,400	2,690,400
DEBT SERVICE	172,739	2,032,437	64,104	63,632	63,632	63,632
TRANSFERS OUT	-	-	259,038	268,420	256,106	256,106
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>553,326</u>	<u>2,635,701</u>	<u>1,657,187</u>	<u>3,080,111</u>	<u>3,317,797</u>	<u>3,317,797</u>
CONTINGENCY	-	-	99,593	110,000	110,000	110,000
TOTAL REQUIREMENTS	<u>553,326</u>	<u>2,635,701</u>	<u>1,756,780</u>	<u>3,190,111</u>	<u>3,427,797</u>	<u>3,427,797</u>
NET CHANGE IN FUND BALANCE	<u>76,009</u>	<u>112,355</u>	<u>(207,541)</u>	<u>(64,119)</u>	<u>(301,805)</u>	<u>(301,805)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 113,946</u>	<u>\$ 226,301</u>	<u>\$ 15,776</u>	<u>\$ 75,881</u>	<u>\$ 88,195</u>	<u>\$ 88,195</u>
STREET SDC						
BEGINNING FUND BALANCE	\$ 636,165	\$ 691,684	\$ 340,912	\$ 468,172	\$ 468,172	\$ 468,172
RESOURCES						
REVENUES	12,606	34,788	22,000	14,800	14,800	14,800
TRANSFERS IN	144,669	20,000	100,000	100,000	100,000	100,000
TOTAL RESOURCES	<u>157,275</u>	<u>54,788</u>	<u>122,000</u>	<u>114,800</u>	<u>114,800</u>	<u>114,800</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	313	-	300	-	-	-
CAPITAL OUTLAY	1,443	-	-	-	-	-
TRANSFERS OUT	100,000	400,000	-	400,000	400,000	400,000
TOTAL REQUIREMENTS	<u>101,756</u>	<u>400,000</u>	<u>300</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
NET CHANGE IN FUND BALANCE	<u>55,519</u>	<u>(345,212)</u>	<u>121,700</u>	<u>(285,200)</u>	<u>(285,200)</u>	<u>(285,200)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 691,684</u>	<u>\$ 346,472</u>	<u>\$ 462,612</u>	<u>\$ 182,972</u>	<u>\$ 182,972</u>	<u>\$ 182,972</u>
TOTAL STREETS PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	\$ 655,082	\$ 3,035,701	\$ 1,757,080	\$ 3,590,111	\$ 3,827,797	\$ 3,827,797
BEGINNING FUND BALANCE	\$ 674,102	\$ 805,630	\$ 564,229	\$ 608,172	\$ 858,172	\$ 858,172
ADD BACK CONTINGENCY	-	-	99,593	110,000	110,000	110,000
NET CHANGE IN FUND BALANCE	<u>131,528</u>	<u>(232,857)</u>	<u>(85,841)</u>	<u>(349,319)</u>	<u>(587,005)</u>	<u>(587,005)</u>
ENDING FUND BALANCE	<u>\$ 805,630</u>	<u>\$ 572,773</u>	<u>\$ 577,981</u>	<u>\$ 368,853</u>	<u>\$ 381,167</u>	<u>\$ 381,167</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STREET FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
37,937	113,946	223,317	002-000-401000	CARRYOVER	140,000	390,000	390,000
1,058	758	400	002-000-403000	INTEREST INCOME	400	400	400
395,441	453,784	394,800	002-000-413100	STATE HIGHWAY APPORTIONM	402,696	402,696	402,696
12,880	13,996	40,000	002-000-413610	FED/STATE FUND EXCHANGE	0	0	0
88,963	88,768	88,724	002-000-414000	STREET LIGHT FEE	105,724	105,724	0
0	0	0	002-000-414010	STREET FEE	160,000	160,000	265,724
0	116,131	0	002-000-414050	HWY 101/RHODY/6TH ST PROJE	0	0	0
0	0	0	002-000-414060	ODOT T&E - RHODY MULTIUSE F	800,000	800,000	800,000
40	978	100	002-000-415300	OFF SITE INSPECTIONS	100	100	100
13,453	0	0	002-000-415305	27TH ST BIKE PATH - REIMB	0	0	0
6,695	706	1,000	002-000-419000	OTHER	1,000	1,000	1,000
50,545	0	0	002-000-432021	SPRUCE ST LID - PROCEEDS	0	0	0
0	89,950	0	002-000-432022	LOAN - PROCEEDS US BANK	0	0	0
0	0	0	002-000-432023	LOAN - PROCEEDS OPB 2011	0	0	0
0	0	0	002-000-432024	LOAN - PROCEEDS 2012 ISSUAN	450,000	450,000	450,000
0	0	0	002-000-449900	MUNSEL LK RD PROP OWNER A	0	0	0
1,830	8,852	0	002-000-449902	STREET VACATION PROCEEDS	0	0	0
767	675	500	002-000-449903	STREET VACATION INTEREST IN	0	0	0
4,403	4,445	4,400	002-000-449915	OAK STREET LID PRINCIPAL	4,355	4,355	4,355
929	577	425	002-000-449921	OAK STREET LID INTEREST	458	458	458
8,130	9,282	6,440	002-000-449922	HEMLOCK LID PRINCIPAL	8,243	8,243	8,243
3,053	2,362	1,800	002-000-449923	HEMLOCK LID INTEREST	2,616	2,616	2,616
0	0	520,250	002-000-460411	STATE GRANT: SCENIC BYWAY	600,000	600,000	600,000
0	0	190,400	002-000-460504	FURA GRANT: PAVE 2ND TO HAI	190,400	190,400	190,400
0	0	300,000	002-000-490052	TRANSFER IN - DEBT PROCEED	0	0	0
0	0	0	002-000-490055	TRANSFER FROM GRANTS FUNI	0	0	0
0	520,000	0	002-000-490101	INTERFUND LOAN	0	0	0
41,148	1,436,792	0	002-000-490501	TRANSFER IN	0	0	0
0	0	0	002-000-490507	TRANSFER IN - FROM STREET S	400,000	400,000	400,000
667,272	2,862,002	1,772,556	TOTAL REVENUES		3,265,992	3,515,992	3,515,992

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STREET FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
STREET DEPARTMENT EXPEND							
PERSONNEL SERVICES:							
5,867	6,061	0	002-431-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
0	14,057	0	002-431-100059	COMMUNITY DEVELOPMENT DIR	0	0	0
4,781	4,990	0	002-431-100065	PUBLIC WORKS DIRECTOR	0	0	0
32,918	34,803	36,046	002-431-100082	UTILITY WORKER - STREETS	37,128	37,128	37,128
0	0	520	002-431-100111	OVERTIME	530	530	530
68	0	0	002-431-100113	MERIT INCREASES	0	0	0
44	60	36	002-431-104600	UNEMPLOYMENT INSURANCE	37	37	37
3,330	4,561	2,576	002-431-104700	SOCIAL SECURITY	2,654	2,654	2,654
13,678	14,040	12,864	002-431-104800	HEALTH INSURANCE	13,721	13,721	13,721
970	1,143	962	002-431-104801	DENTAL INSURANCE	1,067	1,067	1,067
171	284	189	002-431-104802	LIFE AND DISABILITY INSURANC	189	189	189
2,073	2,433	3,094	002-431-104900	WORKER'S COMPENSATION	3,214	3,214	3,214
3,207	3,802	2,368	002-431-105002	RETIREMENT PLAN	2,439	2,439	2,439
386	72	480	002-431-105003	ALLOWANCES	280	280	280
0 (10,561)	0	002-431-106010	GRANT REIMB - PERSONAL SER	0	0	0
(1,871)	0	002-431-199999	ACCRUED PAYROLL EXPENSE	0	0	0
65,621	77,922	59,135		TOTAL PERSONNEL SERVICES	61,259	61,259	61,259
MATERIALS AND SERVICES:							
7,776	20,212	10,800	002-431-200049	CONTRACT LABOR	10,800	10,800	10,800
821	1,207	300	002-431-200101	SUPPLIES & TOOLS	3,800	3,800	3,800
219	316	300	002-431-200150	SHOP SUPPLIES	0	0	0
583	597	600	002-431-200200	TRAVEL AND TRAINING	600	600	600
178	218	218	002-431-200300	MEMBERSHIP AND DUES	220	220	220
3,737	3,644	0	002-431-200400	TELEPHONE	0	0	0
5,907	11,247	8,500	002-431-201500	VEHICLE OPERATION & MAIN.	12,000	12,000	12,000
81	0	0	002-431-202300	MAINTENANCE AGREEMENT	0	0	0
0	10,335	5,000	002-431-203000	CONTRACTUAL SERVICES	5,000	5,000	5,000
3,753	5,334	7,000	002-431-203105	EQUIPMENT MAINTENANCE	8,000	8,000	8,000
14,771	0	0	002-431-203110	ENGINEERING SERVICES	0	0	0
15,549	28,692	35,000	002-431-203111	TRAFFIC CONTROL DEVICES	35,000	35,000	35,000
1,546	1,844	500	002-431-203115	BUILDING MAINTENANCE	500	500	500
24,942	12,817	25,192	002-431-203250	INSURANCE	22,680	22,680	22,680
122,344	120,392	107,700	002-431-203500	UTILITIES	117,600	117,600	117,600
18,497	25,131	30,000	002-431-205300	STREET REPAIR MATERIALS	30,000	30,000	30,000
191	728	500	002-431-205910	TOOLS	0	0	0
816	734	600	002-431-290000	OTHER	0	0	0
2,596	1,617	1,000	002-431-290006	CLEANING AND LAUNDRY	0	0	0
750	772	950	002-431-290007	SAFETY SUPPLIES	0	0	0
0	0	0	002-431-290013	DEBT COLLECTION EXPENSE	0	0	0
123	654	100	002-431-290050	BANK CHARGES	200	200	200
30,665	40,327	0	002-431-290100	ADMINISTRATIVE SERVICES	0	0	0
0 (6,487)	0	002-431-290999	GRANTS REIMB - PARTS/EQUIP/	0	0	0
255,847	280,329	234,260		TOTAL MATERIALS AND SERVIC	246,400	246,400	246,400
CAPITAL OUTLAY:							
14,343	10,802	250,000	002-431-300210	OVERLAY AND SEALCOAT	0	250,000	250,000
0	3,259	50,000	002-431-300225	SIDEWALKS	0	0	0
0	3,089	0	002-431-300227	HWY 101 PEDESTRIAN SAFETY	0	0	0
27,965	0	0	002-431-300231	SPRUCE STREET LID EXPENSE	0	0	0
0	108,345	30,000	002-431-300240	HWY 101/RHODY/6TH ST PROJE	0	0	0
0	0	0	002-431-300317	12TH ST BIKE PATH	0	0	0
0	89,950	0	002-431-320500	EQUIPMENT	0	0	0
0	0	0	002-431-320501	EQUIPMENT: PATCH TRUCK	0	0	0
16,811	29,567	0	002-431-380311	SCENIC BYWAYS GRANT MATCH	600,000	600,000	0
0	0	520,250	002-431-380411	CAPITAL: SCENIC BYWAYS GRA	0	0	600,000
0	0	0	002-431-380490	CAPITAL: RHODY MULTIUSE PA'	1,000,000	1,000,000	1,000,000

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STREET FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
0	0	190,400	002-431-380504	CAPITAL: FURA PAVE 2ND HARE	190,400	190,400	190,400
0	0	0	002-431-380510	CAPITAL: NEW DEVELOPMENT	400,000	400,000	400,000
0	0	0	002-431-380515	CAPITAL: MUNSEL LK RD 101 EX	0	0	0
0	0	0	002-431-380520	CAPITAL: PRESERVATION & IMP	250,000	250,000	250,000
59,119	245,013	1,040,650		TOTAL CAPITAL OUTLAY	2,440,400	2,690,400	2,690,400
TRANSFERS:							
0	0	55,624	002-431-500099	TRANS OUT: PW ADMIN	65,013	52,699	52,699
0	0	68,905	002-431-500100	TRANS OUT: ADMIN SERVICES	76,936	76,936	76,936
0	0	114,400	002-431-500101	INTERFUND REPAY ST SDC 111	80,000	80,000	80,000
0	0	0	002-431-500102	INTERFUND REPAY WTR SDC 11	24,000	24,000	24,000
0	0	20,109	002-431-500156	TRANSFER TO 2011 BOND FUNG	22,471	22,471	22,471
0	0	259,038		TOTAL TRANSFERS	268,420	256,106	256,106
CONTINGENCY:							
0	0	99,593	002-431-600100	CONTINGENCY	110,000	110,000	110,000
0	0	99,593		TOTAL CONTINGENCY	110,000	110,000	110,000
DEBT SERVICE:							
0	23,853	40,167	002-431-800001	DEBT SERVICE PRIN 10/11 LOAN	57,138	57,138	57,138
0	84	23,937	002-431-800002	DEBT SERVICE INT. 10/11 LOAN	6,494	6,494	6,494
0	2,008,500	0	002-431-800515	DEBT PRINCIPAL PAYMENT	0	0	0
172,739	0	0	002-431-800516	DEBT INTEREST PAYMENT	0	0	0
172,739	2,032,437	64,104		TOTAL DEBT SERVICE	63,632	63,632	63,632
UNAPPROPRIATED:							
0	0	15,776	002-431-900000	UNAPPR ENDING FUND BAL.	75,881	88,195	88,195
0	0	15,776		TOTAL UNAPPROPRIATED	75,881	88,195	88,195
553,326	2,635,702	1,772,556		TOTAL STREET DEPARTMENT	3,265,992	3,515,992	3,515,992
553,326	2,635,702	1,772,556		TOTAL FUND EXPENDITURES	3,265,992	3,515,992	3,515,992
113,946	226,301	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STREET SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
636,165	691,684	340,912	111-000-401000	CARRYOVER	468,172	468,172	468,172
2,525	6,056	2,000	111-000-403000	INTEREST INCOME	0	0	0
10,081	28,732	20,000	111-000-439110	STREET SDC FEES	14,800	14,800	14,800
0	0	0	111-000-490056	TRANSFER IN - REHAB LOAN FU	0	0	0
0	20,000	100,000	111-000-490101	INTERFUND - RPYMNT STRMSDI	20,000	20,000	20,000
0	0	0	111-000-490102	INTERFUND - RPYMNT STREET I	80,000	80,000	80,000
144,669	0	0	111-000-490501	TRANSFER IN	0	0	0
793,440	746,472	462,912	TOTAL REVENUES		582,972	582,972	582,972

CITY OF FLORENCE
ADOPTED BUDGET REPORT
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STREET SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
STREET SYSTEM DEVELOPMEN							
MATERIALS AND SERVICES:							
313	0	300	111-111-290050	BANK CHARGES	0	0	0
313	0	300		TOTAL MATERIALS AND SERVIC	0	0	0
CAPITAL OUTLAY:							
1,443	0	0	111-111-300600	STREET PROJECTS	0	0	0
1,443	0	0		TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS:							
100,000	0	0	111-111-500101	INTERFUND LOAN	0	0	0
0	0	0	111-111-500352	TRANSFER TO STREET FUND	400,000	400,000	400,000
0	400,000	0	111-111-500501	TRANSFER OUT	0	0	0
100,000	400,000	0		TOTAL TRANSFERS	400,000	400,000	400,000
UNAPPROPRIATED:							
0	0	462,612	111-111-900000	UNAPPR ENDING FUND BAL.	182,972	182,972	182,972
0	0	462,612		TOTAL UNAPPROPRIATED	182,972	182,972	182,972
101,756	400,000	462,912		TOTAL STREET SYSTEM DEVEL	582,972	582,972	582,972
101,756	400,000	462,912		TOTAL FUND EXPENDITURES	582,972	582,972	582,972
691,684	346,472	0		NET REVENUE OVER EXPENDIT	0	0	0

