

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 10
Meeting Date: November 21, 2016
Department: All

ITEM TITLE: Board and Committee Report – October 2016

DISCUSSION/ISSUE:

Airport Advisory Committee	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Advisory Committee met on October 19 th . The committee spent time reviewing and discussing the new model ground lease for the airport hangars. The committee also agreed to request that the section of City Code be amended to reflect the true nature of the committee and to reduce the frequency of meetings to a minimum of quarterly. The next Airport Advisory Committee meeting is scheduled for January 18, 2017.	

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
Airport Volunteer Group (AVG) provided 248 hours greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; check loaner cars and collect fees from loaner car users; clean the restrooms and office space at the airport office.	

Ad-Hoc Finance Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
The Finance ad-hoc committee met on October 5 th . The Committee received updated information on a few open items and reviewed recommended rate adjustments and customer types. The Committee affirmed recommendations pending findings for a few specific customers. The Committee also received an update on system development charge study schedule.	

Audit Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
Committee did not meet.	

Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> Andy Parks – Interim Finance Director
Committee did not meet.	

Economic Development Committee (EDC)	
<u>Department:</u> Administrative	<u>Staff:</u> Erin Reynolds – City Manager
The October EDC meeting was cancelled in order to allow for time for representatives from the Committee (David Wiegan and Mike Rose) and staff to participate in the interview process for the new Economic Development Catalyst position.	

Environmental Management Advisory Committee (EMAC)	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
EMAC skipped meeting in October. Their next meeting is scheduled for November 17 th at 2pm when they will debrief the Household Hazardous Waste Round-up event, discuss the results of the County’s solid waste master planning public input sessions held in September, review licensee responsibilities and review Senate Bill 263 policy related to required local jurisdiction education and waste prevention promotion.	

Florence Events Center Volunteers / Friends of the FEC	
<u>Department:</u> Florence Events Center	<u>Staff:</u> Kevin Rhodes – FEC Director
<p>Wireless Headset System – The Friends of the FEC generously purchased a professional wireless headset communication system to be used primarily back stage for theater productions. The new system is replacing the original existing wired system and has a broadcast range of up to 400 yards. With a purchase price of \$4,133.50, the Friends of the FEC continue to keep the FEC supplied with much needed state-of-the-art equipment.</p> <p>Dancing with the Sea Lions – The Friends of the Florence Events Center can easily report that after all expenses, the public art campaign raised over \$65,000. Profits from the project will fund sound system improvements and other facility enhancements at the FEC. The project will continue to be a public art attraction for Florence and the Oregon Coast. After the auction, eight of the sea lions are still at their original location with twelve of the twenty sea lions migrating to new homes. Fifteen of the statues will remain in the Florence area and five sea lions will be on a path that extends from Waldport all the way to La Jolla, California.</p> <p>Upcoming Events –</p> <p>Wallflowers and Wine – Create your own wall art with artist John Leasure and a glass of wine on Friday, November 26th at 6:30 pm at the Florence Events Center. All the paints, canvas and art instruction will be provided. Tickets are \$45 a person and includes a free beverage (one glass of vino or other non-alcoholic choice) and a multitude of delicious snacks while you are given professional, step by step painting directions. Additional beverages or wine will be for sale for those 21 and over to enjoy while they paint. This is the fourth in a series of successful, upbeat art painting parties sponsored by the Friends of the Florence Events Center and the FEC art gallery committee.</p>	

Save the Dates!

Curtis Salgado New Year’s Eve Concert – Curtis Salgado will be performing a New Years’ Eve concert at the Florence Events Center on, well... December 31st. Salgado is a renowned Blues artist who spent time touring as the opening act for the Steve Miller Band, had a short stint as the lead singer for Santana and was Jon Belushi’s inspiration for creating the Blues Brothers. The evening concert will open with the Hank Shreve Band at 9pm. Curtis Salgado performed the first concert in the FEC theater in 1996 to a “sold out” audience so his return to the FEC will be a nice “full circle” ending to the FEC’s 20th anniversary!

Winter Music Festival 2017 – The WMF 2017 committee continues to meet in preparation for the festival scheduled for January 14-15 and the well-attended Kid’s Concerts scheduled for the Thursday prior to the event on January 12th. The WMF has recently launched its newly redesigned website featuring an attractive earthy appeal that compliments the festivals events including the FRAA Artisan Fair and Friends of the FEC Pie Sale. The entertainment line-up has been locked in with Danny O’Keefe slated for the Saturday night headliner. O’Keefe is known for his hit song, “Good time Charlie’s got the Blues” released 1972. His songs have been recorded by such artist as Jackson Brown and more recently by Miranda Lambert. Haley Johnsen will open for O’Keefe on Saturday night. Johnsen is better known for being a top 25 finalist in the 2012 American Idol season.

