

**SIGN PERMIT APPLICATION**

***City Of Florence***

250 Highway 101 N

Florence Oregon 97439

Phone: 541-997-2141 / Fax 541-997-4109

Sign Manufacture Valuation of Sign: \$ \_\_\_\_\_

Sign District: \_\_\_\_\_

Business Name: \_\_\_\_\_

Sign Manufacture: \_\_\_\_\_

Business Address: \_\_\_\_\_

Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Permit is for: [ ] Erect [ ] Alter [ ] Relocate

ILLUMINATED: Interior or Exterior YES [ ] NO [ ]

Type of Sign: [ ] Wall Sign [ ] Freestanding Sign [ ] Roof Sign [ ] Reader Board

[ ] Projecting Sign [ ] Pole Sign [ ] Barber Pole [ ] Fascia

[ ] Marquee Sign [ ] Wall Facade for Sign [ ] Street or Wall Clock [ ] Awning

Temporary Sign [ ] Banner [ ] Construction Sign [ ] OTHER [ ]

**Below List Details for Wall Signs**

**Below is for Free Standing or Projecting Signs**

East - West - South - North Wall: \_\_\_\_\_

Height to Bottom of Sign: \_\_\_\_\_

Area of Wall Sign is going on: \_\_\_\_\_

Height to Top of Sign: \_\_\_\_\_

Area of Sign: \_\_\_\_\_

Area of Sign: \_\_\_\_\_

**EACH SIGN WILL NEED ITS OWN SIGN PERMIT**

**Details of each Sign and a Site Plan drawn to scale is needed showing:**

Where the sign will be installed, the wall area, (clearly marked on the wall plan). A color Drawing or Superimposed picture of the Sign, on the wall or on the ground, showing the height & width of the sign (Area of Sign in square feet) Footing Details, Mounting Details, height of a free standing Sign, and Hardware types used, must accompany permit application.

**A SEPARATE BUILDING PERMIT WILL BE REQUIRED FOR THE INSTALLATION OF ALL SIGNS**

Sign Installation to be completed within 180 Days after permit has been issued

Signs must be Installed or Erected by Licensed Contractor

Electrical Connection and All Supply Circuits to be made by Licensed Electrical Contractor and Subject to the Provisions of the State Electrical Code

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_