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2012-13**

PUBLIC WORKS ENTERPRISE FUND - SUMMARY REPORT

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ 1,933,124	\$ 877,518	\$ 2,052,540	\$ 1,724,705	\$ 2,199,705	\$ 2,199,705
RESOURCES						
REVENUES	\$ 4,624,952	\$ 7,527,386	\$ 9,890,701	\$ 8,524,089	\$ 8,695,089	\$ 8,695,089
TRANSFERS IN	844,675	8,364,075	1,537,927	807,129	683,990	683,990
TOTAL RESOURCES	<u>5,469,627</u>	<u>15,891,461</u>	<u>11,428,628</u>	<u>9,331,218</u>	<u>9,379,079</u>	<u>9,379,079</u>
REQUIREMENTS						
PERSONNEL SERVICES						
WATER PROGRAM	499,719	511,596	343,835	337,324	337,324	337,324
WASTEWATER PROGRAM	574,964	529,094	420,547	434,264	434,264	434,264
STORMWATER PROGRAM	160,058	158,903	60,470	63,283	63,283	63,283
PUBLIC WORKS ADMIN PROGRAM	-	-	502,684	503,277	380,138	380,138
TOTAL PERSONNEL SERVICES	<u>1,234,741</u>	<u>1,199,593</u>	<u>1,327,536</u>	<u>1,338,148</u>	<u>1,215,009</u>	<u>1,215,009</u>
MATERIALS & SERVICES						
WATER PROGRAM	658,809	599,757	387,830	388,940	388,940	438,940
WASTEWATER PROGRAM	714,318	765,861	496,990	447,778	472,778	472,778
STORMWATER PROGRAM	297,110	297,609	69,371	52,738	52,738	52,738
PUBLIC WORKS ADMIN PROGRAM	-	-	69,800	81,852	81,852	81,852
TOTAL MATERIALS & SERVICES	<u>1,670,237</u>	<u>1,663,227</u>	<u>1,023,991</u>	<u>971,308</u>	<u>996,308</u>	<u>1,046,308</u>
CAPITAL OUTLAY						
WATER PROGRAM	58,711	141,691	2,620,000	2,190,000	2,377,000	2,327,000
WASTEWATER PROGRAM	858,632	2,324,822	3,892,061	1,779,860	2,162,000	2,162,000
STORMWATER PROGRAM	293,080	71,268	379,000	105,000	167,000	167,000
PUBLIC WORKS ADMIN PROGRAM	-	-	8,000	65,000	65,000	65,000
TOTAL CAPITAL OUTLAY	<u>1,210,423</u>	<u>2,537,781</u>	<u>6,899,061</u>	<u>4,139,860</u>	<u>4,771,000</u>	<u>4,721,000</u>
DEBT SERVICE						
WATER PROGRAM	377,549	375,601	317,876	317,953	317,953	317,953
WASTEWATER PROGRAM	908,231	8,615,894	169,303	332,250	332,250	332,250
STORMWATER PROGRAM	-	-	-	23,622	23,622	23,622
PUBLIC WORKS ADMIN PROGRAM	-	-	3,043	-	-	-
TOTAL DEBT SERVICE	<u>1,285,780</u>	<u>8,991,495</u>	<u>490,222</u>	<u>673,825</u>	<u>673,825</u>	<u>673,825</u>
TRANSFERS OUT						
WATER PROGRAM	493,466	195,444	628,861	700,407	670,920	670,920
WASTEWATER PROGRAM	535,101	682,670	1,647,677	1,681,749	1,629,196	1,629,196
STORMWATER PROGRAM	95,486	65,139	164,646	180,876	171,025	171,025
TOTAL TRANSFERS OUT	<u>1,124,053</u>	<u>943,253</u>	<u>2,441,184</u>	<u>2,563,032</u>	<u>2,471,141</u>	<u>2,471,141</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>6,525,234</u>	<u>15,335,349</u>	<u>12,181,994</u>	<u>9,686,173</u>	<u>10,127,283</u>	<u>10,127,283</u>
CONTINGENCY	-	-	519,083	565,000	565,000	565,000
TOTAL REQUIREMENTS	<u>6,525,234</u>	<u>15,335,349</u>	<u>12,701,077</u>	<u>10,251,173</u>	<u>10,692,283</u>	<u>10,692,283</u>
TOTAL NET CHANGE IN FUND BALANCE	<u>\$ (1,055,607)</u>	<u>\$ 556,112</u>	<u>\$ (1,272,449)</u>	<u>\$ (919,955)</u>	<u>\$ (1,313,204)</u>	<u>\$ (1,313,204)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 877,517</u>	<u>\$ 1,433,630</u>	<u>\$ 780,091</u>	<u>\$ 804,750</u>	<u>\$ 886,501</u>	<u>\$ 886,501</u>
ADDITIONAL INFORMATION						
PW'S ENT. FUND TOTAL CONTINGENCY	\$ -	\$ -	\$ 519,083	\$ 565,000	\$ 565,000	\$ 565,000
PW'S ENT. FUND UNAPPROPRIATED ENDING FUND BALANCE (UEFB)	<u>877,517</u>	<u>1,433,630</u>	<u>780,091</u>	<u>804,750</u>	<u>886,501</u>	<u>886,501</u>
ACTUAL/BUDGETED ENDING FUND BALANCE	<u>\$ 958,052</u>	<u>\$ 1,762,826</u>	<u>\$ 1,299,174</u>	<u>\$ 1,369,750</u>	<u>\$ 1,451,501</u>	<u>\$ 1,451,501</u>

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u> <u>FY12</u> <u>FY13</u>
FUND/PROGRAM: WATER	STAFF LEVEL FTE: 5.0 5.0 5.0

Department Description

The Water Fund mission is to provide safe, reliable, cost-effective water supplies and outstanding customer service in an environmentally sensitive manner.

Budget Comments

Revenues to support the department's services come from water charges for service to customers.

To help with budget management we have collapsed several line items in material and services, such as shop supplies, lab supplies, tools, cleaning and laundry, and safety supplies into one line item supplies and tools. This will allow greater management flexibility for the water budget.

Debt service expenditures are for repayment of existing loans that provided funding to purchase a replacement utility vehicle, replacement ATV, and purchase a second meter reading vehicle. Additionally, the Water Fund has debt service expenditures for repayment of existing loans for the expansion of the drinking water plant and well field.

Significant Changes

The main change in the budget for next fiscal year reflects the proposed 4% rate increase to keep pace with the increase in the cost of operations. Revenues also include a modest increase in our Well-Rehab fee revenues as we begin to charge our master metered customers the appropriate equivalent residential units to reflect their impact to the water system and pay their fair share of the Well-Rehab fee. Primarily the increase in our Well-Rehab fee revenues will be from our two master-meter billed communities.

Personal Services is slightly lower as compared to the current fiscal year with a 1.9% reduction which is due to some restructuring that allowed us to hire an entry level replacement employee.

Material and Services is relatively unchanged when compared to the current fiscal year, with only a \$1,090 increase over current spending authority. We are doing our best to "live within our means" and we are making progress on deferred major capital improvement projects. However, we still have a long way to go in improving upon technologies such as automated meter reading (AMR) and water line replacement programs.

This budget includes capital projects and carry-forwards of unfinished projects from FY12. These projects include the FURA grant funded infrastructure improvement project (16-inch and 12-inch water mains); completion of Well #13; and the East Reservoir Roof replacement project. New projects for FY13 include upgrades to the radio telemetry system (SCADA); re-drilling of Well #3 (we will not do a well rehab project in FY12 so that we can carry-over the funds into FY13 to re-drill the well); upgrade to the East Reservoir Pump Station; and a small amount of funding for a small water main replacement project.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

WATER PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
WATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 167,226	\$ 33,474	\$ (40,049)	\$ 515,000	\$ 620,000	\$ 620,000
RESOURCES						
REVENUES	1,504,935	1,558,157	3,628,700	3,631,340	3,681,340	3,681,340
TRANSFERS IN	<u>100,000</u>	<u>-</u>	<u>760,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES	<u>1,604,935</u>	<u>1,558,157</u>	<u>4,388,700</u>	<u>3,631,340</u>	<u>3,681,340</u>	<u>3,681,340</u>
REQUIREMENTS						
PERSONNEL SERVICES	499,719	511,596	343,835	337,324	337,324	337,324
MATERIALS & SERVICES	581,042	599,194	387,600	388,690	388,690	438,690
CAPITAL OUTLAY	56,911	50,937	2,545,000	2,115,000	2,302,000	2,252,000
DEBT SERVICE	377,549	375,601	317,876	317,953	317,953	317,953
TRANSFERS OUT	<u>223,466</u>	<u>75,444</u>	<u>628,861</u>	<u>700,407</u>	<u>670,920</u>	<u>670,920</u>
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>1,738,687</u>	<u>1,612,772</u>	<u>4,223,172</u>	<u>3,859,374</u>	<u>4,016,887</u>	<u>4,016,887</u>
CONTINGENCY	<u>-</u>	<u>-</u>	<u>99,172</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>
TOTAL REQUIREMENTS	<u>1,738,687</u>	<u>1,612,772</u>	<u>4,322,344</u>	<u>3,969,374</u>	<u>4,126,887</u>	<u>4,126,887</u>
NET CHANGE IN FUND BALANCE	<u>(133,752)</u>	<u>(54,615)</u>	<u>66,356</u>	<u>(338,034)</u>	<u>(445,547)</u>	<u>(445,547)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 33,474</u>	<u>\$ (21,141)</u>	<u>\$ 26,307</u>	<u>\$ 176,966</u>	<u>\$ 174,453</u>	<u>\$ 174,453</u>
WATER SDC						
BEGINNING FUND BALANCE	\$ 526,112	\$ 225,729	\$ 1,359	\$ 194,800	\$ 194,800	\$ 194,800
RESOURCES						
REVENUES	26,888	46,963	41,750	15,795	15,795	15,795
TRANSFERS IN	<u>22,296</u>	<u>34,000</u>	<u>68,400</u>	<u>58,000</u>	<u>58,000</u>	<u>58,000</u>
TOTAL RESOURCES	<u>49,184</u>	<u>80,963</u>	<u>110,150</u>	<u>73,795</u>	<u>73,795</u>	<u>73,795</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	77,767	563	230	250	250	250
CAPITAL OUTLAY	1,800	90,754	75,000	75,000	75,000	75,000
TRANSFERS OUT	<u>270,000</u>	<u>120,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REQUIREMENTS	<u>349,567</u>	<u>211,317</u>	<u>75,230</u>	<u>75,250</u>	<u>75,250</u>	<u>75,250</u>
NET CHANGE IN FUND BALANCE	<u>(300,383)</u>	<u>(130,354)</u>	<u>34,920</u>	<u>(1,455)</u>	<u>(1,455)</u>	<u>(1,455)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 225,729</u>	<u>\$ 95,375</u>	<u>\$ 36,279</u>	<u>\$ 193,345</u>	<u>\$ 193,345</u>	<u>\$ 193,345</u>
TOTAL WATER PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	<u>\$ 2,088,254</u>	<u>\$ 1,824,089</u>	<u>\$ 4,397,574</u>	<u>\$ 4,044,624</u>	<u>\$ 4,202,137</u>	<u>\$ 4,202,137</u>
BEGINNING FUND BALANCE	\$ 693,338	\$ 259,203	\$ (38,690)	\$ 709,800	\$ 814,800	\$ 814,800
ADD BACK CONTINGENCY	-	-	99,172	110,000	110,000	110,000
NET CHANGE IN FUND BALANCE	<u>(434,135)</u>	<u>(184,969)</u>	<u>101,276</u>	<u>(339,489)</u>	<u>(447,002)</u>	<u>(447,002)</u>
ENDING FUND BALANCE	<u>\$ 259,203</u>	<u>\$ 74,234</u>	<u>\$ 161,758</u>	<u>\$ 480,311</u>	<u>\$ 477,798</u>	<u>\$ 477,798</u>

CITY OF FLORENCE
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FOR THE FISCAL YEAR 2012-13

WATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
167,226	33,474	(40,049)	100-000-401000	CARRYOVER	515,000	620,000	620,000
4,800	4,800	4,800	100-000-406000	MISC RENTALS	4,800	4,800	4,800
0	233	200	100-000-415300	OFF SITE INSPECTIONS	0	0	0
1,441,628	1,498,277	1,821,000	100-000-438010	SERVICE CHARGE - WATER	1,893,840	1,893,840	1,893,840
2,899	6,014	4,000	100-000-438020	WATER SERVICE CONNECTION	4,000	4,000	4,000
44,214	44,239	44,200	100-000-438030	WELL REHABILITATION FEE	53,600	53,600	53,600
11,393	4,593	5,000	100-000-440001	MISCELLANEOUS	5,100	5,100	5,100
0	0	0	100-000-440005	REIMBURSEMENTS	0	0	0
0	0	21,500	100-000-450346	LOAN PROCEEDS - OPB 2011 LC	0	0	0
0	0	28,500	100-000-450347	LOAN PROCEEDS - METER REAI	0	0	0
0	0	0	100-000-450350	LOAN PROCEEDS - 2012 ISSUAN	255,000	255,000	255,000
0	0	435,000	100-000-460310	FURA GRANT: OLD TOWN TO KI	435,000	435,000	435,000
0	0	1,250,000	100-000-460311	FURA GRANT: BAY ST LOOP	950,000	1,000,000	1,000,000
0	0	14,500	100-000-460321	EPA GRANT	30,000	30,000	30,000
100,000	0	0	100-000-490000	TRANS FROM WATER SYS DEV	0	0	0
0	0	610,000	100-000-490052	TRANSFER IN DEBT PROCEEDS	0	0	0
0	0	50,000	100-000-490101	INTERFUND LOAN	0	0	0
0	0	100,000	100-000-490501	TRANSFER IN	0	0	0
1,772,161	1,591,630	4,348,651	TOTAL REVENUES		4,146,340	4,301,340	4,301,340

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WATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
WATER EXPENDITURES							
PERSONNEL SERVICES:							
52,184	51,910	91,444	100-461-100004	TREATMENT PLANT OPERATOR	88,117	88,117	88,117
17,600	18,183	0	100-461-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
17,630	18,235	0	100-461-100056	UTILITY CLERK	0	0	0
8,379	0	0	100-461-100057	PUBLIC WORKS ADMIN ASSISTANT	0	0	0
0	9,371	0	100-461-100059	COMMUNITY DEVELOPMENT DIR	0	0	0
28,686	29,942	0	100-461-100065	PUBLIC WORKS DIRECTOR	0	0	0
19,966	20,860	0	100-461-100085	UTILITY WORKER III	0	0	0
83,772	80,245	78,499	100-461-100086	UTILITY WORKERS (2)	69,285	69,285	69,285
34,034	36,037	41,117	100-461-100087	FIELD ASSISTANT	42,141	42,141	42,141
70,304	80,739	0	100-461-100097	WATER PLANT SUPERVISOR	0	0	0
3,288	3,551	4,200	100-461-100111	OVERTIME	3,800	3,800	3,800
595	0	0	100-461-100113	MERIT INCREASES	0	0	0
340	352	211	100-461-104600	UNEMPLOYMENT INSURANCE	200	200	200
25,636	26,671	14,970	100-461-104700	SOCIAL SECURITY	14,103	14,103	14,103
84,507	85,124	77,452	100-461-104800	HEALTH INSURANCE	83,467	83,467	83,467
6,786	8,593	7,622	100-461-104801	DENTAL INSURANCE	8,460	8,460	8,460
1,467	1,543	1,041	100-461-104802	LIFE AND DISABILITY INSURANCE	1,071	1,071	1,071
9,897	9,403	9,499	100-461-104900	WORKER'S COMPENSATION	9,044	9,044	9,044
29,124	23,709	15,380	100-461-105002	RETIREMENT PLAN	15,187	15,187	15,187
2,732	2,400	2,400	100-461-105003	ALLOWANCES	2,448	2,448	2,448
2,791	4,727	0	100-461-199999	ACCRUED PAYROLL EXPENSE	0	0	0
499,719	511,596	343,835		TOTAL PERSONNEL SERVICES	337,324	337,324	337,324
MATERIALS AND SERVICES:							
9,884	10,955	8,100	100-461-200049	CONTRACT LABOR	6,500	6,500	6,500
4,388	3,412	3,000	100-461-200101	SUPPLIES & TOOLS	14,100	14,100	14,100
866	551	500	100-461-200150	SHOP SUPPLIES	0	0	0
3,780	1,669	4,000	100-461-200200	TRAVEL AND TRAINING	3,000	3,000	3,000
2,416	2,265	2,000	100-461-200201	DUES	1,500	1,500	1,500
2,732	2,618	2,500	100-461-200400	TELEPHONE	2,800	2,800	2,800
9,432	12,261	10,500	100-461-201500	VEHICLE OPERATION & MAINT.	12,000	12,000	12,000
830	1,505	0	100-461-201550	COMPUTER OPERAT. & MAINT.	0	0	0
45	0	0	100-461-202000	PUBLICATIONS & SUBSCRIPTIONS	230	230	230
8,980	8,871	10,000	100-461-202100	POSTAGE	10,200	10,200	10,200
3,444	7,558	8,000	100-461-202300	MAINTENANCE AGREEMENT	10,000	10,000	10,000
39,448	45,703	20,000	100-461-203000	CONSULTING/CONTRACTUAL SERVICES	20,000	20,000	20,000
2,569	791	1,500	100-461-203105	EQUIPMENT MAINTENANCE	1,500	1,500	1,500
206	0	0	100-461-203110	ENGINEERING SERVICES	0	0	0
2,076	1,632	10,000	100-461-203115	BUILDING MAINTENANCE	10,000	10,000	10,000
2,498	2,085	3,000	100-461-203120	UTILITY PROCESSING SERVICES	3,060	3,060	3,060
12,471	6,614	10,000	100-461-203250	INSURANCE	13,900	13,900	13,900
71,256	71,524	80,000	100-461-203500	UTILITIES	78,000	78,000	78,000
91,698	74,698	85,000	100-461-212010	CHEMICALS	75,000	75,000	75,000
17,620	32,310	15,000	100-461-212020	PLANT MAINTENANCE	15,300	15,300	15,300
1,118	9,228	10,000	100-461-212025	WELL MAINTENANCE	10,000	10,000	10,000
63,342	68,046	75,000	100-461-212030	DIST. SYSTEM MAINTENANCE	80,000	80,000	80,000
4,276	10,357	10,000	100-461-212040	LAB TESTING	10,000	10,000	10,000
339	640	1,500	100-461-212041	LAB SUPPLIES	0	0	0
0	0	0	100-461-212045	EPA URBAN WATER GRANT EXF	0	0	30,000
0	0	0	100-461-212046	EPA URBAN WATER MATCH EXF	0	0	20,000
0	1,223	2,400	100-461-212053	HECETA WATER - DEBT PAYMENT	2,400	2,400	2,400
930	1,162	1,000	100-461-250000	TOOLS	0	0	0
1,711	1,695	2,000	100-461-290000	OTHER	0	0	0
2,661	2,261	2,400	100-461-290006	CLEANING AND LAUNDRY	0	0	0
1,528	1,265	1,500	100-461-290007	SAFETY SUPPLIES	0	0	0