Florence Urban Renewal Agency

Department: Administrative

Staff: Kelli Weese –
City Recorder / Eco. Devo. Coord.

FURA met on October 26th to review proposed property renderings for the Lotus property. The agency reviewed the popular small housing movement, potential development opportunities for the site including potential costs of that development, and a 3D rendering of the design options. In addition, the agency heard a report from Project Manager Megan Messmer on the progress toward the ReVision Florence project including next steps for coordinating with consultants MSA and Associates and ODOT, and results of a recent survey concerning the project.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Shoreline Christian School performed 3 hours volunteer labor picking up litter and trash at Singing Pines Park during October.

Siuslaw Chapter of American Rhododendron Society performed 4 hours of volunteer labor at Gallagher's Park pruning rhododendrons during October.

Volunteers for Veterans Memorial Park performed 26 hours of volunteer labor cleaning, weeding, and pruning the shrubs at the park.

Volunteers for Old Town Park (Gazebo Park) completed 5 hours of volunteer labor cleaning the flower beds, pruning and weeding at the park during October.

The Florence Garden Club provided 4 hours of volunteer labor at Gallagher's Park during October.

Planning Commission

Department: Planning

Staff: Wendy FarleyCampbell – Planning Director

The Planning Commission met October 11th and opened two public hearings one requesting extension of their preliminary PUD and tentative subdivision approvals and one requesting modification of Sandpines PUD to permit a detached single family residence on a lot reserved for attached housing. Due to a lack of quorum the hearings were continued to November 8th. The Planning Commission also met on October 25th and held two public hearings, one requesting use of a shipping container and trailer at Goodwill Industries and one requesting a conditional use to construct a Public Works facility. The Planning Commission voted unanimously to approve both applications.

Police Auxiliary	
<u>Department:</u> Police	<u>Staff:</u> Gary Stine – Auxiliary Coordinator
<p>During the month of October 2016 the Police Auxiliary provided over 300 hours of service to the Police Department. The Auxiliary participated in the planting of another "Tree of Support" to the Police, we provided coloring books to the Elementary School from the community supporters allowing them to learn about various subjects by coloring. We provided the PTA material for their program for parents and the public on Emergency Preparedness in the schools. We also participated in the National Guard's drill and the Senior Expo at the Event Center. At the Senior Expo we collected expired and unneeded pharmaceuticals from the public as well as answered many questions from the public. The Auxiliary was also available to hand out candy treats at the Station on Halloween evening. We interacted and provided answers to the resident's questions and by giving directions and answering questions to visitors.</p> <p>Like we do every month the Police Auxiliary delivered daily Mail and intra-department mail between the Police Dept, Municipal Court and City Hall, patrolled and did afternoon traffic control at Siuslaw Elementary School during school days, patrolled city neighborhoods and gated communities, visited and checked requested homes for people on vacation, checked for violations in Disabled parking spaces, attended staff training, picked up and reported found property, responded to citizens concerned about dogs left inside unattended vehicles, responded to dogs running at large and transported some to the Humane Society, assisted in doing hourly safety jail checks and feeding jail meals to help keep the regular Officers in the field and help the Corrections Officer while she is in Court or transporting inmates to Eugene. We also purchased needed food and medical supplies for the jail, provide public and court fingerprinting, registered sex offenders, filing of tickets and incidents reports, shedding of confidential information, and were available for Home Security Inspections for homeowners and the Business and Neighborhood Watch programs.</p>	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
No Report	

Public Art Committee	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Economic Development Coordinator
<p>PAC met on October 24th to continue working on the various logistics for the groups first projects including the beautification of municipal objects / street furniture, Hwy 101 & 126 mural, Siuslaw Bridge Steps, and the Gallery in Old Town. The Committee also presented to the Florence Rotary Club on October 25th and to the Florence Urban Renewal Agency on October 26th.</p>	

Senior Center Volunteers

<u>Department:</u> Administrative	<u>Staff:</u> Megan Messmer – Assistant to the City Manager
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The Senior Center Board approved the appointment of Don Stone as their newest Board member in October. Ron Borge has also agreed to take on the role of Board President. Beth Johnson had previously been serving as Interim President. The Board has also evaluated their food services costs over the past few months. Due to the rising costs in food, the Board increased the meal prices from \$5 to \$7 per meal.

Transit Advisory Committee (TAC)

<u>Department:</u> Planning	<u>Staff:</u> Glen Southerland – Assistant Planner
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No report for October.

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost effective city services. Goal 5: Strengthen and Improve City’s Organization and Capital Plant.

AIS PREPARED BY: Report written by City of Florence staff and compiled by Kelli Weese, City Recorder

CITY MANAGER’S RECOMMENDATION: Approve Disapprove Other
 Comments:

ITEM’S ATTACHED: None