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WATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
214	74	200	100-461-290013	DEBT COLLECTION EXPENSE	200	200	200
0	5	5,000	100-461-290014	RESERVOIR MAINTENANCE	5,000	5,000	5,000
3,625	4,500	3,500	100-461-290050	BANK CHARGES	4,000	4,000	4,000
214,658	211,714	0	100-461-290100	ADMINISTRATIVE SERVICES	0	0	0
581,042	599,194	387,600		TOTAL MATERIALS AND SERVIC	388,690	388,690	438,690
CAPITAL OUTLAY:							
0	0	1,250,000	100-461-300500	FURA CAPITAL: BAY STREET LO	950,000	1,000,000	1,000,000
0	0	435,000	100-461-300502	FURA CAPITAL: OLD TOWN TO K	435,000	435,000	435,000
0	0	75,000	100-461-300601	WATER PROJECT WELL #13	75,000	87,000	87,000
0	0	15,000	100-461-320501	EQUIPMENT: ATV	0	0	0
0	0	15,000	100-461-320502	EQUIPMENT: SCADA	60,000	60,000	60,000
0	0	28,500	100-461-320506	EQUIPMENT: PICKUP	0	0	0
0	0	21,500	100-461-320507	EQUIPMENT: METER READING V	0	0	0
17,470	6,505	0	100-461-320642	WELLHEAD PROTECTION	0	0	0
39,441	44,432	45,000	100-461-320645	WELL REHAB	90,000	95,000	95,000
0	0	250,000	100-461-320649	CAPITAL: E RESERVOIR ROOF	250,000	250,000	250,000
0	0	240,000	100-461-320650	CAPITAL: MAIN EXTENSION	0	0	0
0	0	120,000	100-461-320651	CAPITAL: EMERGENCY GENERA	0	120,000	120,000
0	0	0	100-461-320653	CAPITAL: E RESERV PUMP STA1	155,000	155,000	155,000
0	0	0	100-461-320654	CAPITAL: FACILITY & EQUIPMEN	0	0	0
0	0	0	100-461-320655	CAPITAL: WATERLINE REPLACE	50,000	50,000	50,000
0	0	0	100-461-320656	CAPITAL: INTERTIE W/HWD	0	0	0
0	0	50,000	100-461-360321	EPA ESTUARY PART. MATCH EX	50,000	50,000	0
0	0	0	100-461-360322	EPA ESTUARY PART. GRANT EX	0	0	0
56,911	50,937	2,545,000		TOTAL CAPITAL OUTLAY	2,115,000	2,302,000	2,252,000
TRANSFERS:							
72,843	75,444	81,000	100-461-500050	IN LIEU OF FRANCHISE FEES	82,620	95,000	95,000
0	0	182,232	100-461-500099	TRANSFER OUT: PW ADMIN	221,044	179,177	179,177
0	0	225,741	100-461-500100	TRANSFER OUT: ADMIN SERVIC	252,052	252,052	252,052
0	0	99,000	100-461-500101	INTERFUND LOAN - REPAY WW	99,000	99,000	99,000
0	0	40,888	100-461-500156	TRANSFER OUT TO 2011 BOND	45,691	45,691	45,691
150,623	0	0	100-461-500501	TRANSFER OUT	0	0	0
223,466	75,444	628,861		TOTAL TRANSFERS	700,407	670,920	670,920
CONTINGENCY:							
0	0	99,172	100-461-600100	CONTINGENCY	110,000	110,000	110,000
0	0	99,172		TOTAL CONTINGENCY	110,000	110,000	110,000
DEBT SERVICE:							
0	0	9,761	100-461-800500	DEBT SERVICE - P&I - OPB LOAN	9,527	9,527	9,527
77,403	81,907	86,673	100-461-800501	SPECIAL PUB.WKS.FD. PRINCIP.	91,716	91,716	91,716
31,273	26,770	22,004	100-461-800502	SPECIAL PUB.WKS.FD. INTERES	16,960	16,960	16,960
180,000	185,000	125,000	100-461-800515	2003 WTR IMPV BOND PRINCIP.	130,000	130,000	130,000
88,073	81,293	74,038	100-461-800516	2003 WTR IMPV BOND INTERES	69,350	69,350	69,350
800	632	400	100-461-800517	DEBT SERVICE FEES	400	400	400
377,549	375,601	317,876		TOTAL DEBT SERVICE	317,953	317,953	317,953
UNAPPROPRIATED:							
0	0	26,307	100-461-900000	UNAPPR ENDING FUND BAL.	176,966	174,454	174,454
0	0	26,307		TOTAL UNAPPROPRIATED	176,966	174,454	174,454

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WATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
1,738,687	1,612,771	4,348,651		TOTAL WATER	4,146,340	4,301,340	4,301,340
1,738,687	1,612,771	4,348,651		TOTAL FUND EXPENDITURES	4,146,340	4,301,340	4,301,340
33,474	(21,141)	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
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WATER SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
526,112	225,729	1,359	112-000-401000	CARRYOVER	194,800	194,800	194,800
2,614	1,562	750	112-000-403000	INTEREST INCOME	195	195	195
24,274	44,392	40,000	112-000-439100	WATER SDC FEES	15,400	15,400	15,400
0	1,009	1,000	112-000-439103	WATER SDC FEES - LANDSCAPI	200	200	200
0	0	0	112-000-490056	TRANSFER IN - REHAB LOAN FU	0	0	0
0	34,000	68,400	112-000-490101	INTERFUND RPYMT STREET 002	24,000	24,000	24,000
0	0	0	112-000-490102	INTERFUND RPYMT STRM SDC	34,000	34,000	34,000
22,296	0	0	112-000-490501	TRANSFER IN	0	0	0
575,296	306,692	111,509		TOTAL REVENUES	268,595	268,595	268,595

CITY OF FLORENCE
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WATER SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
WATER SYSTEMS DEVELOPEM							
MATERIALS AND SERVICES:							
77,141	190	0	112-433-203000	CONTRACTUAL SERVICES	0	0	0
626	373	230	112-433-290050	BANK CHARGES	250	250	250
77,767	563	230	TOTAL MATERIALS AND SERVIC		250	250	250
CAPITAL OUTLAY:							
1,800	90,754	0	112-433-300600	WATER PROJECTS	0	0	0
0	0	75,000	112-433-300601	WATER PROJECTS: NEW PROJE	75,000	75,000	75,000
1,800	90,754	75,000	TOTAL CAPITAL OUTLAY		75,000	75,000	75,000
TRANSFERS:							
170,000	0	0	112-433-500101	INTERFUND LOAN	0	0	0
100,000	0	0	112-433-500351	TRANSFER TO WATER FUND	0	0	0
0	120,000	0	112-433-500501	TRANSFER OUT	0	0	0
270,000	120,000	0	TOTAL TRANSFERS		0	0	0
UNAPPROPRIATED:							
0	0	36,279	112-433-900000	UNAPPR ENDING FUND BAL	193,345	193,345	193,345
0	0	36,279	TOTAL UNAPPROPRIATED		193,345	193,345	193,345
349,567	211,316	111,509	TOTAL WATER SYSTEMS DEVEI		268,595	268,595	268,595
349,567	211,316	111,509	TOTAL FUND EXPENDITURES		268,595	268,595	268,595
225,729	95,376	0	NET REVENUE OVER EXPENDIT		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u> <u>FY12</u> <u>FY13</u>
FUND/PROGRAM: WASTEWATER	STAFF LEVEL FTE: 5.0 5.0 5.0

Department Description

The Wastewater Fund mission is to provide safe, efficient and cost effective wastewater collection, treatment and bio-solids handling operations that are compliant with federal and state regulations.

Budget Comments

Revenues to support the department's services come from sewer charges for service to customers.

To help with budget management we have collapsed several line items in material and services, such as office supplies, shop supplies, tools, cleaning and laundry, and safety supplies into one line item supplies and tools. This will allow greater management flexibility for the water budget.

Debt service expenditures are for repayment of existing loans that provided funding to purchase a replacement utility vehicle. Additionally, the Wastewater Fund has debt service expenditures for repayment of existing loans for the expansion of the wastewater treatment plant, replacement of the Rhody Drive sewer force main, and the Florence trunk sewer replacement project.

Significant Changes

The main change in the budget for next fiscal year reflects the proposed 15% rate increase which will generate an additional \$385,000 in much needed revenue for the wastewater utility in order to meet its operational, maintenance and debt service needs. A rate increase was identified in the FY12 budget process, but was forgone in order to increase rates in the Water Fund where the need was more pressing.

Even with Material and Services being requested to be 7.3% less than the current fiscal year, we are still very much in need of a 15% rate increase to keep the wastewater fund solvent. We are doing our best to "live within our means" while at the same time addressing a back log of deferred maintenance projects, equipment replacement/upgrades, and making progress on building capacity in the wastewater collection system. We are very close to completing our \$4.923 million dollar Florence Trunk Sewer Replacement Project (AKA Hwy 101 Bottleneck project) which will correct a very large capacity deficiency in the sewer collection system for the City.

This budget includes capital projects and carry-forwards of unfinished projects from FY12. These projects include the FURA infrastructure improvement project (Quince, 2nd and Oak Streets); completion of the Florence Trunk Sewer Replacement Project; upgrades to the radio telemetry system; and completion of the wastewater master plan. New projects for FY13 include a Borger pump that will make the digester methane production more efficient; UV disinfection equipment upgrades; Sea Watch Estates pump station rehabilitation and upgrade; and a possible grant funded project for equipment that will be used for curbside yard debris program that will provide feed stock (chippings) for our larger bio-solids composting program in the future.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

WASTEWATER PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
WASTEWATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 518,534	\$ 220,294	\$ 1,349,378	\$ 400,000	\$ 720,000	\$ 720,000
RESOURCES						
REVENUES	2,621,849	5,404,978	5,685,451	4,380,954	4,445,954	4,445,954
TRANSFERS IN	255,746	7,976,075	164,000	99,000	99,000	99,000
TOTAL RESOURCES	<u>2,877,595</u>	<u>13,381,053</u>	<u>5,849,451</u>	<u>4,479,954</u>	<u>4,544,954</u>	<u>4,544,954</u>
REQUIREMENTS						
PERSONNEL SERVICES	574,964	529,094	420,547	434,264	434,264	434,264
MATERIALS & SERVICES	713,290	765,314	496,590	447,378	472,378	472,378
CAPITAL OUTLAY	858,632	2,324,822	3,892,061	1,779,860	2,162,000	2,162,000
DEBT SERVICE	908,231	8,615,894	169,303	332,250	332,250	332,250
TRANSFERS OUT	120,718	682,670	1,647,677	1,681,749	1,629,196	1,629,196
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>3,175,835</u>	<u>12,917,794</u>	<u>6,626,178</u>	<u>4,675,501</u>	<u>5,030,088</u>	<u>5,030,088</u>
CONTINGENCY	-	-	299,911	100,000	100,000	100,000
TOTAL REQUIREMENTS	<u>3,175,835</u>	<u>12,917,794</u>	<u>6,926,089</u>	<u>4,775,501</u>	<u>5,130,088</u>	<u>5,130,088</u>
NET CHANGE IN FUND BALANCE	<u>(298,240)</u>	<u>463,259</u>	<u>(1,076,638)</u>	<u>(295,547)</u>	<u>(585,134)</u>	<u>(585,134)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 220,294</u>	<u>\$ 683,553</u>	<u>\$ 272,740</u>	<u>\$ 104,453</u>	<u>\$ 134,866</u>	<u>\$ 134,866</u>
WASTEWATER SDC						
BEGINNING FUND BALANCE	\$ 579,605	\$ 197,751	\$ 240,584	\$ 295,430	\$ 295,430	\$ 295,430
RESOURCES						
REVENUES	33,557	56,325	42,300	20,000	20,000	20,000
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>33,557</u>	<u>56,325</u>	<u>42,300</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
REQUIREMENTS						
MATERIALS & SERVICES	1,028	547	400	400	400	400
TRANSFERS OUT	414,383	-	-	-	-	-
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>415,411</u>	<u>547</u>	<u>400</u>	<u>400</u>	<u>400</u>	<u>400</u>
CONTINGENCY	-	-	-	200,000	200,000	200,000
TOTAL REQUIREMENTS	<u>415,411</u>	<u>547</u>	<u>400</u>	<u>200,400</u>	<u>200,400</u>	<u>200,400</u>
NET CHANGE IN FUND BALANCE	<u>(381,854)</u>	<u>55,778</u>	<u>41,900</u>	<u>(180,400)</u>	<u>(180,400)</u>	<u>(180,400)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 197,751</u>	<u>\$ 253,529</u>	<u>\$ 282,484</u>	<u>\$ 115,030</u>	<u>\$ 115,030</u>	<u>\$ 115,030</u>
TOTAL WASTEWATER PROGRAM						
TOTAL PROGRAM REQUIREMENTS	\$ 3,591,246	\$ 12,918,341	\$ 6,926,489	\$ 4,975,901	\$ 5,330,488	\$ 5,330,488
BEGINNING FUND BALANCE	\$ 1,098,139	\$ 418,045	\$ 1,589,962	\$ 695,430	\$ 1,015,430	\$ 1,015,430
ADD BACK CONTINGENCY	-	-	299,911	300,000	300,000	300,000
NET CHANGE IN FUND BALANCE	<u>(680,094)</u>	<u>519,037</u>	<u>(1,034,738)</u>	<u>(475,947)</u>	<u>(765,534)</u>	<u>(765,534)</u>
ENDING FUND BALANCE	<u>\$ 418,045</u>	<u>\$ 937,082</u>	<u>\$ 855,135</u>	<u>\$ 519,483</u>	<u>\$ 549,896</u>	<u>\$ 549,896</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

WASTEWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
518,534	220,294	1,349,378	101-000-401000	CARRYOVER	400,000	720,000	720,000
8,089	14,399	8,000	101-000-403000	INTEREST INCOME	8,160	8,160	8,160
1,000	420	0	101-000-415205	BID DOCUMENTS - SEWER	0	0	0
1,260	2,750	3,200	101-000-415210	YARD DEBRIS COLLECTION	3,260	3,260	3,260
2,407,948	2,445,917	2,445,000	101-000-438101	SERVICE CHARGE-SEWER	2,830,000	2,830,000	2,830,000
1,381	1,612	1,300	101-000-438110	SEWER SERVICE CONNECTION:	1,326	1,326	1,326
5,972	3,320	3,000	101-000-440001	MISCELLANEOUS	3,060	3,060	3,060
0	657,057	0	101-000-450340	SPW FUND LOAN PROCEEDS	0	0	0
196,199	2,266,517	2,727,061	101-000-450345	CLEAN WATER STATE LOAN FU	1,237,000	1,237,000	1,237,000
0	0	35,000	101-000-450346	LOAN PROCEEDS - PICKUP	0	0	0
0	12,985	12,890	101-000-460005	DRIFTWOOD SHORES PUMP ST	13,148	13,148	13,148
0	0	350,000	101-000-470503	FURA GRANT: MIDDLE SCHOOL	185,000	250,000	250,000
0	0	100,000	101-000-470601	GRANT BIOSOLID CRBSIDE YRD	100,000	100,000	100,000
0	0	65,000	101-000-490052	TRANSFER IN DEBT PROCEEDS	0	0	0
0	0	99,000	101-000-490101	INTERFUND LOAN - WTR REPYN	99,000	99,000	99,000
55,746	7,976,075	0	101-000-490501	TRANSFER IN	0	0	0
200,000	0	0	101-000-499103	FROM WASTEWATER SDC	0	0	0
3,396,129	13,601,346	7,198,829		TOTAL REVENUES	4,879,954	5,264,954	5,264,954

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

WASTEWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
WASTEWATER EXPENDITURES							
PERSONNEL SERVICES:							
17,600	18,183	0	101-432-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
17,630	18,235	0	101-432-100056	UTILITY CLERK	0	0	0
8,379	0	0	101-432-100057	PUBLIC WORKS ADMIN ASSISTANT	0	0	0
35,732	15,486	0	101-432-100059	COMMUNITY DEVELOPMENT DIRECTOR	0	0	0
28,686	29,942	0	101-432-100065	PUBLIC WORKS DIRECTOR	0	0	0
19,966	20,859	0	101-432-100085	UTILITY WORKER III	0	0	0
72,845	74,909	76,187	101-432-100087	WASTEWATER PLANT SUPERVISOR	78,862	78,862	78,862
157,548	148,363	157,804	101-432-100088	WASTEWATER PLANT OPERATOR	161,494	161,494	161,494
44,370	46,345	48,054	101-432-100089	UTILITY WORKERS	48,525	48,525	48,525
1,499	3,080	3,600	101-432-100111	OVERTIME	3,672	3,672	3,672
918	0	0	101-432-100113	MERIT INCREASES	0	0	0
410	391	282	101-432-104600	UNEMPLOYMENT INSURANCE	289	289	289
31,049	29,783	19,337	101-432-104700	SOCIAL SECURITY	19,805	19,805	19,805
84,954	75,081	64,710	101-432-104800	HEALTH INSURANCE	69,271	69,271	69,271
6,587	6,953	5,810	101-432-104801	DENTAL INSURANCE	6,449	6,449	6,449
1,681	1,621	1,206	101-432-104802	LIFE AND DISABILITY INSURANCE	1,206	1,206	1,206
10,453	9,044	10,881	101-432-104900	WORKER'S COMPENSATION	11,237	11,237	11,237
29,557	28,504	29,276	101-432-105002	RETIREMENT PLAN	29,986	29,986	29,986
3,700	2,924	3,400	101-432-105003	ALLOWANCES	3,468	3,468	3,468
1,401	(610)	0	101-432-199999	ACCRUED PAYROLL EXPENSE	0	0	0
574,964	529,094	420,547		TOTAL PERSONNEL SERVICES	434,264	434,264	434,264
MATERIALS AND SERVICES:							
8,762	12,230	9,000	101-432-200049	CONTRACT LABOR	8,700	8,700	8,700
2,768	2,330	2,000	101-432-200101	SUPPLIES & TOOLS	12,100	12,100	12,100
0	486	250	101-432-200150	SHOP SUPPLIES	0	0	0
2,396	1,360	2,000	101-432-200200	TRAVEL AND TRAINING	2,000	2,000	2,000
1,243	1,435	1,135	101-432-200300	MEMBERSHIP AND DUES	1,500	1,500	1,500
4,198	4,562	4,400	101-432-200400	TELEPHONE	4,600	4,600	4,600
13,673	14,597	13,500	101-432-201500	VEHICLE OPERATION & MAINT.	17,500	17,500	17,500
8,388	7,852	8,400	101-432-202100	POSTAGE	8,600	8,600	8,600
887	0	900	101-432-202300	MAINTENANCE AGREEMENT	0	0	0
685	22,641	20,000	101-432-203000	CONTRACT SERVICES	15,000	15,000	15,000
8,927	10,246	10,000	101-432-203105	EQUIPMENT MAINTENANCE	10,000	10,000	10,000
1,244	627	1,500	101-432-203115	BUILDING MAINTENANCE	1,530	1,530	1,530
1,291	2,085	2,400	101-432-203120	UTILITY PROCESSING SERVICE	2,448	2,448	2,448
38,346	19,886	38,730	101-432-203250	INSURANCE	26,500	26,500	26,500
83,171	89,183	95,000	101-432-203500	UTILITIES	97,300	97,300	97,300
57,334	54,504	58,000	101-432-212010	CHEMICALS	58,000	58,000	58,000
39,429	29,515	40,000	101-432-212020	PLANT MAINTENANCE	40,000	40,000	40,000
0	31,334	25,000	101-432-212025	PUMP STATION MAINTENANCE	25,000	25,000	25,000
41,569	42,649	40,000	101-432-212031	COLLECTOR SYSTEM MAINT.	30,000	30,000	30,000
5,071	1,689	3,000	101-432-212040	LAB TESTING	1,500	1,500	1,500
4,631	6,030	4,500	101-432-212041	LAB SUPPLIES	3,500	3,500	3,500
7,335	7,368	8,000	101-432-212710	PERMITS AND FEES	0	0	0
86,101	67,147	70,000	101-432-212720	SOLIDS DISPOSAL	65,000	65,000	65,000
0	33,432	0	101-432-212722	BIOSOLIDS DEMO PROJECT	0	0	0
11,648	12,931	15,000	101-432-212731	ENGINEERING SERVICE	0	25,000	25,000
2,089	1,010	1,000	101-432-250000	TOOLS	0	0	0
774	641	775	101-432-290000	OTHER	0	0	0
3,604	2,944	3,000	101-432-290006	CLEANING AND LAUNDRY	0	0	0
1,663	1,729	2,200	101-432-290007	SAFETY SUPPLIES	0	0	0
2,134	11,975	9,000	101-432-290010	BOILER FUEL-DIESEL	8,000	8,000	8,000
3,985	3,928	4,000	101-432-290012	PROPANE	4,000	4,000	4,000
357	87	400	101-432-290013	DEBT COLLECTION EXPENSE	400	400	400
3,821	4,757	3,500	101-432-290050	BANK CHARGES	4,200	4,200	4,200
265,767	262,122	0	101-432-290100	ADMINISTRATIVE SERVICES	0	0	0
713,290	765,314	496,590		TOTAL MATERIALS AND SERVICES	447,378	472,378	472,378

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

WASTEWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
CAPITAL OUTLAY:							
0	0	350,000	101-432-300503	FURA CAPITAL: MIDDLE SCHOO	185,000	250,000	250,000
0	0	100,000	101-432-300601	CAPITAL BIOSOLID CRBSIDE YR	100,000	100,000	100,000
0	38,565	0	101-432-320500	EQUIPMENT	0	0	0
0	0	35,000	101-432-320506	CAPITAL: VEHICLE PICKUP	0	0	0
0	5,200	0	101-432-320507	STORAGE BUILDING - WWTP	0	0	0
0	0	65,000	101-432-320611	CAPITAL: PUMP STATIONS	0	0	0
21,721	22,164	0	101-432-320630	PUMP STATION REHAB & UPGR	20,000	20,000	20,000
606,886	0	0	101-432-320645	DRIFTWOOD SHORES SEWER E	0	0	0
0	0	90,000	101-432-320651	SEBASTIAN ST SEWER PROJEC	0	0	0
0	0	0	101-432-320654	CAPITAL: FACILITY & EQUIPMEN	30,000	30,000	30,000
230,024	2,258,893	2,727,061	101-432-330105	HWY 101 CAPACITY IMPROVEMI	1,237,000	1,237,000	1,237,000
0	0	450,000	101-432-340155	CAPITAL: SCADA PROJECT - 201	132,860	450,000	450,000
0	0	75,000	101-432-340157	CAPITAL: MASTER PLAN	75,000	75,000	75,000
858,632	2,324,822	3,892,061	TOTAL CAPITAL OUTLAY		1,779,860	2,162,000	2,162,000
TRANSFERS:							
120,718	122,542	132,300	101-432-500050	IN LIEU OF FRANCHISE FEES	134,946	141,500	141,500
0	0	265,937	101-432-500099	TRANSFER OUT: PW ADMIN	312,062	252,955	252,955
0	0	329,433	101-432-500100	TRANSFER OUT: ADMIN SERVIC	367,828	367,828	367,828
0	0	50,000	101-432-500101	INTERFUND LOAN	0	0	0
0	0	4,357	101-432-500156	TRANSFER OUT - TO 2011 BONC	4,869	4,869	4,869
0	560,128	865,650	101-432-500501	TRANSFER OUT - 2010B BOND F	862,044	862,044	862,044
120,718	682,670	1,647,677	TOTAL TRANSFERS		1,681,749	1,629,196	1,629,196
CONTINGENCY:							
0	0	299,911	101-432-600100	CONTINGENCY	100,000	100,000	100,000
0	0	299,911	TOTAL CONTINGENCY		100,000	100,000	100,000
DEBT SERVICE:							
0	0	3,196	101-432-800001	OPB ST LOAN PRINCIPAL PAYMI	19,268	19,268	19,268
0	0	700	101-432-800002	OPB ST LOAN INTEREST PAYME	2,509	2,509	2,509
0	663,805	0	101-432-800340	SPW #R33422 DEBT PRINCIPAL	246,164	246,164	246,164
0	0	0	101-432-800341	SPW #R33422 DEBT FEE	24,001	24,001	24,001
571,376	7,819,133	141,406	101-432-800515	OBDD SPW BOND PRINCIPAL PY	18,390	18,390	18,390
296,652	132,956	0	101-432-800516	OBDD SPW BOND INTEREST PY	21,918	21,918	21,918
40,203	0	24,001	101-432-800517	DEBT SERVICE FEES	0	0	0
908,231	8,615,894	169,303	TOTAL DEBT SERVICE		332,250	332,250	332,250
UNAPPROPRIATED:							
0	0	272,740	101-432-900000	UNAPPR ENDING FUND BAL.	104,453	134,866	134,866
0	0	272,740	TOTAL UNAPPROPRIATED		104,453	134,866	134,866
3,175,835	12,917,794	7,198,829	TOTAL WASTEWATER		4,879,954	5,264,954	5,264,954
3,175,835	12,917,794	7,198,829	TOTAL FUND EXPENDITURES		4,879,954	5,264,954	5,264,954
220,294	683,552	0	NET REVENUE OVER EXPENDIT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

WASTEWATER SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
579,605	197,751	240,584	110-000-401000	CARRYOVER	295,430	295,430	295,430
1,186	709	300	110-000-403000	INTEREST INCOME	0	0	0
32,370	55,616	42,000	110-000-439120	SEWER SDC FEES	20,000	20,000	20,000
0	0	0	110-000-490056	TRANSFER IN - REHAB LOAN FU	0	0	0
613,162	254,076	282,884	TOTAL REVENUES		315,430	315,430	315,430

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

WASTEWATER SYSTEM DEVEL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
WASTEWATER SYSTEM DEVEL							
MATERIALS AND SERVICES:							
1,028	547	400	110-433-290050	BANK CHARGES	400	400	400
1,028	547	400		TOTAL MATERIALS AND SERVIC	400	400	400
TRANSFERS:							
200,000	0	0	110-433-500350	TRANSFER TO WASTEWATER F	0	0	0
214,383	0	0	110-433-500501	TRANSFER OUT	0	0	0
414,383	0	0		TOTAL TRANSFERS	0	0	0
CONTINGENCY:							
0	0	0	110-433-600100	CONTINGENCY	200,000	200,000	200,000
0	0	0		TOTAL CONTINGENCY	200,000	200,000	200,000
UNAPPROPRIATED:							
0	0	282,484	110-433-900000	UNAPPR ENDING FUND BAL	115,030	115,030	115,030
0	0	282,484		TOTAL UNAPPROPRIATED	115,030	115,030	115,030
415,411	547	282,884		TOTAL WASTEWATER SYSTEM	315,430	315,430	315,430
415,411	547	282,884		TOTAL FUND EXPENDITURES	315,430	315,430	315,430
197,751	253,529	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u> <u>FY12</u> <u>FY13</u>
FUND/PROGRAM: STORMWATER	STAFF LEVEL FTE: 1.0 1.0 1.0

Department Description

The Stormwater Fund mission is to provide stormwater management in a safe, cost efficient and effective manner while complying with federal and state regulations.

Budget Comments

Revenues to support the department's services come from stormwater charges for service to customers. There is no Stormwater fee increase being requested in FY13.

To help with budget management we have collapsed several line items in material and services, such as shop supplies, tools, and safety supplies into one line item supplies and tools. This will allow greater management flexibility for the water budget.

Debt service expenditures are for continued repayment of existing loans that provided funding to purchase the street sweeper and to repay the 2010B bond issuance which allowed the City to complete the Munsel Creek Relief Stormwater Project (this was the final project that completed the project that was started with the Spruce Street LID).

Significant Changes

The Stormwater Fund has proven itself to be a model for the other utility enterprise funds within the City. It is efficient, effective, sustainable and provides an outstanding service to the community.

A couple of line items in materials and services are requested to be increased in order to provide the same level of service as in the past. These line items include vehicle operation and maintenance, which is driven by fuel price increases and general liability insurance for the utility.

This budget includes a new capital project for FY13 to improve an existing ditch in the alley south of Coast Village next to the water treatment plant. Funding for this project will be from the remaining 2010B bond proceeds for stormwater. Additionally there is \$20,000 available to address unforeseen facility and equipment upgrades to the stormwater system.

The Stormwater System Development Charge (SDC) Fund is slowly rebuilding after being depleted to fund major stormwater improvement projects such as the Maple Street, 6th Street and a portion of the Munsel Creek Relief Stormwater Project. Once we have rebuilt the Stormwater SDC Fund, we will complete the 6th Street stormwater project from 6th and Ivy to a new outfall into the Siuslaw River which will provide flooding relief to this area of town.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

STORMWATER PROGRAM

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	2012-2013 PROPOSED BUDGET	2012-2013 APPROVED BUDGET	2012-2013 ADOPTED BUDGET
STORMWATER OPERATIONS						
BEGINNING FUND BALANCE	\$ 126,344	\$ 3,836	\$ 331,052	\$ 240,000	\$ 290,000	\$ 290,000
RESOURCES						
REVENUES	419,654	426,531	456,000	456,000	512,000	512,000
TRANSFERS IN	5,000	354,000	-	-	-	-
TOTAL RESOURCES	<u>424,654</u>	<u>780,531</u>	<u>456,000</u>	<u>456,000</u>	<u>512,000</u>	<u>512,000</u>
REQUIREMENTS						
PERSONNEL SERVICES	160,058	158,903	60,470	63,283	63,283	63,283
MATERIALS & SERVICES	296,618	297,236	69,121	52,438	52,438	52,438
CAPITAL OUTLAY	-	-	379,000	105,000	167,000	167,000
DEBT SERVICE	-	-	-	23,622	23,622	23,622
TRANSFERS OUT	90,486	11,139	110,646	126,876	117,025	117,025
TOTAL REQUIREMENTS BEFORE CONTINGENCY	<u>547,162</u>	<u>467,278</u>	<u>619,237</u>	<u>371,219</u>	<u>423,368</u>	<u>423,368</u>
CONTINGENCY	-	-	150,000	155,000	155,000	155,000
TOTAL REQUIREMENTS	<u>547,162</u>	<u>467,278</u>	<u>769,237</u>	<u>526,219</u>	<u>578,368</u>	<u>578,368</u>
NET CHANGE IN FUND BALANCE	<u>(122,508)</u>	<u>313,253</u>	<u>(313,237)</u>	<u>(70,219)</u>	<u>(66,368)</u>	<u>(66,368)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 3,836</u>	<u>\$ 317,089</u>	<u>\$ 17,815</u>	<u>\$ 169,781</u>	<u>\$ 223,632</u>	<u>\$ 223,632</u>
STORMWATER SDC						
BEGINNING FUND BALANCE	\$ 15,303	\$ 196,434	\$ 170,216	\$ 79,475	\$ 79,475	\$ 79,475
RESOURCES						
REVENUES	18,069	34,432	28,500	20,000	20,000	20,000
TRANSFERS IN	461,633	-	-	-	-	-
TOTAL RESOURCES	<u>479,702</u>	<u>34,432</u>	<u>28,500</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
REQUIREMENTS						
MATERIALS & SERVICES	492	373	250	300	300	300
CAPITAL OUTLAY	293,080	71,268	-	-	-	-
TRANSFERS OUT	5,000	54,000	54,000	54,000	54,000	54,000
TOTAL REQUIREMENTS	<u>298,572</u>	<u>125,641</u>	<u>54,250</u>	<u>54,300</u>	<u>54,300</u>	<u>54,300</u>
NET CHANGE IN FUND BALANCE	<u>181,130</u>	<u>(91,209)</u>	<u>(25,750)</u>	<u>(34,300)</u>	<u>(34,300)</u>	<u>(34,300)</u>
UEFB OR ENDING FUND BALANCE	<u>\$ 196,433</u>	<u>\$ 105,225</u>	<u>\$ 144,466</u>	<u>\$ 45,175</u>	<u>\$ 45,175</u>	<u>\$ 45,175</u>
TOTAL STORMWATER PROGRAM SUMMARY						
TOTAL PROGRAM REQUIREMENTS	\$ 845,734	\$ 592,919	\$ 823,487	\$ 580,519	\$ 632,668	\$ 632,668
BEGINNING FUND BALANCE	\$ 141,647	\$ 200,270	\$ 501,268	\$ 319,475	\$ 369,475	\$ 369,475
ADD BACK CONTINGENCY	-	-	150,000	155,000	155,000	155,000
NET CHANGE IN FUND BALANCE	<u>58,622</u>	<u>222,044</u>	<u>(338,987)</u>	<u>(104,519)</u>	<u>(100,668)</u>	<u>(100,668)</u>
ENDING FUND BALANCE	<u>\$ 200,269</u>	<u>\$ 422,314</u>	<u>\$ 312,281</u>	<u>\$ 369,956</u>	<u>\$ 423,807</u>	<u>\$ 423,807</u>

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STORMWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
126,344	3,836	331,052	102-000-401000	CARRYOVER	240,000	290,000	290,000
600	0	0	102-000-439000	OTHER	0	0	0
419,054	426,531	456,000	102-000-439111	STORMWATER FEES	456,000	512,000	512,000
5,000	354,000	0	102-000-490501	TRANSFER IN	0	0	0
550,998	784,366	787,052	TOTAL REVENUES		696,000	802,000	802,000

**CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13**

STORMWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
STORMWATER DEPARTMENT E:							
PERSONNEL SERVICES:							
11,733	12,122	0	102-102-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
8,815	9,117	0	102-102-100056	UTILITY CLERK	0	0	0
8,633	0	0	102-102-100057	PUBLIC WORKS ADMIN ASSISTANT	0	0	0
17,866	10,086	0	102-102-100059	COMMUNITY DEVELOPMENT DIR	0	0	0
4,080	4,188	0	102-102-100063	ASSISTANT PLANNER	0	0	0
28,686	29,943	0	102-102-100065	PUBLIC WORKS DIRECTOR	0	0	0
9,983	10,430	0	102-102-100085	UTILITY WORKER III	0	0	0
23,259	37,301	38,083	102-102-100086	UTILITY WORKER	39,613	39,613	39,613
232	613	750	102-102-100111	OVERTIME	765	765	765
614	0	0	102-102-100113	MERIT INCREASES	0	0	0
115	115	38	102-102-104600	UNEMPLOYMENT INSURANCE	40	40	40
8,720	8,678	2,722	102-102-104700	SOCIAL SECURITY	2,831	2,831	2,831
23,949	23,940	12,864	102-102-104800	MEDICAL INSURANCE	13,721	13,721	13,721
1,714	2,007	962	102-102-104801	DENTAL INSURANCE	1,067	1,067	1,067
488	499	195	102-102-104802	LIFE AND DISABILITY INSURANCE	195	195	195
2,705	2,218	1,714	102-102-104900	WORKER'S COMPENSATION	1,796	1,796	1,796
7,657	7,663	2,502	102-102-105002	RETIREMENT PLAN	2,603	2,603	2,603
912	358	640	102-102-105003	ALLOWANCES	653	653	653
(105)	(374)	0	102-102-199999	ACCRUED PAYROLL EXPENSE	0	0	0
160,058	158,903	60,470		TOTAL PERSONNEL SERVICES	63,283	63,283	63,283
MATERIALS AND SERVICES:							
327	111	100	102-102-200100	SUPPLIES & TOOLS	1,500	1,500	1,500
47	146	200	102-102-200150	SHOP SUPPLIES	0	0	0
459	748	750	102-102-200200	TRAVEL & TRAINING	750	750	750
4,735	5,765	5,600	102-102-201500	VEHICLE OPERATION & MAINT	8,000	8,000	8,000
685	0	0	102-102-201550	COMPUTER OPERATION & MAINT	0	0	0
6,903	6,285	7,000	102-102-202100	POSTAGE	7,200	7,200	7,200
120	9,881	10,000	102-102-203000	CONTRACT SERVICES	10,000	10,000	10,000
3,170	0	0	102-102-203110	ENGINEERING SERVICES	0	0	0
1,291	2,085	1,800	102-102-203120	UTILITY PROCESSING SERVICES	1,836	1,836	1,836
3,563	1,832	2,000	102-102-203250	INSURANCE	6,300	6,300	6,300
4,849	2,822	15,000	102-102-212030	DIST SYSTEM MAINTENANCE	15,000	15,000	15,000
0	0	1,000	102-102-212710	PERMITS & FEES	750	750	750
29	30	100	102-102-250000	TOOLS	0	0	0
275	711	750	102-102-290000	OTHER	0	0	0
365	72	300	102-102-290007	SAFETY SUPPLIES	0	0	0
71	11	100	102-102-290013	DEBT COLLECTION EXPENSE	102	102	102
17,714	18,623	0	102-102-290040	SWEEPER LEASE PYMT - PRINC	0	0	0
5,908	4,998	0	102-102-290045	SWEEPER LEASE PYMT - INTER	0	0	0
784	1,157	800	102-102-290050	BANK CHARGES	1,000	1,000	1,000
245,324	241,959	0	102-102-290100	ADMINISTRATIVE SERVICES	0	0	0
296,618	297,236	45,500		TOTAL MATERIALS AND SERVICES	52,438	52,438	52,438
CAPITAL OUTLAY:							
0	0	5,000	102-102-310105	EMERG EROSION STABILIZATION	5,000	5,000	5,000
0	0	20,000	102-102-320500	STORMWATER PROJECT	0	50,000	50,000
0	0	0	102-102-320654	CAPITAL: FACILITY & EQUIPMENT	20,000	20,000	20,000
0	0	354,000	102-102-340155	SPRUCE ST RELIEF PROJECT 2012	0	0	0
0	0	0	102-102-340156	CAPITAL: COAST VILLAGE PROJ	80,000	92,000	92,000
0	0	379,000		TOTAL CAPITAL OUTLAY	105,000	167,000	167,000

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STORMWATER FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
TRANSFERS:							
0	0	41,734	102-102-500099	TRANSFER OUT: PW ADMIN	52,010	42,159	42,159
0	0	51,697	102-102-500100	TRANSFER OUT: ADMIN SERVIC	57,723	57,723	57,723
90,486	11,139	17,215	102-102-500501	TRANSFER OUT - 2010B BOND F	17,143	17,143	17,143
90,486	11,139	110,646	TOTAL TRANSFERS		126,876	117,025	117,025
CONTINGENCY:							
0	0	150,000	102-102-600100	CONTINGENCY	155,000	155,000	155,000
0	0	150,000	TOTAL CONTINGENCY		155,000	155,000	155,000
DEBT SERVICE:							
0	0	19,579	102-102-800001	SWEEPER LEASE PRINCIPAL PY	20,585	20,585	20,585
0	0	4,042	102-102-800002	SWEEPER LEASE INTEREST PY	3,037	3,037	3,037
0	0	23,621	TOTAL DEBT SERVICE		23,622	23,622	23,622
UNAPPROPRIATED:							
0	0	17,815	102-102-900000	UNAPPR ENDING FUND BAL.	169,781	223,632	223,632
0	0	17,815	TOTAL UNAPPROPRIATED		169,781	223,632	223,632
547,162	467,278	787,052	TOTAL STORMWATER DEPARTM		696,000	802,000	802,000
547,162	467,278	787,052	TOTAL FUND EXPENDITURES		696,000	802,000	802,000
3,836	317,088	0	NET REVENUE OVER EXPENDIT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STORMWATER SDC FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
15,303	196,434	170,216	113-000-401000	CARRYOVER	79,475	79,475	79,475
389	1,801	500	113-000-403000	INTEREST INCOME	0	0	0
0	0	0	113-000-415205	FEES - RFP BID DOCUMENTS	0	0	0
17,679	32,632	28,000	113-000-439130	STORMWATER SDC	20,000	20,000	20,000
0	0	0	113-000-490056	TRANSFER IN - REHAB LOAN FU	0	0	0
270,000	0	0	113-000-490101	INTERFUND LOAN	0	0	0
191,633	0	0	113-000-490501	TRANSFER IN	0	0	0
495,005	230,866	198,716	TOTAL REVENUES		99,475	99,475	99,475

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

STORMWATER SDC FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
STORMWATER SDC DEPARTME							
MATERIALS AND SERVICES:							
492	373	250	113-113-290050	BANK CHARGES	300	300	300
492	373	250		TOTAL MATERIALS AND SERVIC	300	300	300
CAPITAL OUTLAY:							
293,080	71,268	0	113-113-300600	STORMWATER PROJECTS	0	0	0
293,080	71,268	0		TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS:							
0	0	54,000	113-113-500101	INTERFUND TO REPAY ST SDC	20,000	20,000	20,000
0	0	0	113-113-500102	INTERFUND TO REPAY WTR SDI	34,000	34,000	34,000
5,000	54,000	0	113-113-500501	TRANSFER OUT	0	0	0
5,000	54,000	54,000		TOTAL TRANSFERS	54,000	54,000	54,000
UNAPPROPRIATED:							
0	0	144,466	113-113-900000	UNAPPR ENDING FUND BAL	45,175	45,175	45,175
0	0	144,466		TOTAL UNAPPROPRIATED	45,175	45,175	45,175
298,571	125,640	198,716		TOTAL STORMWATER SDC DEP	99,475	99,475	99,475
298,571	125,640	198,716		TOTAL FUND EXPENDITURES	99,475	99,475	99,475
196,434	105,226	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

FUND/PROGRAM: PUBLIC WORKS ADMINISTRATION

FY11 FY12 FY13

STAFF LEVEL FTE: 0 5.0 4.0

Department Description

The Public Works (PW) Administration Fund is a new fund created in FY12 to administer all Public Works operations for the City. The mission of PW Works Admin is dedicated to professionally maintaining and improving the current infrastructure of water, wastewater, stormwater, street, airport and park services, to the highest possible standards for our community. We will continually look ahead to plan for and provide services that will allow the City of Florence to meet its future goals.

Budget Comments

Revenues to support PW Admin's services come from transfers from the various Public Works enterprise funds (water, wastewater, stormwater and streets).

To help with budget management we have collapsed several line items in material and services, such as office supplies, maintenance supplies, cleaning and laundry, and safety supplies into one line item supplies and maintenance. This will allow greater management flexibility for the PW Admin budget. The major cost centers within Materials and Services for PW Admin is contract labor to provide clerical support to PW; and maintenance agreements for copier services, postage machine services, GIS software support and AutoCAD software support.

Significant Changes

With FY12 being the first year of this fund, changes to funding levels for personal services and materials and services was expected. When the PW Admin fund was set up, it was intended to capture all PW support staff personal service costs in this one fund. Last year, we covered the salaries and wages for all five positions, but mistakenly only captured four of the five positions benefits and taxes. In the FY12 Budget document the fifth position's benefits and taxes, amounting to \$22,255, was incorrectly budgeted to the Finance Department, where the person was historically paid from. This has been corrected in the FY13 budget document. With that said, the corrected personal service cost for the PW Admin Fund should have been \$495,139, making for a modest 1% increase in the FY13 budget over the prior year's actual costs. In addition, we are requesting an increase in the maintenance agreement line item to cover the increased costs for copier, postage machine and software support; and an increase in the utilities line item to fully cover the electrical expenses of the operations center.

This capital budget includes \$15,000 for two way radio upgrades to move forward with the unfunded federal mandate that all two way radios need to operate on a narrow band frequency. This project includes reprogramming of existing two way radios that are capable of operating on the narrow band frequency and replacement of those radios that are not narrow band capable. Federal deadline is January 2013 to have this work completed.

The other item in the capital budget is \$50,000 to upgrade and remodel the existing Public Works operations center so that it is functional; provides an adequate break and lunch area (currently we have staff with workstations in the lunch/break area); provides adequate inventory item storage, and provides a small conference room and other work spaces.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

PUBLIC WORKS ADMINISTRATION PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	-	-	8,000	-	-	-
TRANSFERS IN	-	-	545,527	650,129	526,990	526,990
TOTAL RESOURCES	<u>-</u>	<u>-</u>	<u>553,527</u>	<u>650,129</u>	<u>526,990</u>	<u>526,990</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	502,684	503,277	380,138	380,138
MATERIALS & SERVICES	-	-	69,800	81,852	81,852	81,852
CAPITAL OUTLAY	-	-	8,000	65,000	65,000	65,000
DEBT SERVICE	-	-	3,043	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
AL REQUIREMENTS BEFORE CONTINGENCY	<u>-</u>	<u>-</u>	<u>583,527</u>	<u>650,129</u>	<u>526,990</u>	<u>526,990</u>
CONTINGENCY	-	-	(30,000)	-	-	-
TOTAL REQUIREMENTS	<u>-</u>	<u>-</u>	<u>553,527</u>	<u>650,129</u>	<u>526,990</u>	<u>526,990</u>
NET CHANGE IN FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

PUBLIC WORKS ADMINISTRATION

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	8,000	103-000-432012	LOAN PROCEEDS - POSTAGE E	0	0	0
0	0	545,527	103-000-490049	TRANSFER IN: PW ADMIN REIME	650,129	526,990	526,990
0	0	553,527	TOTAL REVENUES		650,129	526,990	526,990

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

PUBLIC WORKS ADMINISTRATION

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
PUBLIC WORKS ADMIN EXPEND							
PERSONNEL SERVICES:							
0	0	62,969	103-103-100055	PUBLIC WORKS GIS TECH	63,586	63,586	63,586
0	0	46,463	103-103-100056	UTILITY CLERK	48,097	48,097	48,097
0	0	101,328	103-103-100065	PUBLIC WORKS DIRECTOR	105,899	105,899	105,899
0	0	82,594	103-103-100090	CITY ENGINEER	85,075	0	0
0	0	52,467	103-103-100091	PUBLIC WORKS INSPECTOR	42,634	42,634	42,634
0	0	0	103-103-100111	OVERTIME	500	500	500
0	0	299	103-103-104600	UNEMPLOYMENT INSURANCE	345	260	260
0	0	20,524	103-103-104700	SOCIAL SECURITY	23,797	17,964	17,964
0	0	88,022	103-103-104800	MEDICAL INSURANCE	79,526	62,165	62,165
0	0	5,253	103-103-104801	DENTAL INSURANCE	7,679	5,831	5,831
0	0	1,179	103-103-104802	LIFE AND DISABILITTY INSURANC	1,367	1,051	1,051
0	0	9,073	103-103-104900	WORKER'S COMPENSATION	9,086	5,296	5,296
0	0	31,073	103-103-105002	RETIREMENT PLAN	34,216	25,386	25,386
0	0	1,440	103-103-105003	ALLOWANCES	1,469	1,469	1,469
0	0	0	103-103-199999	ACCRUED PAYROLL EXPENSE	0	0	0
0	0	502,684		TOTAL PERSONNEL SERVICES	503,277	380,138	380,138
MATERIALS AND SERVICES:							
0	0	40,000	103-103-200049	CONTRACT LABOR	40,000	40,000	40,000
0	0	3,800	103-103-200100	SUPPLIES & TOOLS	7,300	7,300	7,300
0	0	2,500	103-103-200200	TRAVEL & TRAINING	2,500	2,500	2,500
0	0	760	103-103-200201	DUES	775	775	775
0	0	3,600	103-103-200400	TELEPHONE	4,500	4,500	4,500
0	0	2,000	103-103-201500	VEHICLE OPERATION & MAIN.	2,000	2,000	2,000
0	0	4,000	103-103-201550	COMPUTER OPERATION & MAIN	4,000	4,000	4,000
0	0	5,000	103-103-201912	BUILDING MAINTENANCE	3,000	3,000	3,000
0	0	240	103-103-202100	POSTAGE	200	200	200
0	0	1,800	103-103-202300	MAINTENANCE AGREEMENT	11,577	11,577	11,577
0	0	3,600	103-103-203500	UTILITIES	6,000	6,000	6,000
0	0	1,000	103-103-208010	MAINTENANCE SUPPLIES	0	0	0
0	0	1,000	103-103-290000	OTHER	0	0	0
0	0	0	103-103-290006	CLEANING AND LAUNDRY	0	0	0
0	0	500	103-103-290007	SAFETY SUPPLIES	0	0	0
0	0	69,800		TOTAL MATERIALS AND SERVIC	81,852	81,852	81,852
CAPITAL OUTLAY:							
0	0	8,000	103-103-300001	CAPITAL OUTLAY - POSTAGE	0	0	0
0	0	0	103-103-320654	CAPITAL: RADIO EQUIPMENT	15,000	15,000	15,000
0	0	0	103-103-320655	CAPITAL: FACILITY UPGRADE	50,000	50,000	50,000
0	0	8,000		TOTAL CAPITAL OUTLAY	65,000	65,000	65,000
CONTINGENCY:							
0	0	(30,000)	103-103-600100	CONTINGENCY	0	0	0
0	0	(30,000)		TOTAL CONTINGENCY	0	0	0
DEBT SERVICE:							
0	0	3,043	103-103-800515	LOAN PRINCIPAL PAYMENT	0	0	0
0	0	3,043		TOTAL DEBT SERVICE	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

PUBLIC WORKS ADMINISTRATION

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
0	0	553,527		TOTAL PUBLIC WORKS ADMIN	650,129	526,990	526,990
0	0	553,527		TOTAL FUND EXPENDITURES	650,129	526,990	526,990
0	0	0		NET REVENUE OVER EXPENDIT	0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
FUND/PROGRAM: AIRPORT	STAFF LEVEL FTE (Contract):		
	1.0	0.5	0

Department Description

The Airport fund administers all airport operations for the City. The mission is to provide a safe and functional airport for corporate and general aviation while continuing to provide airport maintenance that complies with FAA safety standards.

Budget Comments

Revenues to support the program's services comes airport hangar ground leases (airport receipts) and from fuel sales. With ever rising fuel costs, we have increased the fuel purchases line item accordingly.

The Florence Municipal Airport Master Plan Update was completed in February 2010. We have completed the apron expansion project, which utilized all of our FAA non-priority entitlement funds (Airport Improvement Program funds) plus three years of future entitlement funds which will be repaid to Lake County for their non-priority entitlement funds for the Lakeview airport that we used for our project. Each year the City of Florence receives \$150,000 non-priority entitlement funds from the FAA and we can accumulate a maximum of three years' worth of entitlement funds in order to complete large scale projects, as we did for the apron expansion project. In order to complete our \$1,000,000 expansion project during FY12 we entered into a funding trade agreement with Lake County.

Debt service expenditures are for continued repayment of existing loans that provided funding to purchase the John Deere tractor and flail mower, and the repayment for the Kingwood Street improvements.

Significant Changes

The main changes in the budget for next fiscal year reflects elimination of the contract airport manager position; increase in our insurance premium; increase in the cost to purchase fuel (which has a corresponding increase in revenues from fuel sales); and a very bare bones budget to cover the cost of utilities (\$6,300) and incidental items (\$2,750). When we look at the total expenditures for materials and services in FY13 as compared to FY10, material and services has been reduced by 50.8%. As compared to FY11, FY13 is 30% less and FY13 is 17% less than our projections for FY12. Furthermore, there is not any capital improvement projects scheduled for the airport for the foreseeable future.

With the elimination of the contract airport manager position, the City is very fortunate to have a grass roots effort from the users of the airport that formed the Airport Volunteer Group (AVG) to provide a presence at the airport, security and a willingness to perform tasks to keep the airport terminal building open seven days a week. Even with this volunteer group filling much of the hole left by the airport manager, there are still many airport operations costs not covered by existing revenues. This budget does not forecast property sales in FY13. In light of this, the Airport Fund is budgeted to receive a transfer from the General Fund to maintain a positive fund balance.

**CITY OF FLORENCE
FUND SUMMARY REPORT
FOR THE FISCAL YEAR 2012-13**

AIRPORT PROGRAM

	<u>2009-2010 ACTUAL</u>	<u>2010-2011 ACTUAL</u>	<u>2011-2012 BUDGET</u>	<u>2012-2013 PROPOSED BUDGET</u>	<u>2012-2013 APPROVED BUDGET</u>	<u>2012-2013 ADOPTED BUDGET</u>
AIRPORT OPERATIONS FUND						
BEGINNING FUND BALANCE	\$ 333,507	\$ 222,194	\$ 105,776	\$ 40,570	\$ 40,570	\$ 40,570
RESOURCES						
REVENUES	181,433	78,192	93,508	95,606	95,606	95,606
TRANSFERS IN	-	-	-	28,012	28,012	28,012
TOTAL RESOURCES	<u>181,433</u>	<u>78,192</u>	<u>93,508</u>	<u>123,618</u>	<u>123,618</u>	<u>123,618</u>
REQUIREMENTS						
PERSONNEL SERVICES	7,628	7,467	-	-	-	-
MATERIALS & SERVICES	188,858	132,866	120,370	93,230	93,230	93,230
CAPITAL OUTLAY	42,532	-	-	-	-	-
DEBT SERVICE	53,728	52,107	50,487	48,837	48,837	48,837
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>292,746</u>	<u>192,440</u>	<u>170,857</u>	<u>142,067</u>	<u>142,067</u>	<u>142,067</u>
NET CHANGE IN FUND BALANCE	<u>(111,313)</u>	<u>(114,248)</u>	<u>(77,349)</u>	<u>(18,449)</u>	<u>(18,449)</u>	<u>(18,449)</u>
ENDING FUND BALANCE	<u>\$ 222,194</u>	<u>\$ 107,946</u>	<u>\$ 28,427</u>	<u>\$ 22,121</u>	<u>\$ 22,121</u>	<u>\$ 22,121</u>
AIRPORT CAPITAL PROJECTS FUND						
BEGINNING FUND BALANCE	\$ 68	\$ 2,158	\$ 4,559	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	25,819	115,968	1,362,210	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>25,819</u>	<u>115,968</u>	<u>1,362,210</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	23,729	113,840	1,364,346	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL REQUIREMENTS	<u>23,729</u>	<u>113,840</u>	<u>1,364,346</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	<u>2,090</u>	<u>2,128</u>	<u>(2,136)</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 2,158</u>	<u>\$ 4,286</u>	<u>\$ 2,423</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL AIRPORT PROGRAM						
BEGINNING FUND BALANCE	\$ 333,575	\$ 224,352	\$ 110,335	\$ 40,570	\$ 40,570	\$ 40,570
NET CHANGE IN FUND BALANCE	<u>(109,223)</u>	<u>(112,120)</u>	<u>(79,485)</u>	<u>(18,449)</u>	<u>(18,449)</u>	<u>(18,449)</u>
ENDING FUND BALANCE	<u>\$ 224,352</u>	<u>\$ 112,232</u>	<u>\$ 30,850</u>	<u>\$ 22,121</u>	<u>\$ 22,121</u>	<u>\$ 22,121</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

AIRPORT OPERATIONS FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
333,507	222,194	105,776	130-000-401000	CARRYOVER	40,570	40,570	40,570
8,302	2,432	900	130-000-403000	INTEREST	1,020	1,020	1,020
13,414	14,885	13,908	130-000-416000	AIRPORT RECEIPTS	14,186	14,186	14,186
83,188	4,832	4,700	130-000-419000	SALE OF BUSINESS PARK PROF	5,400	5,400	5,400
50,593	55,863	74,000	130-000-425025	FUEL SALES	75,000	75,000	75,000
25,297	0	0	130-000-432010	LOAN PROCEEDS - JOHN DEERE	0	0	0
640	180	0	130-000-439000	OTHER	0	0	0
0	0	0	130-000-490501	TRANSFER IN - FROM GEN. FUN	28,012	28,012	28,012
514,940	300,386	199,284		TOTAL REVENUES	164,188	164,188	164,188

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

AIRPORT OPERATIONS FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
AIRPORT EXPENDITURES							
PERSONNEL SERVICES:							
2,933	3,031	0	130-451-100055	PUBLIC WORKS/GIS MANAGER	0	0	0
2,391	2,495	0	130-451-100065	PUBLIC WORKS DIRECTOR	0	0	0
34	0	0	130-451-100113	MERIT INCREASES	0	0	0
5	6	0	130-451-104600	UNEMPLOYMENT INSURANCE	0	0	0
409	417	0	130-451-104700	SOCIAL SECURITY	0	0	0
1,121	930	0	130-451-104800	MEDICAL INSURANCE	0	0	0
77	84	0	130-451-104801	DENTAL INSURANCE	0	0	0
22	22	0	130-451-104802	LIFE AND DISABILITY INSURANCE	0	0	0
187	70	0	130-451-104900	WORKER'S COMPENSATION	0	0	0
394	406	0	130-451-105002	RETIREMENT PLAN	0	0	0
36	36	0	130-451-105003	ALLOWANCES	0	0	0
20	(30)	0	130-451-199999	ACCRUED PAYROLL EXPENSE	0	0	0
7,628	7,467	0		TOTAL PERSONNEL SERVICES	0	0	0
MATERIALS AND SERVICES:							
6,800	5,864	6,229	130-451-201501	EQUIPMENT LEASE PRINCIPAL F	6,472	6,472	6,472
0	936	571	130-451-201502	EQUIPMENT LEASE INTEREST P	328	328	328
28	36	20	130-451-202100	POSTAGE	0	0	0
45,000	45,000	22,500	130-451-203000	AIRPORT OPERATIONS CONTRA	0	0	0
40,518	40,836	73,000	130-451-203025	FUEL PURCHASES	68,000	68,000	68,000
7,563	7,286	7,400	130-451-203250	INSURANCE	9,000	9,000	9,000
7,292	7,119	6,500	130-451-203500	UTILITIES	6,300	6,300	6,300
25,733	0	0	130-451-203701	MISCELLANEOUS CONTRACTS	0	0	0
3,737	2,495	1,000	130-451-208009	EQUIPMENT MAINTENANCE	1,000	1,000	1,000
1,121	139	500	130-451-208010	SUPPLIES & MAINTENANCE	2,000	2,000	2,000
3,295	1,566	1,000	130-451-208011	BLDG MAINT & REPAIRS	0	0	0
0	0	1,000	130-451-208014	SWEEPING & STRIPING	0	0	0
1,248	99	100	130-451-208020	ESCROW CLOSING/COLLECTIO	130	130	130
15,346	1,006	250	130-451-290000	OTHER	0	0	0
30,665	20,163	0	130-451-290100	ADMINISTRATIVE SERVICES	0	0	0
511	321	300	130-451-290102	TRAVEL AND TRAINING	0	0	0
188,858	132,866	120,370		TOTAL MATERIALS AND SERVIC	93,230	93,230	93,230
CAPITAL OUTLAY:							
25,297	0	0	130-451-320500	EQUIPMENT	0	0	0
2,500	0	0	130-451-320700	FAA GRANT PROJ. EXPENDITUR	0	0	0
14,736	0	0	130-451-320706	AIRPORT IMPROVEMENTS	0	0	0
42,532	0	0		TOTAL CAPITAL OUTLAY	0	0	0
CONTINGENCY:							
0	0	20,000	130-451-600100	CONTINGENCY	0	0	0
0	0	20,000		TOTAL CONTINGENCY	0	0	0
DEBT SERVICE:							
35,836	36,151	36,483	130-451-810003	PRINCIPAL- KINGWOOD	36,839	36,839	36,839
17,892	15,956	14,004	130-451-850003	INTEREST - KINGWOOD	11,998	11,998	11,998
53,728	52,107	50,487		TOTAL DEBT SERVICE	48,837	48,837	48,837
UNAPPROPRIATED:							
0	0	8,427	130-451-900000	UNAPPR ENDING FUND BAL.	22,121	22,121	22,121
0	0	8,427		TOTAL UNAPPROPRIATED	22,121	22,121	22,121

CITY OF FLORENCE
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FOR THE FISCAL YEAR 2012-13

AIRPORT OPERATIONS FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
292,746	192,440	199,284		TOTAL AIRPORT	164,188	164,188	164,188
292,746	192,440	199,284		TOTAL FUND EXPENDITURES	164,188	164,188	164,188
222,194	107,946	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

AIRPORT - CAPITAL PROJECT FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
68	2,158	4,559	131-000-401000	CARRYOVER	0	0	0
2	1	0	131-000-403000	INTEREST INCOME	0	0	0
25,816	0	1,296,129	131-000-417300	FAA GRANT	0	0	0
0	113,967	66,081	131-000-417400	CONNECT OREGON III GRANT	0	0	0
0	2,000	0	131-000-439000	OTHER	0	0	0
25,887	118,126	1,366,769	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

AIRPORT - CAPITAL PROJECT FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
AIRPORT CAPITAL DEPARTMENT							
CAPITAL OUTLAY:							
0	3,898	768,629	131-451-320700	FAA APRON EXPANSION PROJE	0	0	0
0	109,942	0	131-451-320710	ENGINEERING DESIGN	0	0	0
0	0	168,750	131-451-321105	FAA - FUELING ISLAND	0	0	0
0	0	135,000	131-451-321106	FAA - PAPI	0	0	0
0	0	108,000	131-451-321107	FAA - BEACON & POLE	0	0	0
0	0	81,000	131-451-321108	FAA - SEGMENTED CIRCLE	0	0	0
0	0	51,030	131-451-321111	FAA - HELICOPTER PAD	0	0	0
0	0	9,207	131-451-321112	FAA - TERMINAL FENCE	0	0	0
0	0	42,730	131-451-321218	FAA - SEAL MAIN APRON PROJE	0	0	0
0	113,840	1,364,346	TOTAL CAPITAL OUTLAY		0	0	0
UNAPPROPRIATED:							
0	0	2,423	131-451-900000	UNAPPR ENDING FUND BAL	0	0	0
0	0	2,423	TOTAL UNAPPROPRIATED		0	0	0
0	113,840	1,366,769	TOTAL AIRPORT CAPITAL DEPA		0	0	0

CITY OF FLORENCE
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FOR THE FISCAL YEAR 2012-13

AIRPORT - CAPITAL PROJECT FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
AIRPORT CAPITAL DEPARTMEN							
CAPITAL OUTLAY:							
23,729	0	0	131-453-320705	AIRPORT MASTER PLAN	0	0	0
<u>23,729</u>	<u>0</u>	<u>0</u>		TOTAL CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>
<u>23,729</u>	<u>0</u>	<u>0</u>		TOTAL AIRPORT CAPITAL DEPA	<u>0</u>	<u>0</u>	<u>0</u>
<u>23,729</u>	<u>113,840</u>	<u>1,366,769</u>		TOTAL FUND EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
<u>2,158</u>	<u>4,286</u>	<u>0</u>		NET REVENUE OVER EXPENDIT	<u>0</u>	<u>0</u>	<u>0</u>

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

FY11 FY12 FY13

FUND: GENERAL OBLIGATION BOND DEBT SERVICE FUND

STAFFING FTE: N/A

Fund Description

The General Obligation Debt Service Fund is used to account for general obligation bonds. Currently, a bond for the construction of the Justice Center is accounted for in this fund.

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL OBLIGATION BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
316,596	342,999	417,182	145-000-401000	CARRYOVER	406,760	406,760	406,760
160	12	0	145-000-403000	INTEREST INCOME	0	0	0
8,788	5,968	4,189	145-000-403001	PRIOR YEAR TAXES	2,413	2,413	2,413
673	793	500	145-000-403011	INTEREST INCOME	500	500	500
334,045	335,177	310,663	145-000-499998	CURRENT YEAR PROPERTY TAX	305,950	305,950	305,950
660,263	684,950	732,534	TOTAL REVENUES		715,623	715,623	715,623

CITY OF FLORENCE
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GENERAL OBLIGATION BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
GENERAL OBLIGATION BOND E							
DEBT SERVICE:							
3,758	3,871	3,987	145-450-800515	LOAN PRINCIPAL PAYMENT	2,731	2,731	2,731
430	318	202	145-450-800516	LOAN INTEREST PAYMENT	82	82	82
260,000	230,000	275,000	145-450-810002	PRIN POLICE GO BOND REFI 200	280,000	280,000	280,000
52,675	44,100	35,263	145-450-850002	INT POLICE GO BOND REFI 2008	25,550	25,550	25,550
400	400	400	145-450-850003	DEBT SERV FEES-POLICE GO B	400	400	400
317,263	278,688	314,852	TOTAL DEBT SERVICE		308,763	308,763	308,763
UNAPPROPRIATED:							
0	0	417,682	145-450-900000	UNAPPR ENDING FUND BAL	406,860	406,860	406,860
0	0	417,682	TOTAL UNAPPROPRIATED		406,860	406,860	406,860
317,263	278,688	732,534	TOTAL GENERAL OBLIGATION E		715,623	715,623	715,623
317,263	278,688	732,534	TOTAL FUND EXPENDITURES		715,623	715,623	715,623
342,999	406,261	0	NET REVENUE OVER EXPENDIT		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

FY11 FY12 FY13

FUND: FLORENCE DEBT SERVICE FUND

STAFFING FTE: Not Applicable

Fund Description

The Florence Debt Service Fund pays for various bond issues and long-term debt that were incurred to complete major community capital improvements. This fund is comprised of five sub-funds that are further described below.

Events Center Debt Service Fund This fund is used to account for the payment of the bonded debt incurred to construct the Events Center that opened its doors in 1996. Resources to pay this debt are derived from an Intergovernmental Agreement (IGA) with Lane County that provides the City with resources to pay the debt service requirements each year up to \$190,000. The agreement also states that the amount in excess of debt service payments can be used for the Events Center operations budget.

Unfortunately, this long-standing IGA is coming to an end in the FY14 budget year. In response to this, beginning with this FY13 Budget year, we will not be transferring the excess amount to the Events Center operations budget. Instead the amount will be held in reserve (see unappropriated ending fund balance \$26,416) to pay for future debt service requirements. The final payment is due August 15, 2015 in FY16. At this point the City is planning to make the final two years of debt service payments totaling \$315,300 on our own.

Spruce Street LID Bond Fund This fund is used to account for special assessment revenue from a local improvement district (LID) and the servicing of related bonded debt incurred for the improvement of Spruce Street.

FFC 2010B Bond Fund This fund is used to account for the full-faith and credit (FFC) bonds that were issued in November of 2010. Bond proceeds were used to finance new projects for the Justice Center and Stormwater and Wastewater operations as well as retire the Clean Water State Revolving Loan Fund Debt. The funds benefitting from the proceeds from this issuance are responsible for their allocated share of future debt service payments recorded as transfers out/in in the respective funds.

Debt Service Fund This fund is used to account for bonds that are issued for various community capital projects. Currently this fund accounts for the only the LOCAP 2011C Bond issuance. The LOCAP Bond proceeds were used to finance new capital projects for the Streets, Water, and Wastewater programs as well as improvements for the Parks department and a much needed Information Technology (I.T.) overhaul to the City's network systems and servers. The funds benefitting from the proceeds from this issuance are responsible for their allocated share of future debt service payments recorded as transfers out/in in the respective funds.

Bancroft Bond Fund This fund is used to account for special assessment revenue from various local improvement districts and the serving of related bonded debt incurred in the course of improvement construction. The final payment was made in FY12 – the Bancroft Bonds are now fully retired. This fund remains in the budget document as required by Oregon Budget Law to show historical activity.

**CITY OF FLORENCE
FOR THE FISCAL YEAR 2012-13**

GENERAL DEBT SERVICE FUND - SUMMARY REPORT

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	2012-2013 PROPOSED BUDGET	2012-2013 APPROVED BUDGET	2012-2013 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 753,901	\$ 696,494	\$ 886,846	\$ 337,817	\$ 337,817	\$ 337,817
RESOURCES						
LANE COUNTY IGA CONTRIBUTION	158,603	155,124	146,000	182,171	182,171	182,171
ASSESSMENTS	10,979	29,300	84,605	89,283	89,283	89,283
PROCEEDS FROM DEBT	-	10,524,391	1,252,095	-	-	-
TRANSFERS IN	-	628,362	1,381,352	1,000,332	1,000,332	1,000,332
TOTAL RESOURCES	<u>169,582</u>	<u>11,337,177</u>	<u>2,864,052</u>	<u>1,271,786</u>	<u>1,271,786</u>	<u>1,271,786</u>
REQUIREMENTS						
DEBT SERVICE						
EVENTS CENTER DEBT	159,654	155,124	150,530	155,755	155,755	155,755
SPRUCE ST LID DEBT	-	98,126	84,605	89,283	89,283	89,283
FFC 2010B BOND DEBT	-	703,862	912,375	908,575	908,575	908,575
DEBT SERVICE FUND	-	-	115,774	91,757	91,757	91,757
BANCROFT BOND DEBT	67,335	226,268	61,845	-	-	-
TOTAL DEBT SERVICE	<u>226,989</u>	<u>1,183,380</u>	<u>1,325,129</u>	<u>1,245,370</u>	<u>1,245,370</u>	<u>1,245,370</u>
TRANSFERS OUT						
SPRUCE ST LID DEBT	-	1,436,792	-	-	-	-
FFC 2010B BOND DEBT	-	8,930,075	-	-	-	-
DEBT SERVICE FUND	-	-	1,225,000	-	-	-
BANCROFT BOND DEBT	-	-	418,298	-	-	-
TOTAL TRANSFERS OUT	<u>-</u>	<u>10,366,867</u>	<u>1,643,298</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS BEFORE UEFB	<u>226,989</u>	<u>11,550,247</u>	<u>2,968,427</u>	<u>1,245,370</u>	<u>1,245,370</u>	<u>1,245,370</u>
GENERAL DEBT SERVICE FUND CHANGE IN FUND BALANCE	<u>\$ (57,407)</u>	<u>\$ (213,070)</u>	<u>\$ (104,375)</u>	<u>\$ 26,416</u>	<u>\$ 26,416</u>	<u>\$ 26,416</u>
UNAPPROPRIATED END FUND BAL (UEFB)	-	-	782,471	364,233	364,233	364,233
TOTAL REQUIREMENTS	<u>226,989</u>	<u>11,550,247</u>	<u>3,750,898</u>	<u>1,609,603</u>	<u>1,609,603</u>	<u>1,609,603</u>
TOTAL NET CHANGE IN GEN FUND BAL	<u>\$ (57,407)</u>	<u>\$ (213,070)</u>	<u>\$ (886,846)</u>	<u>\$ (337,817)</u>	<u>\$ (337,817)</u>	<u>\$ (337,817)</u>
ENDING FUND BALANCE	<u>\$ 696,494</u>	<u>\$ 483,424</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF FLORENCE
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EVENTS CENTER DEBT SERVICE FND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
1,121	70	4,948	018-000-401000	CARRYOVER	0	0	0
158,603	155,124	146,000	018-000-404000	LANE COUNTY DEBT CONTRIB.	182,171	182,171	182,171
159,724	155,194	150,948	TOTAL REVENUES		182,171	182,171	182,171

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER DEBT SERVICE FND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
FEC DEBT SERVICE DEPARTME							
DEBT SERVICE:							
125,000	125,000	125,000	018-018-800515	DEBT PRINCIPAL PAYMENT	135,000	135,000	135,000
34,003	29,471	24,878	018-018-800516	DEBT INTEREST PAYMENT	20,100	20,100	20,100
652	652	652	018-018-800517	DEBT SERVICE FEES	655	655	655
159,654	155,123	150,530		TOTAL DEBT SERVICE	155,755	155,755	155,755
UNAPPROPRIATED:							
0	0	418	018-018-900000	UNAPPR ENDING FUND BAL	26,416	26,416	26,416
0	0	418		TOTAL UNAPPROPRIATED	26,416	26,416	26,416
159,654	155,123	150,948		TOTAL FEC DEBT SERVICE DEP	182,171	182,171	182,171
159,654	155,123	150,948		TOTAL FUND EXPENDITURES	182,171	182,171	182,171
70	71	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
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SPRUCE ST LID BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	38,600	151-000-401000	CARRYOVER	335,000	335,000	335,000
0	29	0	151-000-401010	MISCELLANEOUS INCOME	0	0	0
0	14,417	35,000	151-000-401050	ASSESSMENT PRINCIPAL	40,000	40,000	40,000
0	4,797	49,605	151-000-401055	ASSESSMENT INTEREST	49,283	49,283	49,283
0	1,478,000	0	151-000-432021	BOND PROCEEDS	0	0	0
0	38,000	380,298	151-000-490501	TRANSFER IN	0	0	0
0	1,535,242	503,503	TOTAL REVENUES		424,283	424,283	424,283

CITY OF FLORENCE
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SPRUCE STREET DEBT SERVICE

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
SPRUCE ST LID DEBT SERV. DE							
TRANSFERS:							
0	1,436,792	0	151-050-500501	TRANSFER OUT	0	0	0
0	1,436,792	0		TOTAL TRANSFERS	0	0	0
DEBT SERVICE:							
0	23,000	35,000	151-050-801050	SPRUCE ST LID - PRINCIPAL PYI	40,000	40,000	40,000
0	37,711	49,205	151-050-801055	SPRUCE ST LID - INTEREST PYM	48,883	48,883	48,883
0	37,415	400	151-050-850000	DEBT SERVICE FEES	400	400	400
0	98,126	84,605		TOTAL DEBT SERVICE	89,283	89,283	89,283
UNAPPROPRIATED:							
0	0	418,898	151-050-900000	UNAPPR ENDING FUND BAL	335,000	335,000	335,000
0	0	418,898		TOTAL UNAPPROPRIATED	335,000	335,000	335,000
0	1,534,918	503,503		TOTAL SPRUCE ST LID DEBT SE	424,283	424,283	424,283
0	1,534,918	503,503		TOTAL FUND EXPENDITURES	424,283	424,283	424,283
0	324	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
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FFC 2010B BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	301,000	152-000-401000	CARRYOVER	2,817	2,817	2,817
0	9,046,391	0	152-000-432021	BOND PROCEEDS	0	0	0
0	590,362	912,375	152-000-490501	TRANSFER IN	908,575	908,575	908,575
<hr/>							
0	9,636,753	1,213,375	TOTAL REVENUES		911,392	911,392	911,392
<hr/> <hr/>							

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

FFC 2010B BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
FFC 2010B DEBT SERVICE DEPT1							
TRANSFERS:							
0	8,930,075	0	152-050-500501	TRANSFER OUT	0	0	0
0	8,930,075	0		TOTAL TRANSFERS	0	0	0
DEBT SERVICE:							
0	455,000	685,000	152-050-801050	FFC 2010B - PRINCIPAL PYMT	695,000	695,000	695,000
0	135,362	227,375	152-050-801055	FFC 2010B - INTEREST PYMT	213,575	213,575	213,575
0	113,500	0	152-050-850000	DEBT SERVICE FEES	0	0	0
0	703,862	912,375		TOTAL DEBT SERVICE	908,575	908,575	908,575
UNAPPROPRIATED:							
0	0	301,000	152-050-900000	UNAPPR ENDING FUND BAL	2,817	2,817	2,817
0	0	301,000		TOTAL UNAPPROPRIATED	2,817	2,817	2,817
0	9,633,937	1,213,375		TOTAL FFC 2010B DEBT SERVIC	911,392	911,392	911,392
0	9,633,937	1,213,375		TOTAL FUND EXPENDITURES	911,392	911,392	911,392
0	2,816	0		NET REVENUE OVER EXPENDIT	0	0	0

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FOR THE FISCAL YEAR 2012-13

DEBT SERVICE FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	1,252,095	153-000-432021	BOND PROCEEDS	0	0	0
0	0	88,679	153-000-490501	TRANSFER IN	91,757	91,757	91,757
0	0	1,340,774	TOTAL REVENUES		91,757	91,757	91,757

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

DEBT SERVICE FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
DEBT SERVICE FUND EXPENDIT							
TRANSFERS:							
0	0	1,225,000	153-153-500501	TRANSFER OUT	0	0	0
0	0	1,225,000	TOTAL TRANSFERS		0	0	0
DEBT SERVICE:							
0	0	46,760	153-153-801050	LOCAP 2011C - PRINCIPAL PYMT	45,000	45,000	45,000
0	0	41,919	153-153-801055	LOCAP 2011C - INTEREST PYMT	46,307	46,307	46,307
0	0	27,095	153-153-850000	DEBT SERVICE FEES	450	450	450
0	0	115,774	TOTAL DEBT SERVICE		91,757	91,757	91,757
0	0	1,340,774	TOTAL DEBT SERVICE FUND		91,757	91,757	91,757
0	0	1,340,774	TOTAL FUND EXPENDITURES		91,757	91,757	91,757
0	0	0	NET REVENUE OVER EXPENDIT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

BANCROFT BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
752,780	696,424	542,298	160-000-401000	CARRYOVER	0	0	0
3,704	2,214	0	160-000-403000	INTEREST INCOME	0	0	0
267	508	0	160-000-450057	1992-1 REDWOOD PRINCIPAL	0	0	0
885	877	0	160-000-450060	1993-2 SO.FLO. PRINCIPAL	0	0	0
1,346	1,337	0	160-000-450070	94-1 NO FLO STREET PRINCIPAL	0	0	0
2,925	3,375	0	160-000-450079	PROJ 1996-1/1997-1 SPRUCE PR	0	0	0
51	19	0	160-000-450157	1992-1 INTEREST	0	0	0
141	92	0	160-000-450160	SO. FLO. 1993-2 INTEREST	0	0	0
346	230	0	160-000-450170	94-1 NO FLO STREET INTEREST	0	0	0
1,314	1,406	0	160-000-450179	PROJ 1996-1/1997-1 SPRUCE INT	0	0	0
763,759	706,481	542,298	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

BANCROFT BOND FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
BANCROFT BOND & INTEREST I							
TRANSFERS:							
0	0	418,298	160-472-500501	TRANSFER OUT	0	0	0
0	0	418,298	TOTAL TRANSFERS		0	0	0
DEBT SERVICE:							
30,000	30,000	60,000	160-472-800070	1994 A - N&S FLO.ST. PRN. PYMT	0	0	0
20,000	180,000	0	160-472-800090	1998 SPRUCE PRINCIPAL PAYMI	0	0	0
9,690	10,438	0	160-472-800091	1998 SPRUCE INTEREST PAYME	0	0	0
6,420	4,605	1,845	160-472-800170	1994 A - N&S FLO ST. INT. PYMT	0	0	0
1,225	1,225	0	160-472-800517	DEBT SERVICE FEES	0	0	0
67,335	226,268	61,845	TOTAL DEBT SERVICE		0	0	0
UNAPPROPRIATED:							
0	0	62,155	160-472-900000	UNAPPR ENDING FUND BAL	0	0	0
0	0	62,155	TOTAL UNAPPROPRIATED		0	0	0
67,335	226,268	542,298	TOTAL BANCROFT BOND & INTI		0	0	0
67,335	226,268	542,298	TOTAL FUND EXPENDITURES		0	0	0
696,424	480,213	0	NET REVENUE OVER EXPENDIT		0	0	0

**BUDGET NARRATIVE
FISCAL YEAR 2012-2013**

		<u>FY11</u> <u>FY12</u> <u>FY13</u>
FUND TYPE:	TRUST & AGENCY	STAFFING FTE: N/A

FUND NAME: SENIOR CENTER TRUST & AGENCY FUND

Fund Description

The Florence Senior Center operations have been contracted out to the Senior Center Boosters, a nonprofit entity. During the fundraising campaign of the Senior Center Building this fund was used to account for those donations. At the completion of the fundraising campaign and construction there was a remaining amount leftover. The City will disburse remaining funds upon request from the Senior Center to provide funding of operations of the Florence Senior Center.

FUND NAME: EVENTS CENTER ENDOWMENT FUND

Fund Description

The City has an endowment fund set up dedicated to the Event Center Operations. The endowment fund itself is managed by Western Lane Community Foundation as a subfund of the Oregon Community Foundation. The principal is unspendable, however the annual distribution or earnings are. This fund accounts for the investment activity as well as the annual distribution of earnings via transfer to the Events Center operations fund.

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

SENIOR CENTER TRUST & AGENCY

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	13,907	14,000	170-000-401000	CARRYOVER	8,500	8,500	8,500
0	94	0	170-000-401005	INTEREST INCOME	50	50	50
13,907	0	0	170-000-450000	DONATIONS	0	0	0
13,907	14,001	14,000	TOTAL REVENUES		8,550	8,550	8,550

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

SENIOR CENTER TRUST & AGENCY

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
SENIOR CENTER TRUST & AGENCY							
MATERIALS AND SERVICES:							
0	0	14,000	170-070-202200	SENIOR CENTER MISC EXPENSI	8,550	8,550	8,550
0	0	14,000		TOTAL MATERIALS AND SERVIC	8,550	8,550	8,550
0	0	14,000		TOTAL SENIOR CENTER TRUST	8,550	8,550	8,550
0	0	14,000		TOTAL FUND EXPENDITURES	8,550	8,550	8,550
13,907	14,001	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

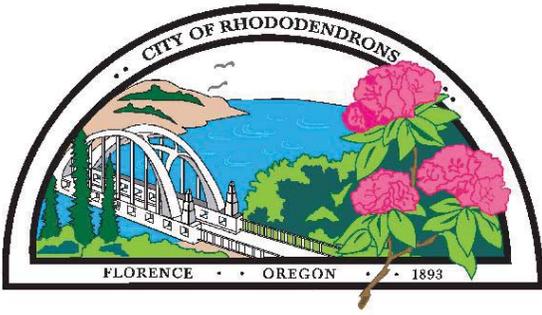
EVENTS CENTER ENDOWMENT T&A

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	80,447	180-000-401000	CARRYOVER	81,000	81,000	81,000
0	0	3,500	180-000-401005	INTEREST INCOME	3,500	3,500	3,500
0	0	83,947	TOTAL REVENUES		84,500	84,500	84,500

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER ENDOWMENT T&A

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
EVENTS CENTER ENDOWMENT							
MATERIALS AND SERVICES:							
0	0	0	180-080-290050	BANK CHARGES	1,200	1,200	1,200
0	0	0		TOTAL MATERIALS AND SERVIC	1,200	1,200	1,200
TRANSFERS:							
0	0	3,500	180-080-500501	TRANSFER OUT TO FEC FUND	3,500	3,500	3,500
0	0	3,500		TOTAL TRANSFERS	3,500	3,500	3,500
CONTINGENCY:							
0	0	40,000	180-080-600100	CONTINGENCY	0	0	0
0	0	40,000		TOTAL CONTINGENCY	0	0	0
UNAPPROPRIATED:							
0	0	40,447	180-080-900000	UNAPPR ENDING FUND BAL	79,800	79,800	79,800
0	0	40,447		TOTAL UNAPPROPRIATED	79,800	79,800	79,800
0	0	83,947		TOTAL EVENTS CENTER ENDOV	84,500	84,500	84,500
0	0	83,947		TOTAL FUND EXPENDITURES	84,500	84,500	84,500
0	0	0		NET REVENUE OVER EXPENDIT	0	0	0



Discontinued Funds Budget Detail Section

Fiscal Year 2012/2013

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GENERAL FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
FIRE DEPARTMENT EXPENDITURE							
MATERIALS AND SERVICES:							
1,273	763	0	001-022-203250	INSURANCE	0	0	0
236,725	248,550	0	001-022-208000	CONTRACT FOR FIRE SERVICE	0	0	0
17,429	0	0	001-022-208005	CONTRACT SERV/SPECIAL ELE	0	0	0
255,427	249,313	0	TOTAL MATERIALS AND SERVICE		0	0	0
255,427	249,313	0	TOTAL FIRE DEPARTMENT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

BUILDING PROGRAM FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
175,990	86,558	0	007-000-401000	CARRYOVER	0	0	0
669	400	0	007-000-403000	INTEREST INCOME	0	0	0
73,472	65,071	0	007-000-415000	BUILDING PERMITS	0	0	0
2,853	2,145	0	007-000-415001	MOBILE HOME PERMITS	0	0	0
510	100	0	007-000-415100	ELECTRICAL PERMITS - COUNT	0	0	0
6,559	7,374	0	007-000-415101	ELECTRICAL PERMITS - CITY	0	0	0
1,349	936	0	007-000-415150	COMMERCIAL PLUMBING INSPE	0	0	0
0	40	0	007-000-415155	NEW TECHNOLOGY FEE	0	0	0
498	146	0	007-000-415160	CONST EXCISE TAX ADMIN FEE	0	0	0
32,777	31,827	0	007-000-415200	PLAN REVIEW	0	0	0
17,413	9,841	0	007-000-415900	OTHER BUILDING DEPT FEES	0	0	0
312,092	204,438	0	TOTAL REVENUES		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

BUILDING PROGRAM FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
BUILDING DEPARTMENT EXPEN							
PERSONNEL SERVICES:							
47,054	35,525	0	007-005-100058	BUILDING TECHNICIAN	0	0	0
13,399	14,593	0	007-005-100059	COMMUNITY DEVELOPMENT DIF	0	0	0
72,040	71,385	0	007-005-100064	BUILDING OFFICIAL	0	0	0
301	1,755	0	007-005-100065	BUILDING INSPECTOR	0	0	0
660	207	0	007-005-100111	OVERTIME	0	0	0
121	0	0	007-005-100113	MERIT INCREASES	0	0	0
135	122	0	007-005-104600	UNEMPLOYMENT INSURANCE	0	0	0
10,134	9,280	0	007-005-104700	SOCIAL SECURITY	0	0	0
31,648	24,120	0	007-005-104800	MEDICAL INSURANCE	0	0	0
2,920	2,741	0	007-005-104801	DENTAL INSURANCE	0	0	0
559	502	0	007-005-104802	LIFE/DISABILITY INSURANCE	0	0	0
1,128	1,215	0	007-005-104900	WORKER'S COMPENSATION	0	0	0
8,604	7,725	0	007-005-105002	RETIREMENT PLAN	0	0	0
912	497	0	007-005-105003	ALLOWANCES	0	0	0
147	(2,357)	0	007-005-199999	ACCRUED PAYROLL EXPENSE	0	0	0
189,761	167,309	0	TOTAL PERSONNEL SERVICES		0	0	0
MATERIALS AND SERVICES:							
1,413	1,815	0	007-005-200101	OFFICE SUPPLIES	0	0	0
399	1,851	0	007-005-200200	TRAVEL AND TRAINING	0	0	0
313	343	0	007-005-200300	MEMBERSHIP AND DUES	0	0	0
1,923	2,058	0	007-005-200400	TELEPHONE	0	0	0
588	511	0	007-005-201500	VEHICLE OPERATION & MAIN.	0	0	0
289	540	0	007-005-201550	COMPUTER OPERAT. & MAINT.	0	0	0
149	0	0	007-005-201912	BUILDING MAINTENANCE	0	0	0
0	590	0	007-005-202000	PUBLICATIONS & SUBSCRIPT.	0	0	0
142	65	0	007-005-202100	POSTAGE	0	0	0
4,231	2,940	0	007-005-202300	MAINTENANCE AGREEMENT	0	0	0
2,206	1,435	0	007-005-203250	INSURANCE	0	0	0
11,700	4,310	0	007-005-203701	INSPECTION SERVICES - MISC.	0	0	0
(185)	0	0	007-005-290000	OTHER	0	0	0
2,384	1,636	0	007-005-290050	BANK CHARGES	0	0	0
10,222	10,082	0	007-005-290100	ADMINISTRATIVE SERVICES	0	0	0
35,773	28,174	0	TOTAL MATERIALS AND SERVIC		0	0	0
TRANSFERS:							
0	0	0	007-005-500500	TRANS TO BDLG DEPT. CLOSE F	0	0	0
0	0	0	TOTAL TRANSFERS		0	0	0
225,534	195,482	0	TOTAL BUILDING DEPARTMENT		0	0	0
225,534	195,482	0	TOTAL FUND EXPENDITURES		0	0	0
86,558	8,955	0	NET REVENUE OVER EXPENDIT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

HOUSING REHAB LOAN FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
104,473	104,895	0	009-000-401000	CARRYOVER	0	0	0
422	252	0	009-000-403000	INTEREST INCOME	0	0	0
104,895	105,147	0		TOTAL REVENUES	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

HOUSING REHAB LOAN FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
HOUSING REHABILITATION EXP							
TRANSFERS:							
0	0	0	009-449-500500	TRANS TO CLOSE FUND	0	0	0
0	0	0		TOTAL TRANSFERS	0	0	0
0	0	0		TOTAL HOUSING REHABILITATI	0	0	0
0	0	0		TOTAL FUND EXPENDITURES	0	0	0
104,895	105,147	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

RTMP GRANT

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
807	1,175	0	014-000-401000	CARRYOVER	0	0	0
72,368	75,977	0	014-000-450108	RTMP GRANT	0	0	0
73,175	77,152	0		TOTAL REVENUES	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

RTMP GRANT

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
DEPARTMENT 014 EXPENDITUR							
TRANSFERS:							
72,000	72,500	0	014-014-500055	TRANSFER TO FEC	0	0	0
<u>72,000</u>	<u>72,500</u>	<u>0</u>		TOTAL TRANSFERS	<u>0</u>	<u>0</u>	<u>0</u>
<u>72,000</u>	<u>72,500</u>	<u>0</u>		TOTAL DEPARTMENT 014	<u>0</u>	<u>0</u>	<u>0</u>
<u>72,000</u>	<u>72,500</u>	<u>0</u>		TOTAL FUND EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,175</u>	<u>4,652</u>	<u>0</u>		NET REVENUE OVER EXPENDIT	<u>0</u>	<u>0</u>	<u>0</u>

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER C/O RESERVE FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
84,922	56,675	0	017-000-401000	CARRYOVER	0	0	0
359	215	0	017-000-403000	INTEREST INCOME	0	0	0
85,281	56,890	0		TOTAL REVENUES	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

EVENTS CENTER C/O RESERVE FUND

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
EVENTS CENTER RESERVE EXP							
CAPITAL OUTLAY:							
28,606	11,250	0	017-017-300098	FEC CAPITAL IMPROVEMENTS	0	0	0
28,606	11,250	0		TOTAL CAPITAL OUTLAY	0	0	0
TRANSFERS:							
0	0	0	017-017-500016	TRANSFER OUT TO FEC FUND	0	0	0
0	0	0		TOTAL TRANSFERS	0	0	0
28,606	11,250	0		TOTAL EVENTS CENTER RESER	0	0	0
28,606	11,250	0		TOTAL FUND EXPENDITURES	0	0	0
56,675	45,640	0		NET REVENUE OVER EXPENDIT	0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

GRANTS PROJECTS FUND*

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	2012-2013 PROPOSED BUDGET	2012-2013 APPROVED BUDGET	2012-2013 ADOPTED BUDGET
BEGINNING FUND BALANCE	\$ 76,537	\$ 90,560	\$ -	\$ -	\$ -	\$ -
RESOURCES						
REVENUES	\$ 1,106,207	\$ 910,405	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN	-	-	-	-	-	-
TOTAL RESOURCES	<u>1,182,744</u>	<u>1,000,965</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REQUIREMENTS						
OAPC DUUI GRANT	1,040	3,760	-	-	-	-
SAFETY BELT GRANT	3,592	3,410	-	-	-	-
OCZMA GRANT	8,000	8,000	-	-	-	-
SCENIC BYWAYS GRANT	471	330,323	-	-	-	-
DRE OFFICER GRANT	311	104	-	-	-	-
BULLET PROOF VEST	925	1,547	-	-	-	-
12TH STREET PATH	-	83,633	-	-	-	-
HWY 101 PED/BIKE X-INGS	77,028	-	-	-	-	-
WORKSITE WELLNESS GRANT	842	870	-	-	-	-
EPA ESTUARY PROJECT	70,424	196,118	-	-	-	-
PLANNING CODE AMENDMENT	10,000	-	-	-	-	-
TGM GRANT	-	48,338	-	-	-	-
CDBG - SENIOR CENTER	737,269	-	-	-	-	-
FEC GENERATOR	-	96,823	-	-	-	-
WLCF FUNDS	17,113	29,370	-	-	-	-
MILLER PARK PROJECT	3,950	-	-	-	-	-
DLCD - BEST PRACTICES	6,741	15,317	-	-	-	-
SENIOR CENTER	154,479	37	-	-	-	-
LTD BUS STOP	-	25,990	-	-	-	-
DRUG INTERDICTION GRANT	-	202	-	-	-	-
TOTAL REQUIREMENTS	<u>1,092,185</u>	<u>843,842</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u>\$ 90,559</u>	<u>\$ 157,123</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

* Grants Projects Fund was eliminated and not budgeted for beginning with FY12



FURA Budget Detail Section

Fiscal Year 2012/2013

Florence Urban Renewal Agency (FURA)
and FURA Debt Service Funds

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

FLORENCE URBAN RENEWAL AGENCY

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
242,120	424,175	380,000	980-000-401000	CARRYOVER	2,370,000	2,370,000	2,370,000
3,656	5,685	5,000	980-000-402000	PROPERTY TAXES - PRIOR YEAI	3,000	3,000	3,000
1,375	1,444	2,500	980-000-403000	INTEREST INCOME	6,000	6,000	6,000
72	258	300	980-000-431000	IN LIEU OF TAXES	300	300	300
0	0	2,250,000	980-000-490501	TRANSFER IN	0	0	0
241,286	256,721	263,517	980-000-499997	PROPERTY TAX - CURRENT YEAP	288,000	288,000	288,000
488,508	688,283	2,901,317	TOTAL REVENUES		2,667,300	2,667,300	2,667,300

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

FLORENCE URBAN RENEWAL AGENCY

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
DEPARTMENT 010 EXPENDITUR							
MATERIALS AND SERVICES:							
197	178	500	980-010-200100	OFFICE SUPPLIES	500	500	500
455	220	1,000	980-010-200102	MISCELLANEOUS SUPPLIES	1,000	1,000	1,000
24	0	0	980-010-200151	NON-CAPITALIZED EQUIPMENT	0	0	0
500	250	250	980-010-200300	MEMBERSHIP AND DUES	250	250	250
0	7,250	1,500	980-010-201550	WEBSITE DEVELOPMENT & MAI	1,500	1,500	1,500
0	9	100	980-010-202100	POSTAGE	50	50	50
22,245	28,215	28,000	980-010-202400	IGA LIBRARY LOAN EXPENSE	32,500	32,500	32,500
23,302	27,862	40,000	980-010-203000	CONTRACT SERVICES	20,000	20,000	20,000
0	1,000	3,000	980-010-203005	AUDIT SERVICES	5,000	5,000	5,000
0	16	250	980-010-203250	INSURANCE	200	200	200
1,188	555	500	980-010-203600	LEGAL NOTICES	500	500	500
1,440	765	5,000	980-010-203601	LEGAL SERVICES	2,000	2,000	2,000
14,375	151,572	5,000	980-010-280000	PRESERVATION & REHABILITAT	0	0	0
4,116	140	0	980-010-290000	OTHER	1,000	1,000	1,000
0	1,000	500	980-010-290050	BANK CHARGES	0	0	0
67,842	219,032	85,600	TOTAL MATERIALS AND SERVIC		64,500	64,500	64,500
CAPITAL OUTLAY:							
0	85,300	0	980-010-320100	LAND ACQUISITION - PARTNERS	0	0	0
0	0	2,250,000	980-010-320105	GRANT-INFRASTRUCTURE IMP I	1,800,000	1,800,000	1,800,000
0	85,300	2,250,000	TOTAL CAPITAL OUTLAY		1,800,000	1,800,000	1,800,000
TRANSFERS:							
0	0	450,000	980-010-500000	TRANSFER OUT - DEBT SERVI	311,000	311,000	311,000
0	0	450,000	TOTAL TRANSFERS		311,000	311,000	311,000
CONTINGENCY:							
0	0	12,717	980-010-600000	CONTINGENCY	338,000	338,000	338,000
0	0	12,717	TOTAL CONTINGENCY		338,000	338,000	338,000
DEBT SERVICE:							
0	0	103,000	980-010-888888	UNAPPROPRIATED ENDING FUN	153,800	153,800	153,800
0	0	103,000	TOTAL DEBT SERVICE		153,800	153,800	153,800
67,842	304,332	2,901,317	TOTAL DEPARTMENT 010		2,667,300	2,667,300	2,667,300
67,842	304,332	2,901,317	TOTAL FUND EXPENDITURES		2,667,300	2,667,300	2,667,300
420,667	383,951	0	NET REVENUE OVER EXPENDIT		0	0	0

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

URBAN RENEWAL DEBT SERVICE

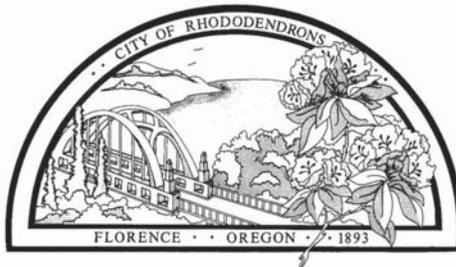
2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
REVENUES							
0	0	0	981-000-401000	CARRYOVER	250,800	250,800	250,800
0	0	0	981-000-403000	INTEREST INCOME	800	800	800
0	0	2,500,000	981-000-432010	LOAN PROCEEDS	0	0	0
0	0	450,000	981-000-490000	TRANSFER IN - URBAN RENEWA	311,000	311,000	311,000
0	0	2,950,000	TOTAL REVENUES		562,600	562,600	562,600

CITY OF FLORENCE
ADOPTED BUDGET REPORT
FOR THE FISCAL YEAR 2012-13

URBAN RENEWAL DEBT SERVICE

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 BUDGET	ACCOUNT	DESCRIPTION	2012-2013 PROPOSED	2012-2013 APPROVED	2012-2013 ADOPTED
DEPARTMENT 020 EXPENDITUR							
TRANSFERS:							
0	0	2,250,000	981-020-500501	TRANSFER OUT	0	0	0
0	0	2,250,000		TOTAL TRANSFERS	0	0	0
DEBT SERVICE:							
0	0	320,000	981-020-800515	DEBT PAYMENT - PRINCIPAL	175,000	175,000	175,000
0	0	125,000	981-020-800516	DEBT PAYMENT - INTEREST	136,000	136,000	136,000
0	0	5,000	981-020-800517	DEBT SERVICE FEES	800	800	800
0	0	250,000	981-020-800520	DEBT SERVICE RESERVE	0	0	0
0	0	0	981-020-888888	ENDING FUND BALANCE	250,800	250,800	250,800
0	0	700,000		TOTAL DEBT SERVICE	562,600	562,600	562,600
0	0	2,950,000		TOTAL DEPARTMENT 020	562,600	562,600	562,600
0	0	2,950,000		TOTAL FUND EXPENDITURES	562,600	562,600	562,600
0	0	0		NET REVENUE OVER EXPENDIT	0	0	0

**City of Florence
Florence Urban Renewal Agency**



**ADOPTED BUDGET
FISCAL YEAR
2012 – 2013**